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**AURORA PUBLIC SCHOOLS**

**APS Code: JJE**

**Adopted January 1979**

**Revised August 1985**

**Recoded November 1998**

**Revised September 2007**

**Reviewed August 2015**

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### **STUDENT FUNDRAISING ACTIVITIES**

Principals are expected to exert leadership to avoid excessive fundraising activities which tend to detract from the primary purpose of publicly supported schools.

Elementary school student organizations may have limited fundraising activities with the approval of the sponsor and the building principal.

As outlined in Aurora Public Schools Policy JJA, clubs associated with Appendix B and chartered organizations associated with Appendix C may have fundraising activities with approval of the club sponsor and building principal.

Advertising of commercial organizations or products in the school will be permitted in school annuals, newspapers, drama and athletic event programs with approval of the principal.

**CROSS REF.:**           KHA/KHB, Public Solicitations/Advertising in Schools  
                              JJA, Student Organizations

## **STUDENT FUND-RAISING ACTIVITIES**

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#### **High School**

Fund raising drives conducted by Appendix C chartered student organizations or Appendix B groups must meet the following criteria:

1. need for the funds must be identified in a budget, submitted in May of the previous school year, which has been approved by the building principal or designee;
2. the "Student Organization's Fund Raising Authorization" form must be signed by the building activities director and organization sponsor at least two (2) weeks prior to the activity and a copy sent to the District Director of Student Activities;
3. fund raising drives involving community solicitation must be concluded within one (1) month of the first day of the drive. Exceptions must be approved by the building principal and Director of Athletics/Student Activities;
4. approved fund raising drives must be under the direction and supervision of the building activities director and an assigned sponsor;
5. contracts between outside groups and student organizations for performances which provide a profit to a school or student organization must have prior approval of the Assistant Superintendent, Effective Schools or designee and District legal counsel;
6. all receipts and expenditures will be handled in accordance with regulation JJF-R; and
7. chartered student organizations may participate in collections for charitable community organizations with prior approval of the building principal but may not receive cash for their services.

**STUDENT FUND-RAISING ACTIVITIES**

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**Middle/Elementary School**

Fund raising drives conducted by middle/elementary school student organizations must adhere to the following:

1. the need for the funds and a general outline of what the funds will be used for must be approved by the building principal or designee;
2. fund raising drives involving community solicitation will not be allowed, with the exception of the Parent, Teacher Organizations' annual fund raising activity;
3. all fund raising drives must be directed and supervised by the organization's assigned sponsor;
4. all fund drives must be completed within one (1) month of the first day of the drive, with no student organizations being authorized more than one (1) fund drive per school year. Exceptions must be approved by the building principal and Director of Athletics/Student Activities; and
5. all receipts and expenditures will be handled in accordance with regulation JJF-R.