

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT

Board of Education Minutes

January 16, 2018

7:00pm

Peyton Elementary School

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Frohbieter called the meeting to order at 7:05pm.

II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, Mrs. Lee, and Mrs. Mannering.

III. **APPROVAL OF AGENDA**-Mrs. Kirchner requested Item E be moved to next week to coincide with the Final Budget Presentation. Mr. Eckelberry made the motion to approve the Agenda as revised. Mrs. Lee seconded the motion. All Board Members present voted "aye". The motion passed.

IV. **APPROVAL OF MINUTES**- Mr. Eckelberry made the motion to approve the Minutes. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.

V. **APPROVAL OF FINANCIAL ITEMS**- Mr. Eckelberry made the motion to approve the Financial Items and Mr. Hanks second the motion. All Board Members present voted "aye". The motion passed.

VI. COMMUNITY INPUT-

A. **Quarterly Transportation Report**-Mr. Rea updated the Board on the Quarterly Transportation Report in Mr. Kistler's absence. Under the Discipline Report, all student related issues have been resolved with students. Mr. Eckelberry asked if we are looking to replace any of the buses in the near future.

B. **Random Drug testing of students who participate in Extra-Curricular Activities-Butch Denson.** Mr. Denson addressed the Board and asked if they have considered drug testing for students who participated in any Extra-Curricular Activities. Some other districts have implemented this policy. Mr. Rea commented that our policy currently states that a first offense is suspension, and the second offense could result in the inability to participate as well as counseling through school for student and their family. The tests would be completely random, so some students may be tested more than once. Mr. Hanks would like more information. Some things to consider are costs and how often are students pulled for testing. The Board would like more information about the program and review our policies regarding drug use. Mr. Eckelberry stated it is something to discuss.

C. **The Peyton Way Foundation**-Mr. Frohbieter shared on behalf of the Foundation. The annual dinner, dance silent and live auctions will be February 24th 5:30pm at Latigo. The theme will be Flannel and Furs. The cost is \$40 per person. Table sponsorships are available for corporate donors. Donations for the auction are still being accepted.

VII. **SUPERINTENDENT REPORT**-In Mr. Kistler's absence, Mr. Rea presented the Superintendent's report. He stated that Stiles will be bringing people to The MiLL and students will demonstrate how to use the Stiles products.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports- Elementary Report-

Grade	August	September	October	November	December	January
Pre K	19	21	22	22	22	23
Kindergarten	26	26	28	28	28	27
First Grade	27	28	27	28	29	28
Second Grade	25	26	29	29	31	29
Third Grade	43	42	43	43	44	48
Fourth Grade	36	37	37	36	36	37
Fifth Grade	36	36	36	35	36	38
Sixth Grade	38	39	39	39	39	39
BOCES-SOE	1	1	1	1	1	1
Total	251	256	262	261	266	270

- Enrollment has increased by 19 students since August 2017. PES Emergency Drills- January – Lock Out. PES Mid-Year NWEA MAP student achievement was above the National Average in all subject areas (math, reading, language, and science). All students are expected to show a minimum of one year's growth. January 8th, as a staff we looked at Mid-Year NWEA MAP student achievement and growth, as well as 2017 educational research highlights. First through Sixth grade awards Assemblies for Second Semester were held yesterday and today. Awards were given for perfect attendance, A and AB honor roll, as well as NWEA MAP growth. Our next Friday Enrichment is scheduled on January 19th. The following classes will be offered: Woods, Makerspace, Archery, Cooking, Rock Band, Beginning Knitting, Watercolor

Painting, and Kids Olympics. Mr. Eckelberry commended Mrs. Watts and her staff. Mr. Hanks also gave kudos to the staff.

POA-Mrs. Kirchner sent a copy of Mrs. Essers' Monthly Report to the Board.

PJHS Student Enrollment- Three Month Trend

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
Nov. Student Count	44	46	90	65	57	62	64	248	338
Dec. Student Count	44	46	90	65	57	61	64	247	337
Jan. Student Count	43	48	91	64	57	61	63	245	336

Formal observations are being completed with teachers, as well twice a month PD meetings with the principal to discuss goals, student achievement, data, instruction, curriculum, etc. Mid-Year Reviews will be completed by February 1.

The counseling staff is working on the spring testing schedule and we will look to publish details within the next three weeks.

Staff returned for a work day on Monday 1/8, after the District breakfast the staff was provided a refresher on Standard Response Protocol. The purpose of SRP, is to give staff and students a uniform protocol in response to crises. The School Resource Officer, Deputy Haag, discussed the variety of procedures that can be utilized when faced with an emergency. Staff, was given scenarios to discuss and whether to utilize- Lockout, Lockdown, Evacuation On-Site, Evacuation Off-Site, and Reunification. Currently we are performing a safety assessment at the school, and looking for ways to solidify safety procedures, as well as increase training around safety measures. Additionally, a Safety Committee is being formed among with key staff members, and will meet monthly.

The Peyton Jr.-Sr. High School Building Accountability Committee met on December 13th at 5:30 pm. The meeting was well attended and productive. The topics of discussion centered around the development of a Strategic Plan, Graduation Guidelines, SB 191, and expectations around staff evaluation. Please see the attached minutes for further specifics. The next meeting will be held on Wed. 1/31 at 5:30 pm.

Through the MTSS process, students whom failed a class first semester, along with their parents, will sign an Academic Success Plan. (Please see attached.) The purpose of this plan is to openly discuss interventions with both students and parents. This intervention will also help target where the students struggles, and allow them to target and discuss interventions they need. The process will also work to model self-advocacy and accountability, an integral aspect of Executive Functioning.

Upcoming Events-

- 1/16/18- PHS Wrestling @ James Irwin Dual- 6:00, PJHS Girls Basketball vs. James Irwin- 4:00
- 1/18/18- PHS Basketball @ Miami-Yoder- 4:30, PJHS Girls Basketball @ CSS- 4:00
- 1/19/18- PHS Basketball vs. Swink- 4:00, PHS Wrestling @ Metro League Tournament @ Doherty- TBD
- 1/20/18- PHS Wrestling @ Metro League Tournament @ Doherty- TBD, PHS Boys Basketball @ Manitou Springs- 1:00

12-13-17 Building Accountability Meeting Minutes

Attendees: Derek Burnside, Val Mullenax, Lori Miller, Lindsey Jobe, Jennifer Keith, Jim Eckelberry, Amanda Cook

Opening

1. Introductions
2. Charges of Peyton Jr/Sr High
 - a. Transparency
 - b. Increasing engagement
3. What is best for the students?

Tonight

1. Graduation Guidelines

- a. Goal: ready to be presented to board (policy not map) by January 2018 for freshmen
 - b. Required 4 years of math and English
 - c. Our sciences are lab based all 3 years
 - d. What can we offer in the future?
 - e. Civics, American History required
 - f. CDE is looking for post-secondary readiness rather than college readiness (competency)
 - i. Success looks different for different students
 - g. We don't have to use all of what is offered on readiness menu handout
 - h. Kids can be accu-placed
 - i. Our district is competitive for what we offer
 - j. Policy: IKEF
 - i. There will be a running copy
 - k. Motivating kids and helping them be ready after graduation without relying on college admission
2. Initiatives
- a. Presenting the initiatives to the board and telling them how we will do it
 - i. bring solutions/action steps next time to make a plan
 - b. Communication
 - i. Communicating with parents and vice versa
 - ii. What are our actions steps going to be?
 - 1. Looking at the barriers and how we can fix it
 - 2. Emails
 - a. Mass communication
 - b. Weekly updates
 - c. Using headings/bold to allow parents to sort through information
 - d. What do users need
 - c. Teacher training and retention
 - i. We can offer a culture of support
 - ii. Involvement and valued input
 - d. School Safety
 - i. Be ready for a threat/unknown
 - ii. Conducting a survey of where we are weak
 - iii. March 15-active shooter, lockdown, reunification drill
 - 1. Get parents involved by checking out kids
 - 2. Finding areas of concerns
 - e. Student/School culture
 - i. How students feel
 - 1. Safety
 - 2. Environment
 - 3. Accountability- being challenged and responsible for their actions
 - a. Knowing how to learn and helping themselves
 - f. Student Achievement
 - i. What this looks like for Peyton High School kids
 - 1. How do we know they are learning and are successful when they leave?
 - 2. Connect with students who have graduated the last 10 years
3. Teacher Evaluation
- a. How do we evaluate and see how teachers are doing?
 - i. Senate Bill 10-191
 - 1. By 2013 schools should have been able to be able to record and track evaluations for all those who are evaluated
 - ii. RANDA
 - 1. Concrete way to show whether teachers are evaluated
 - 2. Helps foster communication between evaluator and teacher
 - 3. Helps organize the teachers and set goals
 - 4. If the teacher is proficient the student should be proficient
 - 5. There will be a new rubric used next year for evaluations
 - 6. Probationary v. non-probationary teachers
 - 7. Inner reliability agreement (helps multiple evaluators agree on how teachers meet the elements of the rubric)
4. Vertical Alignment
5. Collaboration between BOCES schools' staff

Next time

- 4. What is the BAC mission statement?
 - a. Why are we doing it?
- 5. Write down questions about how you know the teacher is doing things that are on the rubric

a. How do we know if a teacher is doing something, how do we see it, how does that look?

6. Action steps for initiatives
7. Next meeting tentative meeting is January 10, 2018
8. Feedback on what works well

B. District Advisory Committee-no meeting

C. BOCES Report-no report

IX. ACTION ITEMS- entered at 8:13pm

- A. **Policy JICJ Third and Final Reading**-This item was tabled from December. Mr. Rea made the adjustment to the 4th paragraph as requested by the Board. Mr. Hanks made the motion to accept Policy JICJ as its third and final reading. Mr. Eckelberry seconded the motion. All Board members present voted “aye”. The motion passed.
- B. **Concurrent Enrollment Procedures and AVP/Early Start**-Mr. Eckelberry had questions on number 4 and 5 on page 2. The Concurrent Enrollment-Fee for college credit-allows the student the option to purchase the college credit for the class. Some students do not want the credit. Earning Credit-for College English- Mr. Lee is a college adjunct professor at PPCC. 9 credit hours would be included in our credits. CTE classes require a 2.0 GPA as a requirement. All AVP classes are at the Centennial Campus since we do not have the resources to transport students to all PPCC Campuses. A Motion to approve the Concurrent Enrollment Procedures and AVP/Early Start was made by Mrs. Lee and seconded by Mrs. Mannering. All Board members present voted “aye”. The motion passed.
- C. **First Amendment to the Peyton/Widefield Vocational Educational Center**-After Mr. Eckelberry, Mr. Kistler and Mrs. Kirchner met with Mr. Campbell and Mr. Kimber from Widefield the Board still has some concerns about the wording of the First Amendment. The Board voted to table the item until next Tuesday when Mr. Kistler returns. A motion to table Item C was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board members present voted “aye”. The motion passed.
- D. **Adjustment to Classified Salary Schedules to reflect State Minimum Wage Requirements**-The district needs to adjust the Classified Salary Schedule to meet the new State Minimum Wage Requirements. Mr. Eckelberry made the motion to update the salaries and Schedules to meet the new requirements. Mr. Hanks seconded the motion. All Board members present voted “aye”. The motion passed.
- E. **Quarterly Financial Statement**-This item was tabled to next week’s Board Meeting to align with the Final Budget Presentation for 2017-2018. Mr. Frohbieter made the motion to table Item E to next week Mr. Eckelberry seconded the motion. All Board members present voted “aye”. The motion passed.
- F. **Approval of 2018 Board of Education Meeting Dates**-The Board Reviewed the Scheduled Meeting Dates for the 2018 calendar year. Mr. Eckelberry made the motion to approve the Scheduled Dates and Mrs. Mannering seconded the motion. All Board members present voted “aye”. The motion passed.

Action Items ended at 9:10pm

X. DISCUSSION ITEMS

A. Special Meeting-The Board will meet Tuesday, January 23 at 6pm to review and approve the Final Budget for 2017-2018 as well as approve the Quarterly Financial Report.

XI. EXECUTIVE SESSION-C.R.S-24-6-402(4)(student)-entered 9:15pm

Mr. Eckelberry made the motion to enter into Executive Session. Mr. Frohbieter seconded the motion. All Board Members present voted “aye”. The motion passed.

ADJOURN- A motion to adjourn was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board Members present voted “Aye”. The motion passed.

The meeting adjourned at 9:27pm.

MINUTES APPROVED at Regular Meeting February 20, 2018 Board Meeting.

President

Secretary