

Governing  
School Board  
Agenda

Meeting Date: 01/11/22

Chad Knippen

**VERNON ELEMENTARY SCHOOL DISTRICT NO. 9**  
**90 CRN 3139 • PO BOX 89 • VERNON, ARIZONA 85940**  
**TELEPHONE: 928-537-5463 • FAX: 928-537-1820**

**Governing Board**

**Mr. John Wilhelm – President, Mrs. Deanna Hunt – Clerk, Mrs. Irene Humphrey– Member**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Vernon Elementary School District No. 9 Governing Board and to the general public that the Vernon Elementary School District No. 9 Governing Board will hold a public meeting open to the public on **January 11, 2022, 5:30 PM**, at 90 CRN 3139, Vernon, AZ, 85940. The District's Attorney(s) may appear telephonically. The Governing Board reserves the right to change the order of the items on the agenda, with the exception of public hearings and bid awards.

**PUBLIC MEETING AGENDA JANUARY 11, 2022**

**I. CALL TO ORDER** (*Mr. Wilhelm*)

**II. ROLL CALL** (*Mr. Wilhelm*)

**III. ADOPTION OF THE AGENDA** (*Mr. Wilhelm, Action*)

**IV. PLEDGE OF ALLEGIANCE AND PRAYER**

**V. CALL TO THE PUBLIC** - Community members are invited to share their questions, comments, or concerns with the School Board. Per Policy BEDH – Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the District Administrator prior to the start of the Board Meeting. When speaking, citizens should state their name and address for the record, and limit their presentation to three minutes. The Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

**VI. SUPERINTENDENT'S COMMENTS/REPORTS** (*Dr. Knippen, information*) • Summary of Current Events.

**VII. CONSENT AGENDA** - The Board may vote to pull an item off of the Consent Agenda for Board Discussion and Board Action and may vote on that item separately from those items contained in the Consent Agenda. Names and details may be viewed at the District's Business Office and copies of the minutes and may be viewed on the District website or obtained by contacting the District Office. Copies of vouchers may be viewed by contacting the District Office.

1) Approval of the December 14, 2021 Regular Agenda Minutes as presented.

Approval of Payroll Vouchers: #14 - \$47,685.80, #15 - \$50,350.27

Approval of Expense Voucher: #2218 - \$12,903.90, #2219 - \$12,908.70

2) Approval of Personnel Reports: Bill Simmons, Anthony Compton

3) Approval of Accounts:

Revolving Fund – December \$2,500.00

Student Services Ledger – December \$50.00

Food Service Fund – December \$50.00

Student Council General Activities - December \$246.51

8<sup>th</sup> Grade Fund Summary – December \$784.30

- 4) Donations: Ron Arnold – Tax Credit Donation \$400.00  
Gloria Martindale – Tax Credit Donation \$200.00

**VIII. OLD BUSINESS - None**

**IX. NEW BUSINESS**

- 1) Discussion and possible action regarding the election of the School Board President. (*Mr. Wilhelm action*).
- 2) Discussion and possible action regarding the election of the School Board Clerk. (*President action*).
- 3) Discussion and review of the Superintendent's 90 Action Plan for 2<sup>nd</sup> Semester 21-22. (*Discussion only, no vote needed*)

Location: Vernon Elementary School - 90 CRN 3039 Vernon, Arizona 85940

**Future Meetings:** February 8, 2022 – March 8, 2022

**X. ADJOURNMENT**

Dated this 6<sup>th</sup> day of January 2022

Vernon Elementary School District #9 Governing Board

By: *Karol Coffman*

Governing Board Secretary

Persons with a disability may request a reasonable accommodation. Contact the District office at (928) 537-5463. Requests should be made as early as possible.

VI.

Superintendent's  
Comments/Reports

VII.

Consent Agenda



# Vernon Elementary School District #9

P.O. Box 89 – 90 CRN 3139 – Vernon, AZ 85940 – ☎ (928) 537-5463 – Fax (928) 537-1820  
[www.vernon.k12.az.us](http://www.vernon.k12.az.us)

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## MEMO

**To:** Governing Board Members  
**From:** Karol Coffman  
**Subject:** Consent Agenda  
**Date:** For January 11, 2022 Board Meeting

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**Recommended Motion:** The approval of the December 14, 2021 Regular Agenda Minutes as presented.

**VERNON ELEMENTARY SCHOOL DISTRICT NO. 9**  
**90 CRN 3139 • PO BOX 89 • VERNON, ARIZONA 85940**  
**TELEPHONE: 928-537-5463 • FAX: 928-537-1820**

**Governing Board**

**Mr. John Wilhelm – President, Mrs. Deanna Hunt – Clerk, Mrs. Irene Humphrey– Member**

**PUBLIC MEETING AGENDA MINUTES FOR DECEMBER 14, 2021**

**I. CALL TO ORDER** *Mr. Wilhelm called the meeting to order at 5:33pm.*

**II. ROLL CALL** *Present were John Wilhelm, Irene Humphrey and Deanna Hunt.*

**III. ADOPTION OF THE AGENDA** *A motion was made by Deanna Hunt for the adoption of the agenda as presented. A second was made by Irene Humphrey. There was no discussion. A yes vote from John Wilhelm, a yes vote from Deanna Hunt and a yes vote from Irene Humphrey approved the adoption 3-0.*

**IV. PLEDGE OF ALLEGIANCE AND PRAYER** *John Wilhelm said prayer.*

**V. CALL TO THE PUBLIC** *There were no calls to the public.*

**VI. SUPERINTENDENT'S COMMENTS/REPORTS** *(Dr. Knippen gave information on attendance being up. Our flag ceremonies every month and the Holiday presentation on December 16, 2021. Also the County I.T. support and services.*

**VII. CONSENT AGENDA** - The Board may vote to pull an item off of the Consent Agenda for Board Discussion and Board Action and may vote on that item separately from those items contained in the Consent Agenda. Names and details may be viewed at the District's Business Office and copies of the minutes and may be viewed on the District website or obtained by contacting the District Office. Copies of vouchers may be viewed by contacting the District Office.  
*A motion was made by Deanna Hunt for the approval of the Consent Agenda. A second was made by Irene Humphrey. Dr. Knippen gave clarification of the retention stipends and that they come out of the ESSER III funds and not the budget. A yes vote from John Wilhelm, a yes vote from Deanna Hunt and a yes vote from Irene Humphrey approved the adoption 3-0.*

1) Approval of the November 09, 2021 Regular Agenda Minutes and Hearing Agenda Minutes as presented.

Approval of Payroll Vouchers: #10 - \$64,005.02, #11 - \$48,725.48, #12 – Voided, #13 - \$102,774.19

Approval of Expense Voucher: #2215 - \$14,869.62, #2216 - \$14,979.37, #2217 - \$20,205.22

2) Approval of Personnel Reports:

Retention Stipend (ESSER III) – G. Kroll, J. Finley, S. Larson, S. Leach, S. Chapman, D. Rider, R. Hoffman, K. Coffman, J. Wheeler, N. Gardner, J. Madrid, B. Elvendahl, A. Compton, T. Yost, B. Simmons, A. Umphress, K. Orton, I. Medina, L. Marean, A. Madrid, R. Lefrandt, L. L'Italien, S. King, L. Riley

LETRS Module 2 – Comprehensive Literacy Grant – T. Yost, S. King, K. Orton, G. Kroll, A. Umphress

3) Approval of Accounts:

Revolving Fund – November \$2,280.00

Student Service Ledger – November \$50.00

Food Service Fund – November \$50.00

Student Council General Activities - November \$246.51

8<sup>th</sup> Grade Fund Summary – November \$784.30

Student Council/Student Activities – November \$944.53

4) Board Resignation – Shannon Rivera

### VIII. OLD BUSINESS - None

### IX. NEW BUSINESS:

1) Discussion and possible action regarding the approval for ASBA to create a seat on the ASBA Board of Directors so that Hispanic and Native American interests can be represented simultaneously on the board. *A motion was made by Deanna Hunt for ASBA not to separate the seat and add the person. A second was made by Irene Humphrey. A yes vote from John Wilhelm, a yes vote from Deanna Hunt and a yes vote from Irene Humphrey approved the item 3-0.*

2) Discussion and possible action regarding the recommendations for possible new board members. *There was discussion about finding recommendations for potential board members.*

3) Discussion and possible action regarding the approval to start the process to move to a three-man board. *There was no vote on this item since they are looking for people to fill the open seats.*

4) Discussion and possible action regarding the approval to have an additional person for teacher support. *Dr. Knippen gave an overview of the day to day responsibilities of a Principal and Superintendent. State reporting being an enormous undertaking and having a part time person to help the teachers stay on track with professional development and meeting the needs of the students. This item will be revisited at a later time.*

5) Discussion and possible action regarding the approval to enter into executive session for the discussion of a housing stipend for the Principal/ superintendent. *A motion was made by John Wilhelm to table New Business items 5 and 6 and put on the January Agenda. A second was made by Deanna Hunt. A yes vote from John Wilhelm, a yes vote from Deanna Hunt and a yes vote from Irene Humphrey approved the table 3-0.*

6) Discussion and possible action regarding a housing stipend for the Principal/Superintendent. *Tabled at Business Item 5.*

Location: Vernon Elementary School - 90 CRN 3039 Vernon, Arizona 85940

Future Meetings: January 11, 2022 – February 8, 2022

X. **ADJOURNMENT** - *A motion was made by Deanna Hunt to adjourn the meeting at 6:50pm. A second was made by Irene Humphrey. A yes vote from John Wilhelm, a yes vote from Deanna Hunt and a yes vote from Irene Humphrey approved the adjournment 3-0.*

Dated this 15<sup>th</sup> day of December, 2021

Vernon Elementary School District #9 Governing Board

By: Karol Coffman  
Governing Board Secretary





# Vernon Elementary School District #9

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## MEMO

To: Governing Board Members  
From: Karol Coffman  
Subject: Consent Agenda - Vouchers  
Date: For the January 11, 2022

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### Payroll and Expense Vouchers:

#14 - \$47,685.80

#15 - \$50,350.27

#2218 - \$12,903.90

#2219 - \$12,908.70

**Recommended Motion: Board Approval for Payroll and Expense Vouchers as presented.**

**VERNON ELEMENTARY SCHOOL  
DISTRICT #9 VOUCHER**

Entity Number: 01-3-09

Voucher No: 14

Voucher Date: 12/22/2021

Prepared By: *J. Madrid*

Pay Period: 13

Pay Cycle: FY22 PAYROLL CALENDAR

Printed: 12/20/2021 12:21:35 PM

THE COUNTY SCHOOL SUPERINTENDENT OF APACHE COUNTY is hereby authorized to draw warrants against VERNON ELEMENTARY SCHOOL DISTRICT #9 funds for the sum of \$47,685.80 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*[Signature]*

Administrator

JOHN WILHELM

GOVERNING BOARD  
PRESIDENT

DEANNA S. HUNT

GOVERNING BOARD CLERK

IRENE HUMPHREY

GOVERNING BOARD  
MEMBER

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$34,754.95	\$2,655.24	\$4,219.34	\$153.54	\$41,783.07
110	\$2,895.73	\$221.51	\$359.36	\$2.91	\$3,479.51
336	\$404.92	\$30.97	\$50.25	\$2.23	\$488.37
510	\$1,611.58	\$123.28	\$199.99	\$0.00	\$1,934.85
	\$39,667.18	\$3,031.00	\$4,828.94	\$158.68	\$47,685.80

*Emailed to T Ellsworth 12/20/21 / Cno*

PR #: Voucher  
Number  
Ded: Deducti  
on  
Voucher

Substitute for ADE 40-101

**VERNON ELEMENTARY SCHOOL  
DISTRICT #9 VOUCHER**

Entity Number: 01-3-09

Voucher No: 15

Voucher Date: 01/07/2022

Prepared By: *J Madrid*

Pay Period: 14

Pay Cycle: FY22 PAYROLL CALENDAR

Printed: 01/03/2022 03:09:50 PM

THE COUNTY SCHOOL SUPERINTENDENT OF APACHE COUNTY is hereby authorized to draw warrants against VERNON ELEMENTARY SCHOOL DISTRICT #9 funds for the sum of \$50,350.27 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*[Signature]*  
\_\_\_\_\_  
Administrator

*[Signature]*  
\_\_\_\_\_  
JOHN WILHELM GOVERNING BOARD PRESIDENT

*[Signature]*  
\_\_\_\_\_  
DEANNA S. HUNT GOVERNING BOARD CLERK

*[Signature]*  
\_\_\_\_\_  
IRENE HUMPHREY GOVERNING BOARD MEMBER

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$29,704.33	\$2,268.87	\$3,680.56	\$10,532.82	\$46,186.58
110	\$2,369.01	\$181.22	\$294.00	\$343.62	\$3,187.85
336	\$178.88	\$13.68	\$22.20	\$1.04	\$215.80
510	\$630.01	\$48.19	\$78.19	\$3.65	\$760.04
	\$32,882.23	\$2,511.96	\$4,074.95	\$10,881.13	\$50,350.27

*mailed to TELLERUASTA 1/4/22 GTC*

PR #: Voucher Number  
Deduction on Voucher

Substitute for ADE 40-101

# VERNON ELEMENTARY SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2218

Voucher Date: 12/22/2021

Prepared By:

*Nicolette Guder*

Printed: 12/20/2021 10:16:38 AM

THE COUNTY SCHOOL SUPERINTENDENT OF APACHE COUNTY is hereby authorized to draw warrants against VERNON ELEMENTARY SCHOOL DISTRICT #9 funds for the sum of \$12,903.90 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*[Signature]*

JOHN WILHELM

GOVERNING BOARD  
PRESIDENT

*Deanna S. Hunt*

DEANNA S. HUNT

GOVERNING BOARD CLERK

*Irene M. Humphrey*

IRENE HUMPHREY

GOVERNING BOARD  
MEMBER

VERNON ELEMENTARY SCHOOL DISTRICT #9

Fund		Amount
001	MAINTENANCE & OPERATION	\$8,491.65
221	IDEA Basic	\$1,310.00
326	ESSER I	\$0.00
336	ESSER II	\$1,917.16
510	FOOD SERVICE	\$1,185.09
		<b>\$12,903.90</b>

*Emailed to TELLSWORTH 12/20/21 NCG*

# VERNON ELEMENTARY SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2219

Voucher Date: 01/07/2022

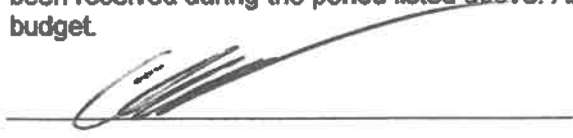
Prepared By:



Printed: 01/03/2022 04:14:42 PM

THE COUNTY SCHOOL SUPERINTENDENT OF APACHE COUNTY is hereby authorized to draw warrants against VERNON ELEMENTARY SCHOOL DISTRICT #9 funds for the sum of \$12,908.70 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



JOHN WILHELM

GOVERNING BOARD  
PRESIDENT

DEANNA S. HUNT

GOVERNING BOARD CLERK

IRENE HUMPHREY

GOVERNING BOARD  
MEMBER

VERNON ELEMENTARY SCHOOL DISTRICT #9

Fund		Amount
001	MAINTENANCE & OPERATION	\$8,735.74
326	ESSER I	\$0.00
336	ESSER II	\$2,975.00
346	ESSER III	\$490.84
510	FOOD SERVICE	\$707.12
		<b>\$12,908.70</b>

*Emailed to Telliworth 1/4/22 NCG*



# Vernon Elementary School District #9

P.O. Box 89 - 90 CRN 3139 - Vernon, AZ 85940

(928) 537-5463 - Fax (928) 573-1820

[www.vernon.k12.az.us](http://www.vernon.k12.az.us)

Home of the Huskies!

**Date:** Jan 11, 2022

**To:** VESD Governing Board

**From:** Chad Knippen, Principal/Superintendent

**RE:** VESD Personnel Report

**Recommended Motion:** I move that the Governing Board approve all personnel items as presented for the Vernon Elementary School District.

**Resignations/Retirements:** None

**New Hires Certified:** None

**New Hires Classified:** None

**Renewals Certified:** None

**Renewals Classified Administrators:** None

**Renewals Classified:** None

**Renewal of ESI Employees:** None

**Change of Notice of Appointment/Pay Rate:**

Bill Simmons	From Sub teacher to Certified PE Teacher	Effective January 3, 2022
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Anthony Compton	Change from Part time to Full Time	Effective January 3, 2022
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**Stipend/Addenda/Incentives:** None

**Recruitment and Retention Incentive:** None

**Substitute Teachers:** None

**Volunteers:** None

**Leave of Absence:** None

**Terminations/Non-Renewals:** None

**Vernon Elementary School District #9  
Personnel Action Request**

Name: William (Bill) Simmons Date: 1/3/22

New Hire  Change To Effective Date: 1/3/22

Extra Duty Assignment: \_\_\_\_\_

Certified:  Grade P.E. Support Staff:  Rate of Pay: Salary

Hours Per Day: Contract Salary

Name of Person Replacing: Landis

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Transfer/Reassignment  Termination Effective Date: \_\_\_\_\_

From: \_\_\_\_\_

Certified:  Grade \_\_\_\_\_ Support Staff:  Supervisor: Chad Knippen

Hours Working Per Day: \_\_\_\_\_ Date Hired in District: 9/07/21

Reason for Leaving: \_\_\_\_\_

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Leave of Absence

Effective Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Length of Time: \_\_\_\_\_

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Salary: \$40,445.00 (Prorated 86 days remaining out of 177 total \$19,651.00)

Years of Experience: 0 (First Year) Degree/Hours: Bachelors

Funding Code: \_\_\_\_\_

  
\_\_\_\_\_

Superintendent Signature

1-3-22  
\_\_\_\_\_

Date

**Vernon Elementary School District #9**

**Request for Personnel Action**

Name: Anthony Compton "Lenny"

New Hire     Change To    Effective Date: 1/1/2022

Extra Duty Assignment    Certified     Grade

Support Staff:     Rate of Pay: Position 1: \$17.00 per hour Bus Driver

Hours per day: 8

Name of Person Replacing: William Jones

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Transfer/Reassignment     Termination    Effective Date:

From:

Certified:     Grade     Support Staff:     Supervisor: Jessica Wheeler

Hours Working Per Day: 8    Date Hired in District: 6/28/21

Reason for Leaving:

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Leave of Absence

Effective Start Date:     End Date:     Length of Time:

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Salary: \$     Years of Experience: 9    Degree/Hours:

Funding Code:     Bus Driver

  
\_\_\_\_\_

1/1/22

Superintendent Signature

Date



**Vernon Elementary School District #9**  
**Request for Personnel Action**

Name: Anthony Compton "Lenny"

New Hire     Change To    Effective Date: 5/30/2022

Extra Duty Assignment \_\_\_\_\_ Certified  Grade \_\_\_\_\_

Support Staff:  Rate of Pay: Position 2: \$14.05 per hour Maintenance/Janitorial (summer permanent employment 32 hrs per week)

Hours per day: 8

Name of Person Replacing: William Jones

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Transfer/Reassignment     Termination    Effective Date: \_\_\_\_\_

From: \_\_\_\_\_

Certified:  Grade \_\_\_\_\_ Support Staff:  Supervisor: Jessica Wheeler

Hours Working Per Day: 8    Date Hired in District: 6/28/21

Reason for Leaving: \_\_\_\_\_

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Leave of Absence

Effective Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Length of Time: \_\_\_\_\_

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Salary: \$ \_\_\_\_\_ Years of Experience: 9    Degree/Hours: \_\_\_\_\_

Funding Code: \_\_\_\_\_ Bus Driver

  
\_\_\_\_\_

1/1/22

Superintendent Signature

Date



# Vernon Elementary School District #9

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## MEMO

**To:** Governing Board Members  
**From:** Karol Coffman  
**Subject:** Consent Agenda  
**Date:** For January 11, 2022 Board Meeting

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### Summary of Accounts:

Revolving Fund – December \$2,500.00  
Student Service Ledger – December \$50.00  
Food Service Fund – December \$50.00  
Student Council General Activities - December \$246.51  
8<sup>th</sup> Grade Fund Summary – December \$784.30  
Student Council/Student Activities – December \$648.13

**Recommended Motion:** Approval of the accounts as presented.

Vernon Elementary School District No. 9

REVOLVING FUND BANK ACCOUNT LEDGER FY 21.22

	<i>Beginning Balance</i>	Withdraw	Deposit	\$2,500.00	
1626 ✓	11/1/2021 United States Postal Service	220.00		\$2,280.00	Postage Stamps
	1/5/2022 Deposit		220.00	\$2,500.00	Replinish Revolving Acct.

**STUDENT SERVICES BANKING LEDGER**

<b>CK#</b>	<b>✓</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPOSIT</b>	<b>BALANCE</b>
		<b>7/1/2020</b>	<b>Payee</b>	<b>Withdraw</b>	<b>Deposit</b>	<b>\$ 53.10</b>
3832	✓	7/30/2021	Apache County Treasurer	\$3.10	\$	50.00
	✓	8/4/2021	Student Council Fundraising - Ice Sales		\$2.00	\$ 52.00
	✓	8/12/2021	Student Council Fundraising - Ice Sales		\$1.25	\$ 53.25
3833		9/9/2021	Apache County Treasurer	\$3.25	\$	50.00
	✓	9/9/2021	Student Council Fundraising - Ice Sales		\$0.60	\$ 50.60
	✓	9/16/2021	General Fund - fair - blue ribbon award		\$40.00	\$ 90.60
	✓	9/16/2021	Student Council Fundraising - Ice Sales		\$0.30	\$ 90.90
	✓	11/3/2021	8th grade pencil fundraising		\$74.25	\$ 165.15
	✓	11/3/2021	Student Council Fundraising - Ice Sales		\$0.60	\$ 165.75
	✓	11/4/2021	8th grade pencil fundraising		\$43.00	\$ 208.75
	✓	11/22/2021	Student Council Fundraising - Movie Night		\$294.90	\$ 503.65
	✓	11/22/2021	Fundraiser - 8th grade bake sale		\$292.10	\$ 795.75
	✓	11/23/2021	Fundraiser - 8th grade bake sale		\$280.24	\$ 1,075.99
3833	✓	12/8/2021	Apache County Treasurer	\$1,025.99	\$	50.00

Vernon Elementary School

FOOD SERVICE FUND- CLEARING BANK ACCOUNT LEDGER FY 21-22

CK#	V	DATE	DESCRIPTION	DRAFT	DEPOSIT	BALANCE	REF
			<i>Beginning Balance</i>			\$79.10	
1026	v	7/30/2021	Apache County Treasurer	29.10		\$50.00	
	v	8/12/2021	Adult Lunches		46.55	\$96.55	
	v	8/19/2021	Adult Lunches		15.00	\$111.55	
	v	8/25/2021	Adult Lunches		35.00	\$146.55	
	v	9/1/2021	Adult Lunches		5.00	\$151.55	
1027		9/9/2021	Apache County Treasurer VOID	101.55		\$50.00	
	v	9/9/2021	Adult Lunches		22.85	\$72.85	
	v	9/16/21	Adult Lunches		22.85	\$95.70	
	v	9/23/21	Adult Lunches		20.00	\$115.70	
	v	9/29/21	Adult Lunches		37.00	\$152.70	
	v	10/20/21	Adult Lunches		2.85	\$155.55	
	v	10/27/21	Adult Lunches		20.00	\$175.55	
	v	11/3/21	Adult Lunches		33.00	\$208.55	
	v	11/8/21	Adult Lunches		10.00	\$218.55	
	v	11/17/21	Adult Lunches		5.00	\$223.55	
	v	11/22/21	Adult Lunches		40.00	\$263.55	
	v	12/1/21	Adult Lunches		7.85	\$271.40	
1027		12/8/21	Apache County Treasurer Ck 1027		101.55	\$372.95	
	v	12/8/21	Adult Lunches		1.00	\$373.95	
1028		12/14/21	Apache County Treasurer	323.95		\$50.00	
	v	12/15/21	Adult Lunches		4.00	\$54.00	
		1/4/22	Adult Lunches		32.00	\$86.00	
1029		1/5/22	Apache County Treasurer	36.00		\$50.00	

REPORT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

MONTH ENDING: 12/31/2021

DESCRIPTION	DATE OF TRANSACTION	CHECK NUMBER	AMOUNT DEPOSITED	DATE DEPOSITED	PO NUMBER/ CHANGE FUND	AMOUNT DISBURSED	TOTAL RECEIPTS
BEGINNING BALANCE							\$206.51
Fair - Blue Ribbon Award for Educational Booth	9/16/2021		\$40.00				\$246.51

REPORT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

MONTH ENDING: 12/31/2021

8TH GRADE FUNDRAISING EVENT	DATE OF TRANSACTION	CHECK NUMBER	AMOUNT DEPOSITED	DATE DEPOSITED	PO NUMBER/ CHANGE FUND	AMOUNT DISBURSED	TOTAL RECEIPTS
PRIOR YEAR BEGINNING BALANCE							\$94.71
Fundraiser - 8th grade pencil sale	11/3/2021		\$74.25	11/3/2021			\$168.96
Fundraiser - 8th grade pencil sale	11/4/2021		\$43.00	11/8/2021			\$211.96
Fundraiser - 8th grade bake sale	11/22/2021		\$292.10	11/22/2021			\$504.06
Fundraiser - 8th grade bake sale	11/23/2021		\$280.24	11/23/2021			\$784.30

REPORT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

MONTH ENDING: 12/31/21

STUDENT COUNCIL FUNDRAISING EVENT	DATE OF TRANSACTION	CHECK NUMBER	AMOUNT DEPOSITED	DATE DEPOSITED	PO NUMBER/CHANGE FUND	AMOUNT DISBURSED	TOTAL RECEIPTS
BEGINNING BALANCE							\$644.88
Ice Sales - Student Council	8/4/2021		\$2.00				\$646.88
Ice Sales - Student Council	8/12/2021		\$1.25				\$648.13



VIII.

Old Business

IX.

New Business

# Vernon Elementary School District

## Superintendent's 90 Day Action Plan 2nd Semester 21-22

<b>School:</b> Vernon Elementary School District	<b>Superintendent:</b> Dr. Chad Knippen
<b>Vision for Improvement:</b> Climate/Culture	<b>Review Dates:</b> Week of 2/21/22
<b>*Structure for Curriculum and Instruction</b>	<b>Week of 4/18/22</b>

Area of Focus	Root Cause Analysis	Actions	Responsible Person	Timeline/Dates	Evidence of Progress
<i>What specific problem are you trying to solve?</i>	<i>Why does this challenge exist?</i>	<i>List one or more specific actions you will take to address the root causes of your challenge.</i>	<i>Who is responsible for ensuring that the action is completed?</i>	<i>When will you accomplish each action?</i>	<i>Identify what measurable evidence will indicate progress toward your goal.</i>
1. Ensure Teacher PD is aligned to School goals.	1.1 New Curriculum Adoptions 1.2 Need for Student Wellness	1.1 Schedule/Plan professional development for teachers in newly adopted curriculum 1.2 Plan Professional development in Nutrition, Student Activity and Health	1.1 Superintendent 1.2 Superintendent, Counselor and outside provider	1.1 Ongoing throughout year 1.2 by the end of the school year	1.1 Survey on Needs Assessment. Previous scores will increase. 1.2 Survey on Needs Assessment. Previous scores will increase.
2. Student Achievement in Reading	2.1 Students Identified as needing reading interventions with DIBELS and STAR	2.1 Frequent formative assessment 2.2 Instruction at student level.	2.1 Teachers 2.2 Teachers	2.1 Ongoing. Final date May 1, 2022 2.2 Ongoing. Final results in May	2.1 Students Scores in Reading on the STAR assessment will increase by 10% and DIBELS will

	<b>2.2 Lack of rigor in reading program.</b>				<b>increase by 10% in the meets category</b> <b>2.2 Students Scores in Reading on the STAR assessment will increase by 10% and DIBELS will increase by 10% in the meets category</b>
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