

# IRB Pre-approval Check List

School: \_\_\_\_\_

Teacher name: \_\_\_\_\_

Project name: \_\_\_\_\_

Are the forms filled out in ink? (Note: you can fill out the forms directly online)

 Y N

Did you use the ISEF rule wizard to determine what forms are needed?  
(<http://www.scisvc.org/isef/students/wizard/index.asp>)

 Y N

All projects require forms 1, 1A, and 1B. Are these forms filled out completely?

 Y N

Did you included a copy of your research plan?  
(Problem statement, hypothesis, materials, and procedure?)

 Y N

Did you have someone review your procedures to ensure that they are clear?

 Y N

If you are using chemicals did you indicate how you will dispose of them?

 Y N NA

If you are doing a survey did you include a copy of the survey?

 Y N NA

If you are using humans Form 4 must be filled out by a medical professional (nurse),  
Science teacher, and school administrator.

 Y N NA

If using humans did you indicate in your procedures that peoples names will not be  
displayed and that they could remove themselves from the experiment at any time?

 Y N NA

If you are using music in your project did you include the lyrics?

 Y N NA

If you answered no to any of these questions your project will  
not be approved. Please include this sheet with your IRB  
forms.