

# **TOLLAND PUBLIC SCHOOLS**

## **Annual Report**

*“Where excellence is achieved through each individual’s success”*



**Fiscal Year 2012-13**

**Tolland Public Schools  
Table of Contents**

|   |           |
|---|-----------|
| <b>Tolland Public Schools</b>                             |           |
| <b>Vision .....</b>                                       | <b>1</b>  |
| <b>Mission .....</b>                                      | <b>1</b>  |
| <b>Superintendent of Schools .....</b>                    | <b>2</b>  |
| <b>Board of Education.....</b>                            | <b>5</b>  |
| <b>School Highlights</b>                                  |           |
| <b>Birch Grove Primary School.....</b>                    | <b>6</b>  |
| <b>Introduction.....</b>                                  | <b>6</b>  |
| <b>Curriculum &amp; Instruction.....</b>                  | <b>7</b>  |
| <b>Staffing.....</b>                                      | <b>11</b> |
| <b>Character Education.....</b>                           | <b>12</b> |
| <b>Student Assessment.....</b>                            | <b>12</b> |
| <b>School Facilities.....</b>                             | <b>14</b> |
| <b>Student Support Services.....</b>                      | <b>14</b> |
| <b>Parents &amp; Community.....</b>                       | <b>15</b> |
| <b>Goals.....</b>   | <b>16</b> |
| <b>Tolland Intermediate School.....</b>                   | <b>19</b> |
| <b>Introduction.....</b>                                  | <b>19</b> |
| <b>Curriculum &amp; Instruction.....</b>                  | <b>19</b> |
| <b>Student Assessment.....</b>                            | <b>23</b> |
| <b>Staffing.....</b>                                      | <b>25</b> |
| <b>Student Activities.....</b>                            | <b>25</b> |
| <b>Student Support Services.....</b>                      | <b>27</b> |
| <b>Parents and Community.....</b>                         | <b>28</b> |
| <b>Positive Behavioral Interventions and Support.....</b> | <b>29</b> |
| <b>School Facility.....</b>                               | <b>30</b> |
| <b>Goals.....</b>   | <b>30</b> |
| <b>Tolland Middle School.....</b>                         | <b>33</b> |
| <b>Introduction.....</b>                                  | <b>33</b> |
| <b>Curriculum &amp; Instruction.....</b>                  | <b>35</b> |
| <b>Student Assessment.....</b>                            | <b>40</b> |
| <b>Staffing.....</b>                                      | <b>42</b> |
| <b>School Facilities.....</b>                             | <b>42</b> |
| <b>Student Support Services.....</b>                      | <b>42</b> |
| <b>Student Activities.....</b>                            | <b>43</b> |
| <b>Parents &amp; Community.....</b>                       | <b>44</b> |
| <b>Goals.....</b>   | <b>45</b> |
| <b>Closing.....</b>                                       | <b>47</b> |
| <b>Tolland High School.....</b>                           | <b>48</b> |
| <b>Introduction.....</b>                                  | <b>48</b> |
| <b>Curriculum &amp; Instruction.....</b>                  | <b>49</b> |
| <b>Student Assessment.....</b>                            | <b>56</b> |
| <b>Staffing .....</b>                                     | <b>58</b> |
| <b>Facilities.....</b>                                    | <b>60</b> |

|   |    |
|---|----|
| Student Support Services.....                     | 63 |
| Student Activities.....                           | 64 |
| Parents & Community.....                          | 65 |
| Goals.....  | 66 |
| Closing.....                                      | 69 |
| Curriculum and Instruction.....                   | 70 |
| Common Core State Standards.....                  | 71 |
| Curriculum Website.....                           | 71 |
| Literacy and Numeracy.....                        | 72 |
| Student Assessment.....                           | 72 |
| Staffing.....                                     | 72 |
| School Facilities.....                            | 75 |
| Student Support Services.....                     | 75 |
| Parent and Community.....                         | 76 |
| Goals.....  | 76 |
| Teacher Professional Learning and Evaluation..... | 77 |
| Programs and Committees.....                      | 79 |
| School Improvement Committee.....                 | 79 |
| TEAM.....   | 79 |
| Grants.....                                       | 79 |
| English Language Learner.....                     | 79 |
| Special Education .....                           | 80 |
| Introduction.....                                 | 80 |
| Curriculum & Instruction.....                     | 80 |
| Student Assessment.....                           | 82 |
| Staffing.....                                     | 82 |
| School Facilities.....                            | 84 |
| Student Support Services .....                    | 84 |
| Parents and Community.....                        | 85 |
| Goals.....  | 86 |
| Educational Technology – Program 57.....          | 87 |
| Introduction.....                                 | 87 |
| Curriculum and Instruction.....                   | 87 |
| Student Assessment.....                           | 88 |
| Staffing.....                                     | 88 |
| School Facilities.....                            | 88 |
| Student Support Services.....                     | 89 |
| Parents and Community.....                        | 89 |
| Goals.....  | 89 |
| Educational Technology – Program 12.....          | 91 |
| Introduction.....                                 | 91 |
| Staffing.....                                     | 91 |
| Curriculum & Instruction.....                     | 91 |
| Student Assessment.....                           | 92 |
| School Facilities.....                            | 92 |
| Student Support Services.....                     | 93 |

|   |            |
|---|------------|
| <b>Parents &amp; Community.....</b>                         | <b>94</b>  |
| <b>Goals.....</b>   | <b>94</b>  |
| <b>Health Services.....</b>                                 | <b>96</b>  |
| <b>Budget Summary.....</b>                                  | <b>103</b> |
| <b>Budget Summary Pie Chart.....</b>                        | <b>104</b> |
| <b>School Enrollment Projection.....</b>                    | <b>105</b> |
| <b>Personnel.....</b>                                       | <b>106</b> |
| <b>Appendix - Comprehensive Report Spring 2013 CMT/CAPT</b> |            |

# Tolland Public Schools

## *Vision*

The Tolland Public Schools will represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

## *Mission*

The Tolland Public Schools will educate and challenge students to achieve their potential by providing a variety of educational experiences which will enable them to be productive citizens in an ever changing society.

# A Message from William D. Guzman Superintendent of Schools



Dear Tolland Residents:

The Annual Report highlights accomplishments over the 2012/2013 school year in each of the four Tolland Schools. The Report details information on the following:

- Instructional programs provided to students
- Professional development opportunities for staff
- Special education services
- Technology initiatives
- Health services
- Student enrollment statistics
- Budget information

The programs outlined in this report provide a comprehensive view of the District's efforts to ensure that each student succeeds at the highest levels. Teachers and staff are committed to "providing a variety of educational experiences to enable students to be productive citizens in an ever-changing society". (Mission Statement – Tolland Public Schools)

On November 28, 2012, the Board of Education adopted the Tolland Public Schools Strategic Plan which included five (5) Goals. The five Goals and specific strategies in the plan are:

**Goal 1 – To ensure high levels of student achievement for each individual academically, socially, emotionally in preparation for a 21<sup>st</sup> Century World.**

**Strategy 1.1:** Support the needs of each individual student.

**Strategy 1.2:** Encourage faculty to continue to individually and collaboratively reflect upon and utilize current, innovative, and researched-based practices.

**Strategy 1.3:** Evaluate, maintain, and enhance a curriculum reflective of approved state standards and 21<sup>st</sup> Century skills/goals.

**Strategy 1.4:** Develop a means of following an individual student's academic growth through tracking data from various common assessments to help inform instructional decisions.

**Goal 2 – To establish a positive school climate where all members of the school community are safe, respected, and available for learning.**

**Strategy 2.1:** Provide a socially, emotionally and physically safe school climate for all members of the school Community.

**Strategy 2.2:** Provide meaningful student connections in the school and community.

**Strategy 2.3:** Support the operational capacity necessary to maintain positive school climate.

**Goal 3 – To provide and utilize technology to promote learning.**

**Strategy 3.1:** Determine grade by grade appropriate use and skills.

**Strategy 3.2:** Revise the Acceptable Use Policy for 21<sup>st</sup> century digital citizens.

**Strategy 3.3:** Provide a scope and sequence of research skills.

**Strategy 3.4:** Determine and organize grade by grade websites and software sources that enhance learning.

**Strategy 3.5:** To further technology enhanced learning by having support for teachers.

**Strategy 3.6:** To further learning by having communication tools available for individualized student to student and student to teacher communications.

**Strategy 3.7:** Use the power of technology to expedite processes for continuous improvement.

**Strategy 3.8:** Continue to invest in technology infrastructure to support the articulated learning goals.

**Strategy 3.9:** Productivity software programs are in place.

**Goal 4 – To facilitate consistent communication among Tolland Public Schools’ stakeholders.**

**Strategy 4.1:** Promote opportunities for all stakeholder groups to have a meaningful voice within the schools and school district.

**Strategy 4.2:** Develop district standards for teacher communication with families regarding individual student progress.

**Strategy 4.3:** Increase positive messaging from each school to stakeholders.

**Strategy 4.4:** Increase internal communication among school personnel at all levels.

**Goal 5: To improve school facilities that support student achievement and provide a safe learning and working environment.**

**Strategy 5.1:** Provide a safe and healthy physical environment for all students and staff.

**Strategy 5.2:** Provide systems and plans for emergencies and safety.

The School District is committed to meeting the Goals as stipulated and will report to the Board of Education annually on the status of goal attainment.

Sincerely,

William D. Guzman  
Superintendent of Schools



# Board of Education



Andy Powell, Board Chair  
Robert Pagoni, Vice Chair  
Christine Riley Vincent, Secretary  
Gayle Block  
Steve Clark, Jr.  
Thomas Frattaroli  
Karen Kramer  
Joseph Sce  
Frank Tantillo