

OAKLAND UNIFIED SCHOOL DISTRICT

REQUEST FOR QUOTES (RFQ)

Chromebooks and services

I. BACKGROUND

The Oakland Unified School District (the District) wishes to receive quotes for Chromebooks and services.

To ensure equity of access to technology, to promote personalized learning, and to build the digital classroom, the District plans to provide Chromebooks for all teachers.

The Information Technology Services Department of the District plans to deploy Chromebooks for every teacher and manage them remotely with Google Management Console. In use, the computers will connect to a Cisco Meraki MR34.

The District intends to use one vendor to provide all of the products and services. Please be aware of this when providing a price quotes for products and services.

II. REQUIREMENTS

The District is asking for itemized pricing for Chromebooks and services based on a minimum commitment of 2000 Chromebooks.

Vendor and vendor's product offerings in response to this Request must have current WSCA-NASPO Cooperative Purchasing Organization (WSCA) competitively bid contract and WSCA pricing or better. VARs, resellers, partners, etc. of awarded contractors (Indirect WSCA partners) may provide pricing, at the option of the participating state and the awarded contractor. WSCA contract is required.

This project is entirely contingent upon available funding from the Board of Education, and the District, in its sole discretion, may withdraw this RFQ at any time prior to the award of contract.

III. SCHEDULE OF EVENTS

- A vendor may submit questions via email to john.krull@ousd.k12.ca.us. Questions and answers will be posted at <http://www.ousd.k12.ca.us/its>. Final date for submission of questions and posting of changes and addenda: May 25, 2015 at 4:00pm PST.
- Proposal Due Date: May 27, 2015 at 2:00pm PST
- Selection: June 1, 2015
- Guaranteed Delivery of product and service: August 10, 2015

IV. INSTRUCTION TO VENDORS

- Written response packets/demo units shall be submitted to:

John Krull
Information Technology Officer
Oakland Unified School District
McClymonds High School, Room 124
2607 Myrtle Street
Oakland, CA 94607
- Electronic responses may be submitted by e-mail to: John Krull at john.krull@ousd.k12.ca.us.
- All responses must be received at the Technology Services office located at McClymonds High School, Room 124, 2607 Myrtle Street, Oakland, CA 94607 no later than May 27, 2015 at 2:00pm PDT. Responses will not be publicly opened.
- All questions must be submitted in writing via e-mail to John Krull at john.krull@ousd.k12.ca.us. No questions will be accepted after May 25 at 4:00pm PST. The District will attempt to post questions and answers within 48 hours of receipt of question, but cannot guarantee a response to all questions. Vendors are responsible for monitoring <http://ousd.k12.ca.us/its> for addenda, changes, and questions & answers regarding this RFQ.
- An individual authorized to legally bind the vendor must sign quotes.
- The District's Request for Quotes, and the vendor's response, will be incorporated into the agreement as exhibits.
- Brochures and product sheets providing technical specifications for services and systems described in this RFQ should accompany proposals. If the literature

differs in any manner from the systems and equipment being proposed, the differences must be explained.

- Quotes will be evaluated based on the following categories:
 - Durability and Usability of Chromebooks as determined by District
 - Demonstrated ability of products to work for all teachers in a wireless environment
 - Demonstrated ability to run Windows on VMware or VMware and Citrix natively as an application, project on an external screen with a specified HDMI adaptor, run external speakers, prefer ability to run external microphone and external DVD player
 - Proven ability to deliver products and defined remedies for missing 8/10/2015 deadline
 - Support: 60 day on site support upon delivery. 1-5 year options for Manufacturer Warranty
 - Cost of products and services

Cost is the most important category, but not the only decision-making factor. Including cost and other factors, the District reserves the right to award not to the lowest cost provider but the best choice based on the above factors

- The vendor must submit a copy of its Statement of Work (SOW) indicating scope of work to be provided for services
- Identify and list all intended subcontractors to be used for this project. The selected vendor shall be responsible to the District for all work performed either by its own personnel or its subcontractors
- Per item pricing should not include tax or regulatory fees, but please note any
- Final total base price (before tax and regulatory fees) will be based on per item price of the minimum guaranteed amount (2000 Chromebooks) once District determines the exact amount

V. PRODUCT & SERVICE REQUIREMENTS

a. Chromebook Specifications: (Vendor may submit options)

- 11-14" laptop designed to be a Chromebook
- Product longevity (availability), minimum 1 year from delivery

- Samsung Exynos 5250 processor, Intel 4th generation Intel® Celeron® or better
- 4 GB RAM minimum
- 802.11n wireless minimum
- VGA or HDMI video out
- Audio out required, Audio in and out preferred
- Prefer vender qualified to do Manufacturer Warranty Repairs

b. Chromebook quantity and licensing

- Number required: Minimum of 2000
- Chromebook needs to have the Google Management Console license and be pre-enrolled in the OUSD Google Apps domain
- Must provide a two (2) demo units during the evaluation period from May 20 through June 2, 2015

c. Services

- Etching of OUSD logo
- Asset tagging and labeling
- Enrollment of each Chromebook into the OUSD Google Apps domain
- Placement of each Chromebook into specified OU's with proper naming convention
- Upgrading each Chromebook the latest version of the Google Chrome OS
- Remote onboarding to the OUSD wireless network. Vendor will be given a Meraki MR34 which will connect to the OUSD internal network via VPN
- Direct delivery to up to 90 sites within the city of Oakland
- 60 days On Site support for any trouble tickets
- Prefer vender qualified to do Manufacturer Warranty Repairs
- Documentation including inventory spreadsheet

VI. TEMPLATE FOR PRODUCT & SERVICES SUBMITTAL (ONE PER OPTION*):

VENDOR NAME:

CHROMEBOOK MODEL:

Price per Chromebook (MINIMUM 2000):

Price per Google Mgt. Console (MINIMUM 2000): if not included

Per Chromebook Price for Services:

Includes:

- Asset tagging, labeling, and documentation
- Enrollment of each Chromebook into the OUSD Google Apps domain
- Placement of each Chromebook into specified OU's
- Upgrading each Chromebook the latest version of the Google Chrome OS
- Remote onboarding the OUSD wireless network

Price for one delivery to each site:

Price for 1 year Warranty (if any additional cost)

Price for 5 year Warranty

Total Price per Chromebook with license, services, and 1 year warranty (includes taxes and delivery)

Total Price per Chromebook with license, services, and 5 year warranty (includes taxes and delivery)

Penalty Schedule for missing 8/10/2015 delivery date

*Vendor can submit more than one (1) Chromebook for review.