

## Information Technology & Cybersecurity Bank Examiner

The Iowa Division of Banking is seeking candidates for two Bank Examiner – Information Technology & Cybersecurity positions. One position will conduct bank exams primarily in eastern Iowa and the other will conduct exams primarily in northwest Iowa. As a result, preference will be given to candidates that live either in the areas where the individual will be conducting exams or in the Des Moines area. The successful candidate will conduct IT and cybersecurity examinations of state regulated financial institutions. The employee will assist in ensuring the Division’s IT and cybersecurity examination practices are commensurate with current industry risks. Travel is required. The complete job description can be found below.

The IDOB strives to be an employer of choice by supporting work-life balance, providing the training and development necessary to maintain high standards, and supporting diversity. We employ a collaborative management style and seek open communication with staff and between the IDOB and the entities we regulate. The selected candidate will not be responsible for maintaining the IDOB’s own IT system and will not typically be on call outside of normal working hours.

Candidates should have a bachelor’s degree in business or substitutable experience. Candidates should also have either a bachelor’s degree in IT or a computer-related field or four years’ experience related to financial institutions IT and cybersecurity.

Some or all of the following certifications would be desired, but not required: Certified Information Systems Auditor (CISA), Certified Information Systems and Security Professional (CISSP), Certified Information Systems Manager (CISM), or other equivalent designation.

Salary commensurate with experience within State of Iowa pay grade 39(-09) (\$54,704 – 128,460.80). The State of Iowa offers a competitive benefits package. Information regarding State of Iowa benefits may be found at [https://das.iowa.gov/sites/default/files/hr/benefits/documents/Benefits\\_at\\_a\\_Glance.pdf](https://das.iowa.gov/sites/default/files/hr/benefits/documents/Benefits_at_a_Glance.pdf).

### How to Apply

If you wish to apply for this position, please send a cover letter, résumé, completed application form, and transcript to [IDOBJobs@iowa.gov](mailto:IDOBJobs@iowa.gov) by 4:30 p.m., October 30, 2020. Please include the phrase “IT & Cybersecurity Examiner Position” in the email subject line. The IDOB’s employment application may be obtained here: <http://www.idob.state.ia.us/bank/Docs/jobfair/app.pdf>.

The Division reserves the right to accept applications after October 30, 2020, if the positions have not been filled, but candidates should submit their application materials before the deadline to ensure their applications are considered.

## **Job Description**

### **Iowa Division of Banking Bank Examiner – Information Technology & Cybersecurity**

#### **Position Summary**

As directed by the Chief Examiner, employee conducts and directs information technology (IT) and cybersecurity examinations of state regulated financial institutions. When not supervising/directing the examination, the employee assists in IT and cybersecurity examinations. Work assignments are performed under the direction of the Chief Examiner or his/her designee, a designated examiner-in-charge (regardless of grade level), or the central office. Work products submitted will be technically correct and require no significant changes.

#### **Duties and Responsibilities**

- Conducts the appraisal of IT and cybersecurity management and operations functions, audit quality, and an evaluation of management and the soundness of policies, procedures, and practices at entities regulated by the Division and third-party service providers, including entities with complex IT environments.
- Assists in the examination of IT and cybersecurity entities regulated by the Division and third-party service providers, including entities with complex IT environments, and may be responsible for segments of or the entire IT and cybersecurity portion of the overall examination scope.
- Researches and assists other examination staff in resolving issues encountered during examinations.
- Develops and recommends corrections of weaknesses and deficiencies in institution operations, management, policies, or other areas subject to criticism.
- Prepares and submits confidential reports of examination that render a complete, concise, and factual presentation of the adequacy of the institution's IT and cybersecurity systems.
- As directed by the Chief Examiner, coordinates joint or concurrent examination activities with other regulatory agencies as circumstances dictate.
- Assists in on-the-job training of examiners of lesser experience.
- Maintains knowledge by keeping abreast of developments in IT and cybersecurity standards and practices in the financial services industry.
- Identifies and addresses risk factors and causes, unsafe and unsound practices, and violations of laws and regulations that have affected or may affect the condition and soundness of the financial institution.
- Provides feedback to the appropriate supervisory personnel on the performance of employees assigned to the employee at individual examinations.
- Serves on detail assignment to administrative office to perform other duties.
- Conducts meetings as warranted with insured depository institution officials and/or boards of directors to discuss the findings of the examination, discuss corrective programs, and obtain commitments for correction of deficiencies.
- Participates in the periodic review of examination procedures.
- Visits financial institutions for specific supervisory purposes.
- May be assigned to work in any region or the central office.
- Performs other assignments as the needs of the Division of Banking dictate.

- Travel, including overnight, is required.

### **Knowledge, Skills, and Abilities**

- Possesses the ability to understand IT infrastructures, current risks, and risk management practices.
- Possesses the ability to interact with financial institution IT staff members regarding network, hardware, software, vendor management, and risk management practices.
- Knowledge of the vision, mission, goals, objectives, policies, and procedures of the Division.
- Knowledge of bank examination and reporting procedures and standards.
- Knowledge of banking laws, regulations, and the Iowa Division of Banking examination procedures and policies.
- Ability to listen, and then communicate effectively, both orally and in writing.
- Ability to analyze, interpret and understand bank IT and cybersecurity systems and to assess compliance with applicable laws, regulations, and standards.
- Ability to organize work to produce numerous high-quality, diverse work products in a timely manner.
- Ability to use word processing/spreadsheet software and web-based computer applications proficiently.
- Ability to respect and maintain the confidentiality required by the position.
- Displays high standards of ethical conduct. Exhibits honesty and integrity. Refrains from theft-related, dishonest, or unethical behavior.
- Works and communicates with internal and external clients and customers to meet their needs in a polite, courteous, and cooperative manner. Committed to quality service.
- Displays a high level of initiative, effort, and commitment towards completing assignments efficiently. Works with minimal supervision. Demonstrates responsible behavior and attention to detail.
- Responds appropriately to supervision. Follows policy and cooperates with supervisors.
- Aligns behavior with the needs, priorities, and goals of the organization.
- Encourages and facilitates cooperation, pride, trust, and group identity. Fosters commitment and team spirit.
- Expresses information to individuals or groups effectively, taking into account the audience and nature of the information. Listens to others and responds appropriately.

### **Minimum Education and Experience**

Graduation from an accredited four-year college or university with a bachelor's degree in accounting, banking, business education, real estate, business administration, economics or finance, or related field;

OR

Experience in auditing, accounting, banking, or examining financial institutions may be substituted for the required education on the basis of one year (thirty semester hours is equivalent to one year) up to a maximum substitution of four years.

### **Additional Qualifications**

Graduation from an accredited four-year college or university with a bachelor's degree in a computer-related field;

OR

Experience in one or more of the following areas may be substituted for a bachelor's degree in a computer-related field on the basis of one year (thirty semester hours is equivalent to one year) up to a maximum substitution of four years:

- Experience in the regulation, examination or audit, and analysis of financial institutions' IT and cybersecurity. Experience includes conducting IT examinations at financial institutions or data centers, serving as an auditor on technology audits of security controls or policies of financial institutions or data centers, or administering information security programs or other key data center functions at a financial institution.
- Experience in financial institution network support or computer.