

INFORMATION TECHNOLOGY SERVICES

ALL STUDENTS

STUDENT USE OF TECHNOLOGY - RESPONSIBLE USE POLICY

The District's Responsible Use Policy ("RUP") is to prevent unauthorized access and other unlawful activities by students on the District network, prevent unauthorized disclosure of, or access to, confidential information to comply with the Children's Internet Protection Act ("CIPA") as amended by the Protecting Children in the 21<sup>st</sup> Century Act. Only active and enrolled students are authorized to use District information technology resources unless explicitly permitted by District Administration.

A. Responsible Use of District Technology

Students are required to follow this policy. By using District information technology resources, students have agreed to the terms set forth in the policy. When uncertain about whether a particular use is acceptable or appropriate or when reporting any misuse, students should consult a teacher, administrator, or staff member.

Students are expected to use District information technology resources safely and responsibly for educational purposes. Students shall limit personal use of these resources (i.e., for other than educational purposes), such that any personal use has no adverse effect on their or any other's academic performance, imposes no tangible cost to the District, and does not unduly burden the District's resources.

Students shall report any security problem or misuse of technology to a teacher, administrator, or staff member. All students using technology resources shall receive instruction in their proper use.

B. Unacceptable Uses of District Technology

The District reserves the right to take immediate action regarding activities that; (1) create security and/or safety issues; (2) expend District resources on content that the District in its sole discretion determines lacks legitimate educational content/purpose; or (3) are determined by the District to be inappropriate. The District reserves the right to suspend access at any time, without notice, for any reason.

Students are prohibited from using District information technology for improper purposes, including but not limited to:

1. Disclosing, using, or disseminating personal information. Personal information can include account numbers, home and other addresses, credit card numbers, telephone numbers, age, health status and records, financial information, contact information for parents/guardians and students, or any identifiable photos and videos.

2. Sharing their assigned account information, passwords, or other information used for identification and authorization purposes, or using an account without explicit authorization. The student, in whose name a student account is issued, is responsible for its proper use at all times.
3. Using information technology for fraudulent purposes, illegal solicitation, political lobbying, the transmission of obscene or pornographic materials, the design of dangerous objects (i.e. explosive devices, firearms, knives, etc.), criminal activities or terrorist acts.
4. Using information technology to engage in commercial or for-profit activities.
5. Using information technology to promote unethical practices or any activity prohibited by law or District policy, or encourage the use of drugs, alcohol, marijuana, vaping, or tobacco.
6. Accessing visual depictions that are obscene, pornographic, or harmful to minors. The District will use measures to block or filter, to the extent practicable, such depictions. If students incidentally access such depictions at school despite these measures, they should promptly inform the teacher, assistant principal, or principal, so that the District's measures may be reviewed or improved.
7. Distributing or transmitting material that is threatening, obscene, disruptive, sexually explicit, discriminatory, defamatory, libelous, or that harasses or disparages others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs. Bullying, cyberbullying, harassment, intimidation, or threatening of others is strictly prohibited.
8. Infringing on copyright, license, trademark, patent, or other intellectual property rights. Plagiarism of any material is also prohibited.
9. Installing or using unauthorized software or hardware. The use of malicious software on District equipment or on the District network is also prohibited.
10. Bypassing or circumventing District technology security or controls.
11. Vandalizing District technology or network resources. Vandalism includes, but is not limited to the abuse of District infrastructure, unauthorized altering or accessing of District resources, and destruction or defacement of District property.

C. Privacy

The District reserves the right to monitor student's activities at any time without notice, when using District information technology resources. Students should have no expectation of privacy regarding their use of District property, files, resources, network and/or internet access. Students and parents/guardians should be aware that computer

files and communications over voice and data networks, including e-mail, text messages, and voice mail, are not private. The District may access, review, copy, and store or delete any electronic communication or files, and disclose these as it deems necessary. The creation or use of a password by a student or parent/guardian does not create a reasonable expectation of privacy.

D. Penalties for Improper Use

The use of a District account is a privilege, not a right, and misuse will result in the restriction or cancellation of access. Misuse may also lead to disciplinary and/or legal action for students, including expulsion or criminal prosecution by government authorities. The District will attempt to tailor any disciplinary action to the specific issues related to each violation.

E. Disclaimer

The District makes no guarantees about the quality of the services provided and is not responsible for any claims, losses, damages, costs, or other obligations arising from use of the network or accounts. Any additional charges a student accrues due to the use of the District's network are to be borne by the student. The District also denies any responsibility for the accuracy or quality of the information obtained through student access. Any statement, accessible on the computer network or the internet, is understood to be the author's individual point of view and not that of the District, its affiliates, or employees.

By permitting a student to use District information technology resources, the parent/guardian agrees to not hold the District or any District personnel responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. The parent/guardian shall also agree to indemnify and hold harmless the District and District personnel for any damages or costs incurred as a result of the student's use of District information technology resources.

Revised: September 3, 2019 (11/14/17)