

## **POSTSECONDARY OPTIONS/CONCURRENT ENROLLMENT**

### **(Procedure for students seeking to enroll in postsecondary courses)**

#### **Academic plan of study**

The qualified student shall establish, in consultation with their family, the school counselor and the Concurrent Enrollment Coordinator, an academic plan of study that describes all of the courses (including postsecondary courses) the student intends to complete to satisfy the Board's high school graduation requirements. Prior to the qualified student's enrollment in a postsecondary course, the school counselor shall review and approve the student's academic plan of study in accordance with applicable State Board of Education rules.

#### **Application**

The qualified student who seeks to enroll in a postsecondary course shall complete the district's concurrent enrollment application form and submit it to the Concurrent Enrollment Coordinator during the registration process for the following academic term. The requested postsecondary course(s) on the student's application shall be consistent with the student's approved academic plan of study.

The Concurrent Enrollment Coordinator shall approve or disapprove the student's application in accordance with this regulation's accompanying policy, the priority requirements of the Concurrent Enrollment Programs Act, and State Board of Education rules. The Concurrent Enrollment Coordinator shall notify the student and counselor of the decision, which shall be final.

Adopted December 9, 1992  
Revised March 2, 1994  
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