

**NONACCREDITED/HOME SCHOOLS: STUDENT TRANSFERS  
AND GRADE PLACEMENTS**

**Transfers from Nonaccredited/Home Schools**

In order to allow transfer of credits and/or determine the appropriate class/grade placement of a student transferring to a Homewood school from a nonaccredited or home school, the following shall be implemented:

1. Credit for all elective courses shall be accepted without validation.
2. Noncontested credit for the core courses of English, mathematics, science, and social studies shall be transferred as follows:
  - a. Using all available records and nationally standardized tests, if available, the principal or his/her designee shall determine the appropriate placement and then notify the student and the parents/guardians.
  - b. Upon agreement by the parents/guardians, the student shall be assigned to the class and/or grade agreed upon.
  - c. For any initial core course the student completes successfully at the Homewood school, he/she shall be permitted to transfer in that subject area all previous credits earned at a nonaccredited or home school. (Example: Successful completion of eleventh grade English at Homewood High School would allow the student to transfer ninth and tenth grade English if completed successfully at the nonaccredited/home school).
3. Contested credit for core courses shall be transferred as follows:
  - a. If the parents/guardians disagree with the placement decision, the principal or designee shall supervise the administration of the school's most recent semester test for each prerequisite core course in which the parents/guardians are requesting enrollment. (Example: If there is a dispute over placement of a student in eleventh grade English, the student will be administered the most recent semester examination for tenth grade English). For each test the student passes, as determined by the school grading scale, the student shall be placed in the next level core course and credit for prerequisite courses shall be transferred.

4. In the event of the existence of controversial records/transcripts and/or the absence of any official or notarized records/transcripts, the student shall take placement tests consisting of the school's previous semester tests for core courses.

All transfer students must pass any state mandated assessments required for graduation and meet all other requirements for graduation from Homewood High School.

NOTE: Decisions regarding credit for students whose education is managed through an IEP will be made on an individual basis.

ADOPTED: Homewood City Board of Education, January 20, 1998

AMENDED: Homewood City Board of Education, April 17, 2012

LEGAL REF.: