

WESTSIDE UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
HILLVIEW MIDDLE SCHOOL

February 20, 2018

Mission Statement: Recognizing the exceptionalism of every child, the mission of Westside Union School District is to educate all students to universally high levels of academic competence. We are committed to comprehensive systems of instructional delivery that include research-based best practices to assure this outcome by "pointing the way, providing the path" to success.

Vision Statement: Our vision is to graduate students who have acquired the knowledge, skills and attitudes necessary to achieve significant career, educational, civic and personal goals, which will enrich our society as positive role models and responsible citizens.

5:00 p.m. – Regular Session
Adjourned to Closed Session
6:00 p.m. – Reconvene to Regular
Session

Teleconference:
TownePlace Suites
10569 Fairway Dr.
Roseville, CA 95678

CALL TO ORDER _____ p.m.

- I. OPEN SESSION _____ p.m.
 - A. Flag Salute
 - B. Roll Call

BOARD OF TRUSTEES

John Curiel _____
Patricia Shaw _____
Linda Jones _____
Jennifer Navarro _____
Steve DeMarzio _____

SUPERINTENDENT

Regina Rossall _____

II. ITEMS FROM THE FLOOR

Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board regarding closed session items only. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

III. CLOSED SESSION

Moved by _____ Seconded by _____

Ayes: _____ Noes: _____ Abstain: _____

Opened: _____ Closed: _____

- a. Conference with Labor Negotiators (Gov't. Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
1 Case
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)
2 Cases

IV. RECONVENE TO OPEN SESSION AT _____ p.m.

V. REPORT OF CLOSED SESSION ACTION

VI. PRESENTATIONS

- A. Site Presentations and Employee Recognitions
 - Anaverde Hills
 - Child Nutrition
 - Westside Academy

VII. HEARING SESSION/STAFF REPORTS

- A. Board Comments
- B. Staff Reports
 - 1. Assistant Superintendent Administrative Services
 - 2. Assistant Superintendent Educational Services
 - 3. Deputy Superintendent
 - 4. Superintendent

VIII. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representatives
- B. California School Employees Association Representatives
- C. Parent Teacher Association Representatives
- D. West Antelope Valley Educational Foundation Representatives

IX. ITEMS FROM THE FLOOR

Please submit a yellow "Request To Speak To The Board of Trustees" in the folder on the exhibit table for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This is not a question and answer period where the Board enters into dialogue. Testimony is not protected from damage claims for libel. Public Charges or allegations may result in legal action being brought by those individuals. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

X. PUBLIC HEARING

None

XI. BUSINESS SESSION

- A. Organizational/Governance
 - 1. Agenda Item 1 Goal #
- Moved by _____ Seconded by _____
- To approve the Agenda of the Regular Meeting of
February 20, 2018
- Ayes: _____ Noes: _____ Abstain: _____

Actions proposed for the Consent Calendar, are items with adopted policies and approved practices of the District and are deemed routine in nature. They will be acted upon in one motion, without discussions, unless members of the Board request an item's removal. The item will then be removed from the motion to approve and after the approval of the consent agenda the item(s) will be heard.

Items 2a -2g Goal #

2. Consent
 - a. Minutes of the Regular Meeting on January 30, 2018
 - b. Fundraising Authorizations
 - c. Williams Uniform Complaint Quarterly Report
 - d. Personnel Report
 - e. Purchase Orders
 - f. Consultant/Contract Schedule
 - g. Conference/Workshop Schedule

Moved by _____ Seconded by _____

Approval of the Consent Items as presented

Ayes: _____ Noes: _____ Abstain: _____

3. Interdistrict Attendance Agreement between Westside Union School District and Lancaster School District

Item 3

Moved by _____ Seconded by _____

Approval of the Interdistrict Attendance Agreement between Westside Union School District and Lancaster School District

Ayes: _____ Noes: _____ Abstain: _____

4. CSBA Delegate Assembly Election
 - Steven P. DeMarzio
 - Stacy Dobbs
 - Nancy R. Smith

Item 4

Moved by _____ Seconded by _____

Approval of the election of _____, _____ and _____ for CSBA Delegate Assembly Region 22.

Ayes: _____ Noes: _____ Abstain: _____

5. Board Policy and Administrative Regulation 1230, School-Connected Organizations

Item 5

Moved by _____ Seconded by _____

Approval of the first reading of Board Policy and Administrative Regulation 1230, School-Connected Organizations

Goal #

Ayes: _____ Noes: _____ Abstain: _____

6. Discussion Item Item 6
• Governance

B. Educational Services

7. Consolidated Application Reporting System Winter Data Collection Item 7

Moved by _____ Seconded by _____

Approval of the Consolidated Application Reporting System Winter Data Collection

Ayes: _____ Noes: _____ Abstain: _____

8. Support Personnel Accountability Report Cards (SPARCs) Item 8
for:

- Anaverde Hills
- Esperanza
- Hillview
- Quartz Hill
- Sundown
- Valley View

Moved by _____ Seconded by _____

Approval of the Support Personnel Accountability Report Cards (SPARCs)

Ayes: _____ Noes: _____ Abstain: _____

9. Comprehensive District and School Safety Plans for: Item 9

- Anaverde Hills
- Cottonwood
- Del Sur
- Esperanza
- Gregg Anderson
- Hillview
- Joe Walker
- Leona Valley
- Quartz Hill
- Rancho Vista
- Sundown
- Valley View
- District Office

Moved by _____ Seconded by _____

Goal #

Approval of the Comprehensive District and School Safety Plans

Ayes: _____ Noes: _____ Abstain: _____

C. Personnel

10. Memorandums of Understanding between Westside Union School District and Westside Teachers Association Item 10

WUTA:

- 18-14, To Correct Martin Luther King Holiday and Change Minimum Day
- 18-15, Change Targeted Staff Meeting for Joe Walker

Moved by _____ Seconded by _____

Approval of the memorandums of Understanding between Westside Union School District and Westside Teachers Association (WUTA)

D. Business

11. 2016-17 Developer Fee Annual Report Item 11

Moved by _____ Seconded by _____

Approval of the 2016-17 Developer Fee Annual Report

Ayes: _____ Noes: _____ Abstain: _____

XII. INFORMATION SESSION

- A. Items From The Floor – Continued
- B. Dates to Remember:
 1. Regular Meeting on March 6, 2018
 2. Regular Meeting on March 20, 2018
- C. Board Comments - Continued

XIII. NEW BUSINESS

Future Board Meeting Items

XIV. CLOSED SESSION - Continued

XV. RECONVENE TO OPEN SESSION at _____ p.m.

XVI. REPORT OF CLOSED SESSION ACTION

XVII. ADJOURNMENT

There being no further business to come before the Board, the regular meeting of February 20, 2018, is adjourned at _____ p.m. by the Board President.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Tonya Williams at (661) 722-0716. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting room.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection on the District Web Site, www.westside.k12.ca.us or in the District Office located at 41914 50th St. West, Quartz Hill, CA 93536 during normal business hours (8:00 a.m. – 4:00 p.m.).

Core Beliefs and Board Goals 2017-2018

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

- 1. WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES**
- 2. WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT**
- 3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL**

- ❧ A. Build the capacity of board and district staff in developing and monitoring data related to goals and priorities specifically in the area of cultural responsiveness and educational equity
- ❧ B. A key concern and priority for this governing board is improving the accuracy and consistency of grading which should measure what students know, as they play a crucial role in every aspect of students' academic lives and future lives as global citizens. Areas of concern are: 1) Grades reflect progressive and mastery of content. 2) They are predictable and understood by parents and third parties. 3) That non-academic factors are graded separately. 4) The system adopted is not overwhelming for teachers.

❖ Annual Report by Educational Services

- 4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE**
- ❧ A. Continue the Cottonwood Elementary School modernization
 - ❧ B. Receive annual updates to the District's Facilities Master Plan while exploring and securing options to finance the plan.
 - ❧ C. Continue to implement sustainable clean energy programs that promote the long-term well-being of both the District's finances and the environment.

❖ Annual Report by Business Services

- 5. WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY**
- 6. WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

2017-2018 Board Expectations

The District uses data to create a learning-oriented culture for both staff and students which defines success in terms of improvement and progress.

1. **WE BELIEVE THAT OUR TEACHERS AND STAFF ARE OUR MOST VALUABLE ASSETS AND RESOURCES**

EXPECTATIONS:

- a. Provide staff development to enable employees in a job classifications to maintain and improve their skills to meet stated goals of the Board to meet the needs of students. Continuously monitor and re-evaluate formula-driven staffing levels that adequately address student ratios and campus needs for all classifications of employees (classified, certificated, confidential, and administration)
- b. Maintain and monitor administrative training programs to enable existing staff to become administrators or to increase the skills of current administrators to assume increasing levels of responsibility in the future as well as immediately assisting with the reduction of attendance issues, traffic safety and student discipline at all school sites. Create programs that enable classified employees who want to become teachers to obtain the necessary information to do so, and work with the CSEA Board to make sure members know about contractual benefits available when taking college classes. As grants become available to help classified employees become teachers, apply for any for which the District is eligible.
- c. Provide ongoing recognition for school achievement, program development, i.e., California Gold Ribbon, Golden Bell, Employee of the Year, and Program Innovation: Joe Walker STEALTH, Gregg Anderson Academy, The IDEA Academy at Cottonwood, Westside Academy and Hillview 6th Grade Academy
- d. Continue a long-term plan to provide total compensation for all positions within the district that is competitive with the surrounding Antelope Valley elementary school districts
- e. Provide ongoing training to ensure a safe work place for all employees
- f. As funds are available revenues will be placed in a separate account to pay for long term post-employment benefits

- a. a, d & e - Annual Report by Human Resources
- b. b & c - Annual Report from Superintendent
- c. f - Annual Report by Business Services

2. **WE OPERATE WITH TRANSPARENCY, TRUST AND INTEGRITY, GOVERNING IN A DIGNIFIED, PROFESSIONAL MANNER, TREATING EVERYONE WITH CIVILITY AND RESPECT**

EXPECTATIONS

- a. Continue to improve the knowledge level of trustees through ongoing training, participation in political actions that influence improved funding and legislation for educational programs, and programs of independent study. All Board Members will attend the CSBA Annual Education Conference, with a report of sessions attended at a future Board Meeting, and receive a Masters in Governance certification
- b. The board will initiate the annual process for self-evaluation in June
- c. Annually set objectives to meet the goals of the district in June
- d. Continue to improve working relationship with employee unions to enable communications that enhance the overall well-being of the district including all employees
- e. A public-friendly version of the three major budget reports of the year shall be posted on the website

3. WE ARE ABSOLUTELY COMMITTED TO PROVIDING A SAFE, DISTINGUISHED AND ENGAGING LEARNING ENVIRONMENT THAT ENSURES ALL STUDENTS LEARN TO THEIR HIGHEST POTENTIAL

EXPECTATIONS:

- a. Staff will monitor comprehensive plans for improving student achievement including the Local Control Accountability Plan (LCAP) and the Comprehensive Safety Plans including the sections related to student discipline.
- b. All students will receive rigorous and effective instruction, support and intervention that afford equitable access to a high quality educational experience in an environment that nurtures critical thinking, communication, collaboration, creativity and social responsibility.
- c. Teachers will use research-based best practices to design and deliver instruction, which addresses the knowledge, concepts and skills outlined in the State Standards. Teachers will design lessons that actively engage the minds of all learners with that which is to be learned. Learning objectives that describe what students will be able to do successfully and independently at the end of each lesson will be clearly articulated. Formative assessment will be used to guide and inform instruction. Summative assessment will be used to measure student learning.
- d. Professional Development will be aligned to improve student outcomes. Data will be collected to substantiate growth in student achievement.

4. WE ARE ABSOLUTELY COMMITTED TO PROVIDING THE NECESSARY FACILITIES TO MEET THE HOUSING AND EDUCATION NEEDS OF OUR CHANGING STUDENT POPULATION AND A VISION THAT PROMOTES AND SUPPORTS THEIR FUTURE

EXPECTATION

- a. Monitor and maintain high-quality information technology systems throughout the District

5. WE ARE FISCALLY TRUSTWORTHY AND DEDICATED TO RESPONSIBLE FINANCIAL ACCOUNTABILITY

EXPECTATIONS:

- a. Continue to decrease encroachment of general funds by Special Education
- b. Continue to update and implement the adopted Technology Plan
- c. Continue to increase operational efficiency
- d. Citizens Oversight Committee will hold required meetings
- e. Set budget priorities based on the goals of the District
- f. Support and retain partnerships that have a mutual priority to maximize the available dollars for improving programs for students
- g. Maintain student Average Daily Attendance to exceed 96% percent.
- h. Senior Staff to hold twice-yearly fiscal status updates at employee work locations in order to educate and inform our stakeholders
- i. Maintain a financially responsible, positive District budget for the current year and two out years in order to preserve Westside's financial solvency, educational programs and the continued payment of employee salaries.

g - Annual ADA Report by Business Services

a, b, c, d, e, f, h & i - Budget Presentations by Business Services

6. **WE BELIEVE IN AND PROMOTE PARENT AND COMMUNITY INVOLVEMENT IN WESTSIDE UNION SCHOOL DISTRICT**

EXPECTATIONS:

- a. Continue to monitor and implement plans to increase communication and participation with parents regarding their children's education including the use of PowerSchool/PowerTeacher by all teachers.
- b. Implement plans to improve parent communication and participation with parents of all students.
- c. Explore ongoing efforts to increase communication with the community, utilizing methods that are cost effective.
- d. Strengthen partnerships with businesses, community organizations, and public agencies.
- e. Annually share the Board's goals and accomplishments with the stakeholders. Each school year will begin with a State of the District presentation by Superintendent and staff where maximum efforts are made to assure that the meeting is well-attended by the public.
- f. Create, administer and compile surveys for constituents that will generate data to measure district effectiveness to drive district decisions.
- g. Continue to explore means of obtaining input from stakeholders.
- h. Each Trustee will regularly attend community and school site events
- i. The Board will play an active role in promoting our district's image in the community and positive working relationships with all stakeholders.
- j. Keep public postings and communications current. Staff will monitor weekly.
Partner with parents and community to develop and implement school programs.

~ e - Posted on District Website

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Meeting Agenda

BACKGROUND:

The Board is requested to approve the Agenda for February 20, 2018.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Minutes

BACKGROUND:

The Board is requested to approve the Minutes of the Regular Meeting on January 30, 2017.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None associated with the approval of Board Minutes.

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES
January 30, 2018

I. CALL TO ORDER

At 5:03 p.m. John Curiel, President, called to order the Regular Board Meeting of the Westside Union School District Board of Trustees.

II. Flag Salute

Jennifer Navarro, Member

III. ROLL CALL

John Curiel, President – Present
Patricia K. Shaw, Vice President - Present
Dr. Linda Jones, Clerk – Absent
Jennifer Navarro, Member – Present
Steven DeMarzio, Member – Teleconference

SUPERINTENDENT

Regina Rossall – Present

IV. ITEMS FROM THE FLOOR

Bob Dunham, WUTA President – State of the Union (questions and concerns from teachers)

- Standards Based Report Cards
- Campus Discipline – Boys Town Model
- Inter District Transfer Students – Discipline
 - Regina Rossall did state that students on inter district transfers can have their transfer revoked for attendance, discipline and grades. The teacher should let their administrator know.
- District Office – Top Heavy with Administration

V. OTHERS PRESENT

Alan Englen, Bob Dunham, Kate Clutter, Rob Garza, Jeri Holmes, Pancho Gonzalez

VI. M18-120 - The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to adjourn to closed session at 5:12 p.m. to consider:

- a. Conference with Labor Negotiators (Gov't Code §54957.6)
- b. Existing/Anticipated/Pending Litigation (Gov't Code §54956.9)
- c. Conference with Real Property Negotiator
- d. Public Employee Discipline/Dismissal/Release/Appointment Unrepresented Management (Gov't Code §54957)
- e. Pupil Personnel (Ed Code 35146 and 48918)
1 Case

VII. RECONVENE TO OPEN SESSION at 6:01 p.m.

VIII. CLOSED SESSION ACTION

M18-121 - The motion was made by Jennifer Navarro seconded by Patricia K. Shaw and carried 4/0 to approve the finding of Records Review Panel for Case Number RR1718-03.

IX. PRESENTATIONS

A. Dimension Data – Heads, Hearts & Hands at Esperanza

X. HEARING SESSION/STAFF REPORTS

A. Board Comments:

Steve DeMarzio – I want to thank Dimension Data for collaborating with Westside. Your company helps make our schools and students better. We had our AVSBA Dinner Meeting at Nancy Cory last week. AVSBA inducted its new Executive Board officers and I will now be serving as 1st Vice President. Palmdale School District also spoke on its ransomware attack. I will forward the presentation to trustees and cabinet.

Jennifer Navarro – Thank you very much Allan and Dimension Data and thank you for choosing Westside. I wish Linda Jones a speedy recovery; I look forward to her return to Board Meetings.

Patricia K. Shaw – Thank you, Allan, for all you did at Esperanza. How much would it cost for us to build our own “Escape Room”?

John Curiel – Thank you, Allan and Dimension Data, for helping the District with sparking the imagination of children. Creativity and imagination is often overlooked as the world focusses more and more on STEM specifically science, math and engineering. Thank you once again for your continued partnership with Westside. I attended the Board President’s Training in Sacramento with Patricia Shaw and Regina Rossall last weekend. Enjoy your Valentine’s Day and the rest of the week.

Assistant Superintendent Administrative Services – Shawn Cabey

- a. I would like to thank Allan and Dimension Data again for everything they did at Esperanza, as well as, all the other things they have done for the district.
- b. I would like to thank the Board and Gina for supporting us in the variety of programs we have added in the District.
- c. I attended the AVSTA meeting today. Keppel might be pulling out of the JPA with AVSTA. If they withdraw, it would be Lancaster, AV High School and Westside school districts participating in the JPA.

2. Assistant Superintendent Educational Services - Marguerite Johnson

- a. Allan, thank you so much. Over the last seven to eight years our classrooms have been transformed because of the work of Dimension Data.

3. Deputy Superintendent - Robert Hughes

- a. We are starting our search for teachers for next school year. We have two job fairs scheduled: February 7, 2018, and April 24, 2018.
- b. The next WAVE meeting is February 7, 2018, at 6:30 p.m. in Room 4 at the District Office
- c. Allen, thank you so much for all Dimension Data has done for the District.

4. Superintendent – Regina Rossall

Mrs. Rossall reviewed the following items with the Trustees:

- a. I enjoyed attending the Board President’s Workshop with John and Patti. I have submitted our Items from the Floor statement to our attorney for his review.
- b. I attended the Superintendents Symposium last week and I heard about iSchool Initiative. They use technology tools as a different way of learning. I texted our Cisco person to ask about getting their bus to visit Westside. The bus was available to come to Cottonwood and Anaverde Hills for students and staff to view today. The partnerships we have formed with vendors help us revitalize our programs.

- c. Dr. David Smith, from Edwards Air Force Base, spoke with me about a five-week program at Edwards Air Force Base for 5th grade students. I have several of our schools who would like to send a class to participate in the program.

XI. PERSONAL APPEARANCES

- A. Westside Union Teachers Association Representative – Bob Dunham, President
- B. California School Employee Association Representative – Jeri Holmes, President
 - I would like to thank Gina for allowing CSEA to come and present their retirement seminar for our staff. Staff was extremely grateful that the district was able to host.
 - We had our first new classified employee orientation yesterday.
- C. Parent Teachers Association Representative
- D. WAVE Representative – Jennifer Navarro and Robert Hughes
 - The next WAVE meeting is February 7, at 6:30 p.m. in Room 4 at the District Office.

XII. ITEMS FROM THE FLOOR - Continued

None

XIII. PUBLIC HEARING

None

XIV. BUSINESS SESSION

- A. Organizational/Governance
 1. M18-122 - Item 1. Approval of the agenda of the Regular Board Meeting of January 30, 2018, as submitted. The motion was made by Patricia K. Shaw seconded by Steve DeMarzio and carried 4/0.
 2. M18-123 - Items 2a – 2f. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve the consent agenda.
 - 2a Minutes of the Regular Meeting on January 16, 2017
 - 2b Fundraising Authorization
 - 2c Personnel Report
 - 2d Purchase Orders
 - 2e Consultant/Contract Agreement Schedule
 - 2f Conference/Workshop Schedule
 3. Item 3 - Discussion Item
 - Board Governance
 4. M18-124 - Item 4. The motion was made by Steve DeMarzio seconded by Jennifer Navarro and carried 4/0 to approve Resolution 18-13, Calling for Full and Fair Funding of California's Public Schools

XV. PERSONNEL

5. M18-125 - Item 5. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve the Variable Term Waiver
6. M18-126 - Item 6. The motion was made by Jennifer Navarro seconded by Steve DeMarzio and carried 4/0 to approve the Provisional Intern Permit

XVI. BUSINESS

7. M18-127 - Item 7. The motion was made by Patricia K. Shaw seconded by Jennifer Navarro and carried 4/0 to approve the Anaverde Hills Elementary Permanent Classrooms Build Out.

Minutes
Regular Board Meeting
January 30, 2018

XVII. NEW BUSINESS

- a. Solar Panels – Review timeline for panel removal from the Hillview campus.

XVIII. UNFINISHED BUSINESS

None

- XIX. ADJOURNMENT – The meeting was adjourned at 6:34 p.m. by the Board President.

Linda Jones, Clerk
February 20, 2018

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Fund Raiser Approval List

BACKGROUND:

Attached for review and approval by the Board are individual requests from school organizations for fund raising activities. Each is presented on the District's pre-approved form.

PROGRAM/EDUCATIONAL IMPLICATION:

Funds raised as a result of the activities benefit the individual schools as described in each form.

COST ANALYSIS/FUNDING SOURCE:

Approval of these activities increases the funding available for the affected schools as noted on each form.

SUPERINTENDENT'S RECOMMENDATION:

Approval

FUND RAISER APPROVAL LIST

Approved at the Board Meeting of February 20, 2018

Anaverde Hills

Description: Kids Night Out Activities
Date: February 16, 2018
Purpose: To raise funds for ASB
Requesting Group: Anaverde Hills ASB

Joe Walker

Description: Chipotle Dine-Out
Date: March 3, 2018
Purpose: To raise funds for Band Disneyland trip.
Requesting Group: Joe Walker ASB

Description: Selling water at the Almond Blossom Festival
Date: March 10-11, 2018
Purpose: To raise money to send 6th & 7th graders to camp.
Requesting Group: Joe Walker ASB

Description: Shopping at Smart & Final – 3% of Sale
Date: March 24 – April 1, 2018
Purpose: To raise funds for ASB Summer Leadership Camp
Requesting Group: Joe Walker ASB

Leona Valley

Description: Valentines Gift Sale
Date: February 13, 2018
Purpose: To raise funds for student enrichment.
Requesting Group: Leona Valley PTO

Quartz Hill

Description: Blaze Pizza Dine-Out
Date: February 9, 2018
Purpose: 6th grade activities.
Requesting Group: Quartz Hill PTA

Description: Menchie's Frozen Yogurt Dine-Out
Date: February 9, 2018
Purpose: 6th grade activities.
Requesting Group: Quartz Hill PTA

Quartz Hill

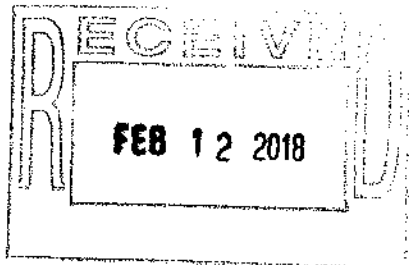
Description: Panda Express Dine-Out
Date: March 9, 2018
Purpose: 6th grade activities.
Requesting Group: Quartz Hill PTA

Description: Fun Run
Date: April 7, 2018
Purpose: To raise funds for field trips, family night and student incentives.
Requesting Group: Quartz Hill PTA

Rancho Vista

Description: Penny War
Date: April 2018
Purpose: To raise funds for ACS.
Non-Profit Organization: American Cancer Society (ACS)

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588



FUNDRAISING AUTHORIZATION
Middle School

School Anaverde Hills Date 2/16/2018¹²

Requesting Group Anaverde Hills Student Council / ASB
Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ASB PTA/PTSA/PTO

Date(s) of Fund Raiser Feb. 16, 2018 Event Start Time 5:00 pm

Location of Fund Raiser Anaverde Hills School

Description of Fund Raiser To raise funds
Kids Night Out Activities

Purpose of the Fund Raiser Raising funds for ASB

For the benefit of (be specific) ASB / Student Council Funding

Person Supervising Fund Raiser Dezaraye Wertman

Person Responsible for the Money Dezaraye Wertman

Projected Expenses \$ 100

Projected Profit \$ 300-400

Approved by ASB in the meeting minutes of
2/14/18

The food sales shall not impair students' participation in the District's Food Service program. (BP3554). Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554) Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520) Organizations are encouraged to select items of good nutritional quality (BP3554). The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President Julianne Jina Date 2/12/18

Signature of ASB Advisor J.P. Crowell Date 2/12/18

Signature of PTA/PTO/PTSA President [Signature] Date 2/12/18

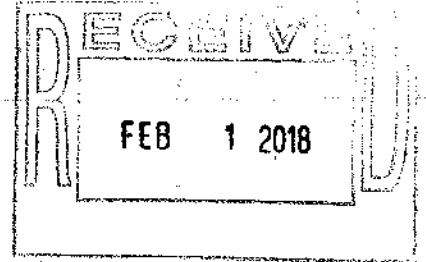
Signature of Principal or Assistant [Signature] Date 2/12/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note - Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

BU-13 10-14 Original to District Office for Approval at next Board Meeting. An approved copy will be sent back to school site.

Westside Union School District
41914 50th Street West
Quartz Hill, CA. 93536
(661) 722-0716 FAX: (661) 974-8588



FUNDRAISING AUTHORIZATION
Middle School

School JW Date 1/22/18
Requesting Group Joe Walker Band
Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ASB PTA/PTSA/PTO
Date(s) of Fund Raiser 3/3/18 Event Start Time 5pm 9pm
Location of Fund Raiser Chipotle
Description of Fund Raiser dine out

Purpose of the Fund Raiser funds for Band Disneyland trip

For the benefit of (be specific) the students ticket to attend a music workshop

Person Supervising Fund Raiser Kami Whetten

Person Responsible for the Money Chipotle

Projected Expenses \$ 0

Projected Profit \$ 300

Approved by ASB in the meeting minutes of _____

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFEL 113700-114455, AR3554)
Food sales will not begin until after the close of the regularly scheduled midday food service period. (Code of Regulations, Title 5 15500, Ed Code 51520)
Organizations are encouraged to select items of good nutritional quality (BP3554)
The food item being sold cannot be an item sold in the food service program at that school during that school day. (Code of Regulations, Title 5)

Signature of ASB President Angie Chaiway Date _____

Signature of ASB Advisor [Signature] Date 1/1/18

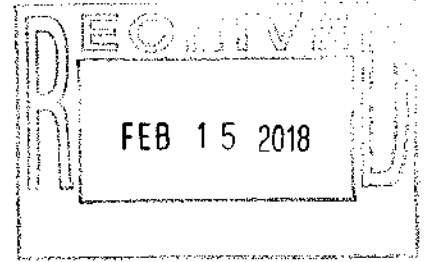
Signature of PTA/PTO/PTSA President _____ Date _____

Signature of Principal or Assistant [Signature] Date 1/25/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

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41914 50th Street West
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FUNDRAISING AUTHORIZATION
Middle School

School Joe Walker Middle School

Date February 13, 2018

Requesting Group ASB

Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ASB PTA/PTSA/PTO

Date(s) of Fund Raiser March 10-11 Event Start Time _____

Location of Fund Raiser George Lane Park

Description of Fund Raiser Sell water bottles to people at the Almond blossom festival.

Purpose of the Fund Raiser To raise money to send 6th & 7th graders to camp

For the benefit of (be specific) incoming 6th & 7th graders to camp to participate in leadership activities.

Person Supervising Fund Raiser Liz Anderson

Person Responsible for the Money Liz Anderson

Projected Expenses \$ 0 donation

Projected Profit \$ 1,000

Approved by ASB in the meeting minutes of _____

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
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Signature of ASB President Amy Chainey

Date 2/13/18

Signature of ASB Advisor L Anderson

Date 2/13/18

Signature of PTA/PTO/PTSA President _____

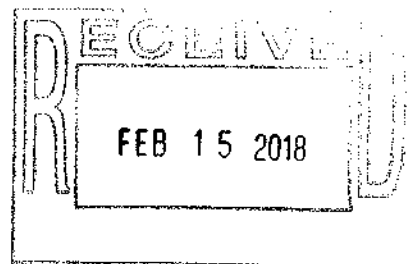
Date _____

Signature of Principal or Assistant L Anderson Date 2/15/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note - Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

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FUNDRAISING AUTHORIZATION
Middle School

School JW Date 2/13/2018

Requesting Group ASB Leadership
Indicate if requesting group is under the auspices of ASB/PTA/PTSA/PTO: ASB PTA/PTSA/PTO

Date(s) of Fund Raiser 3/25/18 - 4/1/18 Event Start Time _____

Location of Fund Raiser Smart & Final

Description of Fund Raiser Supporters shop at Smart & Final and the store will write a check for 3% of the sales

Purpose of the Fund Raiser To raise funds for summer leadership camp.

For the benefit of (be specific) students who need financial support

Person Supervising Fund Raiser Liz Anderson

Person Responsible for the Money Liz Anderson

Projected Expenses \$ 0

Projected Profit \$ 1,000

Approved by ASB in the meeting minutes of _____

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFEL 113700-114455, AR3554)
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Signature of ASB President Amyl Chaney

Date 2/13/18

Signature of ASB Advisor L Anderson

Date 2/13/18

Signature of PTA/PTO/PTSA President _____

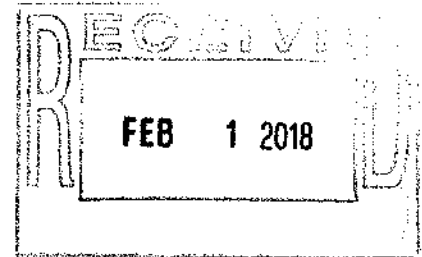
Date _____

Signature of Principal or Assistant [Signature] Date 2/15/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

Note – Edible items that do not comply with the District's Wellness Policy may be sold to students a half an hour after the end of the school day.

Westside Union School District
41914 50th Street West
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(661) 722-0716 FAX: (661) 206-3645



FUNDRAISING AUTHORIZATION
Elementary School

School LV Elementary Date 1/30/18
Requesting Group: PTA PTO PTSA
Date(s) of Fund Raiser 2/13/18 Event Start Time 8-2 pm
Location of Fund Raiser PTO Room
Description of Fund Raiser \$5 Valentines Gift sale
Purpose of the Fund Raiser Community building & to raise funds for student enrichment
For the benefit of (be specific) All students
Person Supervising Fund Raiser A. Nicoll & PTO Board Members
Person Responsible for the Money A. Nicoll
Projected Expenses \$ 20 Projected Profit \$ 100

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CURFFL 113700-114455, AR3554)
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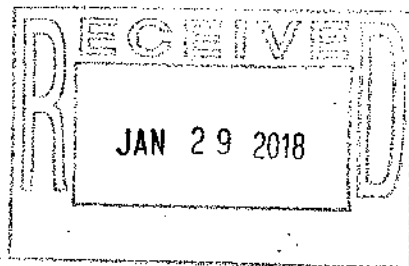
Signature of PTA/PTO/PTSA President [Signature] Date 1/30/18

Signature of Principal or Assistant [Signature] Date 2/1/18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

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FUNDRAISING AUTHORIZATION
Elementary School

School QHE

Date 1/21/18

Requesting Group: PTA PTO PTSA

Date(s) of Fund Raiser Feb 9, 2018 Event Start Time 5-8

Location of Fund Raiser Blaze PIZZA 1301 W. Rancho Vista Blvd Palmdale, CA 93551

Description of Fund Raiser Dine-out / Family eat out Night

Purpose of the Fund Raiser 6th grade Activities

For the benefit of (be specific) to benefit all 6th grade students to have a Panoramic Pictures and School shirt @ a low Cost.

Person Supervising Fund Raiser Yare Lopez / Roxana Traheta

Person Responsible for the Money Shannon Marshall

Projected Expenses \$ 20.-

Projected Profit \$ 250.-

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BE3554, CURFEL 113700-114455, AR3554)
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Signature of PFA/PTO/PTSA President Beverly Adams Date 1-24/18

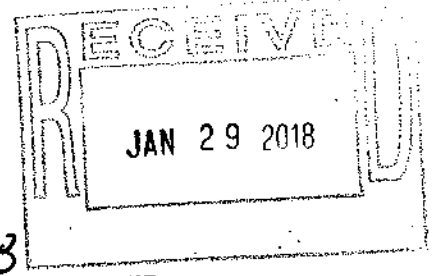
Signature of Principal or Assistant C. Panton Date 1-24-18

I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

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FUNDRAISING AUTHORIZATION
Elementary School

School QHE

Date 1/21/18

Requesting Group: PTA PTO PTSA

Date(s) of Fund Raiser Feb 9, 2018 Event Start Time 5-8

Location of Fund Raiser Menchie's Frozen Yogurt 1301 W. Rancho Vista Blvd Palmdale, CA 93551

Description of Fund Raiser Dine-out / Family eat out night.

Purpose of the Fund Raiser 6th Grade Activities

For the benefit of (be specific) To benefit all 6th grade students to have a panoramic pictures and school shirt at a low cost

Person Supervising Fund Raiser Yare Lopez / Roxana Traheta

Person Responsible for the Money Shannon Marshall

Projected Expenses \$ 20

Projected Profit \$ 250

The food sales shall not impair students' participation in the District's Food Service program. (BP3554)
Sanitary and safety procedures shall comply with the State and County Uniform Retail Food Facilities Law. Home-baked goods may not be sold. (BB3554, CUREFL 113700-114455, AR3554)
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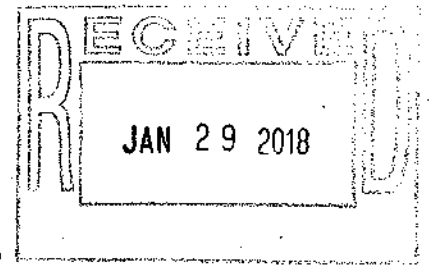
Signature of PTA/PTO/PTSA President Beverly Adams Date 1-24-18

Signature of Principal or Assistant [Signature] Date 1-24-18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

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FUNDRAISING AUTHORIZATION
Elementary School

School QHE

Date 1/21/18

Requesting Group: PTA PTO PTSA

Date(s) of Fund Raiser March 9, 2018 Event Start Time 5-8

Location of Fund Raiser Panda Express 5025 W. Ave N
Lancaster CA 93536

Description of Fund Raiser Dine-Out / Family Meat out Night.

Purpose of the Fund Raiser 6th grade Activities

For the benefit of (be specific) For all 6th grade students to have
a Panoramic Picture and School Shirt at a low cost

Person Supervising Fund Raiser Yare Lopez / Roxana Iraheta.

Person Responsible for the Money Shannon Marshall.

Projected Expenses \$ 20.00 Projected Profit \$ 250.00

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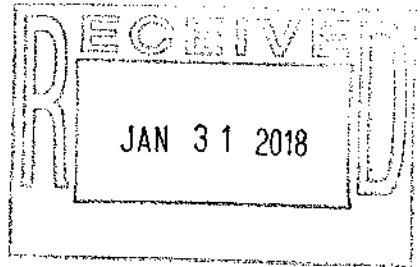
Signature of PTA/PTO/PTSA President Benny Adams Date 1-24-18

Signature of Principal or Assistant [Signature] Date 1-24-18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

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FUNDRAISING AUTHORIZATION
Elementary School

School QHE

Date 1/21/18

Requesting Group: PTA PTO PTSA

Date(s) of Fund Raiser April 7, 2018 Event Start Time 8AM. - 5:00 pm

Location of Fund Raiser Joe Walker Track and field

Description of Fund Raiser Fun Run

Purpose of the Fund Raiser for field trips, family night, Student incentives.

For the benefit of (be specific) all students of QHE

Person Supervising Fund Raiser _____

Person Responsible for the Money Shannon Marshall.

Projected Expenses \$ 20.-

Projected Profit \$ 8,000.00

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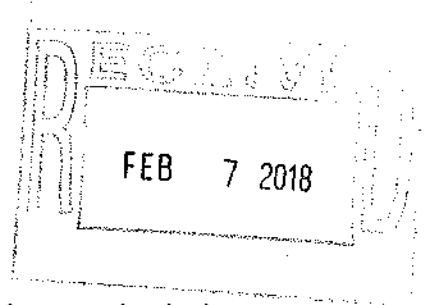
Signature of PTA/PTO/PTSA President Beverly Adams Date 1/24/18

Signature of Principal or Assistant [Signature] Date 1-29-18
I affirm that I have read and understand the District Wellness Policy and that the activity approved above is not in violation of that policy.

Approved by the Board of Trustees on _____

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(661) 722-0716 FAX: (661) 206-3645



FUNDRAISING AUTHORIZATION

Non-Profit Organizations

Community Service Project (Funds to be raised to donate to a charity organization)

School RV

Date 24 Jan 2018

Non-Profit Organization American Cancer Society (ACS)

Date(s) of Fund Raiser mid April Event Start Time to be determined

Location of Fund Raiser Rancho Vista

Description of Fund Raiser Penny War among classes

Purpose of the Fund Raiser to continue awareness & raise funds for ACS

For the benefit of (be specific) patients particularly, families, medical field

Person Supervising Fund Raiser Alice Fischer

Person Responsible for the Money Alice Fischer

Signature of Principal or Assistant Cathy Bennett Date 2-5-18

Approved by the Board of Trustees on _____

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Board Certification of Williams Uniform Complaint Quarterly Report Summary

BACKGROUND:

As a result of the Williams Lawsuit, the Board must certify on a quarterly basis that its members have been informed of complaints made under this settlement.

PROGRAM/EDUCATIONAL IMPLICATION:

Since the District receives both state and federal funds for educational programs, we are required to comply with this part of the Williams settlement.

COST ANALYSIS:

There is no immediate cost to this action other than staff time required to track and respond to complaints. Currently that is minimal.

SUPERINTENDENT'S RECOMMENDATION:

Approval



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2017-2018**

District Name: Westside Union School District Date: 1-16-18

Person completing this form: Tonya Williams Title: Admin. Secretary

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 20-Oct 2017
- 2nd QTR October 1 to December 31 Due 19- Jan 2018
- 3rd QTR January 1 to March 31 Due 20-Apr 2018
- 4th QTR April 1 to June 30 Due 20-Jul 2018

Date for information to be reported publicly at governing board meeting: 2-20-18

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Regina L. Rossall

Signature of District Superintendent _____ Date 2-20-18

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

WESTSIDE UNION SCHOOL DISTRICT
BOARD AGENDA
February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Robert Hughes, Deputy Superintendent
SUBJECT: Personnel Report #18-13
BACKGROUND: The Board is requested to approve/ratify the following personnel Recommendations:

MANAGEMENT

<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
Jehlicka, Lisa	Supervisor III-Fiscal (8hrs/per/day) to <u>Director IV-Business Services (8hrs/per/day)/BS/Step 1/January 1, 2018/URGF/Req# 14925</u>

CERTIFICATED

Employment

Adkins, Kayla	Substitute Teacher/January 24, 2018/URGF
Allington, Katherine	Substitute Teacher/December 4, 2017/URGF
Badalyan, Marine	Substitute Teacher/December 5, 2017/URGF
Balladares, Gema	Substitute Teacher/January 26, 2018/URGF
Bouthillier, Teresa	Substitute Teacher/December 6, 2017/URGF
Breschi, Shawnte	Substitute Teacher/December 16, 2017/URGF
Breschi, Shawnte	Teacher/TBD/July 1, 2018/URGF
Byass, Godfrey	Certificated Coach, Girls Soccer/HV/January 1, 2018/URGF/Req# 15016
Calica, Alejandro	Certificated Coach, Boys Soccer/HV/January 1, 2018/URGF/Req# 15015
Carter, Jenna	Substitute Teacher/December 1, 2017/URGF

Castillo, Rachel	Substitute Teacher/January 2, 2018/URGF
Gibson, Hannah	Substitute Teacher/January 2, 2018/URGF
Gomez, Elise	Teacher, Hourly AVID Tutor/ESF/January 18 not to exceed March 31, 2018/AVID/Req# 15010
Honorato, Cristina	Substitute Teacher/December 11, 2017/URGF
House, Nela	Substitute Teacher/January 2, 2018/URGF
Howell, Brittanie	Substitute Teacher/January 19, 2018/URGF
Hulburt, Kara	Substitute Teacher/December 7, 2017/URGF
Jakeway, Kristie	Teacher, Hourly AVID Tutor/ESF/January 18 not to exceed March 31, 2018/AVID/Req# 15010
Ledezma, Juan	Teacher, SDC Non Severe/AH/January 19, 2018/SDC/Req# 14999
Lynde, Stacy	Substitute Teacher/January 19, 2018/URGF
Morris, Barbara	Teacher Hourly, ADA Recapture/JW/January 20 and February 10, 2018/ URGF/Req# 15000
Nalbandian, Jennifer	Substitute Teacher/December 13, 2017/URGF
Rather, Geri	Teacher, Hourly AVID Tutor/ESF/January 18 not to exceed March 31, 2018/AVID/Req# 15010
Stefanou, Peter	Substitute Teacher/December 8, 2017/URGF
Sutliff, Krista	Substitute Teacher/December 6, 2017/URGF
Vetter, Linda	Substitute Teacher/December 13, 2017/URGF
<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
<u>Leaves</u>	<u>Position/Location/Effective Date</u>
<u>Separation</u>	<u>Position/Location/Effective Date</u>
Barkas, Robin	Teacher/CW/June 8, 2018/District Health and Welfare Coverage Early Retirement
Harris, Carole	Substitute Teacher/January 26, 2018/Resignation

CLASSIFIED

<u>Employment</u>	<u>Position/Location/Effective Date/Salary/Funding/Req.#</u>
Adeoye, Brianna	Instructional Assistant II/HV/3 hrs/per/day/Step 1/January 29, 2018/ SDC/Req# 14689
Alonzo, Monica	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 2/ February 20-22, 2018/Sup Grant/Req# 14943
Alvarez, Crystal	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 2/ February 20-22, 2018/Sup Grant/Req# 14943
Anderson, Breanna	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 1/ February 20-22, 2018/Sup Grant/Req# 14943
Ayala, Samantha	Instructional Assistant II-PreK/QH/2.5 hrs/per/day/Step 1/ January 29, 2018/SDC/Req# 14824
Badillo, Leyda	Extra-Duty Instructional Assistant II/SD/2 hrs/per/day/Step 4/ February 2, 9, 16, 23, 2018/Title III/Req# 15074
Bartlett, Jamila	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 4/ February 20-22, 2018/Sup Grant/Req# 14943
Barnes, Kaylyn	Instructional Assistant II/HV/3 hrs/per/day/Step 1/February 1, 2018/ SDC/Req# 14688
Beauregard, Katherine	Instructional Assistant II/SD/3.5 hrs/per/day/Step 1/ January 29, 2018/ SDC/Req# 15021
Berumen-McGilbray, Delia	Short-Term Instructional Assistant II/VV/1.75 hrs/per/day/Step 1/ February 21-June 7, 2018/SDC/Req# 15079
Broderius, Danielle	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 2/ February 20-22, 2018/Sup Grant/Req# 14943
Bravo, Lourdes	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step4/ February 20-22, 2018/Sup Grant/Req# 14943
Bravo, Lourdes	Short-Term Instructional Assistant I/HV/1.42 hrs/per/day/Step 1/ January 1, 2018/HV-Title I/Req# 15053
Buffalo, Heidi	Instructional Assistant II/EZ/3.5 hrs/per/day/Step 1/February 1, 2018/ SDC/Req# 14962

Burton, Brittni	Playground Supervisor/GA/.67 hrs/per/day/Step 1/February 5, 2018/URGF/Req# 15090
Butler, Karla	Extra-Duty Instructional Assistant I/DS/1 hr/per/day/Step 1/October 25, 2017-May 8, 2018/DS-Title I/Req# 15082
Cantu, Brianna	Substitute Playground Supervisor/Step 1/January 29, 2018/URGF
Chisholm, Denise	Instructional Assistant II/AH/3 hrs/per/day/Step 1/February 20, 2018/SDC/Req# 15073
Cobb, Bianca	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 3/February 20-22, 2018/Sup Grant/Req# 14943
Conover, Katie	Instructional Assistant II/QH/VV/3 hrs/per/day/Step 1/January 29, 2018/SDC/Req# 14491
Cooper, Barbara	Instructional Assistant II/QH/3.25 hrs/per/day/Step 1/February 20, 2018/SDC/Req# 14859
Cooper, Matthew	Short-Term Clerk I-Tech Assistant/IT/4.05 hrs/per/day/Step 2/February 5-23, 2018/URGF/Req# 15117
Corona, Iris	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 7/February 20-22, 2018/Sup Grant/Req# 14943
Davis, Graham	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 2/February 20-22, 2018/Sup Grant/Req# 14943
Dresser, Natalie	Instructional Assistant II/AH/3 hrs/per/day/Step 1/February 6, 2018/SDC/Req# 15072
Garcia, Nicole	Instructional Assistant I/RV/2 hrs/per/day/Step 1/February 6, 2018/URGF/Req# 14760
Guillen, Edwin	Instructional Assistant II/RV/3 hrs/per/day/Step 1/February 9, 2018/SDC/Req# 14993
Hanna, Mary	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 7/February 20-22, 2018/Sup Grant/Req# 14943
Hendrix, Darren	Short-Term Instructional Assistant II/VV/.25 hrs/per/day/Step 4/September 5, 2017-June 7, 2018/SDC/Req# 15078
Henning, Angela	Short-Term Instructional Assistant II/VV/.25 hrs/per/day/Step 7/August 11, 2017-June 7, 2018/SDC/Req# 15077

Hill-Santander, Adriana	Instructional Assistant II/HV/3 hrs/per/day/Step 1/February 5, 2018/SDC/Req# 14975
Javier, Cindie	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 5/February 20-22, 2018/Sup Grant/Req# 14943
Jones, Tonya	Substitute Playground Supervisor/Step 1/January 29, 2018/URGF
Kellogg, Megan	Instructional Assistant II/HV/3 hrs/per/day/Step 1/January 29, 2018/SDC/Req# 14753
Leger, Monica	Substitute Child Nutrition Assistant/CN/February 8, 2018/URGF
Lugo, Audrey	Instructional Assistant II/EZ/3.25 hrs/per/day/Step 1/February 12, 2018/SDC/Req# 14874
Macias, Ivette	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 4/February 20-22, 2018/Sup Grant/Req# 14943
Maguellal, Anita	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 6/February 20-22, 2018/Sup Grant/Req# 14943
Maguellal, Alysia	Instructional Assistant I/AH/3 hrs/per/day/Step 1/February 7, 2018/URGF/Req# 14742
Maguellal, Alysia	Playground Supervisor/AH/.5 hrs/per/day/Step 1/February 7, 2018/URGF/Req# 14660
Martinez, Elizabeth	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 4/February 20-22, 2018/Sup Grant/Req# 14943
Martinez, Elizabeth	Short-Term Instructional Assistant II/RV/.25 hrs/per/day/Step 4/December 1, 2017-June 7, 2018/SDC/Req# 15052
Maston, Paula	Instructional Assistant II/GA/3 hrs/per/day/Step 1/February 7, 2018/SDC/Req# 15032
Maston, Paula	Playground Supervisor/GA/.92 hrs/per/day/Step 1/February 7, 2018/URGF/Req# 15032
Myers, Tashina	Instructional Assistant II-PreK/QH/2.5 hrs/per/day/Step 1/January 29, 2018/SDC/Req# 14960
Nyann, Bonwah	Short-Term Clerk I-Tech Assistant/IT/4.05 hrs/per/day/Step 2/February 5-23, 2018/URGF/Req# 15118

Olson, Amanda	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 2/ February 20-22, 2018/Sup Grant/Req# 14943
Pearce, Shelley	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 7/ February 20-22, 2018/Sup Grant/Req# 14943
Perez, Carina	Extra-Duty Instructional Assistant II/SD/2 hrs/per/day/Step 6/ February 2, 9, 16, 23, 2018/Title III/Req# 15074
Pettingill, Stephanie	Instructional Assistant II/LV/3.5 hrs/per/day/Step 1/February 7, 2018/ SDC/Req# 15071
Rausch, Brooke	Instructional Assistant II-Speech/RV/CW/3 hrs/per/day/Step 1/ February 8, 2018/SDC/Req# 14858
Regalado, Laura	Short-Term Instructional Assistant II/RV/.25 hrs/per/day/Step 4/ December 1, 2017-June 7, 2018/SDC/Req# 15052
Reyes, Joleen	Instructional Assistant II/RV/3.25 hrs/per/day/Step 1/February 6, 2018/ SDC/Req# 15017
Riley, Denise	Short-Term Instructional Assistant II/SD/2.75 hrs/per/day/Step 7/ February 1-March 16, 2018/SDC/Req# 15081
Rodriguez, Asuncion	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 4/ February 20-22, 2018/Sup Grant/Req# 14943
Rodriguez, Natasha	Instructional Assistant II/EZ/3 hrs/per/day/Step 1/February 1, 2018/ SDC/Req# 14780
Rogers, Reiana	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 3/ February 20-22, 2018/Sup Grant/Req# 14943
Salinas, Stephanie	Playground Supervisor/EZ/3.67 hrs/per/day/Step 1/January 26, 2018/ URGF/Req# 14877
Sanchez-Pleites, Annabelle	Extra-Duty Instructional Assistant II/QH/2.37 hrs/per/day/Step 7/ January 16-18, 2018/Sup Grant/Req# 15069
Sanderson, Alise	Instructional Assistant II-PreK/QH/2.5 hrs/per/day/Step 1/ January 29, 2018/SDC/Req# 14939
Sanderson, Alise	Playground Supervisor/QH/.5 hrs/per/day/Step 1/January 29, 2018/ URGF/Req# 14939

Shaw, Monica	Instructional Assistant II/HV/3 hrs/per/day/Step 1/January 29, 2018/ SDC/Req# 14290
Strattan, Denise	Short-Term Instructional Assistant II-Computer/RV/.5 hrs/per/day/ Step 1/October 13-December 15, 2017/Sup Grant/Req# 14775
Summers, Elena	Playground Supervisor/EZ/2 hrs/per/day/Step 1/February 20, 2018/ URGF/Req# 15102
Summers, Elena	Crossing Guard/EZ/.58 hrs/per/day/Step 1/February 20, 2018/ URGF/Req# 15102
Taylor, Korisa	Extra-Duty Instructional Assistant II/ESF/7 hrs/per/day/Step 1/ February 20-22, 2018/Sup Grant/Req# 14943
Torres, Karen	Instructional Assistant II/DS/3.5 hrs/per/day/Step 1/February 5, 2018/ SDC/Req# 14908
Warner, Bridget	Short-Term Instructional Assistant II/RV/.25 hrs/per/day/Step 1/ December 1, 2017-June 7, 2018/SDC/Req# 15052
<u>Change</u>	<u>Position/Location/Effective Date/Salary/Funding/Req. #</u>
Acevedo, Violeta	Playground Supervisor (2 hrs/per/day) to (1.5 hrs/per/day)/RV/Step 2/ February 6, 2018/URGF/Req# 15030
Alvarez, Melissa	Child Nutrition Assistant I (3.25 hrs/per/day) to <u>Child Nutrition Assistant II</u> (3.75 hrs/per/day)/CN/Step 3/February 5, 2018/URGF/Req# 14970
Galvin, Yolanda	Substitute Child Nutrition Assistant to <u>Child Nutrition Assistant I</u> (2.75 hrs/per/day)/RV/Step 1/February 5, 2018/Req# 14971
Garcia, Moises	Playground Supervisor (1 hrs/per/day) to <u>Instructional Assistant II-Bilingual</u> (3.95 hrs/per/day)/RV/Step 1/January 29, 2018/Sup Grant/Req# 14607
Rogers, Reiana	Instructional Assistant II (3.5 hrs/per/day) to (3 hrs/per/day)/AH/Step 1/ February 7, 2018/SDC/Req# 14946
Spravka, Jessica	Instructional Assistant II (3 hrs/per/day) to (3.25 hrs/per/day)/VV/Step 1/ February 1, 2018/SDC/Req# 15075
Wislon, Richard	Substitute Custodian to <u>Custodian I -Night (8 hrs/per/day)/MO/</u> February 5, 2018/URGF/Req# 14898

<u>Leaves</u>	<u>Position/Location/Effective Date/</u>
<u>Separation</u>	<u>Position/Location/Effective Date/</u>
Anderson, Breanna	Playground Supervisor/LV/January 25, 2018/Resignation
Flores, Milton	Instructional Assistant II/GA/February 2, 2018/Resignation
Hemstreet, Ashley	Substitute Child Nutrition Assistant/CN/February 5, 2018/Resignation
Kochel, Emily	Child Nutrition Assistant I/CN/January 26, 2018/Resignation
Kochel, Emily	Playground Supervisor/VV/January 26, 2018/Resignation
Picou, Andre	Clerk I-Technology Assistant/IT/February 28, 2018/Resignation
Reitz, Russell	Custodian I-Night/MO/May 7, 2018/Retirement
Rodriguez, Natasha	Instructional Assistant II/EZ/February 7, 2018/Resignation
Travers, Angela	Instructional Assistant II/GA/January 26, 2018/Resignation
Villamar, Sylvia	Instructional Assistant II/GA/February 5, 2018/Resignation
Word, Frank	Worker II-Maintenance/MO/July 5, 2018// District Health and Welfare Coverage Early Retirement

DEUPTY SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Purchase Order Approval List

BACKGROUND:

Purchase orders are submitted for pre-approval if the purchase is over \$7,500. Purchase orders are submitted for ratification for items under \$7,500 per the adopted policy. Items that have already been approved by virtue of individual board action/direction are also included on the ratification list, even if their value is over \$7,500

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of:

Approval Items:

All Funds 681,046.00

Ratification Items:

General Fund (01.0)	89,597.67
Child Nutrition Fund (13.0)	832.42
Deferred Maintenance Fund (14.0)	0.00
Building Fund: Bonds (21.0)	0.00
Capital Facilities Fund (25.0)	828.92
County Facilities Fund (35.0)	0.00
Anaverde Settlement (40.0)	0.00
CFD's (49.0)	0.00
Total	772,305.01

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

PURCHASE ORDERS
Approved/Ratified at the Meeting of February 20, 2018

PO's for Board Approval (note: General Fund (01.0) moneys unless otherwise noted)

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P52993	Palmdale School District Student Support Services	2017-2018 Special Education Excess Costs Special Education	610,224.00
P52994	Lancaster School District Student Support Services	2017-2018 Special Education Excess Costs Special Education	70,822.00
Total			681,046.00

PO's for Board Ratification

<u>P.O. #</u>	<u>Vendor/Location</u>	<u>Description/Funding Source Detail</u>	<u>Amount</u>
P52792	Bohns Printing Business Services	Business Cards (37 staff members) General Funding	810.30
P52877	Amazon.com Corporate Credit Anaverde Hills	Photoelectric Switch/Sensor Maintenance General Funding	156.57
P52887	Encore Data Products Inc Del Sur	Headsets Local Site Funds	894.14
P52888	All It Takes Del Sur	Legacy Camp Tuition Local Site Funds	4,800.00
P52889	Amazon.com Corporate Credit Del Sur	PE Materials General Funding	669.31
P52890	Amazon.com Corporate Credit Educational Services	Bilingual Materials Title III LEP	841.60
P52891	Boys Town Press Del Sur	Best Me I Can Be Posters Supplemental Grant	101.21
P52892	Bohns Printing Business Services	Window Envelopes for Payroll General Funding	217.59
P52893	CDWG Computer Centers Inc Technology	Cables Technology Maintenance	722.70
P52895	School Health Corporation Health Services	Health Supplies General Funding	1,208.92
P52896	American Business Machines Reprographics	Copier Staples General Funding	4,079.18
P52898	Hyacinth Schumaker Risk Management	Reimburse: Glasses General Funding	459.00
P52899	Apple Inc Student Support Services	iPad WiFi (1) Special Education	332.41
P52900	Amazon.com Corporate Credit Student Support Services	Case for iPad Special Education	23.99
P52902	Ventura Graphix Valley View	Minimum Day Banner Local Site Funds	105.12
P52903	Southwest School Supply Esperanza	Copy Paper Local Site Funds	1,776.97
P52904	Vex Robotics Hillview	Instructional Materials General Funding	335.03
P52905	CDWG Computer Centers Inc Hillview	Rechargeable Batteries General Funding	67.58
P52906	Amazon.com Corporate Credit Hillview	Printer Toner Cartridges General Funding	397.33
P52907	Demco Hillview	Library Supplies General Funding	174.87
P52908	CA Comm on Teacher Credentialing Human Resources	Fees: Oddo, Sarkisyan-Patel General Funding	200.00
P52909	Southwest School Supply QH and GA	Reversible White Boards for Music Program Band - General Funding	897.90
P52910	CDWG Computer Centers Inc Rancho Vista	Computer and Projector Supplies General Funding	179.71
P52911	Susan Hurlburt Gregg Anderson	Reimburse: Ballroom Supplies Local Site Funds	500.00

P52912	Susan Hurlburt Gregg Anderson	Reimburse: Garden Supplies Local Site Funds	500.00
P52913	Michele Sessions Gregg Anderson	Reimburse: Ballroom Supplies Local Site Funds	500.00
P52914	Amanda Hance Gregg Anderson	Reimburse: Garden Supplies Local Site Funds	100.00
P52915	Amy Lomeli Hillview	Reimburse: Competition Bows for Cheer Local Site Funds	225.00
P52916	Rhonda Pratt Hillview	Reimburse: Home Ec Supplies General Funding	250.00
P52918	Robert Garza Human Resources	Reimburse: E-file Program for ACA General Funding	199.00
P52919	Southwest School Supply Joe Walker	School Supplies General Funding	3,000.00
P52920	Southwest School Supply Westside Academy	School Supplies General Funding	1,315.00
P52921	Southwest School Supply Esperanza School	School Supplies General Funding	3,000.00
P52922	SEA Supply Warehouse	Facial Tissue (warehouse stock) General Funding	812.71
P52923	AVSTA All Sites	Field Trip Transportation December 1 - 15, 2017 Supplemental Grant	7,427.40
P52932	Demco Rancho Vista	Library Supplies General Funding	241.45
P52933	Nicole Sevilla Hernandez Esperanza School	Reimburse - Supplies Local Site Funds	500.00
P52934	Laurie Mealey-Nipper Esperanza School	Reimburse - Supplies Kindergarten Round Up Local Site Funds	100.00
P52935	Brian Bastidas Hillview	Lab Fees - Flight & Space General Funding	310.00
P52936	Home Depot Hillview	Woodshop Supplies General Funding	1,000.00
P52937	Kelleen H E Koonce Anaverde Hills	Supplies for Science Night General Funding	500.00
P52943	Rogue Fitness Educational Services	Gregg Anderson PE General Funding	828.18
P52944	Nick Rail Music Educational Services	Joe Walker Band Supplies Band - General Funding	1,227.82
P52945	Rowdy Dyer Superintendent & Board	Video Software New Teacher Induction	149.00
P52946	Amazon.com Corporate Credit Hillview	Instructional Materials General Funding	399.28
P52947	Amazon.com Corporate Credit Leona Valley	Playground Supplies - Rainy Day Local Site Funds	228.66
P52948	Southwest School Supply Business Services	Clipboards General Funding	46.12
P52949	Submarina Educational Services	Lunch - AVID Tutor Training Supplemental Grant	83.41
P52950	The Library Store, Inc. Anaverde Hills	Library Supplies General Funding	336.81
P52951	DEMCO Anaverde Hills	Library Supplies General Funding	157.01
P52952	The Gentle Barn Sundown	Field Trip Admission Fees Local Site Funds	200.00
P52953	Quartz Hill Chamber of Commerce Quartz Hill	Annual Membership 2018 General Funding	150.00
P52954	Nat's Assoc of School Nurses Health Services	Annual NASN Affiliation Dues for Susan Burke, RN General Funding	105.00
P52955	AVSTA All Sites	Field Trip Transportation - January 1-15, 2018 General Funding	742.47
P52956	AASA	Membership Dues: Hughes	200.00

P52960	Human Resources Time4Writing Anaverde Hills	General Funding 95 Day Time4Writing Courses Title I	2,135.25
P52961	School Specialty Inc. Educational Services	Speed Stacks Sport Packs Restricted Textbooks/Core Curricula	538.93
P52962	Submarina Student Support Services	Lunch for 3/19/18 Training: Foster/Homeless Youth Supplemental Grant	321.60
P52963	Flocabulary.com Sundown	School Wide License Title I	2,190.00
P52964	Kristin Gellinck-Frye Educational Services	Reimbursement of Supp Grant Materials and Supplies Supplemental Grant	500.00
P52967	Amazon.com Corporate Credit Gregg Anderson	Projector Bulbs General Funding	264.14
P52968	Steve Wood Joe Walker	Reimbursement of Classroom Posters General Funding	500.00
P52969	Bruce Barron Joe Walker	Reimbursement for Woodshop Supplies General Funding	400.00
P52970	Cathy Washington Joe Walker	Reimbursement of ED Rewards General Funding	500.00
P52971	Traci Scott Joe Walker	Reimbursement for CAP Supplies General Funding	300.00
P52974	Home Depot Joe Walker	Woodshop Supplies General Funding	1,000.00
P52976	Los Angeles Zoo Del Sur	Field Trip Admission Fees Local Site Funds	300.00
P52977	Shi International Corp Joe Walker	Subscription and License General Funding	231.26
P52978	NEVCO, Inc. Del Sur	Instructional Materials Local Site Funds	57.91
P52979	Follett School Solutions Del Sur	Barcode Labels Local Site Funds	98.55
P52980	Southwest School Supply Quartz Hill	Posterboard and Sharpie Markers Supplemental Grant	72.93
P52981	Amazon.com Corporate Credit Joe Walker	3-Button Mouse Packs General Funding	284.68
P52982	Amazon.com Corporate Credit Gregg Anderson	Headphones General Funding	372.19
P52983	Amazon.com Corporate Credit Cottonwood	Storage Boxes General Funding	265.11
P52984	Amazon.com Corporate Credit Student Support Services	Headsets with Microphones Special Education	94.56
P52987	Walking Classroom Institute Anaverde Hills	Instructional Materials Local Site Funds	1,065.26
P52988	Baudville Inc Anaverde Hills	Certificate Paper General Funding	72.90
P52990	Starfall Education Cottonwood	More-S Membership Local Site Funds	295.65
P52991	Shannon Rossall Leona Valley	Reimburse: Dancing Feet Supplies Local Site Funds	200.00
P52992	California Science Center Leona Valley	King Tut Exhibit Field Trip Admission Local Site Funds	738.15
P52995	Super Duper Publications Student Support Services	Instructional Materials Special Education	1,136.60
P52996	ConvergeOne Inc Student Support Services	Dell Chromebook Special Education	253.57
P52997	Apple Inc Student Support Services	iPad WiFi (1) Special Education	332.41
P52998	Amerimac Office Products Quartz Hill	Digital Duplicator Masters and Ink General Funding	500.56
P53001	Amazon.com Corporate Credit Del Sur	PE Materials General Funding	649.80

M20309	Tel Pro Rancho Vista	Cabling Repair Maintenance	1,956.44
M20458	LTR Products Various Sites	Rubber Mulch Operations	6,149.00
M20460	B&M Lawn and Garden Center Maintenance	Hustler Mower Repair Parts Operations	800.62
M20500	Home Depot Various Sites	Maintenance Supplies - December Maintenance	2,333.32
M20543	Consolidated Electric Maintenance	Electrical Supplies - January Maintenance	1,407.89
M20545	Desert Lock Maintenance	Key and Lock Supplies - January Maintenance	372.90
M20546	Dewolfe Lumber Various Sites	Maintenance Supplies - January Operations	89.71
M20547	Fastenal Industrial Maintenance	Maintenance Supplies - January Maintenance	391.25
M20548	Ferguson Enterprises Various Sites	Plumbing Supplies - January Maintenance	683.11
M20551	Johnstone Supply Maintenance	HVAC Supplies - January Maintenance	16.96
M20552	Lancaster Plumbing Various Sites	Plumbing Supplies - January Maintenance	1,086.55
M20553	Lowe's Maintenance	Maintenance Supplies - January Maintenance	216.19
M20554	Motion Industries Various Sites	Maintenance Supplies - January Operations	63.59
M20555	Omega Maintenance Various Sites	Maintenance Supplies - January Operations	167.54
M20559	United Refrigeration Various Sites	HVAC Supplies - January Maintenance	1,133.15
M20560	US Air Conditioning Various Sites	HVAC Supplies - January Maintenance	158.66
M20563	Westside Lancaster LLC Anaverde Hills	Classroom Addition Supplies Maintenance	369.97
M28565	Stover Seed Company Operations	Grass Seed and Wood Mulch Operations	292.80
M20574	Empire Floor Supply Maintenance	Equipment Repair Parts Operations	346.20
M20575	JB Wholesale Roofing Various Sites	Rood Leak Supplies Maintenance	356.33
M20577	Backflow Prevention Various Sites	Repair Backflows Maintenance	3,332.54
M20586	Northern Tool and Equipment Maintenance	Maintenance Supplies Maintenance	474.88
M20587	JB Wholesale Roofing Maintenance	50 LB Nails Maintenance	58.62
M20588	Superior Auto Interiors Maintenance	Repair Seat - Truck 73 Maintenance	329.50
M20589	Preferred Window Tinting Gregg Anderson	Strip and Retint Door Window Maintenance	150.00
M20590	Westside Lancaster LLC Maintenance	Door Shoe Maintenance	11.49
M20592	Tire Xpress Maintenance	Flat Repair - Van 81 Maintenance	15.00
M20542	AutoZone Maintenance	Maintenance Supplies - January Maintenance/Operations	126.71
M20593	Bob Howle Automotive Maintenance	Grounds Trailer Repair Operations	267.03
M20595	Tip Top Arborists Del Sur	Tree Stump Grinding Maintenance	425.00
M20596	Sigler Wholesale	HVAC Motor	541.13

M20599	Maintenance Universal Electronic Alarms	Maintenance Bosch Door Holder	87.60
M20600	Maintenance Westside Lancaster LLC	Operations White Wall Molding	14.39
M20601	Anaverde Hills Barco Products	Maintenance Tree Hugger Bench	2,875.84
M20603	Anaverde Hills Tire Xpress	AH Donation Account Custodial Equipment Parts	117.50
M20606	Maintenance Universal Electronic Alarms	Operations Power Sonic Batteries	110.00
M20632	Maintenance Fire Ace	Maintenance Antifreeze Tests	870.00
M20640	Gregg Anderson/Anaverde Hills Patriot Plumbing	Maintenance Plumbing Repairs	202.50
M20643	Joe Walker Fred Pryor Seminars	Maintenance Online Courses	138.00
M20645	Maintenance Clinical Lab	Operations Lead and Copper Testing	600.00
	Del sur	Operations	

Total 89,597.67

CHILD NUTRITION (13)

M20559	United Refrigeration	HVAC Supplies - January	14.61
M20582	Tire Xpress	Tires - Truck 77	817.81

Total 832.42

CAPITAL FACILITIES (26)

P52986	Antelope Valley Press	Ad: School Facilities Needs Analysis Public Hearing	245.64
P52989	Antelope Valley Press	Ad: School Fee Justification Study Public Hearing	583.28

Total 828.92

DEFERRED MAINTENANCE (14)

BUILDING FUND: BONDS (21)

COUNTY FACILITIES (35)

ANAVERDE SETTLEMENT (40)

CFD's (49)

No Purchase Orders for Funds 14, 21, 35, 40, or 49

Total 0.00

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Consultant/Contract Agreement Schedule

BACKGROUND:

Consultant agreements and contracts are brought to the Board in accordance with Board Policy 3312 for various purposes including student assemblies, in-house staff workshops, and vendor provided services.

PROGRAM/EDUCATIONAL IMPLICATION:

These Consultant Agreements and Contracts provide support to the District's Educational Program

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures and incoming funds of:

Student Assemblies	2,000.00
In-house Staff/Parent Workshops	0.00
Vendor Provided Services	251,520.00
Rental/Lease Contracts	0.00
<i>Total</i>	<u><i>253,520.00</i></u>

Incoming Funds	<i>720.00</i>
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ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONSULTANT/CONTRACT AGREEMENT SCHEDULE

Ratified/Approved at the Board Meeting of February 20, 2018

<u>Dates</u>	<u>Name/School Site</u>	<u>Description/Funding Source</u>	<u>Cost</u>	<u>Income</u>
Spring 2018	AVID Center Educational Services Facility	AVID Path to Schoolwide Training Supplemental Grant	23,300.00	
2018-2020	Brandman University Human Resources	Internship Agreement N/A	0.00	
Spring 2018	Davis Communications Administrative Services	IDEA Academy - Open House Invitations General Funding	4,460.00	
2017-2018	Dynamic Therapy Solutions, Inc. Student Support Services	Assessment of Students for Assistive Technology Special Education	50,000.00	
2018-2019	Informed K12 Technology	Internal Office Forms and Workflow Processes Technology Maintenance	29,180.00	
2017-2018	International Academy of Science District	Acellus STEM Lab, Licensing, and Training General Funding (Grant)	96,880.00	
2018-2019	National University Human Resources	Student Teaching and Practicum Agreement N/A	0.00	
2018-2019	National University Human Resources	Internship Credential Program Agreement N/A	0.00	
2018-2019	School Innovations And Achievement Inc Business Services	Software And Services Fee for A2A Year 1 of 3 year General Funding	34,100.00	
March 19-30, 2018	Sinness Ed Found dba Innovative Education District	Custodial Services Agreement - RV General Funding		720.00
Summer 2018	Solution Tree Inc Educational Services Facility	Onsite Professional Development July 18 - 19, 2018 Supplemental Grant	13,600.00	
January 22, 2018	Think Kindness Anaverde	School Assembly Title I	2,000.00	
<u>Change</u>				
Spring 2018	Dimension Data District	21st Century Learning Initiative: Physical Security Changes: Add Card Readers/Labor for add'l access control Fund 21 (Bond)		
2017-2018	Phase II Systems, dba PARS Administrative Services	Alternate Retirement System Changes: Reduced Monthly Administration Fee		
Total			253,520.00	720.00

Individual Services Agreements

These individual service agreements fall under previously Board approved Master Contracts. All agreements are funded through Special Education general funds.

<u>Nonpublic School/Agency</u>	<u>Service</u>	<u>Student ID</u>
None		

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Jeri Holmes, Purchasing
SUBJECT: Conference/Workshop Schedule

BACKGROUND:

Conference requests are processed in compliance with Board Policy 3350.

PROGRAM/EDUCATIONAL IMPLICATION:

On-going staff development is a key to the success of the District's programs.

COST ANALYSIS/FUNDING SOURCE:

With approval of this action, the Board authorizes expenditures of \$24,601.66.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

CONFERENCE/WORKSHOP SCHEDULE
Ratified/Approved at the Board Meeting of February 20, 2018

<u>Dates/Location</u>	<u>Title/Attendees/Funding Location</u>	<u>Fund_Source</u>	<u>Registration</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Parking</u>	<u>Subs</u>	<u>Other</u>
January 23, 2018 ROP-Palmdale	Literacy Leaders Samara Gugler Educational Services	Restricted Core Curricula	25.00	0.00	0.00	16.05	0.00	0.00	0.00
January 26, 2018 San Bernardino, CA	Illuminate Education Regional Meeting Cheree Simons Educational Services	Restricted Core Curricula	0.00	0.00	0.00	80.25	0.00	0.00	0.00
February 7, 2018 Burbank, Ca	Communication with Tact and Professionalism J Bartee Technology	General Funding	99.00	0.00	0.00	64.20	20.00	0.00	0.00
February 9, 2018 Downey, CA	Basics of School Construction and School Construction Accounting Shawn Cabey, Paula Sterk Administrative Services	General Funding	430.00	0.00	0.00	92.00	0.00	0.00	0.00
February 13-16, 2018 Monterey, CA	PARMA Rhonda Hanson, Rob Garza Risk Management	General Funding	700.00	1,557.54	400.00	642.00	150.00	0.00	0.00
February 21, 2018 Bakersfield, CA	CSUB Bakersfield Teacher Job Fair Robert Hughes, Rob Garza or Kerry Rush		150.00	0.00	0.00	109.76	0.00	0.00	0.00
Feb 23-24, 2018 Las Vegas, NV	Las Vegas National Cheer Championships Amy Lomeii Hillview	WAVE Grant in Local Site Funds-HV	0.00	467.31	150.00	277.95	0.00	0.00	0.00
March 1, 2018 Pasadena, CA	Current, Best Strategies for 2nd Grade Julietta Lindstrom, Shameka Andre, Kelly Densing, Mary Bow Quartz Hill	Title I Site Funds	916.00	0.00	0.00	171.00	0.00	520.00	0.00
March 6-7, 2018 Los Angeles, CA	LACOE Positive Prevention Plus Open Training Alix Oddo, Lauren Helland, David Sill, Clayton Fawcette Educational Services	Restricted Core Curricula	1,200.00	1,000.00	260.00	192.60	40.00	1,040.00	0.00
March 14-16, 2018 Sacramento, CA	CAAASA Annual Conference Antoinette Griffin Educational Services	Supplemental Grant Funding	0.00	600.00	150.00	397.85	60.00	0.00	0.00
March 14, 2018 Orange, CA	School Medicaid Collaborative Annual Conference Nikki Skelton Business Services	Medical Admin Activities	0.00	0.00	0.00	105.18	20.00	0.00	0.00
March 15-17, 2018 Palm Springs, CA	National CUE Conference Drew Warden Educational Services	Educator Effectiveness Grant	0.00	624.00	115.00	145.52	15.00	0.00	0.00
March 16, 2018 Ventura, CA	Fiscal Aspects of Negotiations Workshop Shawn Cabey Administrative Services	General Funding	215.00	0.00	0.00	0.00	0.00	0.00	0.00
March 27, 2018 Ontario, CA	How to Deliver Exceptional Customer Service Kyntasha Baros Business Services	General Funding	199.00	0.00	0.00	87.96	0.00	0.00	0.00
March 27, 2018 Ontario, CA	How to Deliver Exceptional Customer Service Veronica Kaelin Business Services	General funding	199.00	0.00	0.00	87.96	0.00	0.00	0.00
March 27, 2018 Ontario, CA	How to Deliver Exceptional Customer Service Gayle Norris Business Services	General funding	199.00	0.00	0.00	87.96	0.00	0.00	0.00
April 12, 2018 Ventura, CA	Special Education: Both Sides of the Equation Shawn Cabey Administrative Services	General Funding	215.00	0.00	0.00	0.00	0.00	0.00	0.00
April 12-14, 2018 San Francisco, CA	Lead 3 Symposium Jessica Kott, Andrea Paxton, Kristin Kruizinga, Nicole Hernandez, Rodney Lots Educational Services	Supplemental Grant Funding	0.00	2,745.00	750.00	460.53	328.00	0.00	440.00
April 16, 2018 Lancaster, CA	Administrative Assistants Conference Paula Sterk Administrative Services	General Funding	0.00	0.00	0.00	7.44	0.00	0.00	0.00
April 17, 2018 Pasadena, CA	Motivation, Mindset and Grit Christy Phillips, Debra Tidwell, Natalie Gass, Melanie Golyer, Randi Atrops Quartz Hill	Title I Site Funds	1,095.00	0.00	0.00	85.60	0.00	650.00	0.00

<u>Dates/Location</u>	<u>Title/Attendees/Funding Location</u>	<u>Fund. Source</u>	<u>Registration</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Parking</u>	<u>Subs</u>	<u>Other</u>
May 21, 2018 Ontario, CA	May Revision Workshop Shawn Cabey Administrative Services	General Funding	215.00	0.00	0.00	0.00	0.00	0.00	0.00
June 6-8, 2018 Las Vegas, NV	Professional Learning Communities at Work Institute Samara Gugler, Drew Warden, Cheree Simons Educational Services	Supplemental Grant Funding	0.00	2,700.00	450.00	321.00	60.00	0.00	0.00
Changes									
	No Changes								
		Subtotals	5,857.00	9,693.85	2,275.00	3,432.81	693.00	2,210.00	440.00
		Grand Total	24,601.66						

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Inter District Attendance Agreements

BACKGROUND:

Attached is the Inter District Attendance Agreement between Westside Union School District and Lancaster School District. Students from this district may apply for an Inter District Transfer to our District and will be approved on the availability of space based on current enrollment and anticipated growth on a case by case basis by the Administrator at the requested site.

PROGRAM/EDUCATIONAL IMPLICATION:

The formal agreement with the named district specify how transfers between the districts will be enacted.

COST ANALYSIS/FUNDING SOURCE:

Transfers require personnel time to process. ADA may be impacted by the transfer of students between the districts.

SUPERINTENDENT'S RECOMMENDATION:

Approval

LANCASTER SCHOOL DISTRICT INTERDISTRICT ATTENDANCE AGREEMENT

The Governing Board of each of the following districts:

Acton-Agua Dulce Unified School District, Castaic Union School District, Charter Oak Unified School District, Eastside Union School District, Hesperia Unified School District, Hughes-Elizabeth Lakes Union School District, Keppel Union School District, Los Angeles Unified School District, Mojave Unified School District, Muroc Joint Unified School District, Newhall School District, Palmdale School District, Pasadena Unified School District, Saugus Union School District, Southern Kern Unified School District, Sulphur Springs Union School District, Tehachapi Unified School District, Westside Union School District and Wilsona School District, agree as follows:

1. Applicability of this agreement shall be limited to grade levels in regular education mutually maintained by the contracting parties. For students requiring special education, Inter-Selpa Permits for Individuals with exceptional needs would apply.
2. For any program, each district shall establish the availability of space based on current enrollment and anticipated growth. Program includes any special program, alternative program and any regular education grade level. A district shall not be required to establish new programs solely for the purpose of accepting requests for inter-district attendance permits.
3. The respective districts shall furnish pupils covered by this agreement the same advantages, equipment, supplies, and services as are furnished to other pupils in attendance in their schools, exclusive of transportation between home and school, which may be furnished at the option of the district of attendance.
4. Apportionments and average daily attendance shall be based upon, computed and distributed to the district of attendance in accordance with the provisions of the Education Code Section 46616 (b) and of the Administrative Code of the State of California.
5. No financial obligation shall be incurred by the district of residence for services rendered under this agreement unless pre-approved pupil excess cost rates have been agreed to by the district of residence and district of attendance.
6. This agreement shall be for five (5) years from July 1, 2017 and ending June 30, 2022, and supersedes all prior regular Inter-district Attendance Agreements. The agreement may be terminated by either district as of the end of any fiscal year, upon receipt of written notification received thirty (30) days prior to the end of that fiscal year.
7. False or misleading information may be cause for denial or revocation of an inter-district attendance permit.

SIGNED by the authorized representatives of the respective governing boards.



District Superintendent Designee
Julie Eutsler, Director, PSA
Lancaster School District

Date of Board Authorization: 9/19/17

District Superintendent or Designee

Name: Regina L. Rossall

District: Westside Union

Date of Board Authorization: _____

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Regina L. Rossall, Superintendent
SUBJECT: Delegate Assembly Ballot Region 22

BACKGROUND:

Annually school boards vote for delegates for the Delegate Assembly for the California School Boards Association. Listed below are the names of the candidates:

- Steven P. Demarzio (Westside Un. SD)*
- Stacy Dobbs (Castaic Union SD)
- Nancy R. Smith (Palmdale SD)*

*Denotes incumbent

At this time the Board is requested to vote for three candidates for Region 22.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Board Policy and Administrative Regulation 1230, School-Connected Organizations – First Reading

BACKGROUND:

This policy and regulation clarifies the relationship between the district and school-connected organization, such as booster club, parent-teacher organization or other nonstudent organization. The policy establishes organizations as separate legal entities subject to their own bylaws and rules and/or subject to their parent organization, delegates the responsibility to approve organizations' fundraisers to the superintendent or designee, and reflects legal requirements that donations and participation in fundraising activities be voluntary. It also clarifies that all school-connected support organizations shall be conducted based on law, Board policies, administrative regulations and site rules of the sponsoring school. The regulation gives authority to the district to revoke an organization's authorization to conduct activities in the district when necessary, and rules to maintain the organization's status as a separate entity from the district based on recommendations in the Fiscal Crisis and Management Assistance Team's guidebook updated in 2015.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

SUPERINTENDENT'S RECOMMENDATION:

Approval

WESTSIDE UNION ESD

Board Policy - NEW

School-Connected Organizations

Community Relations

BP 1230(a)

The Governing Board recognizes that parents/guardians and community members may wish to organize school connected organizations such as parent teacher associations aligned with the California State PTA or other parent-teacher organizations for the purpose of supporting the district's educational and extracurricular programs. The Board appreciates the contributions made by such organizations toward the Board's vision for student learning and for providing all district students with high-quality educational opportunities.

(cf. 0200 - Goals for the School District)

(cf. 6020 - Parent Involvement)

Persons proposing to establish a school-connected organization shall submit a request to the Board for authorization to operate within the district or at a district school.

A school-connected organization, including a booster club, parent-teacher association or organization, or other organization that does not include an associated student body or other student organization, shall be established and maintained as a separate entity from the school or district. Each school-connected organization shall be subject to its own bylaws and operational procedures or to the rules or bylaws of its affiliated state or national organization, as applicable.

In addition, activities by school-connected organizations shall be conducted in accordance with law, Board policies, administrative regulations, and any rules of the sponsoring school.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 3554 - Other Food Sales)

(cf. 5030 - Student Wellness)

(cf. 6145 - Extracurricular and Co-curricular Activities)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall establish appropriate rules for the relationship between school-connected organizations and the district.

A school-connected organization shall obtain the written approval of the Superintendent or designee prior to soliciting funds upon the representation that the funds will be used wholly for the benefit of a district school or the students at that school. (Education Code 51521)

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 1330 - Use of School Facilities)

(cf. 3452 - Student Activity Funds)

A school-connected organization shall work collaboratively with the principal to determine school needs and priorities.

Any participation in fundraising activities by students and their parents/guardians and/or any donation of funds or property shall be voluntary. (Education Code 49011)

(cf. 3260 - Fees and Charges)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

35160 Authority of governing boards

38130-38138 Civic Center Act, use of school property for public purposes

48931 Authorization for sale of food by student organization

48932 Authorization for fund-raising activities by student organization

49011 Student fees

49431-49431.7 Nutritional standards

51520 Prohibited solicitation on school premises

51521 Fund-raising project

BUSINESS AND PROFESSIONS CODE

17510-17510.95 Solicitations for charitable purposes

25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

12580-12599.7 Fundraisers for Charitable Purposes Act

PENAL CODE

319-329 Lottery, raffle

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

15500 Food sales in elementary schools

15501 Food sales in high schools and junior high schools

15575-15578 Requirements for foods and beverages outside the federal meals program

CODE OF REGULATIONS, TITLE 11

300-312.1 Fundraising for charitable purposes

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 7

210.11 Competitive food services

220.12 Competitive food services

COURT DECISIONS

Serrano v. Priest, (1976) 18 Cal. 3d 728

Management Resources:

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

2015 ASB Accounting Manual, Fraud Prevention Guide and Desk Reference

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General, charitable trust registry:

<http://caag.state.ca.us/charities>

California State PTA: <http://www.capta.org>

Fiscal Crisis and Management Assistance Team (FCMAT); <http://www.fcmat.org>

(12/90 7/07) 5/16

WESTSIDE UNION ESD

Administrative Regulation - NEW

School-Connected Organizations

Community Relations

AR 1230(a)

A school-connected organization's request for authorization to operate within the district or at a district school shall contain, as appropriate:

1. The name and purpose of the organization
2. The date of application
3. Bylaws, rules, and procedures under which the organization will operate, including procedures for maintaining the organization's finances, membership qualifications, if any, and an agreement that the group will not engage in unlawful discrimination

(cf. 0410 - Nondiscrimination in District Programs and Activities)

4. The names, physical addresses, email addresses, and phone numbers of all officers
5. A list of specific objectives
6. An agreement to grant the district the right to audit the group's financial records, either by district personnel or a certified public accountant, whenever any concern is raised regarding the use of the funds
7. The name of the bank where the organization's account will be located, account numbers, and the names of those authorized to withdraw funds
8. The signature of the principal of the supporting school
9. Planned use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future
10. An agreement to provide evidence of liability and/or directors and officers insurance when and in the manner required by law and District policy

(cf. 1330 - Use of School Facilities)

Requests for subsequent authorization shall be annually submitted to the Superintendent or designee, along with a financial statement showing all income and expenditures from fundraisers. If the Superintendent or designee proposes to deny the request for reauthorization, he/she shall present his/her recommendation to the Governing Board for approval.

When deemed necessary by the Board or the Superintendent or designee, the authorization for a school-connected organization to conduct activities in the district may be revoked at any time.

Each school-connected organization shall abide by the following rules:

1. The organization shall not act as an agent of the district or school.
2. The organization shall not use the district's tax-exempt status and identification number. It shall be responsible for its own tax status, accounting, internal controls, financial reporting, retention of records, and other operations.
3. The organization shall use a separate name and logo. Any use of a name or logo affiliated with the district, a district school, or a school team shall require the prior consent of the Superintendent or designee.
4. Funds of the school-connected organization shall not be co-mingled with district funds, including associated student body funds.
5. The organization shall not hire or directly pay any district employee. If a school-connected organization wishes to pay for additional and/or extracurricular services, the person to provide the services shall be hired through the district's Human Resources Department provided the Board approves the position. At their discretion, employees may volunteer to perform activities for school-connected organizations during nonworking hours.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(12/90 7/07) 5/16

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Regina L. Rossall, Superintendent

SUBJECT: Discussion Items:

- Board Governance

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Marguerite Johnson, Assistant Superintendent, Educational Services
SUBJECT: Consolidated Application Reporting System Winter Data Collection

BACKGROUND:

The Consolidated Application is used by the California Department of Education to distribute funds and collect required data for major Every Student Succeeds Act (ESSA) federal grant programs for Local Education Agencies. The application is submitted online through a web-based Consolidated Application Reporting System (CARS). The application requires two data collections to be submitted: Spring (completed June 2017); Winter (completed February 2018). This year's Winter Data Collection must be submitted by February 28, 2018, indicating the number of current year pupil participants and funding allocations for each program and school site. Information reporting from previous years' program participation and expenditure reports are also collected. Federal guidelines allow local non-profit private schools to participate with the public school district in federal programs. Participating eligible private school allocations are included in the CARS Winter Data Collection.

The Westside Board of Trustees approved application for Title I, II, and III (LEP) in June 2017 in the Spring Consolidated Application submission. In addition, this year, the Winter submission includes an additional application for funding for federal Title IV funds. This is a new formula grant program under ESSA and was not included when the Spring 2017 application was submitted. Therefore, for the district to receive a Title IV allocation for the 2017-18 school year, an application for funding must be approved by the governing board and verified during the Winter submission period. Title IV funds are to be used to support three specified areas based on a local plan. In addition, the district has the option to transfer Title IV funds to other federal programs included in the Consolidated Application.

Westside Union School District is receiving the following funding entitlements for the 2017-2018 school year:

PROGRAM/EDUCATIONAL IMPLICATION:

Federal Funds:	Entitlements
Title I Part A: Basic Grant	\$ 781,786
A federal program that provides supplemental funding to ensure all children have a significant opportunity to receive a fair, equitable and a high-quality education to close educational achievement gaps.	

Title II Part A: Teacher & Principal Training & Recruiting

\$ 157,385

A federal program that provides supplemental funding to increase student academic achievement through improving teacher and principal quality, increasing the number of effective teachers and principals and providing low-income and minority students greater access to effective teachers and school leaders.

Title III: Program for LEP Students

\$ 62,458

A federal program that provides supplementary programs and services to assist English learners (ELs) in acquiring English and achieving grade-level and graduation standards.

Title IV

\$ 16, 729

A federal program that provides supplementary services to improve academic achievement through: access to a well-rounded education; improving school conditions for learning; improving the use of technology for academic achievement and digital literacy.

Title IV funding will be allocated to the school site libraries. Each site will receive a base amount of \$500. The balance of the allocation will be allocated on a per student basis.

Total Consolidated Federal Funding: \$ 1,018,358

School Site Responsibilities

Each school receiving federal funds through the Consolidated Application is required to have a comprehensive school plan known as the Single Plan for Student Achievement (SPSA) describing how the school will use the supplemental funding to implement strategies and activities to improve student achievement and ensure all students meet district adopted goals and outcomes. For Title I Schoolwide schools, the plan must be based on the school’s comprehensive needs assessment and include a budget reflecting the school level allocation in the Consolidated Application. Each school’s School Site Council (SSC) is required to develop the plan based on input from applicable advisory committees, assist in the plan/budget development and recommend to the governing board annually for approval. The [insert the title of the responsible person] reviews program regulations and guidelines with all administration, site staff, and School Site Councils to insure appropriate planning, implementation and evaluation and to maintain compliance for each program. All site plans are reviewed for compliance along with goals and activities to improve student achievement and parent involvement before being forwarded to the Board for approval.

COST ANALYSIS/FUNDING SOURCE:

As outlined above, the District is receiving \$ 1,018,358 in federal funding.

ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES RECOMMENDATION:

Approval

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Marguerite Johnson, Assistant Superintendent, Educational Services

SUBJECT: Support Personnel Accountability Report Cards (SPARCs) for Anaverde Hills, Esperanza, Hillview, Quartz Hill, Sundown, and Valley View

BACKGROUND:

The SPARC process is an opportunity for schools' Student Support Teams to draw attention to the impact they are having on students' career and college readiness. Schools use SPARC to demonstrate commitment to making students career and college ready, and to highlight students' career and college readiness achievements in reports for school accreditation, grants, and award recognitions. The SPARC is an annual, voluntary, continuous improvement process.

All California K–Adult schools may submit a SPARC to the California Department of Education's California Career Resource Network for review and recognition.

PROGRAM/EDUCATIONAL IMPLICATION:

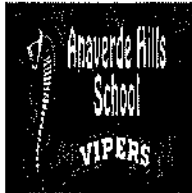
The SPARCs have been self- and peer-reviewed by the school and will be reviewed by peer reviewers at the CDE. SPARCs meeting all the submission requirements will be recognized by receiving the SPARC Seal and a Certificate of Participation. The SPARCs will also be posted on the CalCRN website.

COST ANALYSIS/FUNDING SOURCE:

There are no costs associated with approval of these SPARCs.

ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES RECOMMENDATION:

Approval



Anaverde Hills School SPARC 2018

Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education



Address: 2902 Greenbrier St., Palmdale, California 93551

Phone: 661-575-9923 Fax: 661-206-3660 Website: <https://www.westside.k12.ca.us/ah>

Principal: Dr. Shannon Rossall, Mr. Jake Briggs District: Westside Union School District

Grade Levels: K-8 Enrollment: 706

Principal's Message

The primary focus at Anaverde Hills School (AHS) is to prepare students for higher education and career readiness through innovative technology, relevant social-emotional programming, and personalized learning. The Student Support Team (SST) is dedicated to our students having equitable access to a rigorous curriculum, highly qualified teachers, and a strong connection to our community. AHS focuses on building a unique A-STEP program, which includes Advancement Via Individual Determination (AVID), Science, Technology, Exploration, and Project-Based Learning. The counseling program also provides opportunities for students to visit college campuses, begin post secondary planning, and take an active role in preparing for the Preliminary SAT. The SST has fully implemented Positive Behavior Intervention Support (PBIS) by using the Boys Town Framework with Campus Climate Assistants, resulting in a dramatic increase in student achievement and positive culture among 7th and 8th grade students. The SPARC will be closely aligned to the district's Local Control Accountability Plan (LCAP) by promoting a safe, inclusive school climate and increasing student achievement through evidence based practices.

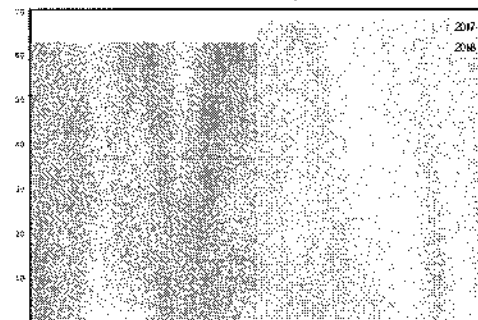
Career and College Readiness Student Outcomes

The SST works to provide instruction in three content areas: academic achievement, career development, and personal/social growth. The SST seeks to match the district's LCAP, School Site Plan, and the American School Counselor Association National Model, with students being able to identify post secondary options based on their individual preferences, improve PSAT scores, and increase the number of students achieving at grade level.

Career Readiness

The counseling program requires every 8th grade student to complete a pre/post assessment and Career Zone Assignment including three sections, Career Interests, Making Money Choices, and College Scavenger Hunt. In 2017, AHS students received guidance lessons on the four college options (community, CSU, UC, and private) by the counselor. This year, students complete the CA Career Zone Interest Profiler Assessment and identify three career options based on their assessment results. This chart shows 100% of AHS 8th grade students completed the assignment, compared to 94% last year. Our SST also took a proactive role in preparing students for the PSAT this year by using engaging preparation videos and providing grade-level practice tests. AHS students' scores increased by 12% in meeting both the math and reading objectives.

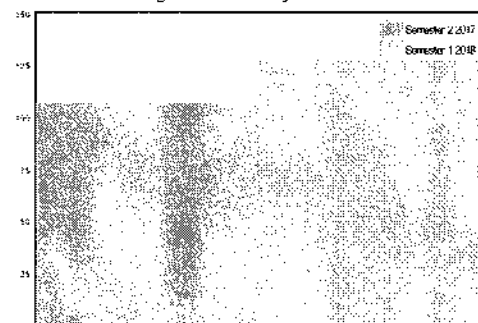
California CareerZone Assignment Completed



College Readiness

This graph illustrates the number of middle school students achieving at grade level the past two semesters. Students must have above 2.0 GPA and no F's. Out of 140 students this year, 83% of 7th grade and 100% of 8th grade passed first semester with above a 2.0 GPA and no F's, compared to second semester of the previous school year (67% of 7th grade, 97% of 8th grade). The SST executed data driven interventions such as monthly academic check-ins by the counselor, at risks letters sent home quarterly, tutoring during lunch/ after school, and intensive parent/guardian communication. AHS offers Strategies for Success as an elective, where students strengthen AVID skills such as organization and Cornell Notes. 57% of our middle school is enrolled into this elective during the school year.

Achieving Academically at Grade Level



21st Century Skills

Within the complex world, the SST understands students need to be able to provide effective solutions to real world problems. It is our role as a school community to create an environment and opportunities for students to become balanced, reflective, and open-minded thinkers. Elective classes such as Current Events allow students to produce a monthly newsletter where students use teamwork, leadership, and civic engagement to empower student's voices on campus through journalism. Members of the SST facilitate Lego Robotics, Associate Student Body, and AVID to promote creativity, collaboration, and analytic thinking with the use of technology.

Additional Achievements:

- AHS is recognized as a California Distinguished School
- AHS is AVID Certified
- AHS's 8th Grade Promotion Rate is 97 percent

Career and College Readiness School Site Programs and Community Partnerships

With the help of school site programs and community partnerships, AHS can provide students with additional opportunities supporting the college and career vision. AHS uses programs and partnerships to enhance the quality of students learning experiences while maintaining communication and shared accountability with our community stakeholders. The SST looks to match the current needs of the school community with sustainable, equitable partnerships to improve student outcomes.

School Site Programs

- Project Lead The Way: provides engaging, hands-on learning experiences in science and math
- Lego Robotics: engage in team activities using LEGO components
- Career Planning and College Exploration: California CareerZone, Big Future
- Learning Lab: trained AVID tutors provide academic support to middle school students
- Associated Student Body: student government body on campus headed by leadership officers
- Campus Climate Assistants: provide daily fun activities for students during unstructured time

Community Partnerships

- West Antelope Valley Educational Foundation: provides financial support to district programs
- Lancaster West Rotary Club: grants and funding to support school-wide programs
- All It Takes: Leadership Development Through Physical Education Curriculum
- Antelope Valley College: hosts annual events and college tours for students and families
- Children's Bureau: provides mental health services to students and families

Student Support Team

The SST of AHS see equity as an obligation and a promise to students and families. AHS administrators completed an intensive professional development series on leading equitable schools and best practices for closing the achievement gap. All SST members hold appropriate degrees and credentials. Each counterpart is a member in one or more of the following professional organizations: Association of California School Administrators, AASA The School Superintendents Association, Association of School Counselors, California School Counselor Association, California Association of School Psychologists, and Westside Union Teachers Association.

Position	Years	Qualifications
Co-Principal	1	BS, MA, EdD
Co-Principal	1	BA, MA
Counselor	3	BA, MS, PPS
School Psychologist	3	BA, MS
Middle School Teacher	7	BA, MA
School Clerk	13	District Training

Position	Years	Qualifications
Campus Climate Assistants (3)	6	District training
Parent Volunteer	3	Parent
ASB president	1	Student

SST Contact Name: Korina Barefield
 Phone: 661-722-0716 Ext. 77158
 E-mail: k.barefield@westside.k12.ca.us





Esperanza Elementary SPARC 2018

Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education



Address: 40521 35th St W, Palmdale, California 93551

Phone: 661-575-0420

Principal: Nicole Hernandez **District:** Westside Union School District

Grade Levels: TK-6 **Enrollment:** 1146

Principal's Message

Esperanza Elementary School has pledged to create a safe, committed, and encouraging school climate for all students through both external and internal communities. Our Student Support Team (SST) offers the on-going opportunity to plan, implement, monitor, and evaluate a meaningful standards-based curriculum for all students to develop in areas of academic, socio-emotional, and career and college readiness through specialized programs. These programs help Esperanza operate under a School Single Plan for Student Achievement and include: English Language Development; Gifted and Talented Education; and Special Education which is comprised of services such as Speech, Resource Specialist Program, Adaptive P.E., and Special Day Class. Supplemental programs, such as after-school tutoring, musical instrument instruction, and a variety of fee-based enrichment programs, exist to extend learning opportunities for all students, with an emphasis on helping at-risk populations succeed. This report has been aligned with our Local Control Accountability Plan (LCAP), which includes goals for our upcoming year, in which we plan to increase student achievement with the hiring of more staff members and improve school climate with the reduction of referrals and suspension rate.

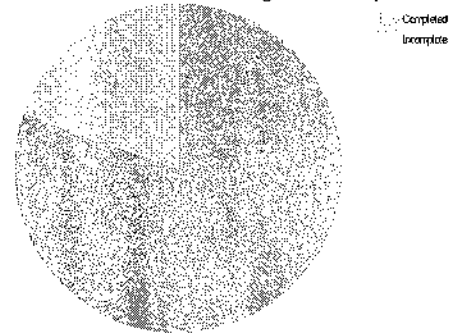
Career and College Readiness Student Outcomes

The School Counseling Department and SST at Esperanza utilize the American School Counselor Association (ASCA) Mindsets and Behaviors in order to tailor programs better preparing our students with 21st Century Skills. An example of both career readiness, through an activity from the California Career Center website, and college readiness, through the school's honor roll. The outcomes achieved at the school are presented below.

Career Readiness

All 6th grade students participated in a career and college exploration module provided by the California Career Center. Students were tasked to create a budget based on personal choices, then to explore both occupations and colleges that suitably matched up with their unique budget constraints. Following the lesson, students were assessed on their knowledge of potential occupations, by being able to identify characteristics such as job description, essential duties, salaries, and educational requirements. Over 80% of 6th grade students completed the lesson and assessment successfully. They were exposed to the different financial responsibilities incurred as an independent adult, the vast number of occupations available to them, and a realistic view of how education and salary requirements affect lifestyle choices.

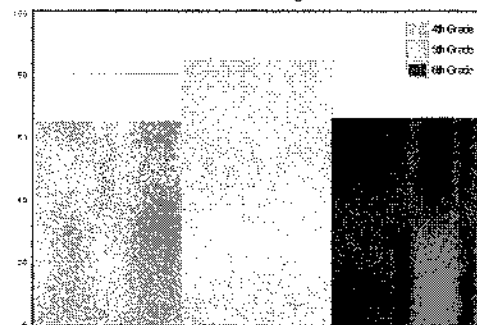
California Career Center Assignment Completed



College Readiness

Esperanza Elementary readily endorses the recognition of student achievement in academics as its importance to college readiness. 4th-6th grade students are recognized as Honor Roll (3.5 - 3.74) and Principal Roll (3.75+) delegates. These students are recognized bi-annually, at the end of each semester. The student and the families are also invited to a grade level assembly where the students receive a certificate celebrating their achievements. The graph indicates the total number of students receiving an academic recognition, with the following numbers: 4th grade received 65 academic awards, 5th grade received 85 academic awards, and 6th grade received 66 academic awards.

Honor Roll Recognition



21st Century Skills

Members of the Esperanza SST have coordinated and monitored various programs in order to foster 21st Century Skills within our students. One program in particular, Boy's Town Skills, has been effective in promoting 21st Century Skills such as: collaboration, communication, leadership, self-management, and teamwork. The Boy's Town Skills program provides a school-wide positive behavior system approach to model effective interactions. It offers appropriate phrases and correct behaviors to different scenarios that students face both inside and outside of the classroom. SST members arrange training for teachers, update and monitor weekly lessons, and model Boy's Town Skills.

Additional Achievements:

- Every 5th and 6th grade student has access to a Chromebook for technology integrated lessons.
- 2017-2018 Advancement Via Individual Determination (AVID) Elementary Certified Site Recognition
- Great Kindness Challenge certified school

Career and College Readiness School Site Programs and Community Partnerships

The SST team members has developed comprehensive school site programs and fostered effective community partnerships for the benefit of our student's growth as 21st century citizens. School site programs are enacted to ensure all students have equal access to their academic success. Community partnerships assist in providing a bigger array of services for our students, involving experts in their fields, empowering parents and families, and developing 21st Century Skills.

School Site Programs

- CharacterLab: Curriculum focusing on strengthening students' skills and mindsets
- StopIt: Safe school initiative, allowing students and stakeholders to anonymously report incidents
- California CareerZone: Career research and personality exploration
- Eagles Club: Literacy outreach including parent workshops and EL tutoring
- Parent University: Parent and family liaisons, hosting events such as Back-to-School-Night
- Peer Enrichment Programs: Reading buddies, coding teams, engineering buddies

Community Partnerships

- City of Palmdale: Boy's and Girl's club afterschool program enrichment, Palmdale Rotary bike clinic
- All It Takes: Leadership Development Through Physical Education curriculum
- Optimist Youth Homes and Family Services: Mental health services for students and families
- School Donation Projects: Pennies for Patients, Toys for Tots, Grace Resource Center, Animal Shelter
- West Antelope Valley Educational Foundation: Grants supporting school programs and college visits
- North Antelope Valley Council: PTA partnership organizing various events such as Read Across America

Student Support Team

The SST at Esperanza Elementary is comprised of talented individuals with diverse educational backgrounds and experiences. Together, we prepare our students with 21st Century Skills in the domains of academics, college and career, and social/emotional development. We also collaborate with all stakeholders in order to effectively implement and evaluate programs to help our students be successful. Members of the SST, along with their appropriate credentials, are also participants in various professional organizations. These include:

Position	Years	Qualifications
Principal	10	M.A.Ed
Vice Principal	5	M.A.Ed
Counselor	1	M.S. Counseling; PPS
School Psychologist	15	Ed. D
Speech Therapist	2	M.S. Speech
Health Specialist	22	RN License, School Nurse Credential

Position	Years	Qualifications
General Education Teacher Designee	16	M.A.; Teaching Credential
Resource Teacher Designee	5	B.S.; Mild/Moderate SpEd Teaching Credential
Campus Climate Assistant Designee	2	A.A.; District Training

SST Contact Name: Gregory Lee
 Phone: (661) 722-0716, Ext 77284
 E-mail: g.lee@westside.k12.ca.us





Hillview Middle School SPARC 2018

Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education



Address: 40525 Peonza Lane, Palmdale, California 93551

Phone: 661-722-9993 Fax: 661-722-9483 Website: <http://www.westside.k12.ca.us/hv>

Principal: Rodney Lots, Co-Principal: Jennifer Slater-Sanchez, Co-Principal District: Westside Union School District

Grade Levels: 6-8 Enrollment: 899

Principal's Message

At Hillview Middle School (HMS) members of the Student Support Team (SST) strive to empower all students to reach their highest potential by offering a strong core curriculum and consistent support to help facilitate their academic success, social-emotional development, and college and career readiness. We are working to achieve our goals contained in our School Site Plan which are 1) ensure all students are well-equipped with the cognitive, linguistic, interpersonal, and intrapersonal skills necessary to be successful in a global society and 2) develop and implement programs that support students' academic, behavioral, and socio-emotional growth and success. In an effort to achieve our goals and prepare our students for high school and college, honors and advanced courses are offered to all 6th, 7th, and 8th grade students, which is aligned to the Local Control Accountability Plan (LCAP) goal of access for all students to rigorous courses. In addition, the SST includes two Campus Climate Assistants that support the Counseling Department. With the counselor, these individuals help to create a positive school culture of inclusion, support for everyone, diversity, and a school where students, staff, and parents feel valued, safe, cared for and respected.

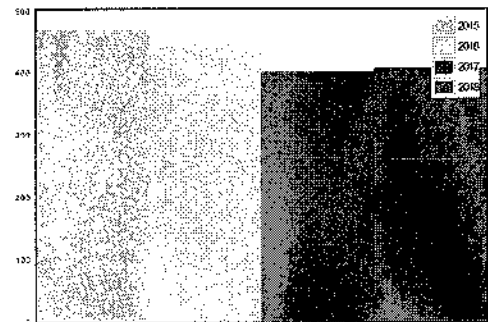
Career and College Readiness Student Outcomes

The SST is committed to preparing students for high school and college and career in a variety of ways. Our goals are aligned with the School Site Plan, the LCAP goals, and the American School Counselor Association standards. In addition, Hillview students attend informational sessions given by our neighboring high schools on programs and clubs they offer, advanced placement classes, and the A-G requirements they must fulfill to apply to a CSU or UC school.

Career Readiness

The SST recognizes that not all students will follow the same career path and that it's important for them to learn about different opportunities that can help guide them towards their future goals. Each year, the SST holds a Career Day in which members of the community are invited to speak about their careers to our entire student body. All 8th grade students take the PSAT in order to help them prepare for the SAT in high school. In addition, the SST provides online access for all 8th grade students to the California Career Zone which allows them to explore career options by detailing education needed, income potential, and job availability in their particular interest. This chart demonstrates the number of students who have created a profile and completed an assessment which then helps to explore future careers.

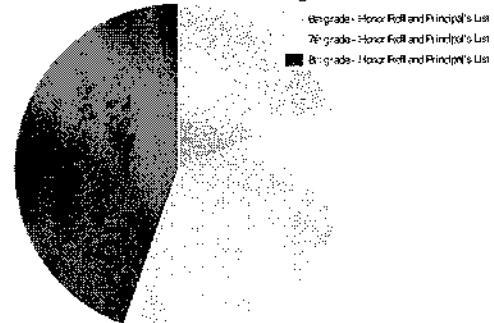
California CareerZone Assignment Completed



College Readiness

The mission of HMS is to ensure that all students will be prepared to reach high levels of academic achievement as determined by district, state, and national standards. All students have access to a high school preparatory pathway and are encouraged to participate in school activities. Our elective and academic classes place emphasis on student outcomes in collaboration, innovation, critical thinking skills and communication. The chart to the right shows the number of students that have received honor roll and principal's list recognition. To help students achieve academic success, members of the SST coordinate tutoring opportunities, assist to integrate technology use by teachers and students through lesson presentations and student products, and facilitate open communication between parents and staff.

Honor Roll Recognition



21st Century Skills

As well as helping our students become college and career ready, the SST creates opportunities and programs for students to learn 21st Century Skills needed in order to thrive in today's world. Our elective classes such as Flight and Space, AVID (Advancement Via Individual Determination), and Vex Robotics, foster critical thinking, problem solving and flexibility skills. Members of the SST facilitate leadership groups such as Peer Leaders and ASB (Associated Student Body) that help to develop collaboration, communication, leadership, and creativity. Students learn teamwork and responsibility through our Mathletes and Science Olympiad clubs as well as our competitive sports program. At Hillview we recognize that every student needs 21st Century skills in order to be successful in their future endeavors.

Additional Achievements:

- 2017 - Received the state of California Gold Ribbon School Award
- 2017 - Earned candidacy for WASC (Western Association of Schools and Colleges) accreditation.
- 2017-2018 - Recognized as an AVID highly certified site.

Career and College Readiness School Site Programs and Community Partnerships

In working with our many supportive community partnerships, such as the West Antelope Valley Educational Foundation (WAVE), our SST is able to provide innovative and engaging programs and opportunities for our students such as Project Lead the Way and Model United Nations that foster growth towards college and career readiness. Our lunch time Learning Lab, where students can get help with homework, is staffed by local college students that also work as tutors in our AVID classes. Through our partnership with Team Prime Time, SST members have worked to create an Inclusion Sports League for our special education students that include "peer coaches" from general education classes which help to foster lasting friendships.

School Site Programs

- Peer Leaders - Positive role models that assist in creating a safe and inclusive school culture.
- Project Lead the Way - Builds interest in the science, technology, engineering and math careers.
- Interact Club - Opportunities for students to volunteer time to aid their school and community.
- Model United Nations - Simulation of UN conferences where students role-play ambassadors to the UN.
- Science Olympiad and Mathletes - Competitions that provide rigorous, standards-based challenges.
- Associated Student Body (ASB) - Represents the interests and goals of Hillview's total student body.

Community Partnerships

- Innovation Education- After school homework help and enrichment.
- All it Takes - Cultivates leadership through active individual and team training.
- Young Entrepreneurs Academy (YEA) - Experienced based entrepreneurship program for youth.
- WAVE Foundation - Provides financial support for innovative projects and programs.
- Lancaster West Rotary - Offers continued financial support for several extracurricular programs.
- Children's Center of the Antelope Valley - School Based Mental Health Services.

Student Support Team

Hillview's Student Support Team is comprised of highly inclusive professionals that have a complete regard for the progress and personal development of every student. They empower students to become college and career ready through promoting rich opportunities for learning both within and outside of the classroom. They cultivate a range of partnerships with parents, business owners, and the community to support student learning and progress. Our SST members belong to the following professional organizations: Association of School Administrators, American School Counselor Association, California School Counselor Association, California Association of School Psychologist, Computer-Using Educators, and Westside Union Teachers Association.

Position	Years	Qualifications
Co-Principal	13	MA
Co-Principal	3	MA, MA
Counselor	10	MS, PPS
School Psychologist	5	M.Ed, Ed.S, NCSP
AVID Teacher	10	BS
School Nurse	24	RN, SNC

Position	Years	Qualifications
Health Clerk	19	District training
Campus Climate Assistant	2	AA, district training
Campus Climate Assistant	2	District training
School Secretary	26	District training
School clerk	25	District training
School clerk	11	BA, district training

SST Contact Name: Jennifer Schmid
 Phone: 661-722-9993
 E-mail: j.schmid@westside.k12.ca.us





Quartz Hill Elementary School SPARC 2018

Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education



Address: 41820 50th Street West, Lancaster, California 93536
Phone: 661-943-3236 **Fax:** (661) 943-1496 **Website:** <http://www.westside.k12.ca.us/qh>
Principal: Andrea Paxton **District:** Westside Union School District
Grade Levels: TK-6 **Enrollment:** 915

Principal's Message

Quartz Hill Elementary School's (QHE) Student Support Team (SST) is dedicated to developing a community of lifelong learners that demonstrate the knowledge, skills, and values required to be productive global citizens. Our SST ensures that all staff are committed to our students becoming 21st Century communicators, collaborators, critical thinkers and innovators, which is reflected in the goals outlined in the Westside Union School District's Local Control Accountability Plan (LCAP). This is evident through our commitment to academic programs such as our Advancement Via Individual Determination (AVID) school-wide certification, rigorous classroom lessons that are reflective of state standards, student use of technology (robotics, 3-D printing, and presentations), Mathletes, Career Day, and college and career lessons. QHE has also implemented school-wide behavior interventions to ensure school safety. One future goal is to implement the Response to Intervention Program (under the Multi-Tiered System of Support (MTSS)) which attempts to bridge any achievement gaps by honing 21st Century Skills within homogeneous groups. In addition, the SST continues attendance incentives with the hope of increasing student learning and skill attainment.

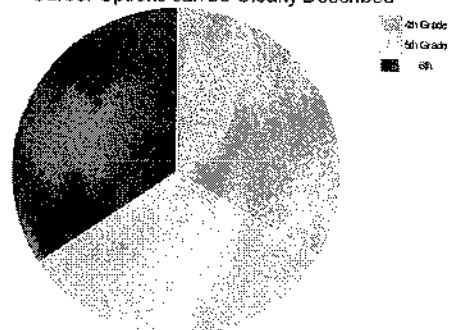
Career and College Readiness Student Outcomes

Through our AVID and Data teams, our SST meets monthly to monitor college and career readiness goals and progress. Our school-wide certification ensures that students are learning and practicing organization, critical thinking, and collaboration skills. This certification process includes the school counselor who guided college and career readiness lessons to all 4th-6th graders with the goal of those students clearly understanding and describing their career choices.

Career Readiness

The school counselor facilitated a three part college and career readiness lesson for all QHE 4th-6th graders. After taking a learning styles assessment, 131 fourth grade students researched career options that matched their current preferred style of learning. Collaborating in groups, these students analyzed three careers, completed a written analysis and shared their career descriptions with other group members. In addition, 262 fifth and sixth grade students completed the California Career Zone Interest Profiler. The students then researched and shared three career options and the necessary preparation, average salary and jobs of these careers. As a result, all 4th-6th grade students can identify and clearly describe his/her current career options shown in the chart.

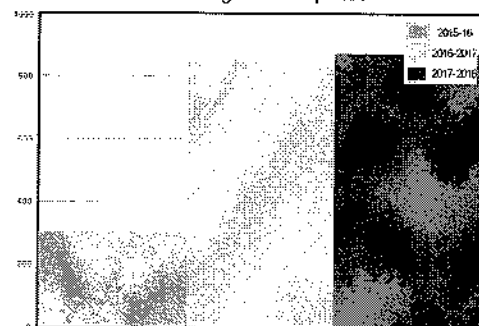
Career Options can be Clearly Described



College Readiness

QHE is an AVID certified school indicating all teachers are utilizing AVID tenets and strategies. In a school-wide commitment to college and career readiness, all students access AVID style lessons designed by their teachers. These lessons include effective organization and notetaking along with 21st Century Skills of critical thinking, collaboration, communication and writing. Our SST reviews the effectiveness of these lessons on a monthly basis. In addition, the AVID implementation team coordinates our QHE Career Day when local professionals present career information to all 3rd-6th graders. In 2015-16, 302 students were taught AVID strategies by their classroom teacher. This number more than doubled in 2016-17 (849) and 2017-18 (877) as all grade levels participated, moving the AVID program to school-wide practices.

AVID Program Completed



21st Century Skills

The SST is committed to fostering the skills necessary for global competition in the 21st Century. This goal is strongly evidenced by our 4th-6th grade students' daily use of technology to deepen their learning of various topics. These topics are used as springboards to practice collaboration and critical thinking skills. The SST commitment extends to all areas of the student's school day as well as P.E. and recess. During P.E., students participate in Leadership Development Through P.E. (LDTPE) designed to cultivate leadership skills with fun activities. Students are also practicing skills during play time when lessons reinforcing curriculum and skills are facilitated by our Campus Climate Assistants (CCA's). Our CCA's facilitate these lessons during all recesses and lunches while also focusing on school safety.

Additional Achievements:

- One-to-One Chromebook Program: All 4th-6th graders utilize technology to research and practice skills.
- All it Takes LDTPE curriculum: Student leadership skills cultivated via training activities.
- Educational Recess Activities: Facilitated by CCA's, students practice skills via games and activities.

Career and College Readiness School Site Programs and Community Partnerships

A variety of school programs and community partnerships support career and college readiness. The Boys & Girls Club provides mentors that work with students in our underserved populations (i.e., foster, socio-economically disadvantaged and English Learners). Mentors collaborate with the school counselor in providing lessons reinforcing positive communication and collaboration skills. In addition to the SST's goal of fostering 21st Century Skills, the QHE staff works with professional leaders in our community that provide instruction and support to reinforce necessary skills for thriving in the 21st Century.

School Site Programs

- Helping Hands: offers opportunities for students in need of communication and collaboration skills.
- PALS: 6th grade students assume leadership positions to model appropriate behavior.
- Dancing Feet: Students compete in ballroom dancing along with practicing social skills.
- Campus Climate Assistants: Staff members dedicated to facilitating school safety and skills practice
- Environmental Coyote Club: students responsible for recycling and campus clean-up.
- Mathletes: 6th grade students compete utilizing mathematics and collaboration skills.

Community Partnerships

- Boys & Girls Club of the Antelope Valley provides mentors who work with underserved students.
- Antelope Valley Children's Center provides School-Based Mental Health.
- Optimist Mental Health Agency facilitates the "Loving Solutions" parenting class.
- Boys Town provides social skills curriculum taught on a weekly basis.
- YMCA provides after school childcare for working parents.
- L.A. County Library Program: on site literacy support for English learners and their parents.

Student Support Team

The QHE SST is comprised of passionate certificated and classified staff consistently working to provide the most optimal learning environment for all students. Our team also includes the Parent Teacher School Association President and other key parent volunteers who dedicate many volunteer hours toward this goal. Our principal, vice-principal and counselor are members of the Association of California School Administrators and our counselor is a member of the California School Association of Counselors. In addition, our PTSA president attends local and regional PTSA meetings. Through these memberships and organizations, each member of the SST offers cutting-edge ideas in supporting all QHE students. Our SST continues these memberships and is committed to carrying our focus on college and career readiness into the next school year and beyond.

Position	Years	Qualifications
Principal	3	B.A., Liberal Studies & M.A., Ed. Leadership
Vice Principal	1	B.A., Liberal Studies & M.A., Ed. Leadership
School Counselor	2	B.A., Psychology and M.A., School Counseling
School Psychologist Intern	1	B.A., Psychology and M.A., School Psychology
Resource Specialist Support Teacher	24	B.A., Communication and M.A., Special Education
Second Grade Teacher	5	B.A., Liberal Studies and M.A., Ed. Administ.

Position	Years	Qualifications
Fourth Grade Teacher	4	B.A., Liberal Studies
PTSA President	1	PTSA training
Campus Climate Assistant	3	Campus Climate Assistant training
Campus Climate Assistant	1	Campus Climate Assistant training
Campus Climate Assistant	1	Campus Climate Assistant training

SST Contact Name: Donnelle McMillan
 Phone: (661) 943-3236
 E-mail: d.mcmillan@westside.k12.ca.us





Sundown Elementary SPARC 2018

Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education



Address: 6151 West Avenue J-8, Lancaster, California 93536

Phone: 661-722-3026 Website: www.westside.k12.ca.us/sd

Principal: Timothy C. Barker District: Westside Union School District

Grade Levels: TK-6 Enrollment: 1000

Principal's Message

As the world we live in becomes more complex, it becomes increasingly imperative to recognize the diverse needs of students. The educational community of Sundown Elementary School recognizes that our students require responsive support and adaptable programs committed to improving their academic and social development. In this endeavor, we also strive to develop student communication and collaboration skills as viable college and career ready goals. The use of the National Standards for School Counseling has encouraged our staff to focus on the implementation of results oriented programs that address the academic, social, and personal development of our students' success. Through our current counseling program and positive behavior support programs and guidelines, our school has been able to engage parents in reviewing individualized academic performances while increasing responsiveness within our school wide community to address the needs of students' academic and social/emotional futures which aligns to the Westside Union School District's LCAP goals. Our Administrative and Student Support team plays an integral role in developing and executing the plans needed for success in academic and behavioral interventions, which contribute to the safety of our campus.

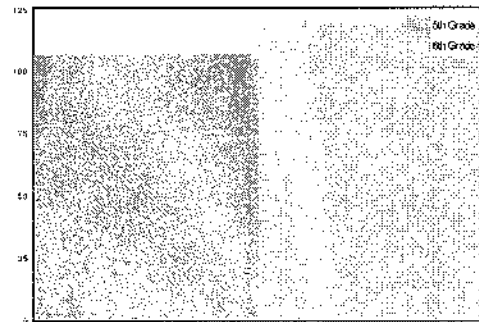
Career and College Readiness Student Outcomes

Members of the Student Support Team (SST) are committed to positive educational outcomes for all students. Some strategies include intense AVID instruction, guidance in career readiness through online career resources, emphasis on healthy emotional regulation, and STEAM activities to promote differentiated instruction for all learners. The SST continuously collaborates with Sundown teachers and staff to ensure all academic goals are met for every student.

Career Readiness

The SST works to provide students ongoing career guidance. This is accomplished by assisting with the development of a career readiness portfolio, through The California Career Zone website. The team delivers a three part lesson which guides students through the interest profiler, potential occupations, and the budgetary "Monthly Money Choices" program. The completed portfolio contains three researched occupations, which includes a description of the job, wage, and required college credits, and the successful completion of the budgetary program. The chart below indicates the number of 5th and 6th grade students who completed the portfolio in the 2017-2018 school year.

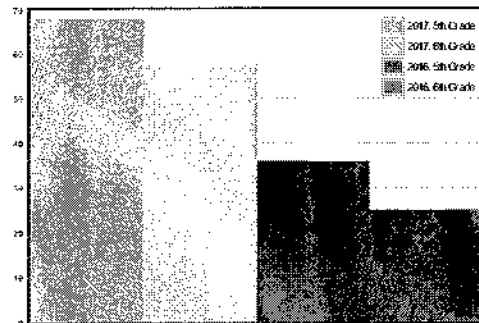
California CareerZone Assignment Completed



College Readiness

The Student Success Team strives for academic excellence and college readiness for all students. Programs in place to achieve this goal include: Wednesday college days, STEAM classroom activities twice a week to enhance the comprehension of higher thinking skills, access to one to one chrome books/iPAD for all students, and AVID instruction. The SST continuously monitors student learning success through progress reports and report cards. One indicator of academic achievement is through the semester honor roll recognition. Students are placed on the honor roll when they earn a 3.5-4.0. The chart below shows the number of 5th and 6th grade students who earned the honor roll in the first semester of the 2016 and 2017 school year. The data shows a 48% increase in recipients earning the honor roll.

Honor Roll Recognition



21st Century Skills

The SST works diligently with staff and community partners to assist in the development of 21st Century Skills in our students. This includes, emotional intelligence, social skills, and character development. The enhancement of these skills are essential for successful entry into trade school, college and/or the work force. Sundown utilizes several school clubs and two school-wide programs: Boys Town and Leadership Development through Physical Education (LDTPE), to teach students conflict resolution skills, emotional regulation, critical thinking, and positive collaboration between peers and adults etc. School clubs include band, the Kindness Club, Dancing Feet, Lego Robotics, and weekly Boys Town support seminars provided by the Student Support Team.

Additional Achievements:

- In 2017, Sundown raised over 1,500 dollars for education in Kenya
- Extensive academic services for our underrepresented youth to decrease quarterly D's and F's
- In 2017, Sundown donated over 200 new toys for kids in the Antelope Valley

Career and College Readiness School Site Programs and Community Partnerships

"Service to others, above oneself", is a motto the SST strives towards daily. Community partnership is an invaluable resource to our school. Through the partnerships students learn the importance of college and career readiness through hard work, cooperation, generosity, volunteering, and empathy. These acquisition of skills are vital so each student can become a contributing member of the community. Sundown community partners provide financial support, mentorship, advocacy, and and/or volunteer hours to our school. The following organizations support Sundown: Hope Chapel, Love Never Fails Foundation, West Antelope Valley Education Foundation, All it Takes, the Boys and Girls Club, and Boys Town.

School Site Programs

- Sundown Kindness Club, Peer mentors and community advocates
- Leadership Development through Physical Education (LDTPE), character education
- Strong Kids, a weekly group designed for foster kids to provide support and guidance.
- Boys and Girls Club, Mentor for at-risk youth
- Lego Robotics, a group that meets to design and build robots. A yearly competition is attended
- Fast Forward and Big Brainz, computer programs designed to bridge academic gaps for students

Community Partnerships

- Hope Chapel partners with the Kindness Club to feed needy families on a weekly basis
- Boys and Girls Club-mentoring our underrepresented youth
- West Antelope Valley Educational Foundation (WAVE), partnered with Strong Kids for a field trip
- Love Never Fails Foundation, teamed up with the SST to give needy families holiday gifts.
- Boys Town partners with Sundown to provide a district-wide social skills program
- Homeless Shelter, ongoing collaboration for our homeless population

Student Support Team

"Lead by example", Sundown's Student Support team is an exceptional group of people working towards positive and successful academic and social outcomes for all students. The SST collaborates with staff to develop innovative ways of educating and preparing our students in all areas. This is accomplished through our school-wide programs, on-going professional development, monitoring and evaluating student achievement, attendance and social/emotional groups. Our team holds many academic degrees, credentials, and are members of various educational organizations, such as the Association of California School Administrators (ACSA), Westside Union Teacher Association (WUTA) and the California School Counseling Association (CASC). It is the goal of all Sundown staff to teach, guide, demonstrate, instruct and inspire career and academic readiness for all students.

Position	Years	Qualifications
Principal	10	MA, Curriculum and Leadership
Vice Principal	3	MA, Education Curriculum
School Counselor	6	Masters of Science, Counseling and Development
Resource Specialist	28	Masters of Art, Special Education
Office Secretary	10	High School Diploma
Attendance Clerk	19	High School Diploma

Position	Years	Qualifications
Teacher	15	BA in Psychology
Teacher	12	Masters of Science, Curriculum and Instruction
Health Clerk	8	LVN
Mentor	8	High School Diploma
PE Teacher	3	Masters Degree in Physical education
Teacher	19	Masters of Art, Educational Administration

SST Contact Name: Gabrielle Rendon
 Phone: 661-722-3026
 E-mail: g.rendon@westside.k12.ca.us





Valley View Elementary SPARC 2018

Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education



Address: 3310 West Avenue L-8, Lancaster, CA 93536

Phone: 661-943-3251 Fax: 661-943-9103 Website: <https://www.westside.k12.ca.us/vv/about>

Principal: Rebecca Davis District: Westside Union School District

Grade Levels: K to 6th grade Enrollment: 814

Principal's Message

Valley View Elementary is a 2010 California Distinguished School Award recipient and 2016 AVID Certified School serving a diverse population of 814 students. We strive to provide a safe student environment with strong academically supportive and encouraging staff. The Student Support Team (SST) in alignment with our School Site Safety Plan and Local Control Accountability Plan (LCAP) provides academic, social-emotional development, and career and college readiness through specialized internal programs serving this diverse population. As principal, I am proud of multiple staff additions in the 2017-18 school year strengthening our SST support with full-time positions including vice principal, counselor, crisis counselor, psychologist, speech teacher, and resource teaching staff. Such additional staff brings increased support toward goals of (1) successful academic transition from the elementary to middle school setting through increased academic performance and rigor, and (2) a goal of implementing positive behavioral interventions through Boys Town implementation improving school culture for students, staff and parents. We empower students to build toward their future success and leadership into middle, high school, college and into future professions.

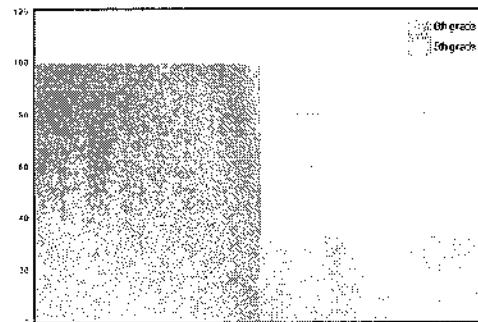
Career and College Readiness Student Outcomes

Aligned with the American School Counselor Association, students are further equipped with 21st Century Skills as performing 6th grade students experience a unique elective exploration period (i.e. culinary chemistry, media technologies). Other students receive tutoring, preparing our students for middle school academic rigor and further development of career and social/emotional realms providing data collection in the domains of academics, career and social/emotional.

Career Readiness

The SST and Counseling Department offered 5th and 6th grade students participation in college and career exploration using the California CareerZone online program. Students participated in exercises and discussions relating how education and career choice determine income; how income dictates life-style choices and individual budget constraints. Students developed a personal realization how income impacts family budgets and lifestyles, and how all are driven by their individual current and future educational choices. 95% of the students completed these lessons, affording them a goal-setting forecast of their educational and career choices. Interest inventories identified career interests; further career research identified educational requirements for varied profession and potential salary levels.

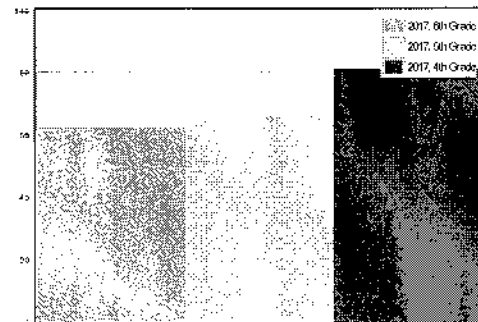
California CareerZone Assignment Completed



College Readiness

Twice a year Valley View Elementary pays special recognition to student academic achievements as demonstration of the importance of college readiness before both families and all students. Each semester in a school-wide assembly, students are recognized before their peers, staff and family members as achieving Honor Roll status with a GPA in the range of 3.5 to 3.74 and Principal's List with a GPA ranging from 3.75 to a potential of 5.0 with a standard-based grading system implemented this school year. The graph indicates the total number of students by grade level who received academic recognition; 4th grade received 81 academic awards, 5th grade received 66 academic rewards and 6th grade received 62 academic awards.

Honor Roll Recognition



21st Century Skills

The Valley View SST is intrinsically dedicated toward the success of our students by integrating California Standards for Career Readiness while paralleled with the American School Counselor Association standards to guide our students in developing life-long 21st Century Skills, college readiness and Individual goals toward career readiness. Specifically through our elementary grade-level elective exploration opportunities, students become practiced in applying academic knowledge with technical skills to enhance self-management, productivity, developing clear and effective communication styles along with applying critical thinking skills to persevere and resolve toward problem solving roadblocks; these are skills the SST feel will become life-long leadership skills for our students throughout their professional lives.

Additional Achievements:

- 2009-10 California Distinguished School Award
- 2015-16 AVID Elementary Certified Site Recognition, Project Lead the Way
- Great Kindness Challenge Certified School and District

Career and College Readiness School Site Programs and Community Partnerships

At Valley View our school mascot is the Viking who is a large part of our daily training and conventions on campus. History teaches the Viking culture valued traits of integrity, courage, wisdom and honor. Our entire student body daily participates in the mantra "Always be yourself. Unless you can be a Viking. Then always be a Viking." The values driving these traits are practiced daily and encouraged through our school site and community programs which touch every student and family encouraging continued growth toward development of 21st Century Skills as strong leaders contributing to their future society.

School Site Programs

- StopIt! Safe Schools providing paths to anonymously report school incidents to school administration
- Skills Lab to reinforce, teach and practice appropriate Boys Town social and behavioral skills
- California Career Zone supporting career research and profession exploration
- Social-Emotional skills curriculum through Boys Town
- Campus Climate Aides who offer daily student activities: Yoga, Zumba, Game Days, Music, Trust Games
- Great Kindness Challenge annual participation

Community Partnerships

- Leadership Development Through Physical Education curriculum
- All It Takes
- Boys Town: Social Skills program
- Boy's and Girl's Club with City of Lancaster and YMCA for after-school care program
- Children's Bureau providing School-Based Mental Health Services for students and families
- Grants through WAVE and SAVE Foundations, Lancaster West Rotary Club: donations and grants

Student Support Team

The Valley View Elementary SST grew in 2017-18 with the addition of several key full-time staff positions. Such staff additions include a vice principal, counselor and school psychologist complimenting the continuing services of a site behaviorist and crisis counselor. Our team is dedicated toward daily perfecting and ensuring effective, equitable programs and services for the needs of all our students including a specialized high needs population. The SST is tenacious in securing resources to develop and support programs and projects, without which many would very likely not exist. All SST members hold appropriate degrees and credentials. They hold memberships to one or more of the following professional organizations: Association of California School Administrators, California Association of School Counselors, California Association of School Psychologists, California Association of Resource Specialists, California Teachers Association, California Speech-Language-Hearing Association.

Position	Years	Qualifications
Principal	16	BA, MA, TC, ACS
Vice Principal	13	BA, MA, TC, ACS, process of EdD
Guidance Counselor	24	AA, BA, TC, MA, PPS, ASC
School Psychologist	1	BA, MS, PPS
RSP Teacher	5	BA, JD, TC
Behavior Support Specialist	15	BA, MA, Board Certification

Position	Years	Qualifications
RSP Teacher	30	AA, BA, MA, TC
SDC Teacher	20	BA, MA, TC
SDC ED Teacher	3	BA, MA, TC
SDC Teacher	19	BA, TC
Crisis Counselor	5	BA, MS, MFT, PPS
School RN	3	BSN

SST Contact Name: Judi Hyman, Guidance Counselor
 Phone: 661-943-2541, Ext. 75502
 E-mail: j.hyman@westside.k12.ca.us



BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Marguerite Johnson, Assistant Superintendent Educational Services

SUBJECT: Comprehensive District and School Safety Plans for Anaverde Hills, Cottonwood, Del Sur, Esperanza, Gregg Anderson, Hillview, Joe Walker, Leona Valley, Quartz Hill, Rancho Vista, Sundown, Valley View, District Office

BACKGROUND:

In October 1997 SB 187 was signed into law, mandating that schools serving students in Kindergarten through 12th grade develop a comprehensive school safety plan. The plans are to be developed “in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence.” California Education Code 32280 outlines the required elements of the plan. These include an assessment of the current status of school-related crime for each school site and identification of appropriate strategies programs designed to create and maintain a safe school climate. Each plan is to be evaluated and revised at least once a year.

PROGRAM/EDUCATIONAL IMPLICATION:

Each site’s Plan was reviewed by each site’s Safety Committee and reviewed and approved by its School Site Council for Safety Committee. All plans were reviewed by a member of law enforcement and the fire department. The plan contains district policies and regulations regarding child abuse reporting, teacher notification, suspension and expulsion, anti-harassment, dress code and school discipline, student supervision, the student ingress and egress, and emergency preparedness.

Because the district policies and procedures contained in each school site plan are the same, we have provided the District Plan and each site’s vision, assessment of current status of school safety and goals.

COST ANALYSIS/FUNDING SOURCE:

There are no costs associated with approval of these safety plans.

ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES RECOMMENDATION:

Approval

SEPARATE ATTACHMENT

Westside Union School District
School Safety Plans

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES

PREPARED BY: Robert Hughes, Deputy Superintendent

SUBJECT: Memorandums of Understanding between Westside Union School District and Westside Union Teachers Association

BACKGROUND:

The District and the Westside Union Teachers Association have agreed to the following items:

- 18-14 Martin Luther King Holiday to be corrected from January 14, 2019, to January 21, 2019. Changed the minimum day from January 21, 2019, to January 14, 2019.
- 18-15 Change the Targeted Staff Meeting for Joe Walker Middle School from March 12, 2018, to March 5, 2018.

PROGRAM/EDUCATIONAL IMPLICATION:

None

COST ANALYSIS/FUNDING SOURCE:

None

DEPUTY SUPERINTENDENT'S RECOMMENDATION:

Approval

18-14



WESTSIDE UNION SCHOOL DISTRICT

February 13, 2018

MEMORANDUM OF UNDERSTANDING
 Between the WESTSIDE UNION SCHOOL DISTRICT and
 WESTSIDE UNION TEACHERS ASSOCIATION

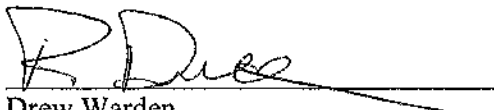
This Agreement is between the Westside Union Teachers Association ("WUTA") and Westside Union School District regarding changes to the 2018-2019 District Calendar to correct an error on the holiday observance of Martin Luther King Jr Day.

The Board approved WUTA Teacher calendar for 2018-2019 incorrectly identifies Martin Luther King, Jr Day as January 14, 2019. The correct date for this holiday is January 21, 2019.

The following changes will occur to the 2018-2019 calendar:

- January 14, 2019-Minimum Day
- January 21, 2019-Holiday-Martin Luther King, Jr.

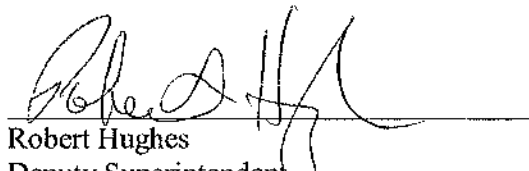
Unless the parties agree to an extension, this Memorandum of Understanding will end on June 30, 2019.



 Drew Warden
 WUTA Chief Negotiator

2-14-18

 Date



 Robert Hughes
 Deputy Superintendent

2/13/18

 Date

18-15



WESTSIDE UNION SCHOOL DISTRICT

February 13, 2018

MEMORANDUM OF UNDERSTANDING
Between the WESTSIDE UNION SCHOOL DISTRICT and
WESTSIDE UNION TEACHERS ASSOCIATION

This Agreement is between the Westside Union Teachers Association ("WUTA") and Westside Union School District regarding the "Targeted Staff Meeting Day" scheduled for March 12, 2018 at Joe Walker Middle School.

Due to a scheduling conflict with the certificated staff at Joe Walker Middle School, both parties agree to change the March 12, 2018 Targeted Staff Meeting Day on the approved 2017/2018 WUTA work calendar to March 5, 2018 for the certificated staff at this site. This change will only be made at Joe Walker Middle School.

The following changes will be made for the 2017-2018 calendar:

- March 5, 2018-Targeted Staff meeting Day for Joe Walker Middle School
- March 12, 2018-Targeted Staff meeting for all other sites-excluding Joe Walker

Unless the parties agree to an extension, this Memorandum of Understanding will end on June 30, 2018.

Drew Warden
Drew Warden
WUTA chief Negotiator

2-14-18
Date

Robert Hughes
Robert Hughes
Deputy Superintendent

2/13/18
Date

BOARD AGENDA

February 20, 2018

TO: BOARD OF TRUSTEES
PREPARED BY: Lisa Jehlicka, Director of Business Services
SUBJECT: Developer Fee Annual Report

BACKGROUND:

The District is required to provide a Developer Fee Annual Report for fees received and expended during the fiscal year. Included in the report are the commercial/industrial, Level I and Level II fees charged during the reporting period.

PROGRAM/EDUCATIONAL IMPLICATION:

The majority of District schools have enrollment that exceeds the capacity of the original facility. Developer Fees aid in providing facilities.

COST ANALYSIS/FUNDING:

There are no costs related to this report.

ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES RECOMMENDATION:

Approval

**Fund 25.0 - Developer Fees Received
Fiscal Year 2016-17**

Month & Year	AH	DS	EZ	HV	JW	LV	QH	SD	VV	Totals
Jul-16			\$ 1,995.38	\$ 1,995.37	\$ 5,102.55	\$ 7,743.62	\$ 2,355.66	\$ 2,746.89		\$ 21,939.47
Aug. 2016		\$ 131,910.72								\$ 131,910.72
Sept. 2016		\$ 10,936.22			\$ 6,213.05				\$ 6,213.05	\$ 23,362.32
Oct. 2016					\$ 1,940.60				\$ 1,940.60	\$ 3,881.20
Nov. 2016		\$ 327,831.50			\$ 1,590.04			\$ 11,000.39	\$ 1,590.04	\$ 342,011.97
Dec. 2016		\$ 7,374.28								\$ 7,374.28
Jan. 2017		\$ 375.00	\$ 1,624.47	\$ 1,624.47	\$ 805.97		\$ 805.98			\$ 5,235.89
Feb. 2017					\$ 6,914.17				\$ 6,914.17	\$ 13,828.34
Mar. 2017					\$ 6,671.59				\$ 6,671.60	\$ 13,343.19
Apr. 2017					\$ 1,288.00				\$ 1,288.00	\$ 2,576.00
May 2017			\$ 4,867.03	\$ 4,867.03	\$ 5,147.17				\$ 5,147.17	\$ 20,028.40
June 2017		\$ 37,754.50						\$ 37,754.50		\$ 75,509.00
Totals by Site	\$ -	\$ 516,182.22	\$ 8,486.88	\$ 8,486.87	\$ 35,673.14	\$ 7,743.62	\$ 3,161.64	\$ 51,501.78	\$ 29,764.63	\$ 661,000.78
Interest Earned										\$ 18,395.97
Community Redevelopment Fees Received										
Sub Total										\$ 679,396.75
Developer Fees Refunded								SD / JW		\$ (17,948.78)
Developer Fees Pending Refund								SD		\$ (375.00)
Total Revenue										\$ 661,072.97

Level 2 Developer Fee Rate for Residential Construction:

\$3.13 per sq. ft. July 1, 2016 through April 4, 2017

\$3.22 per sq. ft. April 5, 2017 through June 30, 2017

Level 1 Developer Fee Rate for Commercial/Industrial Construction:

\$0.56 per sq. ft. (\$0.414 to WUSD) July 1, 2016 through June 30, 2017

**Fund 25.0 - Developer Fee Expenditures
Fiscal Year 2016-17**

Object	AH	CW	DS	EZ	JW	QH	RV	SD	VV	DO	Totals
2000										\$14,584.31	\$ 14,584.31
3000										\$ 5,245.71	\$ 5,245.71
4000				\$ 3,892.68			\$ 3,892.68				\$ 7,785.36
5000	\$25,120.62		\$ 29,835.82		\$66,342.00			\$37,970.88	\$50,657.60	\$21,819.97	\$ 231,746.89
6000	\$ 6,884.64	\$85,590.00		\$ 139,291.98			\$150,896.73				\$ 382,663.35
7000											\$ -
Total	\$ 32,005.26	\$ 85,590.00	\$ 29,835.82	\$ 143,184.66	\$ 66,342.00	\$ -	\$ 154,789.41	\$ 37,970.88	\$ 50,657.60	\$ 41,649.99	\$ 642,025.62

Beginning Balance = \$1,569,249.00

Ending Balance = \$1,606,621.00 (per audit report)

Detailed expenditures can be found in the District's ledgers.