

**Tustin Unified School District  
Measure L Citizens' Oversight Committee (COC)**

**MINUTES**

**October 17, 2017**

Steve Ratkevich, COC Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6 p.m., in the District Board Conference Room, 300 South C Street, Tustin, CA 92780

**Members Present**

Steve Ratkevich, Chairperson  
Raul Rodriguez, Vice Chairperson  
David Carreras, Member  
Nancy Gran, Member (absent)  
Merlin L. Henry, Jr., Member  
Erin LeMaster, Member

**Staff Present**

Anthony Soria, Chief Financial Officer  
David Miranda, Senior Director, Maintenance, Operations, and Facilities

**Guests**

James Walters, Community Member

Merlin L. Henry, Jr. led the Pledge of Allegiance to the Flag of the United States of America.

**Adoption of the Agenda**

It was moved by Merlin L. Henry, Jr. and seconded by Raul Rodriguez to adopt the agenda.

Votes:

David Carreras	Yes
Nancy Gran	Absent
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Yes
Raul Rodriguez	Yes

**Public Comments**

None.

**Staff Presentation and Information**

Staff Response to Public Comments.

None.

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**I. General Function Consent Item(s)**

It was moved by David Carreras and seconded by Raul Rodriguez to adopt the Minutes of May 23, 2017.

Votes:

David Carreras	Yes
Nancy Gran	Absent
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Yes
Raul Rodriguez	Yes

**II. Discussion/Action Item:**

Annual Report for Measure L—July 1, 2016 to June 30, 2017:

Tony Soria provided an overview of the Measure L 2016-17 Annual Report, the financial and performance audit reports, and the auditor’s opinion letter to the Board and Citizens’ Oversight Committee.

Mr. Soria shared that this will be the final Annual Report for Measure L since all bond proceeds have been expended. He added that the District has satisfied its obligation to obtain annual financial and performance audits; consequently, no additional audits will be necessary. The audit report reflects the performance audit of Measure L and that the audit process confirms the required documentation and expenditures met the requirements of the bond measure.

David Miranda, Senior Director of Maintenance, Operations, and Facilities, shared the following project summary recap funded by Measure L \$95 million bond measure approved by voters in November 2008:

Series A (\$25 million) – Foothill High School swimming pool replacement, locker room remodel, Event Center construction, and tennis/athletic fields modernization project, and the Tustin High School Sports Pavilion construction and pool deck replacement projects.

Series B (\$25 million) – Columbus Tustin, Currie, C.E. Utt, and Hewes middle schools construction of Activity Centers, including Currie Middle School Bldg. 400/500/600 modernization project. All these sites are well utilized by the schools and the community.

Series C (\$25 million) – District stadium upgrades (Beckman, Foothill, Tustin, and Hillview high schools use the stadium), Tustin High School all-weather track, cafeteria and Building 300 modernization (5 classrooms) projects, and the Foothill High School all-weather track and parking lot project.

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Series D (\$20 million) – Tustin High School administration/entry remodel, Humanities Building and T-Tech expansion projects, Lambert Elementary School field upgrades, and Thorman Elementary School modernization project.

David Miranda also shared that during the progression of the \$95 Measure L construction program, the District received approximately \$8 million in State matching funds.

The Committee introduced a letter to the Community and Board Members regarding the final Measure L Annual Report that will be posted on the website.

1. It was moved by Merlin L. Henry, and seconded by Raul Rodriguez to adopt the Measure L Annual Report for 2016-17.

Votes:

David Carreras	Yes
Nancy Gran	Absent
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Yes
Raul Rodriguez	Yes

2. It was moved by Raul Rodriguez, and seconded by Merlin L. Henry, Jr., to dissolve and terminate the Measure L Citizens' Oversight Committee.

Votes:

David Carreras	Yes
Nancy Gran	Absent
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Yes
Raul Rodriguez	Yes

**III. Adjourn**

It was moved by David Carreras and seconded by Merlin L. Henry, Jr. to adjourn the meeting at 6:30 p.m.

Votes:

David Carreras	Yes
Nancy Gran	Absent
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Yes
Raul Rodriguez	Yes