

**Tustin Unified School District
Measure L Citizens' Oversight Committee (COC)**

MINUTES

March 21, 2017

Merlin L. Henry, Jr., COC Member, called the regular meeting of the Citizens' Oversight Committee to order at 6:17 p.m., in the District Office Board Conference Room, 300 South C Street, Tustin, CA 92780

Members Present

Steve Ratkevich, Chairperson (absent)
Raul Rodriguez, Vice Chairperson (absent)
David Carreras, Member (absent)
Nancy Gran, Member
Merlin L. Henry, Jr., Member
Erin LeMaster, Member

Staff Present

Anthony Soria, Chief Financial Officer
David Miranda, Senior Director, Maintenance, Operations, and Facilities

Guests

James Walters, Community Member

Merlin L. Henry, Jr. led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Nancy Gran and seconded by Merlin L. Henry, Jr. to adopt the agenda.

Votes:

David Carreras	Absent
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

Public Comments

None.

Staff Presentation and Information

Staff Response to Public Comments.

None.

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I. General Function Consent Item(s)

It was moved by Erin LeMaster and seconded by Merlin L. Henry, Jr. to adopt the Minutes of September 20, 2016.

Votes:

David Carreras	Absent
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

II. Discussion/Action Item:

Annual Report and Financial and Performance Audit Reports for Measure L - July 1, 2015 to June 30, 2016:

Mr. Tony Soria provided a brief overview of the Measure L 2015-16 Annual Report and Financial and Performance Audit reports. It was shared that Chairperson, Steve Ratkevich and Vice Chairperson, Raul Rodriguez spoke independently with the District's auditors, Nigro and Nigro, PC, to review the financial audit reports.

District auditors, Nigro and Nigro, performed an audit of the financial expenditures for projects under Measure L. The auditors follow standard government auditing procedures and provide an opinion if requirements were met for bond measure expenditures. The District did meet all of these requirements.

It was moved by Merlin L. Henry, Jr. and seconded by Erin LeMaster to adopt the 2015-16 Annual Report and Financial and Performance Audit Reports for Measure L.

Votes:

David Carreras	Absent
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

III. Informational Items/Presentations

1. Statement of Economic Interests – Form 700 for 2016

Statements of Economic Interests were distributed to the Committee to fill out and return.

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2. Measure L Financial Recap/Bond Update

David Miranda, Senior Director of Maintenance, Operations, and Facilities, shared the following project summary recap funded by Measure L \$95 million bond measure approved by voters in November 2008:

Series A (\$25 million) – Foothill High School swimming pool replacement, locker room remodel, Event Center construction, and tennis/athletic fields modernization project, and the Tustin High School Sports Pavilion construction and pool deck replacement projects. The District also applied for and received state matching funds for some of these projects, exceeding the \$25 million.

Series B (\$25 million) – Columbus Tustin, Currie, C.E. Utt, and Hewes middle schools construction of Activity Centers, including Currie Middle School Bldg. 400/500/600 modernization project. All these sites are very well utilized by the schools and the community.

Series C (\$25 million) – District stadium upgrades (Beckman, Foothill, Tustin, and Hillview high schools use the stadium), Tustin High School all-weather track, cafeteria and Building 300 modernization (5 classrooms) projects, and the Foothill High School all-weather track and parking lot project.

Series D (\$20 million) – Tustin High School administration/entry remodel, Humanities Building and T-Tech expansion projects, Lambert Elementary School field upgrades, and Thorman Elementary School modernization project.

3. Bond Program Update

Next Project – The District desires to update certain existing facilities at Heideman Elementary School starting with a two-phase project to aesthetically improve the front entrance, drop off area, and expansion of the parking lot. Measure L funds are almost completely exhausted; however, a small monetary portion will be used for the beginning of the Heideman Elementary School project. There is also a new 12 classroom building project scheduled to be built, but no Measure L Funds will be used for this project.

4. New Business

The next meeting will be held at the Tustin High School Library on May 23, 2017.

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IV. Adjourn

It was moved by Merlin L. Henry, Jr. and seconded by Nancy Gran to adjourn the meeting at 6:46 p.m.

Votes:

David Carreras	Absent
Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent