

**Tustin Unified School District
Measure L Citizens' Oversight Committee**

MINUTES

March 17, 2015

William Teter, Vice Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:03 p.m., in the District Office Board Conference Room, 300 South C Street, Tustin, CA 92780

Members Present

Bruce Junor - Chairperson (absent)
William Teter - Vice Chairperson
David Albus
Nancy Gran
Steve Ratkevich
Simon Russek

Staff Present

Tony Soria, Chief Financial Officer
David Miranda, Senior Director, Maintenance, Operations, and Facilities

Guests

None.

David Albus led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Simon Russek, seconded by David Albus, and carried unanimously to adopt the agenda.

Staff Presentation and Information

Staff Response to Public Comments:

- Steve Ratkevich inquired from the Committee about the Hillview High School soccer/lacrosse field fencing. A short discussion ensued with staff stating they would follow up with additional information and/or a separate meeting. Administrative issues with comments regarding the fields would also be forwarded to the Superintendent.

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Public Comments

None.

General Function Consent Item(s):

It was moved by David Albus, seconded by Nancy Gran and carried unanimously, to adopt the Minutes of January 20, 2015.

Discussion/Action Item:

1. Annual Report and Financial and Performance Audit Reports for Measure L - July 1, 2013 to June 30, 2014:

Tony Soria provided a brief overview of the Measure L 2013-14 Annual Report and the financial and performance audit reports. Chairperson, Bruce Junor, and Vice Chairperson, Bill Teter, met independently with the District's auditors, Nigro and Nigro, PC, to review the financial audit reports for Measure L. The auditors follow standard government auditing procedures and provide an opinion if requirements were met for bond measure expenditures. The District did meet these requirements.

It was moved by David Albus, seconded by Nancy Gran, and carried unanimously to adopt the 2013-14 Annual Report and Financial and Performance Audit Reports for Measure L.

Informational Items/Presentations:

1. Statement of Economic Interests – Form 700 for 2014

Statements of Economic Interests were distributed to the COC to fill out and return.

2. Bond Program Update (Measure L)

David Miranda shared the following information from the Measure L Budget Summary Report:

The Tustin High School administration renovation, with exterior campus painting and a new marquee is scheduled to begin in the spring and be completed over the summer. The painting scope of work includes the old gym and remaining buildings on the campus that have yet to be renovated. A new architect was brought in for the referenced work. The initial budget for this project was estimated at \$2 million; however, the bids came in at \$2.7 million. It was noted that construction costs are currently being driven by escalating costs. The new architect is also assisting staff with identifying the scope of work on the little theatre renovation project. It will mostly be cosmetic work and the hope is to realize overall program savings by

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performing work that does not trigger major upgrades. The administration office remodel will begin during spring break and end by mid-July, making it an easy transition for staff and students. About \$15 million in projects is in the works at Tustin High School.

A re-design on the Tustin High School new two-story humanities building is scheduled to begin. The District will be utilizing a prefabricated building design. Prefab vendors stand out when it comes with pre check approval through the Division of State Architect as the process takes weeks instead of several months. There was a shift of gears to a prefab design due to cost factors: the preliminary budget for the project was about \$7 million, and the actual bid came in over budget at \$9.4 million. Staff started seeking other options and ultimately recommended a prefab building at a new budget of about \$5.8 million, saving over \$3.6 million. A tour by District staff of prefab buildings was conducted and the response was positive. Tony shared that the buildings are solid, not like previous portables from the past. Construction could begin in late summer 2015 and end around February of 2016.

Other Tustin High School projects in the design phase include: weight training room, demolition and relocation of the custodial garage, as well as a redesign for the entry to the campus - renderings will be shared with the Committee at a future meeting.

3. Citizens' Oversight Committee Member Terms

Staff shared that four members of the Measure L committee will be termed out and that the District will be advertising for new members for the 2015-16 fiscal year.

4. New Business

The next meeting will be held in the Tustin High School library on May 19, 2015, at 6 p.m.

Adjourn

It was moved by Simon Russek, and seconded by Nancy Gran to adjourn the meeting at 6:55 p.m.