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## **Waterbury Adult Continuing Education Mission Statement**

Waterbury Adult Continuing Education is a multi-faceted, comprehensive program dedicated to meeting the ever-changing needs of a diverse multicultural population.

The administration and staff are committed to providing an atmosphere that encourages learning, accommodates different learning styles, enables students to develop self-esteem, and fosters a positive attitude toward learning all within a safe and healthy environment.

Our express purpose is to prepare all students to become literate, problem-solving, responsible citizens, capable of making informed decisions and able to apply technology to meet life-long educational and vocational goals.

Waterbury Adult Continuing Education fosters interpersonal skills and accountability that will enhance the student's ability to successfully face the challenges and demands of the 21st century.

### **Mayor**

The Honorable, Neil M. O'Leary

### **Superintendent of Schools**

Kathleen M. Ouellette, Ph.D.

### **Principal**

Antonio Musto

It is the policy of the Connecticut state Board of Education that no person shall be denied benefits of or otherwise discriminated against under any program, including employment, because of race, color, religious creed, sex, age national origin, ancestry, marital status, sexual orientation, mental retardation, and past/present history of mental disorder, learning disability and physical disability.

### **Connecticut State Dept. of Education Affirmative Action Statement:**

All activities offered by Waterbury Adult Education are held in accessible locations. Accommodations for individuals with a disability are available upon request. Please contact Ms. R. Monaco at 203-574-8038

### **General Accessibility and Accommodation**

Waterbury Adult Education, and the Connecticut State Board of Education does not discriminate in admission to, access to, treatment in, or employment in its services, programs, and activities, on the basis of race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964 (Title VI); on the basis of sex, in accordance with Title IX of the Education Amendments of 1972 (Title IX); on the basis of disability, in accordance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 (ADA), or on the basis of age, in accordance with the Age Discrimination Act of 1975 (Age Discrimination Act); or any other protected status, such as sex orientation. To file a complaint alleging discrimination or harassment by Waterbury Public Schools on the basis of race, color, national origin, sex, disability or age, under Title IX, Section 504, the ADA, the Age Discrimination Act, or their respective implementing regulations, or any other protected status such as sexual orientation, please contact: Waterbury Adult Education, 28 East Clay Street, Waterbury, CT 06706; Contact Roxanne Monaco Tel.: (203) 574-8038. Individuals with any type of disability who may need accommodations are required to contact: Waterbury Adult Education at least 2 weeks in advance.

### **ADA/Discrimination Statement**

# WATERBURY ADULT CONTINUING EDUCATION

## HIGH SCHOOL DIPLOMA PROGRAM

- \*Traditional Classroom Setting
- \*Distance Learning

GED (English and Spanish)

ADULT BASIC EDUCATION

ENGLISH AS A SECOND LANGUAGE



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Adult Education Learning Center  
11 Draher Street  
Waterbury, CT 06708  
(203) 574-8038  
Fax: (203) 597-3438

# Program Information and Reference Material

## Principal:

Mr. Antonio Musto

## Guidance:

**A.M.** Ms. Patricia Dawson  
Ms. Virginia Gorman  
Ms. Suzette Maschi  
Mr. Thomas Clifford

**P.M.** Mr. Laurence Aucella, ESL  
Mr. David Basile  
Ms. Ellen Jordan  
Ms. Jennifer Ortiz

## Program Facilitators:

Ms. Janette Debiase, Citizenship and ESL  
Ms. Roxanne Monaco: ABE/GED

## Class Hours

### High School Diploma/Adult Basic Education and GED Preparation

A M Division Monday – Friday 8:15 AM – 1:45 PM

PM Division Monday – Thursday 6:00 PM – 9:00 PM

### English As A Second Language

A M Division Monday – Friday 9:00 AM – 12:00 PM

P M Division Monday – Thursday 6:00 PM – 9:00 PM

Classes are scheduled on a **trimester calendar**. All classes are filled on a **first come, first serve basis**. Once classes are filled, unscheduled students must wait until the **following trimester to enroll**.

*All High School Diploma programs are free of charge.*

## Registration Information

All students must provide Proof of Residency and Date of Birth

### Listed are acceptable Proofs of Residency

State of CT Identification or CT Drivers License

Copy of lease

Copy of utility/ cell phone bill

Property tax bill

### Acceptable Proof of Date of Birth

Birth Certificate

Passport or alien registration

CT Drivers license or State of CT Identification

\*\*\*\* All new students age 17 MUST have an official withdrawal form with parental consent.

New students ages 18 & 19 must present an official withdrawal form.

**ALL NEW STUDENTS ARE REQUIRED TO TAKE A PLACEMENT TEST PRIOR TO RECEIVING A CLASS SCHEDULE.**

It is advisable to bring a transcript from the last school attended. This facilitates class scheduling and determines courses required for high school completion.

## Minimum Requirements For High School Diploma



### Distributional Requirements:

4 Credits in English  
3 Credits in Mathematics  
3 Credits in Social Studies  
2 credits in Science  
9 Credits in electives(1Health/PE,1 Vocational)  
21 Total credits  
Each completed course receives **1 credit**.

Passing grade is **65**.

**21 credits** are required for completion.

**A minimum of 2 credits MUST be earned at W A E.**

**Students must reside in Waterbury, Wolcott, Beacon Falls or Prospect**

## GED English/Spanish Examination Guidelines

An applicant must be 17 years of age or older and no longer enrolled in school. At the time of registration, individuals 17 and 18 years old must submit documentation from the last school attended, verifying that they have been officially withdrawn from school for at least six months or the class with which they entered ninth (9th) grade has already graduated. Registration fee of \$13.00 (cash) is required for applicants 21 and older. 17 year olds MUST have a withdrawal form with a parent/guardian signature.

## General Educational Development (GED) Test Accommodations

Accommodations on the GED tests are available for qualified individuals with a disability. For more information, contact Roxanne Monaco at 203-574-8038. You may also contact Sabrina Mancini at the Connecticut State Department of Education at 860-807-2125.



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[www.waterbury.k12.ct.us/](http://www.waterbury.k12.ct.us/)