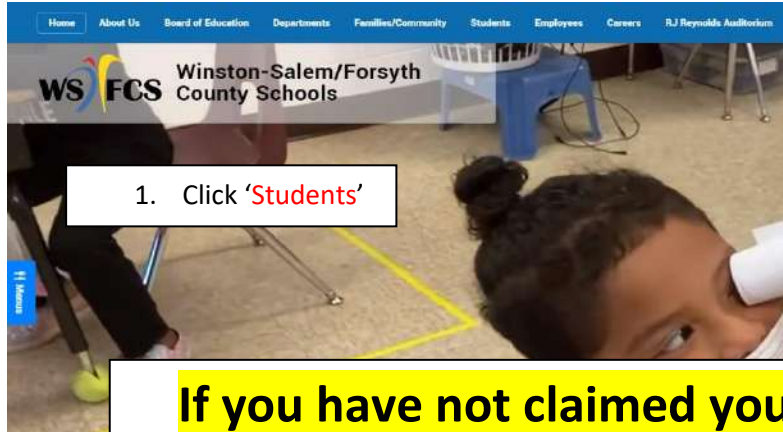




# Online Course Registration

## Rising 9th – 12th Grade



**If you have not claimed your PowerSchool Account skip step 2**

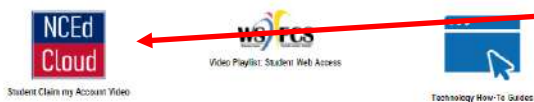
**Claim your account in step 3**

**go back to step 2 to sign in**

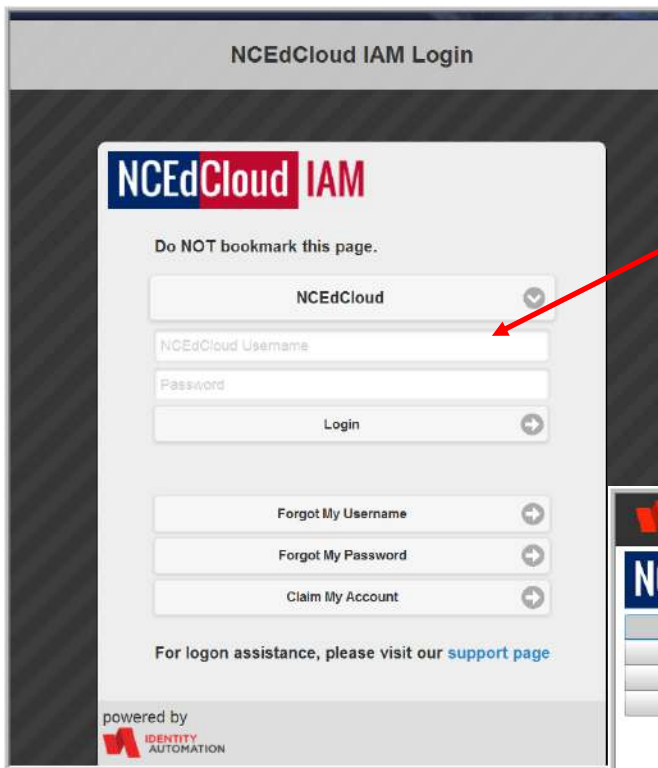
### Student Resources



### Videos for Students

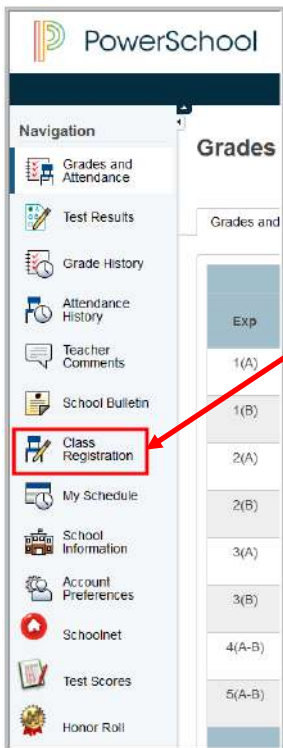
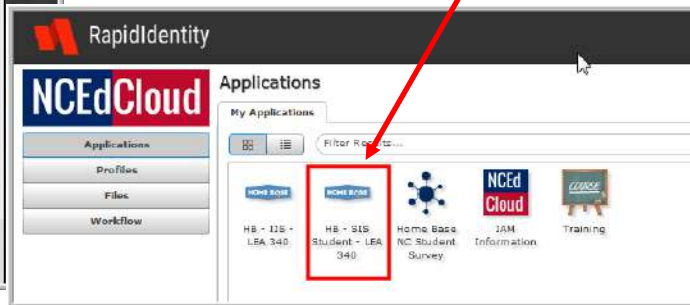


- 2. If you have Claimed your PowerSchool Account Click 'Home Base Applications' OR
- 3. To Claim your PowerSchool Account Click 'Student Claim my Account Video'



4. Enter your Username and Password to Login

5. Click 'HB – SIS Student – LEA 340'



6. Now that you're in the PowerSchool Student Portal, Click 'Class Registration'

The 'Class Registration' screen will appear. The screen will indicate that courses have not been requested by the 0 credit hours at the bottom of the screen.

Welcome to the **Your High School** Class Registration System for **School Year: Student Name**

[Click here to view Course/Level Assignments](#)  
View course requests

<b>11th GRADE ENGLISH</b> You must select 1 course	Click the edit button to request a course =>	
<b>11th GRADE MATH</b> Please select at least 1 Math course based on your Graduation Requirements.	Click the edit button to request a course =>	
<b>11th GRADE SCIENCE</b> Please select 1 Science course based on your Graduation Requirements.	Click the edit button to request a course =>	
<b>11th GRADE SOCIAL STUDIES</b> Please choose 1 course to complete graduation requirements.	Click the edit button to request a course =>	
<b>11th GRADE ELECTIVES</b> You must choose at least 1 Elective. Your total number of courses selected must be at least 8	Click the edit button to request a course =>	
<b>11th GRADE CC ELECTIVES</b> If you choose a CC CTE class, also choose CC English 4. CC students will select a total of 7 classes.	Click the edit button to request a course =>	
<b>11th GRADE ALTERNATES</b> Choose 2 Alternates	Click the edit button to request a course =>	

Requires at least 0 credit hours.  
Requesting 0 credit hours.

If courses are required and have not been selected for a particular area, a **RED** exclamation point will display

Click the '**pencil**' beside the red exclamation point of the subject area in order to select the appropriate course being requested.

If courses for a subject area have already been selected or are option, a **GREEN** check will display

In order to '**Submit**' the '**Requesting \_\_ credit hours**' must be equal to the '**Requires at least \_\_ credit hours**'

Welcome to the **Your High School** Class Registration System for **School Year: Student Name**

[Click here to view Course/Level Assignments](#)  
View course requests

Click this hyperlink to view your current year teachers course/level assignments for the upcoming scheduling year.

**Course/Level Assignments for Student Name**

[Click here to view Class Registration](#)

Course/Lvl Assignment	Teacher	Comment
Honors Course/Level Assignment	Science Teacher	Course/Level Assignment for (2016-2017): 5 Section: 35012X0H15-1 Course: EARTH/ENVIRONMENTAL SCIENCE Teacher: Current Grade: 11 School: 340 Current Year: 2015-2016
IB Course/Level Assignment	English Teacher	Course/Level Assignment for (2016-2017): 8 Section: 11026X0H10-1 Course: ENGLISH 3 IB Teacher: Current Grade: 11 School: 340 Current Year: 2015-2016
Honors Course/Level Assignment	Art Teacher	Course/Level Assignment for (2016-2017): 5 Section: 54175X0H10-3 Course: ART 3 HN: VISUAL ARTS (PROF) Teacher: Current Grade: 11 School: 340 Current Year: 2015-2016

Click this hyperlink to return to the Class Registration screen

7. Check the box beside the course(s) being requested.

**12th Grade Social Studies**

Please choose 1 course to complete graduation requirements.

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	20TH CENTURY WORLD TOPICS IB	4I088X0 H10		1	YearLong	
<input type="checkbox"/>	AMERICAN HISTORY 1	43042X0 H15		1	Block	<b>Recommended</b> Teacher Name
<input type="checkbox"/>	AMERICAN HISTORY 2	43052X0 H15		1	Block	
<input type="checkbox"/>	AMERICAN HISTORY 2 HN	43055X0 HC0				
<input type="checkbox"/>	AMERICAN HISTORY 2 HN	43055X0 H15				
<input type="checkbox"/>	CIVICS & ECONOMICS	42092X0 H15				
<input type="checkbox"/>	US HISTORY AP	4A077X0 HC0		1	CAREER CENTER YearLong	
<input type="checkbox"/>	WORLD HISTORY	43032X0 H15		1	Block	

<< first < prev 1 next > last >>

**!** You may select between 1 and 2 courses. You have selected 0 courses.

Cancel Okay

If a teacher has individually identified a specific course, it will display beside that course in the Alerts Column along with the name of the teacher.

A message may appear indicating the number of courses needed to select.

8. Click 'Cancel' if you are not ready to save the course selection **OR** Click 'Okay' to save the selected course and proceed to another subject area.

**th GRADE ENGLISH**

You must select 1 course

<b>ENGLISH LIT &amp; COMP AP</b> 1A017X0HC0 - 1 credits	<b>ENGLISH 4 IB</b> 1I038X0H10 - 1 credits
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The selected course(s) will display on the screen, along with a green check to indicate you have completed the requirement for the subject area.

<b>th GRADE ENGLISH</b> You must select 1 course	ENGLISH LIT & COMP AP 1A017X0HC0 - 1 credits	ENGLISH 4 IB 1I038X0H10 - 1 credits	<input checked="" type="checkbox"/>
<b>th GRADE MATH</b> Please select at least 1 Math course based on your Graduation Requirements.	PRE-CALCULUS HN 24035X0H10 - 1 credits		<input checked="" type="checkbox"/>
<b>th GRADE SCIENCE</b> Please select 1 Science course based on your Graduation Requirements.	GLOBAL SCIENCE ISSUE 30202X0H35 - 1 credits		<input checked="" type="checkbox"/>
<b>th GRADE SOCIAL STUDIES</b> Please choose 1 course to complete graduation requirements.	US HISTORY AP 4A077X0HC0 - 1 credits		<input checked="" type="checkbox"/>
<b>th GRADE ELECTIVES</b> You must choose at least 1 Elective. Your total number of courses selected must be at least 8	GERMAN 4 HN 1I045X0HC0 - 1 credits	ART 4 HN: VISUAL ARTS P 54125X0H10 - 1 credits	<input checked="" type="checkbox"/>
<b>th GRADE CC ELECTIVES</b> If you choose a CC CTE class, also choose CC English 4. CC students will select a total of 7 classes.			<input checked="" type="checkbox"/>
<b>th GRADE ALTERNATES</b> Choose 2 Alternates	PSYCHOLOGY 4I088X0H10 - 1 credits		<input checked="" type="checkbox"/>

Requires at least X credit hours. Requesting X credit hours.

Submit

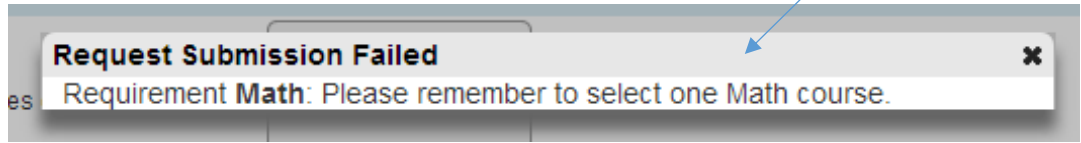
9. Proceed to choose courses by clicking on the pencils. For each subject a course request will be selected.

Depending on the grade level screen you are viewing, there may be a requirement of at least 8 credit hours. Each time courses are selected, the number of credit hours will increase at the bottom of the screen.

In order to 'Submit' the 'Requesting \_\_ credit hours' must be equal to the 'Requires at least \_\_ credit hours'

10. Click 'Submit'

*Be sure to have selected the required number of courses indicated by the school's instructions. If the required number of courses is not selected, the screen will prompt a **failure message** preventing submission. Proceed to select the required courses and Submit again.*



Class Registration dates are set at each school for each grade level, to actively select course requests for the upcoming school year.

Once the Class Registration window has closed and/or the student has met with his/her Guidance Counselor, student/parent will only be able to view the requested courses on the Class Registration screen for the scheduling year. There will be no submit button, this is only a view.

Cr Num	Course	Type	Cr Hrs	Requirements
1. 1A017X0HC0	ENGLISH LIT & COMP AP	Required	1.00	CAREER CENTER YearLong
2. 1I038X0H10	ENGLISH 4 IB	Required	1.00	YearLong
3. 24035X0H10	PRE-CALCULUS HN	Required	1.00	YearLong
4. 30202X0H35	GLOBAL SCIENCE ISSUES	Required	1.00	Block
5. 4A077X0HC0	US HISTORY AP	Required	1.00	CAREER CENTER YearLong
6. 11645X0HC0	GERMAN 4 HN	Elective	1.00	CAREER CENTER YearLong
7. 54185X0H10	ART 4 HN: VISUAL ARTS (ADV)	Elective	1.00	YearLong
<b>Total Credit Hours Requested</b>			<b>7.00</b>	
1. 4I098X0H10	PSYCHOLOGY 1 IB	Alternate	1.00	YearLong
2. BA205X0H15	ACCOUNTING 2 HN	Alternate	1.00	Block
<b>Total Alternate Hours Requested</b>			<b>2.00</b>	

If you have issues accessing PowerSchool, please follow your school's established process for login issues. For questions or assistance with the course selection process, please contact your Guidance Counselor.