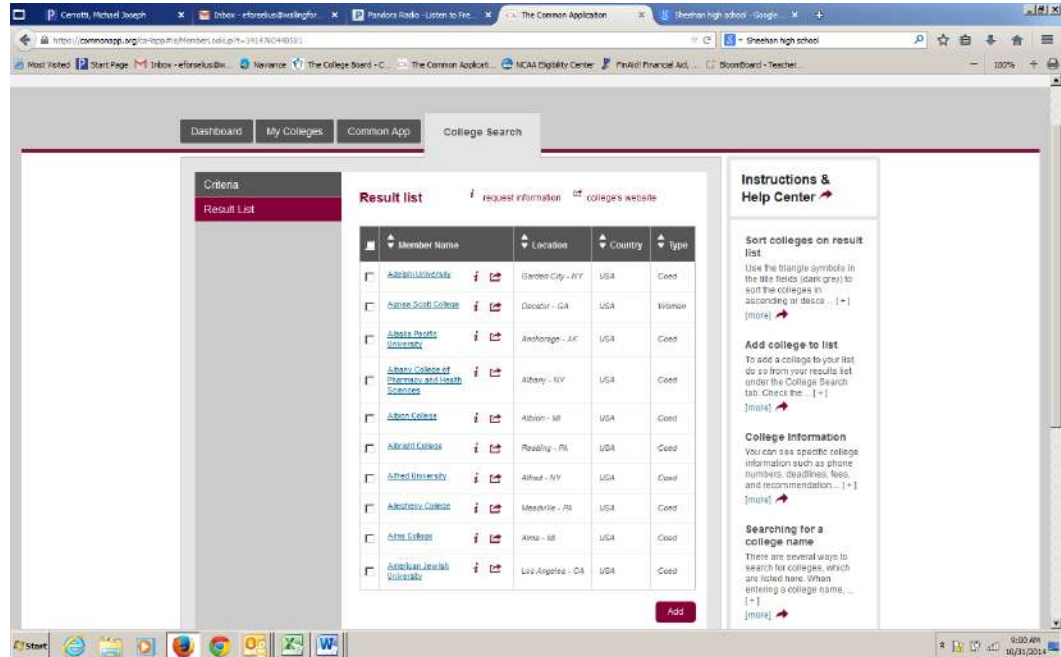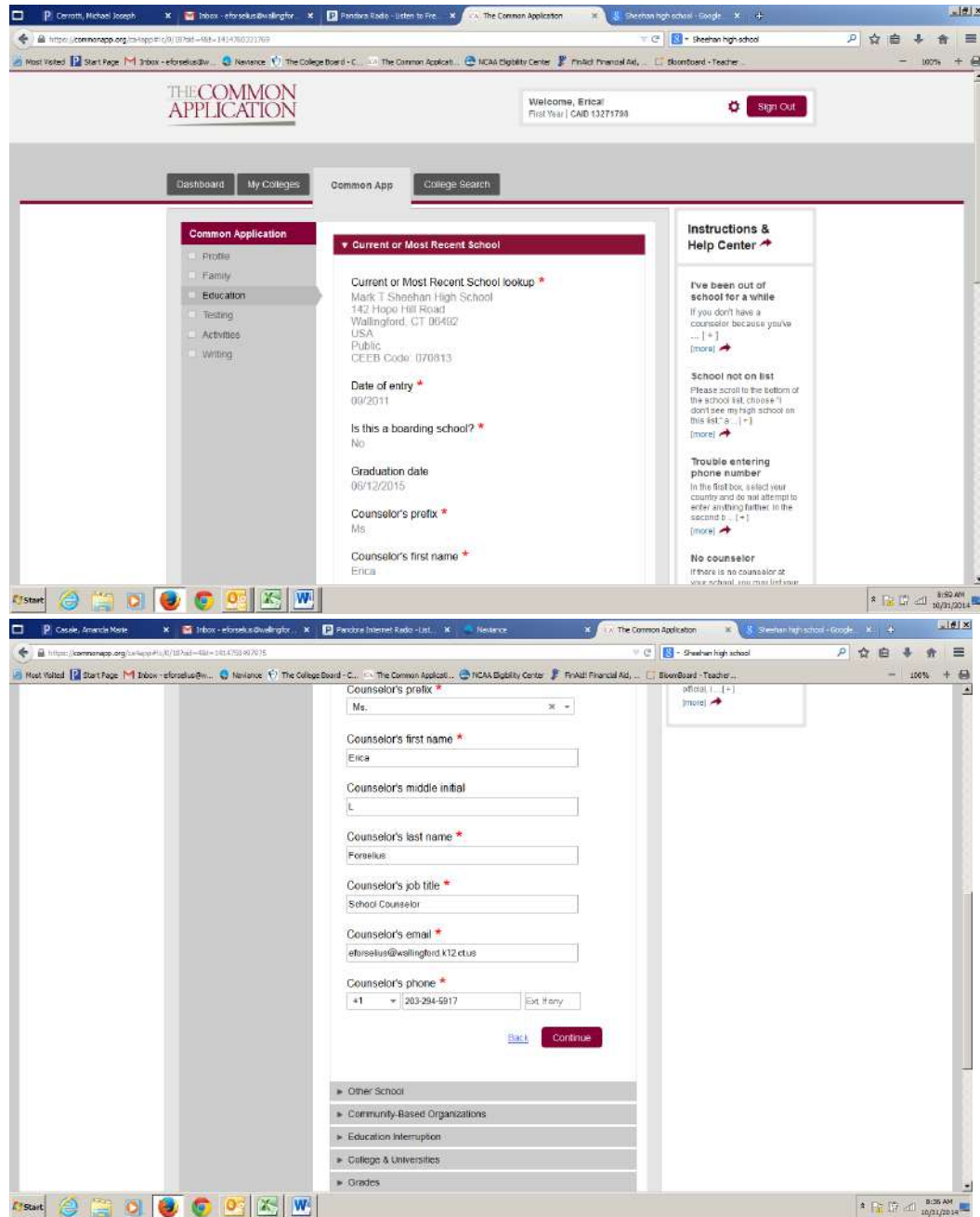Question: HOW DO I LINK NAVIANCE AND COMMON APP? WHERE IS FERPA WAIVER?

Answer:

1. After you have logged into Common App (www.commonapp.org) go to "College Search" tab and add 1 college you are sure you are going to apply to. (You can use "search" option to help you with this- BE SURE TO CLICK "ADD")   *Once you link to Naviance the rest of your schools listed in "Colleges I'm applying to" in Naviance will also link *You must add all your schools to the "Colleges I'm applying to" **Naviance** list.
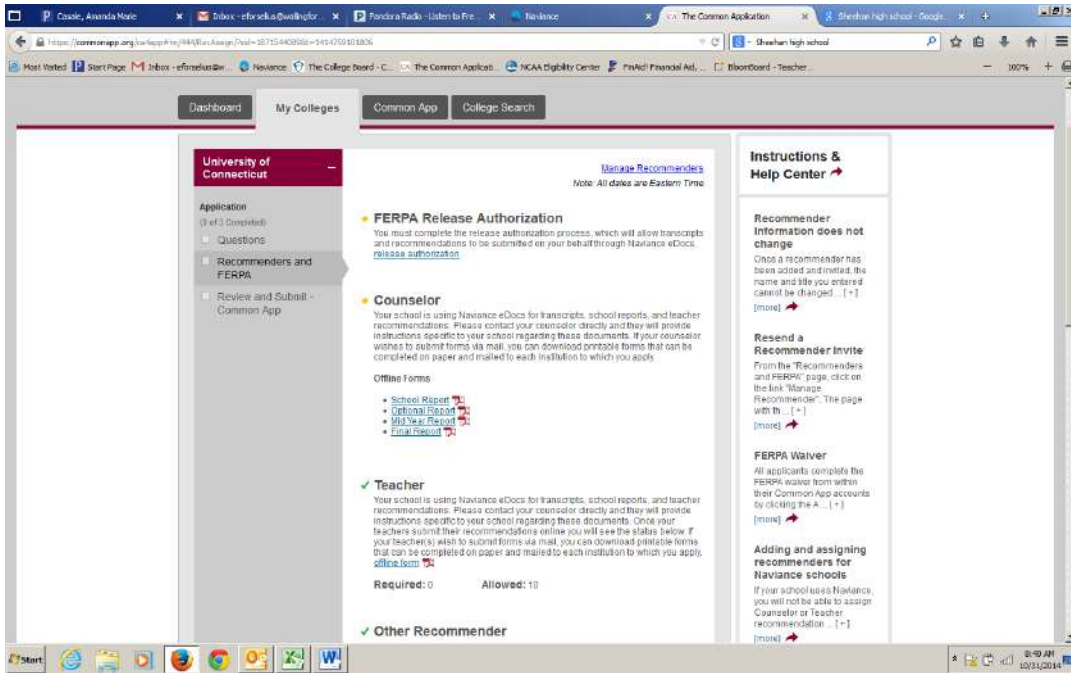

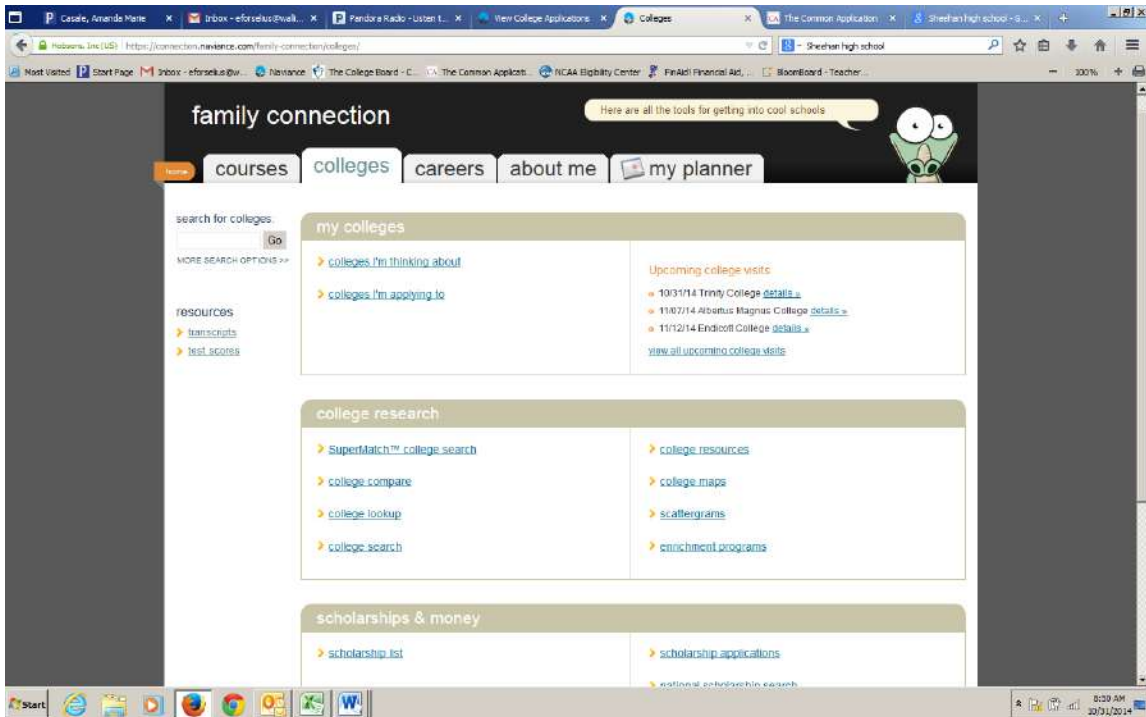2. Go to "Common App" tab and fill in the "Education Section".

3. TO SIGN FERPA WAIVER: Go to "My Colleges" tab and then "Recommenders and FERPA". Under "FERPA Release Authorization" read release authorization and click appropriate check-boxes.
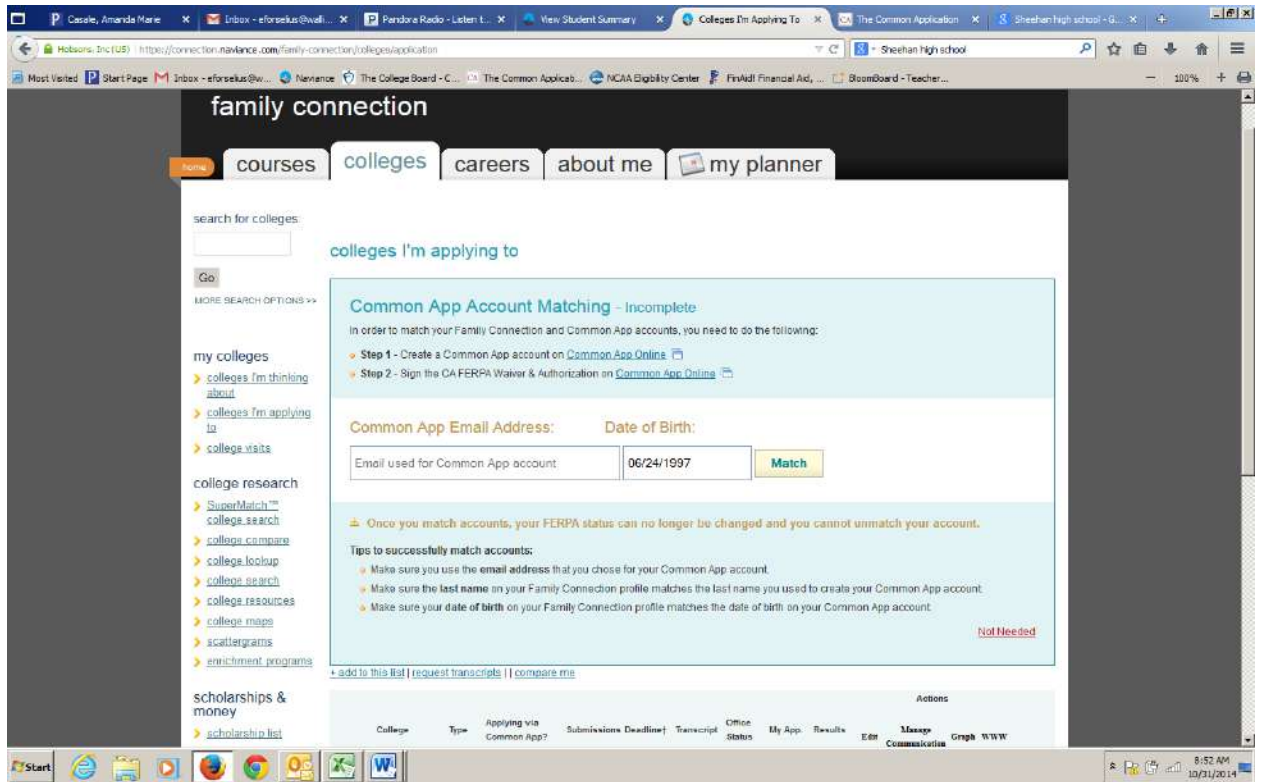
Now you are able to link Naviance and Common Application (done in Naviance).

4. Go to Naviance website and login (https://succeed.naviance.com/). Click on "Colleges" tab then "Colleges I'm applying to".

5. Type in your CommonApp email address and click "match".

6. Confirm that it says "Common App account matching – Complete."
   <u>YOU HAVE NOW MATCHED YOUR NAVIANCE AND COMMON APP ACCOUNTS!</u> ☺