Question: HOW DO I LINK NAVIANCE AND COMMON APP? WHERE IS FERPA WAIVER?

Answer:

 After you have logged into Common App (www.commonapp.org) go to "College Search" tab and add 1 college you are sure you are going to apply to. (You can use "search" option to help you with this- BE SURE TO CLICK "ADD") *Once you link to Naviance the rest of your schools listed in "Colleges I'm applying to" in Naviance will also link *You must add all your schools to the "Colleges I'm applying to" Naviance list.

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2. Go to "Common App" tab and fill in the "Education Section".



3. TO SIGN FERPA WAIVER: Go to "My Colleges" tab and then "Recommenders and FERPA". Under "FERPA Release Authorization" read release authorization and click appropriate check-boxes.



Now you are able to link Naviance and Common Application (done in Naviance).

4. Go to Naviance website and login (<u>https://succeed.naviance.com/</u>). Click on "Colleges" tab then "Colleges I'm applying to".

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5. Type in your CommonApp email address and click "match".

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6. Confirm that it says "Common App account matching – Complete." YOU HAVE NOW MATCHED YOUR NAVIANCE AND COMMON APP ACCOUNTS! ©