



River City High School
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West Sacramento, CA 95691
Ph: 916-375-7800 ext.2908
Matthew Powell, AD

Hello Raider Student-Athletes and Parents,

Our Athletic registration process has gone paperless. Below you will find step by step instructions to get your athlete registered.

Raider's Online Athletic Clearance process:

1. Go to www.AthleticClearance.com
2. Watch quick tutorial video
3. Register:
 - Parents register with valid email username and password. You will be asked to type in a code to verify you are human. If this step is skipped your account will not activate, and please contact the support team at Lindsay@AthleticClearance.com for help to activate your account.
4. Login using your email address and password you registered with
5. Select "New Clearance" to start the process.
6. Choose the Year, School, and Sport they wish to participate in. Example:
 - 2020-2021
 - River City High School
 - Football
7. Complete all required steps:
 - Student Information
 - Educational/Medical History
 - Load Completed Physical Paperwork
 - Physical's are valid for **One** calendar year from the completed date
 - Signature Forms
 - Choose other sports your student wishes to participate in throughout the school year
 - (Optional) Complete Confirmation Message Page and email over to me at mpowell@wusd.k12.us
8. If you do not have access to a scanner or are having trouble with loading the completed physical. Please take a picture and email it to me at mpowell@wusd.k12.ca.us and I'll load it for you.
9. All of this data will be electronically filed with your school's athletic department for review. When the student has been cleared for participation, an email notification will be sent.

We hope this guide was helpful. If you have any questions, please email mpowell@wusd.k12.ca.us

We look forward to a great year. Go Raiders!!

Thank you,

River City High School
Athletic Department



Online Athletic Clearance FAQs:

1) What is my Username?

- Your username is the email address that you registered with.

2) How do I add Multiple Sports?

- Once you have registered your athlete and reached the Confirmation Message page, you will have the option to check off additional sports for the current school year.

3) How do I add additional sports at a later time during the school year?

- If your child decides to participate in an additional sport later on, you can access the multiple sport checkboxes by going back into your AthleticClearance.com account and clicking on “Print” under the Confirmation Message column and scrolling to the bottom. Be sure to hit “submit” to save your information.

4) Where can I find and print out the School’s Sports Physical form?

- The River City physical can be found by going into your AthleticClearance.com account, click the pencil next to Step #1/Student Information, scroll to the bottom of the page and click on **“Download Your School's Physical Form Here”**.

5) Do I have to upload my child’s Sports Physical?

- Yes, please take a picture or scan the physical document and load it to your child’s Athletic Clearance account. If you are having difficulty, please email the picture or scan document to the Athletic Director at mpowell@wusd.k12.ca.us and he will load it for you.

6) Why haven’t I been cleared?

- The Athletic Director will review the information you have submitted and clear or deny your student for participation. You will not receive a “cleared” email until the Athletic Director has had time to review your child’s profile and make sure everything is filled out correctly.

7) My sport is not listed!

- Please contact your school’s athletic department at mpowell@wusd.k12.ca.us to ask for your sport to be activated.