

Business/Non-Instructional Operations

Grants

In order to offer the best educational opportunities for students of the District, the Board of Education shall seek as many sources of revenue as possible to supplement the funds provided through local taxation and the basic aid offered by the state.

The Board shall seek special funds from the federal and state governments and from other sources of funding.

The Superintendent or his/her designee shall investigate the conditions of such grants and decide which of these warrant further consideration. This decision will be based on the following factors:

- the degree to which the District's efforts to achieve its educational goals would be enhanced through the grant;
- the source of the grant;
- the level of effort in terms of District resources likely to be incurred in seeking the grant;
- the extent to which the acceptance of the grant may commit the District to future dedication of its own resources;
- the extent to which fairness and equity are maintained among schools or individuals;
- the conditions of the grant and their concurrence with all provisions of the law and District policy; or other factors as determined by the Superintendent.

When the District has been authorized to participate in a federal, state or privately funded program, the District shall follow the mandatory program guidelines, which are in addition to, but not in conflict with, policy of the Board of Education.

Schools, employees and school-related groups who are applying for grants on behalf of the District shall send a copy of the completed application to the Superintendent of Schools or his/her designee. Such applications shall not be submitted until necessary approvals are given.

The Superintendent shall bring grants and awards to the Board for approval prior to their submission.

The Superintendent shall report annually, at the second meeting in November, on the status of all state and federal grants and programs and school construction grants or reimbursement projects, including the financial status of each program and a recommendation to continue, modify, or discontinue each program.

The Business Office shall provide a complete grant accounts profile each quarter beginning with the second October 2003 meeting.

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Establishment and Administration of Funded Projects

- The Board of Education shall be informed of the approval or disapproval of all successful grant applications by the Superintendent of Schools or his/her designee.
- All grants received shall be properly deposited on the books of the District and be administered in accordance with the terms of the grant proposal.
- The Director of Business and Finance shall be responsible for ensuring the project's solvency.
- The project director shall be responsible for seeing that the project is carried out in accordance with the conditions of the grant.

(cf. 3280 – Gifts, Grants and Bequests)

Legal Reference: Connecticut General Statutes
 7-194 Powers

Policy Approved: 5/21/03

BROOKFIELD PUBLIC SCHOOLS
Brookfield, Connecticut