



## Progress Reports and Grade Reporting



- Pursuant to our Board Policy, “The teacher will submit a grade for every student at the progress report, quarter, and semester reporting periods in accordance with the established grade reporting calendar” (AUHSD AR5124).
- The Summer School Office notifies parents of Progress Reports at the end of the first two weeks in each three-week summer session. The Progress Reports are available on [ABI Pass](#).
- The Summer School office mails grade reports for both Sessions 1 and 2 to all students’ homes in August. However, student grades will be available through their teacher or on [ABI Pass](#) within a day after students complete classes.
- Summer School will electronically transfer all grades to the high schools in August, at which time they will be automatically entered into students' transcripts.
- The Summer School Office will **withhold grade report cards** for students who have **not returned their textbooks**. An outstanding book notification will be sent home by mail and the student should take care of this responsibility.
- Keep your Summer School report card for reference in case you need it during your scheduling meeting with your Counselor at Fall Registration.
- The District Summer School Office will not give out grades over the phone or by email.