

TELPAS 2012: WHAT YOU NEED TO KNOW

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TOPICS COVERED

- ⦿ Policy updates
- ⦿ Holistically rated observational assessments
- ⦿ Online reading tests for grades 2-12
- ⦿ Data collection in the Texas Assessment Management System

ASSESSMENT COMPONENTS FOR GRADES K-1 AND 2-12

◎ Grades K-1

- Holistically rated observational assessments of listening, speaking, reading, and writing

◎ Grades 2-12

- Holistically rated observational assessments of listening and speaking
- Holistically rated writing collections
- Multiple-choice online reading tests in six grade clusters: 2, 3, 4-5, 6-7, 8-9, 10-12



POLICY UPDATES

◎ Newly Enrolled ELLs

- ELLs from another Texas school district, state, or country who enroll on or after the first day of the TELPAS window will not be assessed by the receiving district in the **holistically rated domains**.
- Newly enrolled students in grades 2-12 are required to take the TELPAS reading test

◎ ELLs in grades 2-12 who enter U.S. schools in the second semester of the 2011-2012 school year are required to take the reading test and will receive scores based on their test performance

HOLISTICALLY RATED OBSERVATIONAL ASSESSMENTS

Fall ELPS-TELPAS Professional Development
(For new teachers and new prospective raters -- recommended)

Refer to the TELPAS Section of the 2012 TEXAS STUDENT ASSESSMENTS PROGRAM COORDINATOR MANUAL (DCCM)

Spring TELPAS Administration Procedures Training
Covers holistic rating training requirements and procedures for conducting TELPAS

New Raters

Returning Raters

Online Basic Training Course

Online Calibration Activities
Sets 1 and 2:
Set 2 required if not successful on Set 1

Online Calibration Activities
Sets 1 and 2:
Set 2 required if not successful on Set 1

**If not calibrated:
Supplemental Holistic Rating Training**

Final Online Calibration Activity
Set 3

KEY DATES FOR HOLISTICALLY ASSESSED COMPONENTS

Date	Activity
1/16	Assembling and Verifying Grades 2-12 Writing Collections Course available
1/23-1/27*	TELPAS Manual due in districts (available online in December)
1/27	End date for district coordinator training—all TELPAS components
1/30	Online basic training courses for new K-1 and 2-12 raters available
1/30	Supplemental support provider recorded Web-based training available
2/10	End date for campus coordinator training—holistically assessed components
2/20	End date for training raters and verifiers on administration procedures
2/20	Earliest eligibility date for TELPAS writing samples
2/20	Calibration window opens for new and returning raters—first 2 sets
2/29	Third and final calibration set available
3/19-4/11	TELPAS assessment window

*This is now projected to be early January.

HOLISTIC RATING TRAINING REQUIREMENTS FOR K-12 RATERS

◎ In the fall (recommended)

- ELPS-TELPAS professional development for new teachers and new raters - foundational (awareness) training

◎ In the spring (required and in addition to administration procedures training)

- New raters - complete online basic training course and online calibration activities
- Returning raters - complete online calibration activities

A district may, at its discretion, require a returning rater to repeat new rater training. Additionally, TEA recommends that districts consider requiring raters who have not completed training within the last three school years to repeat new rater training.

GRADE CLUSTERS OF TRAINING

- ⦿ K-1 training components separate from grade 2 and above
- ⦿ Important that raters know which grade cluster of training to complete

SPRING 2012 ONLINE TRAINING COMPONENTS

- ◎ Online Basic Training Course (Required for New Raters)
 - One for raters of K-1 students and one for raters of grades 2 and above
 - Includes rating activities to give raters opportunities to practice applying the rubrics (no state-required level of accuracy established)
- ◎ Online Calibration (Required for New and Returning Raters)
 - Separate calibration activities for K-1, 2, 3-5, 6-8, 9-12
 - There are 3 sets and each set contains 10 students
 - Rater needs to rate at least 70 percent of the students correctly in a set to demonstrate sufficient calibration
- ◎ Assembling and Verifying Grades 2-12 Writing Collections
 - Optional course that may be used to supplement test administrator procedures training

TRAINING CERTIFICATES AND PROFESSIONAL DEVELOPMENT HOURS

- ◎ Training certificates are generated for raters who complete training courses and calibration activities
 - *Certificate of completion* issued when a rater completes an online course
 - *Certificate of successful completion* issued when a rater demonstrates sufficient calibration (70 percent or better) on a calibration set
- ◎ Five hours are awarded for the K-1 and 2-12 basic training courses
- ◎ Two hours are awarded (in all) for calibration

SUPPLEMENTAL SUPPORT FOR RATERS


- ⦿ Raters not successful after calibration set 2 need supplemental support before completing set 3
- ⦿ Raters need access code to complete set 3
- ⦿ Resources for rater use to be posted in coordinator resources section of Texas TrainingCenter website

Districts, not ESCs, have primary responsibility for supplemental training of raters.

CRITERIA FOR SUPPLEMENTAL SUPPORT PROVIDERS

- ◎ A supplemental support provider must
 - be a 2010-2011 fully trained and calibrated rater in the applicable K-1 or 2-12 span
 - complete the recorded Web-based training
 - calibrate on either set 1 or set 2

TRAINING OF SUPPLEMENTAL SUPPORT PROVIDERS

- ◎  Training delivered through a Web-based recorded presentation that is accessible from the coordinator resources section of the TrainingCenter
 - Separate training for K-1, 2-5, and 6-12
 - Training will be available beginning January 30
 - Both new and returning supplemental support providers need to complete this training
- ◎ Districts should designate enough supplemental support providers to cover the needs of the district
 - Encouraged to train at least one supplemental support provider for K-1, 2-5, and 6-12
 - Reviewing the number of raters unable to calibrate by end of calibration set 2 last year may help anticipate this year's needs
 - Districts with large ELL populations may find it beneficial to have a supplemental support provider on each campus

TWO BASIC MODELS FOR PROVIDING SUPPLEMENTAL SUPPORT

◎ Individual or group sessions

- Raters attend a one-on-one or group session with a supplemental support provider before completing their third and final calibration set

◎ Brief meeting followed by additional consultation at rater's request

- Rater meets briefly with the supplemental support provider on resources to review
- Rater schedules time with the support provider to get clarification, if needed, before completing the third and final calibration set

The models are described in detail in the Web-based recorded presentation supplemental support providers are required to complete.

END DATES FOR HOLISTIC RATING TRAINING

- ◎ TEA recommends completion of training requirements by the first day of the TELPAS assessment window (March 19)
- ◎ Basic training courses and calibration activities will be open throughout TELPAS assessment window to
 - allow districts to handle extenuating circumstances
 - allow raters to refer back to course information and practice activities as they rate their students

MONITORING COURSE COMPLETIONS AND PERFORMANCE ON CALIBRATION ACTIVITIES

- ◎ Statewide rater lookup tool
- ◎ Reports for online training and calibration
 - TELPAS Returning Rater Planning Roster
 - Uses records from the last three school years to generate a list of previously trained raters
 - TELPAS Confidential Course Completion Roster
 - Lists online basic training course status and performance by user for the current year
 - TELPAS At-a-Glance Training and Calibration Report
 - Lists training course and calibration status for all registered users for the current year
 - TELPAS Confidential Calibration Summary Report
 - Provides calibration summary information by grade cluster (K-1,2,3-5,6-8,9-12) and for grade clusters combined

ACCESS TO REPORTS AND STATEWIDE LOOKUP

- ◎ Personnel with administrative authorization are able to access reports and use the statewide lookup tool
 - Region and district testing coordinators are given administrative access by Pearson
 - **NEW** Region bilingual/ESL coordinators are given administrative access by Pearson
 - Region and district coordinators may choose to give administrative access to individuals as assistants at the region or district level
 - Campus testing coordinators receive administrative access upon approval by district testing coordinators or their assistants
 - **NEW** Campus testing coordinators may choose to give administrative access to individuals as assistants at the campus level


ONLINE READING TESTS FOR GRADES 2-12

GENERAL INFORMATION

- ⦿ Multiple-choice online reading tests in six grade clusters: 2,3,4-5,6-7,8-9,10-12
- ⦿ Administered in the TestNav 7 format
- ⦿ Accessed from the Texas Assessment Management System

In rare circumstances, a paper administration of a reading test for grade 2 or above may be authorized by TEA. Refer to the *2012 District and Campus Coordinator Manual* for more information about submitting a formal request for a paper administration.

UPDATES

- ◎  Sample items no longer included at the beginning of the TELPAS reading tests
- ◎ This year's version of TestNav slightly different than last year's version
- ◎ Tutorials being updated to reflect format of new browser-based TestNav 7

TELPAS reading tests will remain **untimed** for spring 2012

BROWSER-BASED TELPAS STUDENT TUTORIALS

◎ Updated student tutorials to be available in January

- Recommended for use with students who need sample items exposure to the online system and various TELPAS item formats
- Will help students become familiar with the TELPAS reading browser-based testing interface
- The browser-based version of the tutorials can be accessed via a browser; no files to download or install
- Will be able to access tutorials and instructions at <http://www.TexasAssessment.com/TELPAS-tutorials>

USE OF TEXAS ASSESSMENT
MANAGEMENT SYSTEM TO
COMPLETE TELPAS ASSESSMENT
ACTIVITIES



TEXAS ASSESSMENT MANAGEMENT SYSTEM

- ◎ New features specific to TELPAS
 - *TELPAS Holistic Ratings* tab
 - Improved process for registering students and assigning tests and/or holistic rating component via the Student Data Upload file
 - Students allowed only one test assignment for reading and one for holistic ratings
 - *Move TELPAS Test* button can move student's reading test from one district/campus to another campus

USER ROLES

- ◎ **Examples of roles that can be used for TELPAS**
 - **Online session administrators** - have the access to manage test sessions and rating entry groups
 - **Online test administrators** - have the access to perform functions related to administering online tests
 - **TELPAS rating entry assistants** - have the access to enter holistic rating information from the TELPAS Student Rating Roster into the Assessment Management System

STUDENT DATA UPLOADED INTO THE ASSESSMENT MANAGEMENT SYSTEM

- ◎ November 16 letter to districts informing about data collection
 - The verification process may begin as early as January 16 for PEIMS data submitted or after e-mail notification of successful upload of district supplied locally created file
- ◎ Registration files should be verified against current district/campus information and updates or additions should be made as needed

NEW THIS YEAR: If a student withdraws from a campus before the TELPAS assessment window begins (before March 19), the district should remove the student's test assignments (2-12 reading and K-12 holistic rating). A receiving campus will not be able to add test assignments or account for the student in the Assessment Management System if the sending campus does not complete this task.

PLAN FOR ADMINISTRATION OF ONLINE READING TESTS AND ENTRY OF HOLISTIC RATING INFORMATION

- ◎ Become familiar with the Assessment Management System Practice Center
- ◎ Become familiar with the TELPAS Online Reading Test Student Tutorials
- ◎ Ensure TestNav has been configured before creating test sessions
- ◎ Ensure proctor caching activities have been completed before students begin testing

PLAN FOR ADMINISTRATION OF ONLINE READING TESTS AND ENTRY OF HOLISTIC RATING INFORMATION

- ◎ At least 1 to 2 weeks prior to testing, reading test sessions and rating entry groups should be created
 - Reading test sessions must be created before students can log in to TestNav to take a test
 - Rating entry groups must be created before students' ratings and rater information can be entered


STUDENTS WHO MOVE

◎ Guiding principles

- If ELL enrolls in Texas public school BEFORE March 19 (start of TELPAS assessment window), receiving campus responsible for all TELPAS assessments
- If ELL enrolls ON or AFTER March 19, receiving campus only responsible for grades 2-12 reading test (if not already administered)

These guiding principles apply regardless if a student enrolls from another Texas school or from another state or country.

ENSURE SUBMISSION OF READING TEST INFORMATION

- ◎ Student's test automatically scored when *Final Submit* button clicked at end of test
- ◎ If student does not take or complete the reading test, a “do not score” designation must be selected when marking the student's test complete
 - Absent
 - ARD Decision
 - TEA-Approved Paper Administration
 - Other Student Not to Be Scored
- ◎  Note that accommodation types (1,2,3) that are new for STAAR will also be collected for TELPAS

MARK TEST COMPLETE SCREEN

NEW The “do not score” code will be selected from the dropdown on the Mark Test Complete screen. No longer the need to type in a reason and then mark score code.

Mark Test Complete

Use the same reason for all students

	Score Code
All Selected Students	Select

Use different reasons for each student

PEIMS ID	Student Name	Score Code
818181818	LASTNAMEGAP, FIRSTNAME	Select

- Select
- * = TEA Approved Paper Administration
- A = Absent
- O = Other Student not to be scored
- S = Score
- X = ARD Decision

ENSURE SUBMISSION OF HOLISTIC RATING INFORMATION

- ◎ Holistic ratings and rater information entered from the **TELPAS Student Rating Rosters** for grades K-12 ELLs
- ◎ Information can be entered or updated at any time during the TELPAS assessment window

MONITORING REPORTS IN THE ASSESSMENT MANAGEMENT SYSTEM

- **TELPAS Holistic Rating Student Status Report (District and Campus Level)** - shows current holistic rating data entered into the Assessment Management System
- **TELPAS Holistic Rating Snapshot (District and Campus Level)** - shows number of students whose ratings are complete, in progress, or not started
- **TELPAS Summary Report (District Level)** - displays by campus the number of students with each status (Not Started, In Progress, Completed, and Resolution Required) for ratings and reading
- **TELPAS Combined Status Report (District and Campus Level)** - displays the overall status of each student, rating information entered, reading tests completed, and Years in U.S. Schools information entered

FINAL DATA VERIFICATION WINDOW

- ◎ Assessment window closes Wednesday, April 11
- ◎ Verification window closes Friday, April 13
 - Allows districts time to verify completeness and accuracy of student data before scoring begins
 - If during verification process it was discovered a student was not tested, the student must be tested during the verification window

RESOURCES

- ◎ District and Campus Coordinator Manual
- ◎ Coordinator Manual Resources Webpage
- ◎ TELPAS Manual for Raters and Test Administrators
- ◎ TELPAS Resources Webpage
 - PowerPoint training modules posted
- ◎ Assembling and Verifying Grades 2-12 Writing Collections online course
 - Found on the Texas TrainingCenter
- ◎ Coordinator's and Rater's User Guides for Online Holistic Rating Training
- ◎ Educator Guide to TELPAS
- ◎ User's Guide for the Texas Assessment Management System
- ◎ User Roles and Permissions for the Texas Assessment Management System
- ◎ TestNav 7 Combined Technical Guide
- ◎ Unified Texas Minimum System Requirements

CONTACT INFORMATION

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