

# Keep Calm and Cite On!

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# **WHY am I here??**

**This training came about because there has been some incorrect procedures being used at our school and inconsistencies between what is being taught in the media lessons vs. the classroom.**

**We all need to speak the same language, and it starts in Kindergarten.**

# Objectives:

**In this session, teachers will**

- **be reminded of the reasons we teach our students to cite sources**
- **be given examples for age appropriate citations**
- **be given suggestions for incorporating print and digital citations within creation projects**

# In the Media lessons, we use a Research Model for projects:

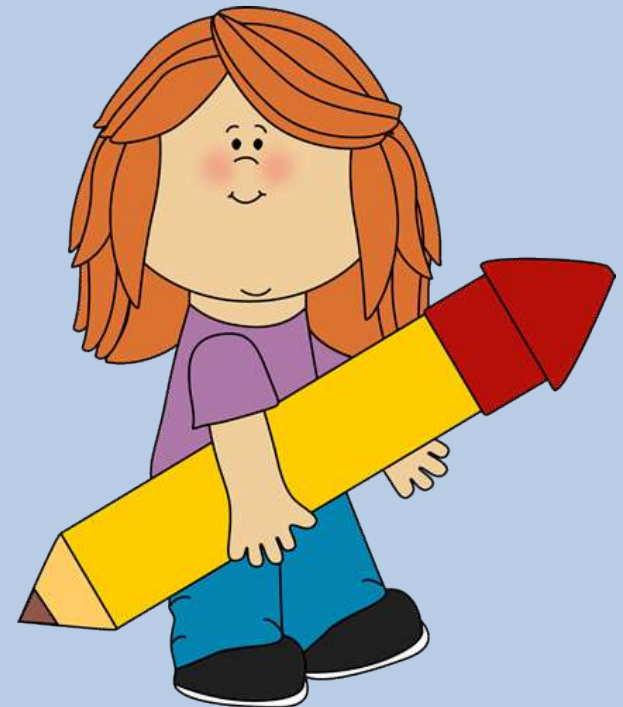
- A research model is a process students use to complete a research project. It just keeps them organized.
- There are different types out there.
- Some teachers use them, some don't.

\*\*In media lessons, we always use the Super 3:  
Plan, Do, Review

# Do they really do it?

- No matter what grade we teach or what research model we use or don't use, students end up using nonfiction information...but do they cite their sources?

Not correctly...



# What does “cite” mean?

- To give credit to the author who wrote the information you use in your work.



# video clip

**Citations for Beginners**  
from [Imagine Easy Solutions](#)

Why do we create citations?

Hmmm...

03:15

HD vimeo

The video player interface includes a play button, a progress bar, and a volume icon. On the right side, there are three icons: a heart for likes, a clock for watch history, and a paper plane for sharing. The video content features a cartoon boy with yellow hair and a red shirt, standing with his hands on his hips. A thought bubble above him contains the text 'Hmmm...'. The background is white with the question 'Why do we create citations?' written in a black, handwritten-style font.

# Why bother?

- Copyright-when you create, you own it.
- Plagiarism-when you take someone's work and pass it off as your own...stealing!
- Colleges will fail you for the course if you plagiarize.
- It's the LAW, respect it!





# When do we start?

- Good habits begin in elementary school so let's begin there.
- Each grade level K-12 should learn citation rules appropriate for grade level.
- Colleges require it, but this should not be where they learn it!!

# What are we asking you to do?

- Cite sources properly.
- Model correctly in your lessons.
- Make citations a part of student expectations when they create projects if they borrow information from a source.

# We are here to help!

- Integrate instruction.
- Kilby and Staab are here to help with planning and teaching.
- Kilby teaches on Days 1-3, can collaborate on Days 4-6.
- We have other responsibilities so please give us a week or two notice so we can be available.

# Grades K-1

Require the basics:

- Name of book and author
- Name of website
- [Use K-1 form](#) —teacher models use of form in teacher lessons. When developmentally appropriate, students can begin using.

They are just beginning. They need to know they are borrowing information.

# Grade 2

- Use [2<sup>nd</sup> grade form](#) --Teacher models use of form in teacher lessons. When developmentally appropriate, students can begin using.
- The form includes lines to number the entries for ABC order.
- Students are required to recopy Works Cited page in proper ABC order if time permits.

# Grades 3-5

- Proper citation, following the rules of MLA.
- Make forms available to students.
- Will require intensive teaching by media coordinator and/or classroom teacher.
- Grades 3-5 get these lessons in the library class, but is much better when coordinated with teacher!!
- [Show forms](#) --looks more complicated than it is!
- Or you can create your own.

# Grades 4-5 or any advanced students:

For those who can cut and paste:

- Teach EasyBib
- Bibme
- Citation Maker (on NC WiseOwl)
- Purdue

# Consistency is key!

## Rules for Works Cited:

- Label Works Cited at top of page. (show examples)
- Follow MLA rules for each source. (teach students how) We have a [form for teachers](#).
- ABC order by author's last name. By title of works if no author.
- If source takes more than one line, indent second line, etc.
- Skipping lines between sources keeps it neater.
- Images need the URL of website under each image as well as an entry in the Works Cited document.



# FYI

- **Discovery Education and NC WiseOwl** sources generally have a CITE button for students to retrieve the citation. Choose MLA option. **Then copy and paste to a Word Document.**
- **Benchmark Universe** -These are books. Use the book citation. Zoom in close for publisher, city and date information.
- **Trueflix**-These are books. Use the book citation form.
- **CultureGrams**- There is a "generate citation" option at the bottom of the page.

# Destiny



Click on image for a  
link to Destiny

- Create a Resource List in Destiny.
- Add books used for research.
- Open list, scroll to the bottom and click on Citation> GO.
- Destiny prints a list for all Destiny materials added to the list.
- Copy and paste into Works Cited location. This has very difficult formatting issues when copying and pasting.
- Recommended for High School use.

# Clip art/Images

- If you use images from the gallery of the program you are using, you do not need to cite them.
  - For example, picture on previous slide came from PPT gallery and did not need to have a citation.
- If you are referencing art from the Internet you should include a source in your reference list.
- Add URL under picture.

# Image from Britannica

Include this in Works  
Cited list:

- *domestic cat: domestic shorthair*. IMAGE.  
*Encyclopædia Britannica*. Web. 2 Aug. 2015.  
<<http://media1.school.eb.com/eb-media/32/7132-004-0CAB1B51.jpg>>.



<http://media1.school.eb.com/eb-media/32/7132-004-0CAB1B51.jpg>.

\*Since editing is required when students cut and paste, students will need to be taught the expectations for doing the editing.

\*Collaborate with your Media Coordinator!

# Requirements for creation projects



Click on the picture to open the document.

## 3-5 Works Cited Example:

2<sup>nd</sup> grade Works Cited Example

K-1 Works Cited Example

This would be created on the last slide of a creation project or turned in as a piece of paper with project notes.

# Resources Page

- All of the handouts and the PPT are on the ROES website:  
Staff Links> Teachers Resources> Citation Information
- Please contact us for more information.

# Websites for free images

## Must cite:

- [www.mycutegraphics.com](http://www.mycutegraphics.com)
- [www.pics4learning.com](http://www.pics4learning.com)

## Copyright Free, not citation needed:

- [www.Pixabay.com](http://www.Pixabay.com)



# Elementary student example:

Works Cited

1. Neye, Emily. Butterfly. New York City:  
Gross and Durlab, 2,000. Print.
2. Royston, Angela. Butterfly. Chicago:  
Heinemann Library, 1998. Print.
3. Veckers, Rebecca. "Butterfly." Heinemann-  
frist 1999. Print.

(The entries should not be numbered. There are minor mistakes but this shows that young students can follow the format if taught the directions.)

3<sup>rd</sup> grade student

# Idea for your space

- Citation Station
- Copyright Corner
- Make materials available in these areas for students to use freely:
  - MLA guidelines, forms, books, examples