

NEEDHAM PUBLIC SCHOOLS
1330 HIGHLAND AVENUE, NEEDHAM MA 02492
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Daniel Gutekanst, Ed. D.
Superintendent of Schools

Mary Lammi
Assistant Superintendent
of Student Support Services

Grade 1 – 12 SCHOOL REGISTRATION CHECKLIST

Student Name:

DOB:

Address:

_____ Complete the on-line registration form



Provide copies of the applicable forms to the District Registrar

Penny Belezos, District Enrollment
1330 Highland Ave.
Needham, MA 02492
781.455.0400 x11213
penny.belezos@needham.k12.ma.us

_____ Copy of birth certificate, or passport

_____ Proof of residency – current tax bill (Water or Real Estate) or lease with utility bill

_____ Copy of last physical with immunizations

_____ Health History Form

_____ Home Language Survey

_____ Last report card, or other proof of grade level placement (not needed for K or 1st Grade)

_____ Release Student Records Form

The following if applicable:

_____ MCAS (Massachusetts Comprehensive Assessment System) scores

_____ Custody papers

_____ Copy of IEP or Section 504 Plan. _____ Music Choice (Grade 6 only)