

PITTSBURG UNIFIED SCHOOL DISTRICT

Parent Handbook

A-Z Guide to Black Diamond High School

2016-2017



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Principal's Welcome

Parents, students and community,

The staff and I would like to welcome you to the start of what should be an exciting school year. We are currently working hard to prepare for an exciting school year. With this new school year comes several changes, including several new staff members who will be joining the Black Diamond Community. We are all looking forward to the opportunity to build connections and work with the students and families of Black Diamond High School.

The goal of Black Diamond High School is to provide an opportunity for all students to reach their educational potential. It is my belief that this is a partnership between the school and the family. I encourage any parent willing to get involved, whether it is through the English Language Advisory Committee, School Site Council, stopping by, or just calling or sending an email with any question you may have.

Pittsburg is a wonderful community that cares deeply about the education of its students. I am looking forward to the opportunity to continue working with you in that tradition and providing the best for our students here at Black Diamond High School.

Go Miners!!!

Brian Wilson
Principal

BLACK DIAMOND HIGH SCHOOL'S MISSION

Black Diamond High School is dedicated to providing a unique educational setting with a safe and structured family atmosphere. BDHS strives to provide all students with a personalized program that supports necessary academic growth, cultural sensitivity, and respect for self and others. BDHS's programs engage and promote a positive self-image and sound decision making skills that will support students for life.

BLACK DIAMOND HIGH SCHOOL'S VISION

Black Diamond High School has a stable, experienced, diverse staff which strives to provide a program which reflects our values as:

- A professional learning community committed to challenging all students to achieve.
- A school where families feel welcome and an integral part of the school program.
- A school where students can become motivated to learn, work, and flourish in a creative environment.
- A school where the focus is on how we are teaching, on what our students are learning, and how we can help them attain the knowledge and skills necessary to become productive adults.
- A safe, supportive school which students are eager to attend.

School Mascot: Miner

School Colors: Black and Green



ATHLETICS

Black Diamond High School does not offer any level of team or individual sports. The California Interscholastic Federation rules and policies prohibit continuation schools from participating in league play; as well as prohibit students enrolled in a continuation high school from competing on another school's athletic teams. Students wanting to participate and compete in C.I.F. athletics will have to catch-up on credits and transfer to a comprehensive high school that offers athletic teams.

AERIES HOME CONNECTION

Black Diamond High School's Home Connection is used to make checking on your student's progress easier. Once you are registered into the Aries site you can use it to check your student's grades, attendance, transcripts, and other school communication. Please visit our Black Diamond home page for more general information at www.pittsburg.k12.ca.us/blackdiamond. The directions to create an account (if your child attended PHS last year please continue to use his/her account and your username/password remains the same) are listed in English and Spanish on the Aries Home Connect page.

ATTENDANCE

California compulsory education law requires everyone between the ages of six (6) and eighteen (18) years of age to attend school, except sixteen and seventeen year-olds who have graduated from high school or passed the California High School Proficiency Exam (CHSPE) and obtained parental permission to leave.

To Report or Clear an Absence:

- ❖ Edna Cabrera is the attendance clerk and is located in the Main Office.
- ❖ The attendance line number is: 473-2511

Should I call in my child's absence or should I send a note to school for the office?

- ❖ It is always best to speak to an adult – calling Edna Cabrera is the best option. However, the office will accept written notes from parents/guardians which your child may present to office staff for an admit slip or permit to leave early.

How many days can my child be absent from school each year?

- ❖ Generally, any more than ten (10) absences during the school year will require documentation from a doctor/health care professional on the 11th absence and beyond. Otherwise, we are required to list any absence after the 10th one as “unexcused”. Up to three days (3) for a family emergency is excused; after that the absences are unexcused, up to 2 weeks. Your child may be dropped from BDHS if he/she does not return by the 10th day.

How can I check my child’s attendance on a daily or weekly basis?

- ❖ Check the Aeries Parent Portal, call the attendance office (a copy of the attendance can be emailed to you or relayed over the phone), or stop by the office and request a copy of your child’s attendance records.

What is SARB?

- ❖ SARB stands for Student Attendance Review Board. In 1974, the Legislature enacted California Education Code (EC) Section 48320 to enhance the enforcement of compulsory education laws and to divert students with school attendance or behavioral problems from the juvenile justice system until all available resources have been exhausted. EC Section 48321 provides several organizational structures for School Attendance Review Boards (SARBs) at the local and county level to create a safety net for students with persistent attendance or behavior problems. Although the goal of SARBs is to keep students in school and provide them with a meaningful educational experience, SARBs have the power, when necessary, to refer students and their parents/guardians to court.

Why did I receive truancy notice/SARB letter in the mail?

- ❖ Truancy letters are mailed home after every third absence. These notices will be mailed regardless if the absence is excused or not. The reason being is we want you to know when and how many times your child has been absent to class. We have found that many parents are often surprised to receive a truancy notice and many times had no idea their child was absent multiple times.

What happens if my child has too many absences or tardies?

- ❖ You will be scheduled and notified to come to the school and participate in a Student Attendance Review Team meeting at Black Diamond High School. At this meeting a counselor will present and review your child’s attendance records and work with you to resolve the attendance problems. You and your child may be required to sign an

attendance contract which outlines the improvement plan that was discussed and possible future sanctions if attendance doesn't improve.

Does attendance (absences and tardies) affect my child's grades in their classes?

- ❖ YES! Attendance may not count directly in a student's grade, however, being absent means that all or part of a learning activity was missed. Most teachers have an opening/warm up activity during the first five minutes of class that counts for a portion of a student's grade; if the student is absent (unexcused) or tardy, he or she may not make up the assignment and will receive a "zero" which will negatively affect the overall grade.



B

BELL SCHEDULE

REGULAR DAY

1 st Period	8:20-9:14
2 nd Period	9:17-10:11
3 rd Period	10:14-11:08
4 th Period	11:11-12:05
LUNCH	12:05-12:35
5 th Period	12:40-1:34
6 th Period	1:37-2:31

MINIMUM DAY

1 st Period	8:20-8:57
2 nd Period	9:00-9:37
3 rd Period	9:40-10:17
4 th Period	10:20-10:57
5 th Period	11:00-11:37
6 th Period	11:40-12:17

BOARD OF EDUCATION

The Pittsburg Unified School District (PUSD) Board of Education (or “School Board”) establishes and approves school district budget and policy, hires the Superintendent, provides oversight of the schools in their education mission, and approves hiring of administrators, teachers and classified staff. The Board usually meets at 7:30 PM on the 2nd and 4th Wednesdays of each month, at 2000 Railroad Avenue. See the PUSD website at: www.pittsburg.k12.ca.us for upcoming agendas, minutes from past meetings, and contact information for members of the Board.

George H. Miller – georgemiller@pittsburg.k12.ca.us
Dr. Laura Canciamilla – lcanciamilla@pittsburg.k12.ca.us
Joe Arenivar – jarenivar@pittsburg.k12.ca.us
Duane Smith – dsmith@pittsburg.k12.ca.us
De’Shawn Woolridge – dwoolridge@pittsburg.k12.ca.us

C

CALENDAR

All district school calendars can be viewed on the district website at:
<http://www.pittsburg.k12.ca.us/Page/2>

There is a 2016-17 school calendar attached in the back of this book for your convenience.



CAREER DAY

Black Diamond High school hosts an annual Career & College Day that showcases local opportunities for higher education and employment that is relevant to our students. This event is organized by Black Diamond Parent & Family Liaison, Susana Aguilar who can be reached at 473-2510 ext. 4341 or at saguilar@pittsburg.k12.ca.us. Please contact Ms. Aguilar if you would like to share ideas, help coordinate, or have leads of organizations that may be interested in participating.



COMPLAINTS

Whom should I contact to make a complaint or share my concerns?

- ❖ If this involves a safety concern, then you should contact a Black Diamond High School administrator immediately. If the problem involves a class or teacher, then the first step would be to contact the teacher directly and speak with them via phone, email, or in-person. All of our teachers welcome parent communication and the most common form is email. However, a face-to-face conversation is often necessary if an email exchange or phone call does not resolve the problem. If direct communication with the teacher does not resolve the problem, then the next step is to speak with your child's counselor. The school counselors have been trained in mediating and resolving problems involving the classroom teacher and your child. The next step would be to contact a Black Diamond administrator if resolution has not been attained.

Principal: Brian Wilson 473-2510 ext. 2512 brianwilson@pittsburg.k12.ca.us

V. Principal: Eric Hosking 473-2510 ext. 4321 ehosking@pittsburg.k12.ca.us

Counselor: Evelyn Ibarra 473-2510 ext. 4323 eibarra@pittsburg.k12.ca.us

Counselor: Carlota Liam 473-2510 ext. 4322 cmanapsal@pittsburg.k12.ca.us



COUNSELING

Black Diamond High School has 2 academic counselors, 1 Lincoln Center clinician, and 1 part time school psychologist. Students are assigned a Black Diamond counselor when they submit their enrollment papers with the school intake secretary (Ms. Edna Cabrera). Please contact the Black Diamond office if you are unaware which counselor has been assigned to your scholar.

Below is the contact information for the Black Diamond Counseling Staff:

BDHS Counselor: Evelyn Ibarra 473-2510 ext. 4323 eibarra@pittsburg.k12.ca.us
BDHS Counselor: Carlota Liam 473-2510 ext. 4322 cmanapsal@pittsburg.k12.ca.us
Lincoln Center: Kristian Moore 473-2510 ext. 4328



How can I contact my child's counselor?

- ❖ It is best to call or email your child's counselor ahead of time to request an appointment; this will assure that the counselor has the opportunity to meet with you and is prepared with all appropriate information and paperwork to assist you. Please contact counselors directly to schedule appointments.

How often should I have a Parent meeting with my child's counselor?

- ❖ You should meet with your child's counselor at least twice a year to ensure that your child is on track to meet their educational goals (return to a comprehensive school or graduation track). Plan on scheduling an appointment once early in the school year (September) and one later in the school year (April).

How often should my child meet with his/her counselor?

- ❖ All students should meet with their counselor at least once a quarter. Meeting with a counselor once a quarter will help ensure that their schedule is aligned to their credit needs and that they are up-to-date with their progress towards their educational goal. During counseling meetings your child can be enrolled in online Acellus classes and given instructions on how to login and begin making additional progress towards credit completion anywhere your child has online access.



How can my child request a class or schedule change?

- ❖ Class changes are made by your child making an appointment with his/her counselor. Class changes are not always possible as your child has been enrolled in classes that they need to either catch up on credits or are required for graduation. Your child's counselor will be able to compare your child's educational needs with the possibilities offered in the class schedule to determine if a class change is possible and if so, what alternative classes are available.

Is mental health counseling available through my child's counselor?

- ❖ Our counselors meet with students every day for a variety of personal issues. These issues range from relationship problems, juggling the pressures of school and friends, and helping to resolve conflicts with peers. We also offer onsite mental health counseling for a limited number of students. For more serious mental health issues such as depression, your child's counselor will work with you to find outside services through a licensed medical provider. Our counselors are not medical providers and do not diagnose or treat mental health conditions. However, our counselors are a good resource for information on counseling services available in our community.

D

DRESS CODE

The Governing Board believes that appropriate dress and grooming contribute to a safe and productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students have the right to make individual choices from a wide range of clothing and grooming styles, but they must not present a health or safety hazard or a distraction, which could interfere with the educational process. Please remember when purchasing school attire that school is a learning institution, not a fashion show. **Please note if a student is in violation of the dress code a parent/guardian will be contacted and the student will be required to modify the outfit before they will be allowed to return to class.**

The following guidelines shall apply to all regular school activities:

1. Shoes/foot coverings must be worn at all times and must be safe and appropriate for the activities in which the student is engaged.
2. Pajamas and other sleep ware are not acceptable.
3. Clothing and jewelry shall be free of writing, pictures or any other insignia which are crude, vulgar, profane, or sexually suggestive or which advocate racial, ethnic, or religious prejudice or the use of drugs or alcohol.
4. No clothing which suggests or hints at gang affiliation (words, phrases, area codes, and/or a predominance of a color known to worn by area groups)
5. Short skirts, spandex shorts, strapless tops and bare midriffs are considered inappropriate
6. Hats/head coverings are allowed on campus but classroom teachers may allow them to be worn in class.



E

ENGLISH LEARNER ADVISORY COUNCIL (ELAC)

The English Learner Advisory Council (ELAC) is a parent group that is dedicated to working with parents of English Learners to provide them with information about the school, its programs, resources, and to improve partnerships between home and school. The ELAC also discusses EL compliance issues such as CELDT testing, primary language testing, and parent notification. Parents participate by reviewing the school's site plan and make recommendations about needs for ELs in the site plan.

F

FOOD SERVICES ON CAMPUS

Food Service is available at Black Diamond High School before school from 7:30-8:20 AM. During this time students can get breakfast and eat in the multipurpose room. Lunch is served from 12:05-12:35. Students are required to show their student I.D. when ordering breakfast and/or lunch. All campuses (including Black Diamond) in the PUSD are closed and students are not allowed to leave campus during lunch. Black Diamond High School strictly adheres to district, state, and federal school lunch nutritional policy, which shapes all district menus.

PUSD Food Services strives to meet the nutritional needs of our students, while at the same time providing them several dining options. We will continue to consult with students, parents, and school staff to make the food service program at Black Diamond a model for all schools. For more information about the PUSD nutritional program, including menus and meal applications, please see the PUSD website at: www.pittsburg.k12.ca.us under Child Nutrition Services.

Note: Many families qualified for their student to receive free or reduced lunch. Please stop by the main office or inquire on the PUSD website, or contact food services directly at: 473-2325.

G

GRADUATION

- Date:** Tuesday, June 6th
- Time:** 6:00 PM
- Location:** Creative Arts Building @ PHS
- Tickets:** All graduating seniors will receive a total of 7 complimentary tickets. Additional tickets may be purchased for \$5 each.
- Rehearsal:** Tuesday, June 6th @ 9:00 (Creative Arts Building)
- Dress Code:** Students should be in semi-formal wear. Shirts/ties/slacks/dresses are encouraged.
Graduation hats and gowns may NOT be decorated or altered.
- Accessories:** All leis and other accessories should be saved for after the graduation ceremony and will not be allowed on the stage.

What are the graduation requirements?

To earn a high school diploma from the Pittsburg Unified School District you must complete the following:

- ❖ Pass 220 credits in the required course work
- ❖ Pass the English and Math California High School Exit Exams
- ❖ Complete 35 hours of community service



How many units of each class does my student need to graduate?

<u>Class</u>	<u>Credits</u>	<u>Class</u>	<u>Credits</u>
English 1 (9 th grade)	10	Fine Art	10
English 2 (10 th grade)	10	P.E.	20
English 3 (11 th grade)	10	Biology	10
English 4 (12 th grade)	10	Earth Science	10
World History (10 th grade)	10	Algebra 1	10
U.S. History (11 th grade)	10	Math (Geometry or Alg. 2)	10
Economics (12 th grade)	5	Electives	80
Government (12 th grade)	5		

Total=220 Credits

What are the Graduation Requirement Deadlines?

- ❖ **Acellus classes** (online classes) must be completed by **Friday, June 2nd at 3:30 PM** if you want to participate in the Graduation Ceremony.
- ❖ **Community Service Hours** (35 hours) must be documented on the Community Service hour form (located in the Black Diamond Office), signed, and turned in by **Friday, June 2nd at 3:30 PM** if you want to participate in the Graduation Ceremony.
- ❖ **Library fines** must be cleared by Tuesday, **June 2nd at 3:30** if you want to participate in Graduation Ceremony.

Can my child walk the stage/participate in Graduation if they do not meet graduation requirements?

No. Students must complete all District requirements in order to participate in the graduation ceremony (220 credits & 35 hours of community service). Students must complete all other District requirements will be allowed to participate in graduation ceremonies and they will receive Diploma.

How do I know if my child is on track to graduate?

Make an appointment to meet with your child's counselor to get the most up-to-date academic progress information. During this meeting the counselor will review your child's Graduation Tracking Plan as well as provide you with a copy of the most recent academic transcript. You will also be able to check your child's progress on their online Acellus classes and plan for future credit recovery options such as Summer School, Adult School, LMC, and/or other credit recovery options.

How do I order the Cap & Gown and additional graduation tickets?

Cap & Gown and additional Graduation Ticket orders begin in April and can be made with Ms. Renee Hilderbrand in the Black Diamond Office (473-2510 ext. 4300). Cap & Gown cost has been approximately \$30 but could vary due to vendor cost. Additional tickets are \$5 each and every person wanting to attend the graduation ceremony will need a ticket to be admitted into the event (even children). Cap & Gowns will be delivered in late May and graduating seniors will be notified to pick them up when they arrive. Graduation tickets will be distributed to seniors at Graduation Rehearsal the morning of June 6th.



L

LIBRARY - MEDIA CENTER SERVICES

Does Black Diamond High School have a library staff person?

Black Diamond has 1 full time library technician, Claudia Galarza-Topete. Ms. Galarza-Topete is located in the Media Center and can be reached at 473-2510 ext. 4331. Ms. Galarza-Topete is very knowledgeable about a variety of topics including research and checking out text books and other reading materials.

When can my child us the Media Center and how can it help with their academic classes?

The Media Center is open before school, during lunch, and after school. The Media Center can be used for studying, conducting research, and using the computers to work on Acellus classes (online classes).

How can my child check out a text book from the Media Center?

Often times a student may want to check out a text book to make up work at home. In order to do this he/she will need to get a check out form from Ms. Claudia Galarza-Topete in the Media Center and return it completed and signed by both parent and student with a Student I.D. Students wanting a book without a signed check out form and/or Student I.D. will not be allowed to check out any materials from the Media Center.



P

Parent & Family Liaison

- ❖ Ms. Susana Aguilar our Parent Liaison will work to bridge the communication gap between school and home by helping parents get the information, support, and help they need to ensure their child's academic and social success in school.

How the parent Liaison can help you?

- ❖ Sometimes it may be uncomfortable for parents to share questions or concerns directly with their child's teacher or the administration. She as the Parent Liaison of BDHS, can listen to your concerns and then work with you to make sure they are resolved. Good communication between home and school is important for your child's success, and Ms. Aguilar being the new Parent Liaison she wants to make sure that you understand what we can do to keep the lines of communication open. The parent Liaison provides you a private link and another connection to your child's school

PROM

Does Black Diamond High School have a Prom?

- ❖ Seniors at Black Diamond High School have the opportunity to attend Prom with Pittsburg High School. Senior Prom is usually in May with tickets going on sale around Spring Break.

What are the requirements to attend Prom?

- ❖ Black Diamond students wanting to purchase tickets to attend Senior Prom must meet the following criteria:
 - GPA of at least 2.0 on the 3rd Quarter Report Card
 - At least 70% attendance during the 3rd Quarter
 - No major disciplinary issues during the entire school year. Any student with more than 4 days of suspension during the school year must make an appointment with the Principal and receive his permission in order to attend the Prom.



R

REGISTRATION

How do I go about registering my child to attend Black Diamond High School?

Students wanting to attend Black Diamond must be referred by Pittsburg High School or placed directly by Student Services when a student enters the PUSD from another continuation school outside of the school district. Once approved to attend, parents will need to obtain and complete a registration/enrollment packet to Ms. Edna Cabrera in the Black Diamond office. If your student is transferring from Pittsburg High School, make sure that you officially drop from the school, visit the library and turn in books and take care of any fines you may have. After you have dropped from PHS you can turn in the registration packet at Black Diamond as well as proof of residence, child's immunization record, child's transcript, and transfer grades from previous classes.

Important- any books not turned in to the PHS library will turn into fines and will follow you to Black Diamond High School and will prevent you from participating in graduation ceremonies and getting your diploma until the fines are paid or the book is turned in. You can easily prevent this from happening by turning in your books to the PHS librarian when you drop from PHS.



School Registration

S

SCHOOL SITE COUNCIL

The School Site Council (SSC) is established per Education Code 52852 and 52853. It is responsible for developing an annual school plan and budget to facilitate school-based program coordination. Particular attention is paid to meeting the individual needs of each student.

- ❖ The composition of the site council is

The purpose of the School Site Council includes reviewing the following:

- ❖ Curricula, instructional strategies and materials responsive to the individual needs and learning of each pupil;
- ❖ Instructional and extra-curricular services to meet needs of ELD, exceptional needs, educationally disadvantaged, and gifted and talented students;
- ❖ Staff development program for school personnel related to school goals;
- ❖ Ongoing evaluation of the educational program, including progress on the WASC Action Plan;
- ❖ Other activities and objectives as established by the council.

This is part of the shared governance structure, designed to ensure representation of all stakeholders in the decision making processes. If you are interested in more information about

the Site Council including volunteering to participate, please contact Principal Brian Wilson, 473-2510 ext. 2512.



STAFF DIRECTORY

School Phone Number: 925-473-2510

School Fax Number: 925-432-9002

Staff Name	Extension	Email
Aguilar, Susana	4341	saguilar@pittsburg.k12.ca.us
Brown, Tatiana	4340	tatianabrown@pittsburg.k12.ca.us
Cabrera, Edna	4324	ecabrera@pittsburg.k12.ca.us
Cockerham, Bill	4301	wcockerham@pittsburg.k12.ca.us
Febbo, Michael	4311	mfebbo@pittsburg.k12.ca.us
Frisinger, Cody	4310	cfrisinger@pittsburg.k12.ca.us
Galarza-Topete, Claudia	4331	cgalarza-topete@pittsburg.k12.ca.us
Garay, Jessica	4312	jgaray@pittsburg.k12.ca.us
Giron, Bruce	4308	bgiron@pittsburg.k12.ca.us
Green, Anna	4302	agree@pittsburg.k12.ca.us
Hilderbrand, Renee	4300	rhilderbrand@pittsburg.k12.ca.us
Hollander, Adam	4316	ahollander@pittsburg.k12.ca.us
Hosking, Eric	4321	ehosking@pittsburg.k12.ca.us
Ibarra, Evelyn	4323	eibarra@pittsburg.k12.ca.us
Kaka, Liafisi	4318	lkaka@pittsburg.k12.ca.us
Liam, Carlota	4322	cmanapsal@pittsburg.k12.ca.us
McKinney, Andrea	4307	amckinney@pittsburg.k12.ca.us
Mexas, Stathi	4317	smexas@pittsburg.k12.ca.us
Moore, Kristian	4328	
Muhammad, Saleem	4313	smuhammad@pittsburg.k12.ca.us
Pyle, Rick	4305	rpyle@pittsburg.k12.ca.us

Ruibal, Michael	4314	mruibal@pittsburg.k12.ca.us
Sisk-al-Shabazz, Janice		jsisk@pittsburg.k12.ca.us
Ton, Nyssa	4309	nton@pittsburg.k12.ca.us
Vaughan, Jim	4315	jvaughan@pittsburg.k12.ca.us
Watkins, Jim		jmwatkins@pittsburg.k12.ca.us
Wilson, Brian	2512	brianwilson@pittsburg.k12.ca.us



STUDENT ATTENDANCE REVIEW BOARD (SARB)

The Student Attendance Review Board (SARB) is an intervention program designed to assist families and schools regarding student with poor attendance. The SARB panel is composed of school officials, community members and district personnel. The purpose of the SARB panel is to identify the reason(s) why a student is not attending school and/or class regularly. The SARB panel works with the family of each student to improve the student’s attendance. Students are referred to the SARB panel as a last resort after all school based interventions have been tried and are found to be ineffective in producing positive change. Dr. Frazier-Meyers, PUSD’s director of student services, is the chairperson of the SARB panel.



T

TRANSCRIPTS

How do I order transcripts from Black Diamond High School?

- ❖ Edna Cabrera is the registrar at Black Diamond and handles all requests for transcripts. Please contact Edna at 473-2510 ext. 4324 or email her at ecabrera@pittsburg.k12.ca.us and let her know what you need and then set up a date/time to pick them up. Dropping by Black Diamond High School unannounced may result in delays as Edna may not be available or on site at the time.

Who can help me read and decipher my child's transcript?

- ❖ This is an important duty and responsibility of your child's counselor. Please make an appointment to meet with them at least twice during the year to review your child's transcript and discuss progress towards graduation and the possibility of transferring to a comprehensive high school campus (if that is your child's goal).

TRANSFERRING BACK TO PITTSBURG HIGH SCHOOL



How do I transfer back to Pittsburg High School after attending Black Diamond?

- ❖ Meet with your counselor early and often to develop a plan to return to Pittsburg High School. By working with your counselor they will make sure that you are enrolled in all of the right courses you need to get caught up. In addition to completing your academic courses, be sure that you do not have school disciplinary problems while at Black Diamond and that you have good attendance. Once you are back on track your counselor and you will complete a transfer request form to return to Pittsburg High School. Transfer meetings are held at the end of each semester with the counselors from PHS and BDHS and the director of Student Services. At this meeting they review all applications for transfer. If you are caught up on credits, have no discipline issues, and have good attendance it is likely your transfer application will be accepted.

How many credits should my child have?

Your child earns credits by passing classes with a grade of “D” or higher.

- ❖ At the end of 9th grade your child should have completed: 60 credits.
- ❖ At the end of 10th grade your child should have completed: 120 credits.
- ❖ At the end of 11th grade your child should have completed: 180 credits.
- ❖ At the end of 12th grade your child will have completed at least: 220 credits.

V

VISITORS ON CAMPUS

In accordance with state law, any person visiting the school grounds including parents and guardians, during school hours must first report to the Main Office. Permission must be granted to be on the grounds and/or to conduct any business and/or to see any teacher or student.

No student visitors are allowed during the school day.



WESTERN ASSOCIATION OF SCHOOLS & COLLEGES (WASC)

WASC values accreditation as a process designed to strengthen schools in the delivery of quality educational programs. Accrediation is important to schools as it impacts students' access to colleges and universities and career opportunities in a variety of ways. An effective WASC self-study review is a powerful tool for schools to improve the quality of education and more effectively serve staff and students.

Black Diamond High School went through a mid-cycle review in the Spring of 2015 and received an additional 3-years of accreditation.

WORK PERMIT

Requirements to obtain a work permit, must by between 14-18 years old, must have a 2.0 GPA or better and also must have 90% attendance

---if attendance is between 70%-89% student may obtain a 30 day temporary work permit

Must have no more than 1 suspension

Important- if attendance or grades become a problem while working it is possible that the school will revoke your work permit until you make the necessary improvements.



**STUDENT
EMPLOYMENT**