

How to use and operate HAIKU

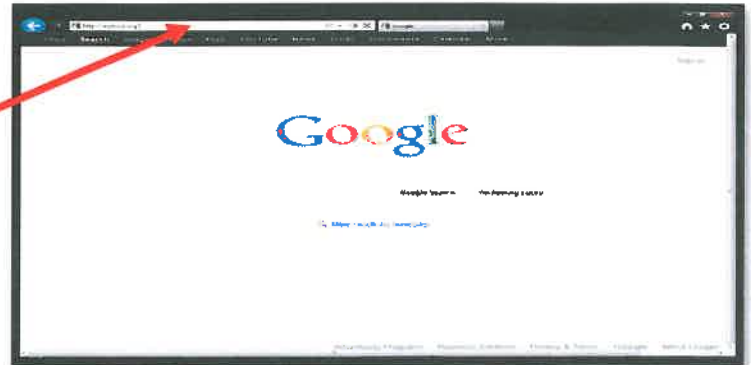
DO NOT LOSE THIS SHEET!!!!

In order to log in to Haiku, you must first sign in to your "mytusd" account. Here's how:

1. Open your internet browser (firefox, internet explorer, etc.). See icons examples below.



2. Type: mytusd.org into your internet address line and press 'enter'.

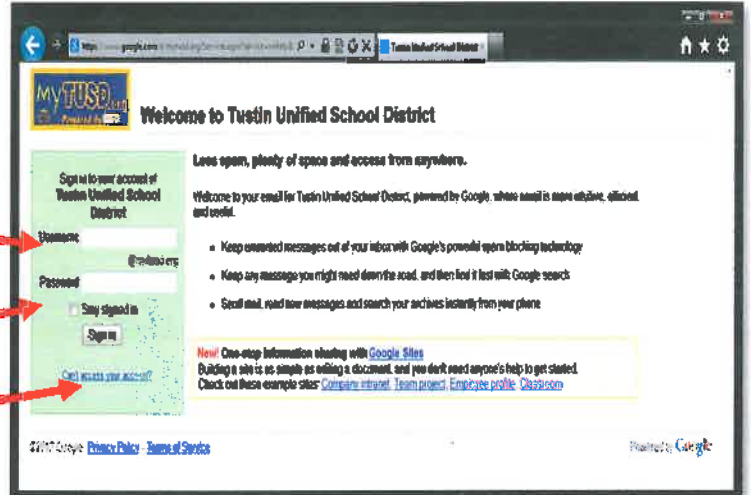


3. Login with your **first name, last initial and the last 4 digits of your long student id.**

EXAMPLE: Chemistry Student
long ID is 1001234
Login: chemistrs1234

4. In the password box, type 'tusd' and 'long ID number'.

EXAMPLE: tusd1001234

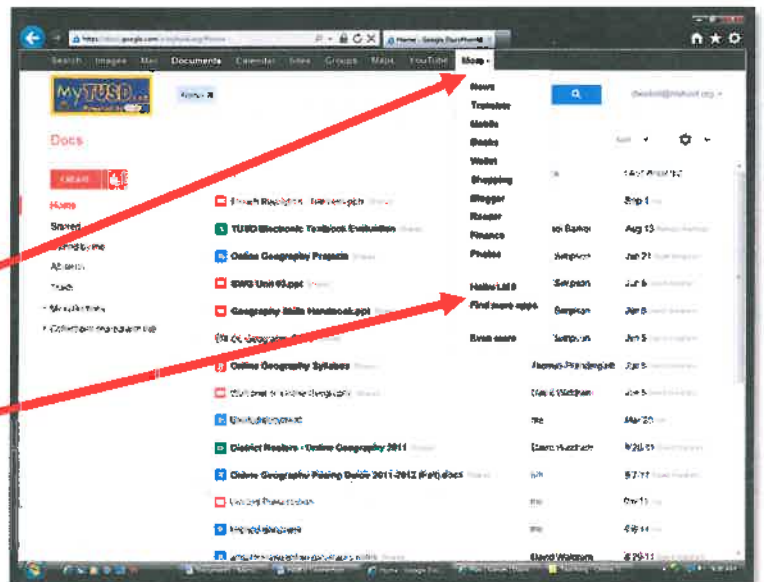


5. When done, click the 'sign in' button.

6. **The first time you login**, it will ask you to type in the funny letters for security purposes – towards the bottom of the screen. Sometimes this can be tricky. Be patient. Once you are logged in to mytusd...

7. **IMPORTANT NEXT STEP:** Way up top, towards the middle, look for the dropdown link that says, **MORE** and click on it.

8. Select **HAIKU LMS** and click on it



Congratulations! You are now logged into HAIKU!