

NAME: _____

DATE: _____

Wiki Entry Editing Checklist

Wiki Entry Editing Checklist	After checking for each type of edit, type Yes or No here.
Meaning	
All my sentences have a subject and predicate.	
I included all the words I wanted to write.	
I took out repeated words or information.	
I have checked how long my sentences are and split run-on sentences into two.	
I have used nouns and adjectives, verbs, and adverbs correctly.	
Format	
The volcano name is the title at the top.	
Each section of the entry has a heading.	
Indenting is not used.	
If lists are included, they are bulleted or numbered.	
There is a reference list at the end in the appropriate format.	
Capitals	
I began each sentence with a capital letter.	
I used capital letters for all proper nouns.	
I used capital letters for all words in titles or headings.	
Spelling	
I have checked the spelling for any words I was unsure of or my teacher marked.	
Punctuation	
I read my writing piece aloud to check for commas at pauses and periods, question marks, and exclamation points at the ends of my sentences.	
I used commas and quotation marks in places where they belong.	
The titles in my reference list are underlined or in italics.	