

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Wednesday, March 2, 2022**

**Members Present:** Joy Greenstein, Bob Belden, and Sharon Butow. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 6:00PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the reports and discussed roof leaks, HVAC issues, and ceiling tiles.

**WMS water update:** Mr. Caldwell reported that the most recent testing showed acceptable levels of lead. He also reported that our water system operator recommends re-testing in April and submitting to the state to close out the issue.

**Capital Projects update:** Mr. Post, Dr. Barile and Mr. Caldwell updated the committee on the status of the open capital projects. The committee discussed the BHS boy's locker room project and voted to move forward with a plan to rebid the project at its original scope which did not include air conditioning or increasing and enhancing the fitness center.

**WMS Wall update:** Mr. Caldwell reported that the RFP for the restoration work would go out this week or next.

**Building condition study:** Dr. Barile reported that this project was on the Town's ARPA grant list. He also reported that a contractor estimated that a study could cost up to \$200,000.

**Custodian Staffing Update:** Mr. Caldwell updated the committee regarding custodian staffing.

**New Business**

**CLES cleaning protocol and staffing:** Mr. Caldwell reported that he had provided Hillyard with floor plans and other information need for them to develop cleaning and staffing protocols for CLES. He also reported that Hillyard would be presenting their analysis to the committee at a future meeting.

**Miscellaneous Discussion:**

The committee discussed the Board of Selectman's capital budget submitted to the Board of Finance.

**Adjournment:** 6:49PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations