

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Wednesday, January 5, 2022**

**Members Present:** Joy Greenstein, Bob Belden, and Sharon Butow. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 6:00PM by Mrs. Greenstein

**Election of Sub-Committee Chair:** Mr. Belden nominated Mrs. Greenstein. The nomination was seconded by Mrs. Butow. Motion was unanimously approved.

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the reports and discussed electrical and plumbing issues.

**WMS water update:** Mr. Caldwell reported that the treatment system is online and operating. He reported that after one more round of testing, the issue will be closed.

**Capital Projects update:** Mr. Post and Mr. Caldwell updated the committee on the status of the open capital projects.

**WMS Wall update:** Mr. Post and Mr. Caldwell reported that the winterization of the site is nearly complete. Mr. Caldwell also reported that the engineer hired by the Town is expected to provide us with specification for restoration options by January 21st.

**Building condition study:** Mr. Post reported that he and Mr. Caldwell will be meeting with the District's on call architect January 11th to discuss scope of work, bid specifications, and cost estimates.

**BHS roof:** Mr. Post reported that he and Dr. Barile would be meeting with the First Selectman to discuss options to finance the necessary repairs.

**Custodian Staffing Update:** Mr. Caldwell updated the committee regarding custodian leaves and vacancies.

**BHS Large Gym lights:** Mr. Post and Mr. Caldwell reported that the project to replace the old florescent fixtures with LED lighting was complete.

**New Business**

None

**Miscellaneous Discussion:**

none

**Adjournment:** 6:33PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations