

EXHIBIT I

MEMORANDUM TO: Members of the Board of Education

FROM: Matthew T. Curtis, Superintendent of Schools

DATE: April 14, 2020

RE: Approval of the Plans and Specifications for the Simsbury High School Partial Roof Replacement Project

The plans and specifications for the Simsbury High School Partial Roof Replacement Project have been prepared by the architectural firm Jacunski Humes Architects, LLC at the direction of the Public Building Committee. The plans and specifications have undergone review by the Simsbury Fire Marshal, Simsbury Building Official, and been endorsed by the Public Building Committee at their March meeting.

A Pre-Bid Conformance Review (PCR) Meeting with the Connecticut State Department of Administrative Services will soon be scheduled by the architect which is required by the school construction grant process. Approvals by both the Board of Education and Public Building Committee are required prior to the meeting with the State.

The administration requests action on the following motion:

“MOVE that the Board of Education approves the plans and specifications for the Simsbury High School Partial Roof Replacement Project.”

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