

Brookfield Board of Education
Finance Committee
Minutes - Regular Meeting, Monday, February 11, 2019

Members Present: Colette Sturm and Jen Laden. Also present were Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, and Town Finance Director Marcia Marien.

Call to order: Meeting called to order at 5:33PM by Mrs. Sturm.

Public Comment: None

Board of Education Financial Reports

January Financial Report: Mr. Post reported that the budget variances were very similar to the prior month's report. The committee discussed the shortfall in Medicaid revenues.

Check Registers: The committee discussed the check register including questions about Amazon Smile and the cost effectiveness of paying an agency vs. hiring a nurse to provide services to the non-public schools.

Old Business:

2019-2020 Budget: The committee discussed the recent joint meeting with the Boards of Selectmen and Finance as well as the schedule of upcoming budget meetings.

Regional Efficiencies Group update: Mr. Post reported on the most recent meeting of the group. Initiatives the group is working on include studying Special Education needs to possible develop local capacity to serve students who might otherwise be outplaced, a regional bid for Chromebooks, and transportation.

New Business:

Budget Transfer Request: Mr. Post presented the committee with two budget transfer requests. One transfer Teacher Salary and Stipend budget to Administrator Salaries to account for the creation of 2 Special Education Supervisor positions. The other to transfer savings from teacher retirements from the Teacher Turnover budget to the Teacher Salaries budget. Mrs. Sturm made a motion to forward the request to the full Board, seconded by Mrs. Laden.

BOE Revenues (Town Reporting): The committee discussed a proposal from the Town Finance Director to report certain BOE revenues in the Town budget. The committee decided to continue discussion at a later date when the chairman of the committee will be present.

Miscellaneous Discussion:

Bivona Settlement: Mr. Post reported that he has all of the information he needs to make the payment. The committee requested that he contact the Board's attorney to determine if a cover letter was necessary to accompany the payment.

Adjournment: 6:27PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations