

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Regular Meeting, Tuesday, December 12, 2017**

**Members Present:** Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Facilities Director Dan Caldwell, and Purchasing Agent Jerry Gay.

**Call to order:** Meeting called to order at 5:17 by Mr. Post.

**Election of Sub-Committee Chair:** Mrs. Sturdevant was nominated by Mrs. Greenstein and seconded by Mrs. Mrs. Brooks. Motion passed unanimous.

**Public Comment:** None

**Old Business**

None

**New Business**

**Huckleberry Hill Portables:** The committee discussed the status of the project and what would be involved in demolishing the existing structure. The committee discussed if there was a need to replace them. The committee members will tour the school to see the space needs for themselves.

**BHS Water Project:** Mr. Post reported on the status of the funding approved for the water project. He reported the Finance Committee's recommendation to request a re-allocation of funds from other projects to make up for the insufficient funds allocated to this project.

**10 Year Capital Plan:** The committee discussed the capital projects being recommended by the Administration for 2018-2019. Mr. Post informed the Committee of the recommendation from the Finance Committee to include a placeholder for design work that may be needed as a result of the Tecton facilities study. Tecton will be contacted for an estimate.

**Old Capital Project Update:** Mr. Post reviewed the plan to complete most of the outstanding projects approved for 2015-2016. The committee discussed the proposal to repurpose funds from projects that will not be done to finance the high school water project which does not have adequate funding approved.

**On Call Plumbing & Electrical:** Mr. Post and Mr. Caldwell discussed a proposal to issue RFP's for on-call plumbing and electrical services with the committee. The committee agreed.

**Miscellaneous Discussion:**

**Day and Time for meetings:** The committee discussed several options for meeting days and times. The meetings will be held the first Wednesday of every month at 6:00PM prior to regular Board of Education meetings.

**Adjournment:** 6:00PM

Respectfully submitted

Kenneth J. Post

Director of Business Operations