

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Wednesday, November 3, 2021**

**Members Present:** Joy Greenstein, Debbie Brooks, and Amy Foster. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 5:00PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the reports. Mr. Caldwell reported that a number of work orders were for heating issues.

**WMS water update:** Mr. Caldwell reported that the treatment system is online and operating. He reported that one area tested high. The area was flushed and will be retested next week.

**Capital Projects update:** Mr. Post and Mr. Caldwell updated the committee on the status of the open capital projects.

**WMS Wall update:** Mr. Post reported that the Town has engaged a structural engineer to assess the damage and develop a restoration plan. He also reported that he is still awaiting a plan to winterize the site to prevent further damage.

**Center School roof:** Mr. Caldwell reported that the problematic section was replaced last week. No leaks were reported after it rained the next day.

**Building condition study:** Mr. Post reported that he and Dr. Barile met with Tecton to get an estimate for a detailed building condition study for Whisconier and BHS. Tecton will provide a draft scope of work. Once the scope of work is agreed upon, they will provide us with a budget estimate for the study.

**BHS roof:** Mr. Post and Mr. Caldwell reported that they had two estimates to repair the roof above the high school's main office. They will be meeting with the contractor to review the estimate and ensure we are getting a cost effective solution.

**New Business**

None

**Miscellaneous Discussion:**

**BHS Large Gym lights:** Mr. Post reported that many of the lights in the large gym are not working or partially working. Rather than continuing to pay for costly repairs and ballast replacement, we are replacing the old fluorescent fixtures with LED lighting. This will provide better lighting with little or no maintenance needed.

**BHS parking lot lights:** Mrs. Brooks observed that several lights in the BHS parking lot did not work. Mr. Caldwell reported that those lights had been abandoned in place and replaced with other light poles.

**WMS paving:** Mr. Caldwell reported that two small sidewalks at Whisconier had been paved, allowing for safe access to the parking lot from the exits on the north side of the building.

**Adjournment:** 5:27PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations