

Brookfield Board of Education
Facilities Committee
Minutes - Wednesday, September 1, 2021

Members Present: Joy Greenstein, Debbie Brooks, and Amy Foster. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post and Facilities Director Dan Caldwell.

Call to order: Meeting called to order at 6:00PM by Mrs. Greenstein

Public Comment: None

Old Business

School Dude reports: The committee reviewed the reports and asked questions about HVAC issues and roof leaks.

WMS water update: Mr. Caldwell reported that an extension has been granted and the work is to begin this week.

Custodian and summer cleaning update: Mr. Caldwell updated the committee on the status of the summer cleaning and preparations for the opening of school.

Capital Projects update: Mr. Post and Mr. Caldwell updated the committee on the status of the open capital projects. The committee reviewed a draft of the 10 year capital plan. The committee also discussed the need for an updated building conditions study.

WMS Wall update: Mr. Post reported that the Town is in the process of engaging a structural engineer to determine if additional restoration work needs to be done.

Fire Marshall inspections update: There was no update.

BHS boiler room update: There was no update.

New Business

BHS floor tiles: Mr. Caldwell reported that the maintenance staff had replaced some floor tiles and would return to some of that work after they are finished performing maintenance on all of the HVAC systems.

Miscellaneous Discussion:

BHS Media Center A/C: Mr. Caldwell reported that the roof top unit had failed and needs to be replaced. He also reported the lead time is at least 14 weeks.

BHS Office roof: Mr. Caldwell reported that he had a contractor perform tests on the section of roof over the main office to determine the source of a leak and propose a solution. He is awaiting their report.

Adjournment: 6:50PM

Respectfully submitted,

Kenneth J. Post
Director of Business Operations