

Brookfield Board of Education
Facilities Committee
Minutes - Regular Meeting, Wednesday, October 3, 2018

Members Present: Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.

Call to order: Meeting called to order at 6:00PM by Mrs. Sturdevant.

Public Comment: None

Old Business

BHS HVAC Update: Mr. Caldwell reported the cost of this project is likely to exceed \$200,000. He also reported that he would be meeting with two contractors and a structural engineer to determine if any structural work needs to be done on the roof to support the HVAC unit.

Storm Damage Update: Mr. Caldwell reported that he had a bid walkthrough meeting on the High School generator project. He also reported the Whisconier roof repairs are complete, but the contractor did have to return a couple of times to fix leaks.

School Dude: The committee reviewed the school dude work order report. Mr. Caldwell reported that he expects the system to be more fully utilized once the vacancies in the Maintenance Department are filled.

Energy Conservation Project: The committee discussed energy conservation project options and decided to re-visit the study done by Honeywell two years ago.

New Business

Maintenance Mechanic Update: Mr. Caldwell updated the committee on the status of the search to fill the Maintenance Mechanic vacancy.

Determine Date for November Facilities Committee Meeting: The committee selected the date of Wednesday, November 7, 2018 at 5:00PM.

Miscellaneous Discussion: Mr. Caldwell updated the committee on a number of ongoing projects including High School parking lot line painting, bleacher inspections, gym equipment, the High School press box, Center School playground equipment, Whisconier portables, and the bus company building roof.

Adjournment: 6:59PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations