

Scheduling Your New York State Emergency Medical Services Certification Exam Via Computer Based Testing with PSI Testing Services

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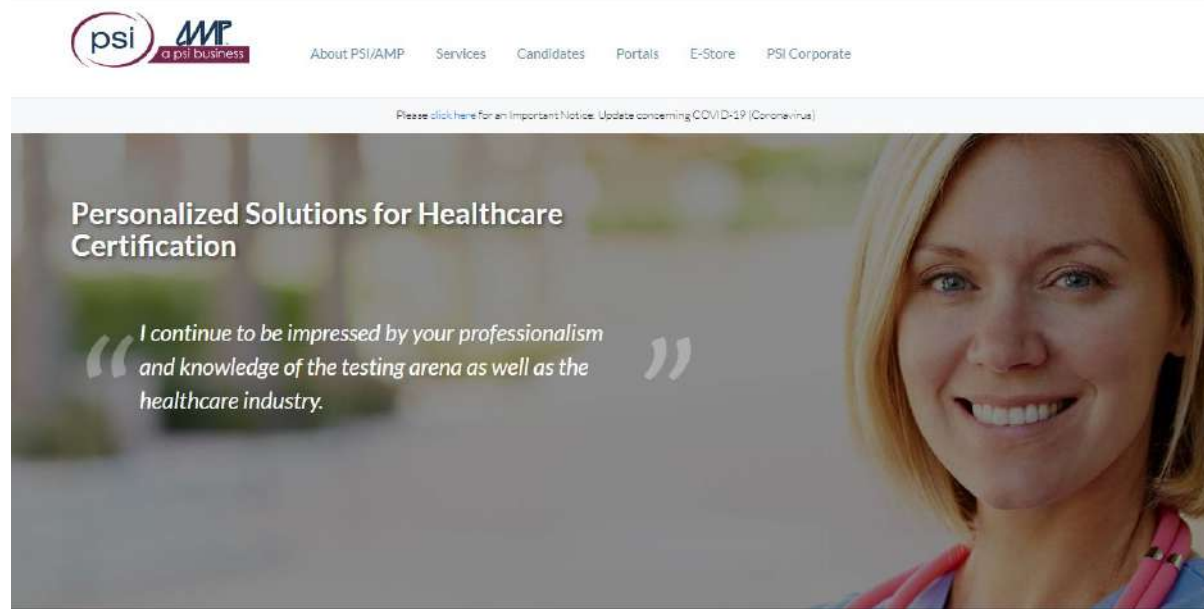
1. Candidates will receive the following email once they have been imported and approved to schedule.

Dear JOHN R DOE:

Your eligibility for the Certified Lab Instructor Examination has been approved. Please visit our website at www.goamp.com or call (833) 310-6428 to schedule an examination appointment. You must schedule and complete your examination before your eligibility period expires on 09/19/2020. When scheduling an appointment, NYE123456 will be used for your ID#.

If you have questions concerning your eligibility or scheduling a testing appointment, please contact Candidate Services at (833) 310-6428. Best wishes for success on the Certified Lab Instructor Examination!

2. Log onto <https://www.goamp.com/>



3. Select Candidates



[Please click here for an Important Notice: Update concerning COVID-19 \(Coronavirus\)](#)

Personalized Solutions for Healthcare Certification

“ I continue to be impressed by your professionalism and knowledge of the testing arena as well as the healthcare industry. ”



4. **Select:**
Healthcare
NYS DOH DOH of Emergency Medical Services
Your desired exam type

5. **You should then be routed to the page below:**



NYS DOH Bureau of Emergency Medical Services

Scheduling for the EMT Paramedic Examination will begin January 10, 2020.

Candidate Support Center Information

(833) 310-6428

Additional Information

[Candidate Information Bulletin](#)

[View Sponsor's Website](#)

[Register for this Exam](#)

[Reschedule this Exam](#)

[Purchase Vouchers](#)

6. **Click on the Register for this Exam button:**

[View Sponsor's Website](#)

[Register for this Exam](#)

[Reschedule this Exam](#)

[Purchase Vouchers](#)

I Need to Set up An Account with PSI

1. If it is your first time in the platform, you will need to click on New User?

Log In



Please enter your login information. Passwords are case sensitive.

User name:
Password:

Log In

[New user.](#)

[Forgot your password?](#)

[Forgot your user name?](#)

If special accommodations are being requested, do not continue with the online registration process and contact AMP at 800/345-6559 to schedule your examination.

7. Please complete the required fields (illuminated in orange) then click continue.

Please also note:

A. You must only use your 9-Digit ID# for the "SSN OR Assigned ID#" Field **beginning with NYE.**

B. B. You must also use the zip code associated with the home address on your record.

New User



Please complete the information below. Required fields are displayed in orange.

Choose a user name and password

Choose a user name: (8 to 20 characters in length)

Choose a password: (Case Sensitive. 8 to 20 characters in length)

Re-enter password:

Enter your personal identification information

First Name:

Middle Name:

Last Name:

Zip Code:

(5 Digits. For addresses outside of the United States, please enter 00000.)

SSN OR Assigned ID#: (9 characters, no spaces or dashes)

Verify SSN OR Assigned ID#:

Continue

3. The system will then locate your eligibility file. Please fill out all fields in orange as they are required.

MailingAddress

Address 1

Address 2

City

County

State

Zip Code -

Country

Email Address

Home Phone ext

Work Phone ext

Fax Number

Cell Phone

Date of Birth

Gender

4. After selecting security questions, you will then be routed to the payment page below. Please fill out all fields and click submit for credit/debit Next. Insert voucher code and click Apply Code if paying with voucher.

Coupon or voucher code (if applicable)

<i>Fee</i>	<i>Amount</i>
Certified Lab Instructor Examination	\$28.00
Total	\$28.00

Fees are processed in US dollars

Total amount due is: \$28.00

Cardholder First Name

Cardholder Last Name


Billing Address

Billing City

Billing State

5. Next, you will need to select, and answer security questions then click submit:

Security Questions Welcome, Test.user | [Log Out](#)

 To enhance security we require that you complete the following questions. Answers to the questions are not case sensitive.

Please select your first security question:

Please enter your answer here: *Letters and numbers only.*

Please select your second security question:

Please enter your answer here: *Letters and numbers only.*

Please select your third security question:

Please enter your answer here: *Letters and numbers only.*

6. You will be brought to the scheduling platform and will see the exam details you're eligible to schedule for. Please click Schedule Exam.

Dashboard > Certified in Public Health Examination

EXAM NAME
Certified in Public Health Examination - [Ready to Schedule](#)

CONFIRMATION NUMBER:
B65752131

EXAM DURATION:
240 minutes

Security Procedures

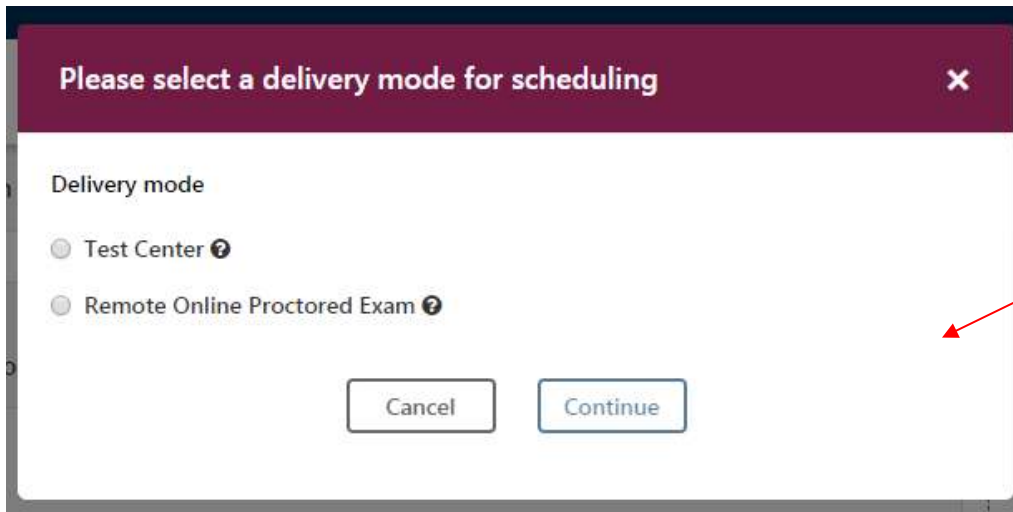
You must arrive at the exam center 30 mins before the start of your scheduled time or forfeit your examination fees and you will not be allowed to take your scheduled test

Required Identification Documents

Government-issued ID

Note: Please refer to your program's Candidate Information Guide for additional required documentation

7. A pop up will appear giving you the option to either select Test Center or Remote Online Proctored.



- **Test Center** –You will go to a physical PSI test center and will be guided through the exam process by a Test Center Administrator.
- **Remote Online Proctored** – You will test from your home, office, or other suitable location and will be guided through the exam process by a Remote Proctor.
 - Please see minimum system requirements for this option.

I Already Have an Account with PSI

If you have already created your account and want to:
Schedule a later date/time
Launch your online remotely proctored exam

1. Click on the same link in your eligibility email from PSI
2. Enter your username and password
3. Click on Log In

Log In



Please enter your login information. Passwords are case sensitive.

User name:
Password:

[New user?](#)

[Forgot your password?](#)

[Forgot your user name?](#)

If special accommodations are being requested, do not continue with the online registration process and contact AMP at 800/345-6559 to schedule your examination.

8. After selecting security questions, you will then be routed to the payment page below. Please fill out all fields and click submit for credit/debit Next. Insert voucher code and click Apply Code if paying with voucher.

Coupon or voucher code (if applicable)

<i>Fee</i>	<i>Amount</i>
Certified Lab Instructor Examination	\$28.00
Total	\$28.00

Fees are processed in US dollars

Total amount due is: \$28.00

Cardholder First Name
Cardholder Last Name
Billing Address
Billing City
Billing State

4. You will then be directed to the scheduling platform and will see the exam you are eligible to schedule for. Click Schedule Exam.

Dashboard > Certified in Public Health Examination

EXAM NAME
Certified in Public Health Examination - Ready to Schedule

CONFIRMATION NUMBER:
865792121

EXAM DURATION:
240 minutes

Schedule Exam

Security Procedures
You must arrive at the exam center 30 mins before the start of your scheduled time or forfeit your examination fees and you will not be allowed to take your scheduled test.

Required Identification Documents
Government-Issued ID
Note: Please refer to your program's Candidate Information Guide for additional required documentation.

Go to Dashboard

5. A pop up will appear giving you the option to either select Test Center or Remote Online Proctored.

Please select a delivery mode for scheduling

Delivery mode

Test Center ?

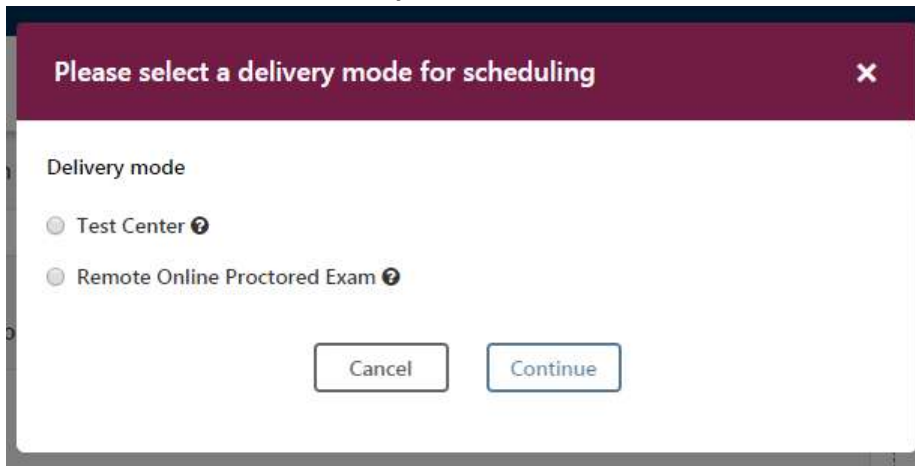
Remote Online Proctored Exam ?

Cancel Continue

- **Test Center** –You will go to a physical PSI test center and will be guided through the exam process by a Test Center Administrator.
- **Remote Online Proctored** – You will test from your home, office, or other suitable location and will be guided through the exam process by a Remote Proctor.
 - Please see minimum system requirements for this option.

I Want to Test in a Test Center

1. Select Test Center as the delivery mode.



Please select a delivery mode for scheduling

Delivery mode

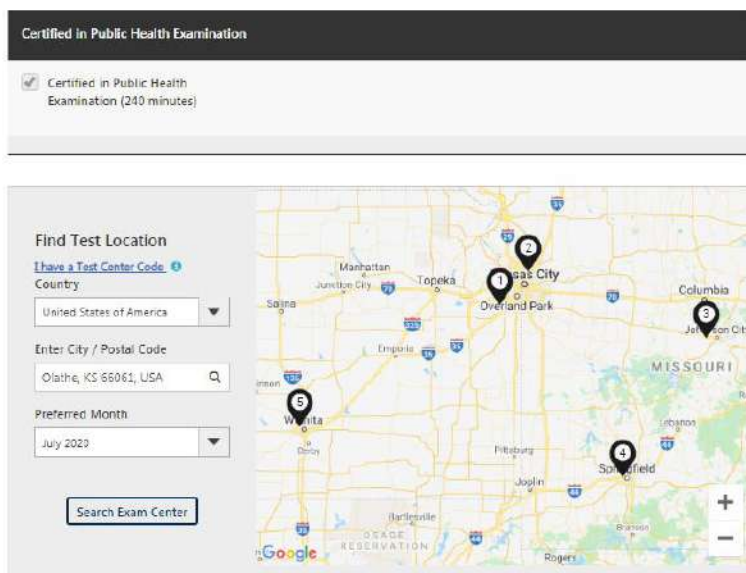
Test Center ?

Remote Online Proctored Exam ?

Cancel Continue

2. Select/Enter the following:

- A country in the top drop down
- A city or zip code in the second drop down
- A preferred month for testing (*please note that your eligibility expiration date will be the last day available on the scheduling platform. For example, if your eligibility expires on September 30^t, that is the last day appointments will be available to you.*)
- Exam Center



Certified in Public Health Examination

Certified in Public Health Examination (240 minutes)

Find Test Location

[I have a Test Center Code](#)

Country: United States of America

Enter City / Postal Code: Olathe, KS 66061, USA

Preferred Month: July 2020

Search Exam Center

A list of available test centers will appear:

Exam Center Address II	Distance I I	First Available Date II	
1. OLATHE 18000 W. 105th St. Corporate Ridge Office Park Olathe KS US 66061	0.96 miles	01 July 2020	▼
2. Gladstone, Missouri (HRB) H & R Block Office 5941 Antioch Gladstone MO US 64119	28.09 miles	07 July 2020	▼
3. JEFFERSON CITY 2410 Hyde Park Road Suite C Jefferson City MO US 65109	140.8 miles	01 July 2020	▼

3. Click on the name of your desired test center.

1. OLATHE
18000 W. 105th St. Corporate Ridge Office Park Olathe KS US 66061 0.96 miles 01 July 2020 ▲

< July 2020 >

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

■ Available Dates ■ Selected Date

Available Start Time(s) for 01 July 2020

01:30 PM

4. Select a date on the calendar and a time for the exam.

5. Click on Continue at the bottom of the page.



6. A pop up containing the details of your selection will appear. You have the option to change your selection or continue booking your appointment.

Confirm Schedule Details and Proceed ✕
Certified in Public Health Examination

Exam Center OLATHE 18000 W. 105th St. Corporate Ridge Office Park Olathe,KS,US 66061	Scheduled Date Jul 01, 2020	Start Time 01:30 PM (Time Zone: America/Chicago)	EXAM DURATION 240 Minutes
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Change Continue

7. After clicking on Continue, you will receive a pop up confirming your exam appointment was created successfully.

8. The information on your dashboard will then outline your appointment details.

Dashboard > Certified in Public Health Examination

EXAM NAME			
Certified in Public Health Examination - Scheduled for Test			
CONFIRMATION NUMBER:			
865752131			
EXAM DATE:	EXAM TIME:	EXAM DURATION:	EXAM LOCATION:
Jul 01, 2020	01:30 PM Time Zone: America/Chicago	240 minutes	OLATHE 18000 W. 105th St. Corporate Ridge Office Park Olathe, Kansas, USA 66061 Get Directions
Print Acknowledgement		Reschedule	Cancel Schedule

Security Procedures

You must arrive at the exam center 30 mins before the start of your scheduled time or forfeit your examination fees and you will not be allowed to take your scheduled test

[< Go to Dashboard](#)

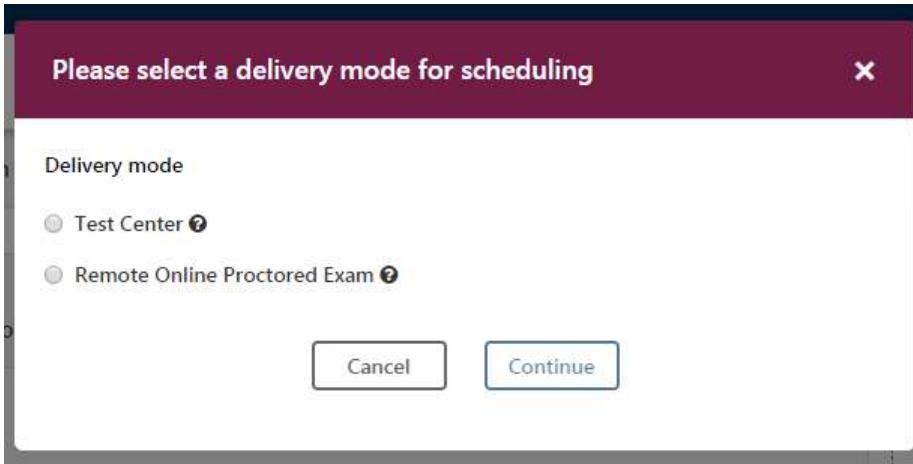
Required Identification Documents

Government-issued ID

Note: Please refer to your program's Candidate Information Guide for additional required documentation

I Want to Test Online

1. Select Remote Online Proctored Exam as the delivery mode.



Please select a delivery mode for scheduling

Delivery mode

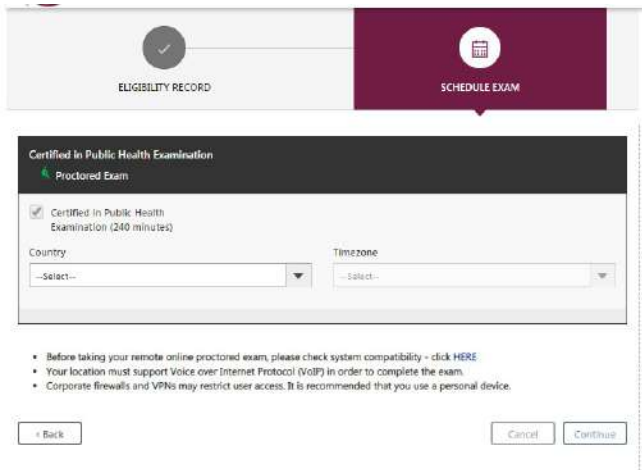
Test Center

Remote Online Proctored Exam

Cancel Continue

2. Select/Enter the following:

- A country in the top drop down
- A time zone (*Please note that your eligibility expiration date will be the last day available on the scheduling platform. For example, if your eligibility expires on September 30th, that is the last day appointments will be available to you.*)
- A day and time you would like to take the exam
- Click Continue



ELIGIBILITY RECORD SCHEDULE EXAM

Certified in Public Health Examination

Proctored Exam

Certified in Public Health Examination (240 minutes)

Country: --select--

Timezone: --select--

- Before taking your remote online proctored exam, please check system compatibility - click [HERE](#)
- Your location must support Voice over Internet Protocol (VoIP) in order to complete the exam.
- Corporate firewalls and VPNs may restrict user access. It is recommended that you use a personal device.

Back Cancel Continue

May 2020

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

■ Available Dates ■ Selected Date

Available Start Time(s) for May, 16 2020

05:00 PM	05:30 PM	06:00 PM	06:30 PM
07:00 PM	07:30 PM	08:00 PM	08:30 PM
09:00 PM	09:30 PM	10:00 PM	10:30 PM
11:00 PM	11:30 PM		

- Before taking your remote online proctored exam, please check system compatibility - click [HERE](#)
- Your location must support Voice over Internet Protocol (VoIP) in order to complete the exam.
- Corporate firewalls and VPNs may restrict user access. It is recommended that you use a personal device.

< Back

Cancel

Continue

3. After clicking on Continue, you will receive a pop up that your exam appointment was created successfully.

The information on your dashboard will outline your appointment details.

EXAM NAME
Certified in Public Health Examination - Scheduled for Test

CONFIRMATION NUMBER:
865752131

EXAM DATE: Jul 01, 2020	EXAM TIME: 02:30 PM Time Zone: America/Chicago	EXAM DURATION: 240 minutes
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Print Acknowledgement

Reschedule

Launch Exam

Cancel Schedule

Security Procedures

Please note that smoking, eating, or drinking is not allowed while taking your exam.

If you are taking your exam via Web Delivery, note the following:

- You must take your exam in a private room, free from distractions.
- To check your system compatibility, please visit the following link and follow the directions provided: [CLICK HERE](#) for a System Compatibility Check
- You can launch the exam within 30 minutes of your appointment time.

< Go to Dashboard

Required Identification Documents

Government-issued ID

Note: Please refer to your program's Candidate Information Guide for additional required documentation

You will also receive an email from no-reply@psiexams.com with your exam information.

PSI strongly encourages you to perform the system compatibility check by clicking on [CLICK HERE](#) under Security Procedures.

- To check your system compatibility, please visit the following link and follow the directions provided: [CLICK HERE](#) for a System Compatibility Check

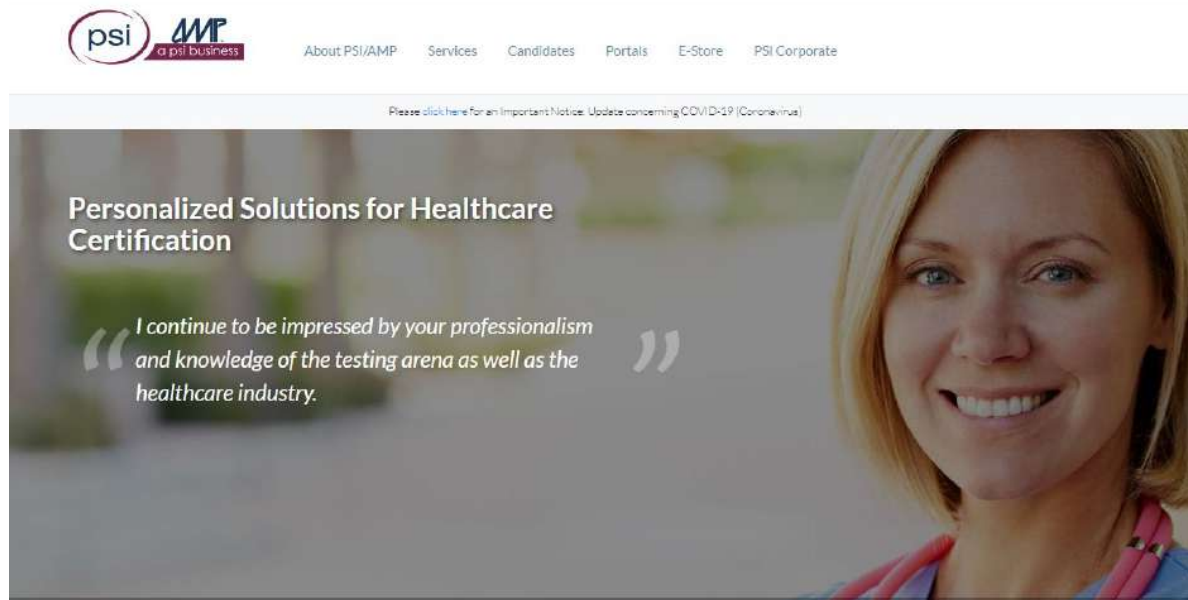
I Want to Reschedule My Exam

1. Please review and follow the Log in procedures on Page 2. You will need you to complete the same steps to log in.

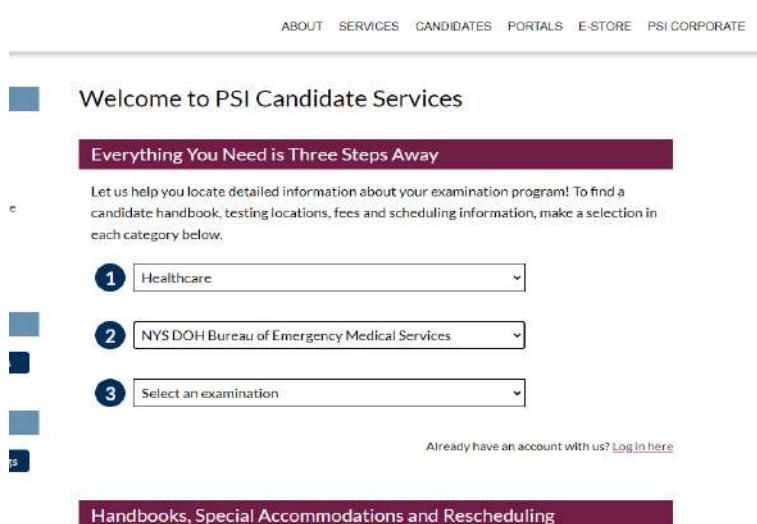
OR

1. You may also search for the exam at <http://online.goamp.com/>.

2. Select Candidates



3. Select Healthcare, NYS DOH Bureau of Emergency Medical Services, and your Examination.



4. You may click on either Register for this exam or Reschedule this to reschedule your examination.

psi ABOUT SERVICES

NYS DOH Bureau of Emergency Medical Services
Advanced EMT Examination

Candidate Support Center Information

(833) 310-6428

Additional Information
[Candidate Information Bulletin](#)

[View Sponsor's Website](#) [Locate Testing Center](#) [Register for this Exam](#) [Reschedule this Exam](#)

[Back to Candidate Information](#)