



**English Learner Advisory Committee (ELAC)
Nomination/ Election Process and Timeline**

Date: August 23, 2022

Dear Parents/Guardians,

Starting in the month of August, Jacobson Elementary School will begin its process of nominating and electing members for ELAC.

The ELAC is responsible for advising the principal (or designee) and staff in the development of a site plan for English learners and submitting the plan to the School Site Council (SSC) for consideration of inclusion in the Single Plan for Student Achievement (SPSA). In addition, the ELAC will assist in the development of the school wide needs assessment and find ways to make parents aware of the importance of regular school attendance.

The process for nominating and electing ELAC members is governed by specific criteria:

- ELAC Members are parents of English Learners
- ELAC members are elected by parents/ guardians of English Learners
- A parent of an English Learner may self-nominate

If you would like to nominate yourself or another parent, please bring your nomination form to the Jacobson Elementary School office or email your nomination to Jennifer Flores at jflores@tusd.net by Friday, August 26 at 4:00 p.m.

ELAC Nomination/ Election Timeline:

August 26, 2022 at 4:00 p.m. - Nominations due to school site

August 29, 2022- ELAC nominees notified

September 2, 2022 at 4:00 p.m. - English Learner Advisory Committee (ELAC) Ballots Due

September 7, 2020 at 3:30 p.m. - ELAC Meeting – Jacobson Elementary School office

Jacobson Elementary School ELAC Nomination Form

I, as a parent of a child at Jacobson nominate the following individuals for ELAC. You may nominate yourself or other persons, but do not nominate someone without their permission.

1. _____
2. _____
3. _____

Please submit your nominations to our Jacobson Elementary School office or email nominations to Jennifer Flores at jflores@tusd.net by 4:00pm by Friday, September 10, 2021.