

# English Learner Advisory Committee Second Meeting

Chaparral High School  
November 5, 2019



# What is the ELAC?

The ELAC (English Learner Advisory Committee) is a group of English Learner parents and community members who advise and assist schools in making important decisions related to services for English Learners. The California Education Code requires an ELAC be formed at schools with more than 20 identified English Learners.

# Icebreaker Mingle Jingle



**The Goal:** get to meet each other and share about yourselves.

## Directions:

1. Find a partner.
2. Introduce yourselves.
3. Decide who will go first.
4. One partner asks the two questions and the other responds.
5. Switch.
6. When the music stops, find a new partner.



**Question 1:** What is your home country?

**Response:** My home country is \_\_\_\_.

**Question 2:** What grade is your student(s) in?

**Response:** My student(s) is/are in grade \_\_\_\_.

# Agenda

- **Welcome and Introductions**
- **Approval of Agenda**
- **Approval of Minutes**
- **Public Comments**
- **New Business**
  1. ELAC Member Election Results
  2. Reclassification Process and Criteria
  3. Progress Reports and Infinite Campus Training
  4. DELAC Report and ELAC Advice
  5. Needs Assessment Survey
  6. Parent/Guardian Advice to the ELAC for the Community Advisory Partnership (CAP) and School's Services for English Learners
- **Adjournment**

# Welcome & Introduction



# Approval of Agenda

Please review agenda.

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the English Learner Advisory Committee approves the agenda of today's meeting as presented.

# Approval of Minutes

Please review last ELAC meeting's minutes.

It was moved by \_\_\_\_ and seconded by \_\_\_\_ that the English Learner Advisory Committee approves the minutes from the September meeting as presented.

# Public Comments

Please address any questions or concerns regarding our English Learner program. Or, if you have any comments you can present them now.



# New Business

## 1. ELAC Member Election Results

**Congratulations!**

Yesenia Enriquez  
**President**

Enrique Morcate  
**Vice President**

Olga Hurtado  
**Secretary**

Emilia Palomino  
**DELAC Representative**

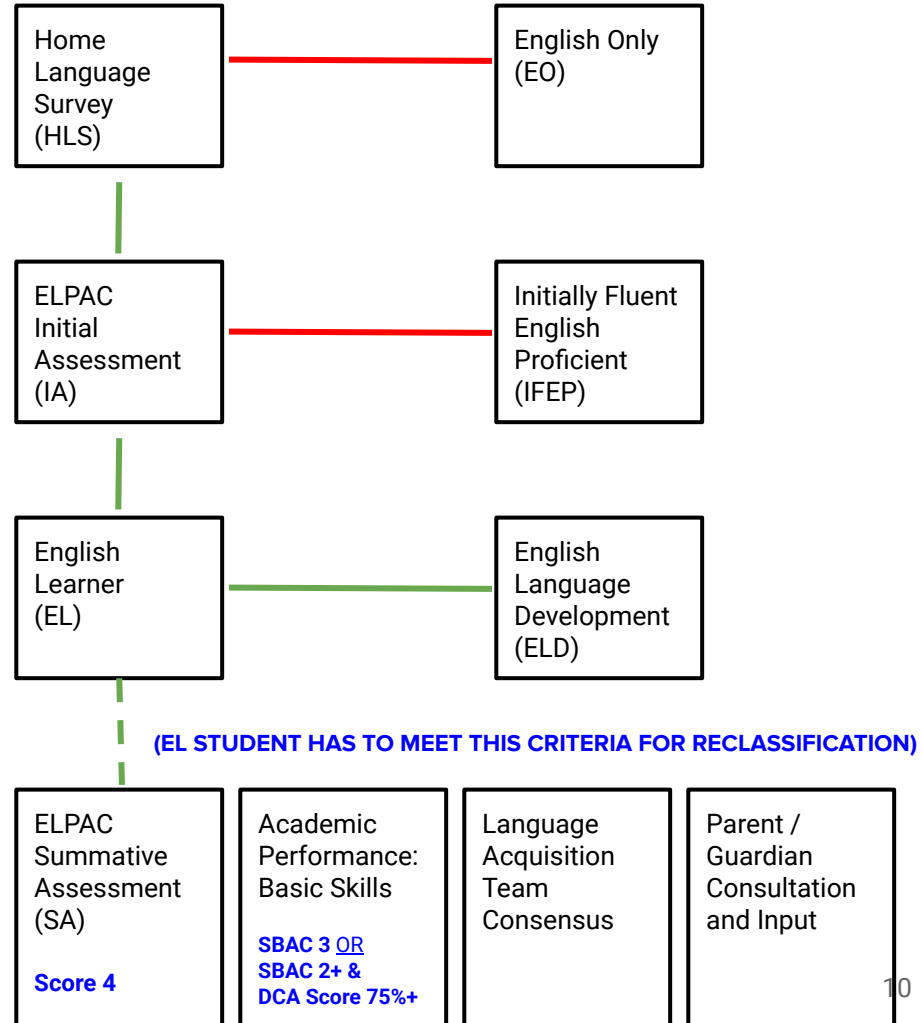
# New Business

## 2a. Reclassification Process

English Language Proficiency Assessments for California

Smarter Balanced Assessment Consortium

District Common Assessment



# New Business

## 2b. Reclassification Criteria

1. **English Language Proficiency**
  - English Language Proficiency Assessment for California Overall Score 3 or 4, Composite 3 or 4, Domain 2 or 3
2. **Basic Academic Skills**
  - Smarter Balanced Assessment Consortium Score of 3 or 4
  - OR**
  - Smarter Balanced Assessment Consortium Score of 2 **and** District Benchmark Assessment 72%+ **or** 72%+ District Summative Assessment
3. **Teacher Input**
4. **Parent/Guardian Consultation**

# New Business

## 3a. Progress Reports and Infinite Campus Training



### Fall Semester

**Dates:** August 14, 2019 - December 20, 2019

**9-Week Grade Mark:** October 11, 2019

- Progress Report for Parents / Guardian
- Opportunity to discuss concerns with teachers

**Semester Grade Mark:** September 20, 2019

- Grade mark in student transcript
- Student may have to make-up credits during summer school or credit recovery classes after school

# New Business

## 3b. Progress Reports and Infinite Campus Training



### Spring Semester

**Dates:** January 6, 2020 - June 9, 2020

**9-Week Grade Mark:** March 10, 2020

- Progress Report for Parents / Guardian
- Opportunity to discuss concerns with teachers

**Semester Grade Mark:** June 9, 2020

- Grade mark in student transcript
- Student may have to make-up credits during summer school or credit recovery classes after school

# Student Transcript

A high school transcript is a record academic accomplishments. It lists:

- Courses taken
- Grade received in each course

Every person enrolled in high school has a high school transcript, which is regularly updated as courses are completed.

There are two versions of the high school transcript: official and unofficial.

- **Official:** has a seal and signature for colleges, universities, etc.
- **Unofficial:** unsealed for personal use or informational purposes

Contact your guidance counselor for more information.

Student Information		#3330743 Chaparral High School		In-Progress Courses	
Student Number:	Grade:	Course	Mark	Weight	Credit
1000047312	11	<b>2017-2018 Grade 09 Term 2</b>			
Birthdate: 10/09/2003	Gender: F	3022 Biology B	A	5.0000	5
UIC: 4184485290		College Code: D Laboratory Science			
Counselor: Chumley, Diana		1012 English 9B	A	5.0000	5
Diploma Type:		College Code: B English			
Diploma Date:		2082 Geometry B	A+	5.0000	5
		College Code: C Mathematics			
<b>GPA Summary</b>		7027 Inter Band B	A+	5.0000	5
Cumulative GPA (Weighted)	4.0000	College Code: F Visual and Performing Arts			
Class Rank	51 of 636	2788 PE3 AInl Swimming B	A+	5.0000	5
Cumulative GPA (Unweighted)	3.8462	4018 SpanSpkrs 2B	A	5.0000	5
CA Cal Grant GPA	3.6923	College Code: E Language other than English			
Weighted 10-12 A-G GPA	4.0000	Credit: 30.000 GPA: 4.0000 U/W GPA: 4.0000			
Unweighted 10-12 A-G GPA	3.6923	<b>2018-2019 Grade 10 Term 1</b>			
Weighted 9-12 A-G GPA	4.0000	2056 Algebra 2 Plus A	B+	5.0000	5
Unweighted 9-12 A-G GPA	3.8261	College Code: C Mathematics			
<b>Enrollment Summary</b>		4041 AP Span Lang A	A	5.0000	5
Start/End Date	Grade	College Code: E Language other than English			
08/10/2016-06/02/2017	08	1508 AP World Hist A	B	5.0000	5
		College Code: A History/Social Science			
08/16/2017-06/08/2018	09	3521 Chemistry A	A	5.0000	5
		College Code: D Laboratory Science			
08/15/2018-06/07/2019	10	1041 English 10A	A-	5.0000	5
		College Code: B English			
08/17/2019-07/12/2019	10	2718 PE3 AInl Womens Water Polo A	A+	5.0000	5
		College Code: B English			
09/14/2019-	11	College Code: A History/Social Science			
		Credit: 30.000 GPA: 4.0000 U/W GPA: 3.8667			
<b>Course</b>		<b>2018-2019 Grade 10 Term 2</b>			
		2057 Algebra 2 Plus B	B	5.0000	5
		College Code: C Mathematics			
		4042 AP Span Lang B	A+	5.0000	5
		College Code: E Language other than English			
		1509 AP World Hist B	B-	5.0000	5
		College Code: A History/Social Science			
		8776 Avid 10B	A+	5.0000	5
		College Code: GO Other Elective			
		3522 Chemistry B	A+	5.0000	5
		College Code: D Laboratory Science			
		1042 English 10B	A-	5.0000	5
		College Code: B English			
		Credit: 30.000 GPA: 4.0000 U/W GPA: 3.8667			
<b>#3330743 Chaparral High School</b>		<b>#0000000 TVUSD Summer School</b>			
<b>Course</b>	<b>Mark</b>	<b>Weight</b>	<b>Credit</b>		
<b>2017-2018 Grade 09 Term 1</b>					
3021 Biology A	A+	5.0000	5		
College Code: D Laboratory Science					
1011 English 9A	A	5.0000	5		
College Code: B English					
2081 Geometry A	A+	5.0000	5		
College Code: C Mathematics					
7020 Inter Band A	A+	5.0000	5		
College Code: F Visual and Performing Arts					
2711 Physical Education S1	A+	5.0000	5		
4017 SpanSpkrs 2A	A	5.0000	5		
College Code: E Language other than English					
Credit: 30.000 GPA: 4.0000 U/W GPA: 4.0000					
<b>In-Progress Courses</b>					
1101 AP Engl Language Comp A		5.0000			
<b>Credit Summary</b>		<b>Curriculum Program: *HS Graduation</b>			
<b>High School</b>		<b>Credit</b>	<b>Earned</b>	<b>Required</b>	<b>Remaining</b>
		English	20.000	40.000	20.000
		World History	10.000	10.000	0.000
		US History	10.000	10.000	0.000
		Government	0.000	5.000	5.000
		Economics	0.000	5.000	5.000
		Mathematics	20.000	30.000	10.000
		Physical Ed	15.000	20.000	5.000
		Life Science	10.000	10.000	0.000
		Physical Science	10.000	10.000	0.000
		Fine Art	30.000	10.000	0.000
		Elective	5.000	70.000	45.000
		<b>Total</b>	<b>130.000</b>	<b>220.000</b>	<b>90.000</b>
<b>Comments</b>		Work in progress does not include 2nd semester courses			

# CHS Counselors



Mary Campo

Senior Counselor (A-L) - Class of 2020

✉ [mcampo@tvusd.k12.ca.us](mailto:mcampo@tvusd.k12.ca.us)



Michael Perales

LCAP Counselor (9-12, A-L)

✉ [mperales@tvusd.k12.ca.us](mailto:mperales@tvusd.k12.ca.us)



Diana Chumley

Junior Counselor - Class of 2021

✉ [dchumley@tvusd.k12.ca.us](mailto:dchumley@tvusd.k12.ca.us)



Alexia Younger

Sophomore Counselor - Class of 2022

✉ [ayounger@tvusd.k12.ca.us](mailto:ayounger@tvusd.k12.ca.us)



Tina Mey

Senior Counselor (M-Z) - Class of 2019

✉ [tmey@tvusd.k12.ca.us](mailto:tmey@tvusd.k12.ca.us)



Linda Zimel

LCAP Counselor (9-12, M-Z)

✉ [lzimel@tvusd.k12.ca.us](mailto:lzimel@tvusd.k12.ca.us)



Cathy Olszewski

Freshman Counselor - Class of 2023

✉ [colszewski@tvusd.k12.ca.us](mailto:colszewski@tvusd.k12.ca.us)

# New Business

## 3c. Infinite Campus Training

CHS Website [Link](#)

CHS Student Union Website [Link](#)

Mrs. Laura Ruelas

Infinite Campus (access to grades, attendance, etc.)





# New Business

## 4. DELAC Report and ELAC Advice

### DELAC Calendar of Meetings

Date	Time	Location	Meeting Topic
September 5, 2019	11:00 a.m. to 12:30 p.m.	District Office Conference Human Resources Department conference room 2102,F. Childcare will be held in conference room 2103,H.	Purpose and Responsibilities of DELAC Review and comment on the written notifications required to be sent to parents and guardians Explain District Needs Assessment - please complete electronically or paper/pencil Nominations for DELAC officers ELAC Share
October 3, 2019	11:00 a.m. to 12:30 p.m.	District Office Conference Human Resources Department conference room 2102,F. Childcare will be held in conference room 2103,H.	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements Bilingual teacher credential requirements (52178) UCP Process/ Complaint process ELAC Share
November 7, 2019	11:00 a.m. to 12:30 p.m.	District Office Conference Human Resources Department conference room 2102,F. Childcare will be held in conference room 2103,H.	Review and comment on the school district reclassification procedures Share results of the district-wide needs assessment Annual Language Census Results ELAC Share
January 9, 2020	11:00 a.m. to 12:30 p.m.	District Office Conference Human Resources Department conference room 2102,F. Childcare will be held in conference room 2103,H.	Establishment of district program, goals, and objectives for programs and services for English learners ELAC Share
February 6, 2020	11:00 a.m. to 12:30 p.m.	District Office Conference Human Resources Department conference room 2102,F. Childcare will be held in conference room 2103,H.	LCAP ELAC Share
April 9, 2020	11:00 a.m. to 12:30 p.m.	District Office Conference Human Resources Department conference room 2102,F. Childcare will be held in conference room 2103,H.	EL Master Plan ELAC Share LCAP Title III funding for Con App Celebration

## DELAC Report

So far this year we have discussed:

- The purpose and responsibilities of DELAC
- Review and comment on the required written notifications sent to parents / guardians: ELPAC scores, Family Language Survey, Title III Notification, and Reclassification Notification.
- Explain the needs assessment in the district: This year there was a paper survey and an online survey.
- Nominate DELAC officials: We have three candidates for vice president of DELAC.

Our next DELAC meeting is this Thursday, November 7th at 11:00 am at the District Office. You are very welcome to attend!

## Advice to the DELAC

# New Business

## 5. Needs Assessment Survey

**CHS ELAC Needs Assessment Survey**

School Site: \_\_\_\_\_ Date: \_\_\_\_\_

Topic	Yes	Somewhat	No
The school has explained the process of English learner (EL) identification and ELD program placement.			
The school has explained the district's criteria for English learner reclassification to Fluent English Proficient (RFEP).			
The school has explained what interventions are provided for language and academic support.			
I feel welcomed at my school.			
I know who to contact at the school if my child needs extra academic help or support.			
My student feels supported at school.			
I am satisfied with the way the school communicates with me (school messenger, phone calls, emails, school marquee, PTA meetings, etc.)			
When do you prefer to attend meetings, workshops and events at school? (check one) <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening			
How do you prefer to communicate with your child's teacher? (check one) <input type="checkbox"/> Conferences in person <input type="checkbox"/> Phone <input type="checkbox"/> Email/text			
I prefer to be contacted by the school through: <input type="checkbox"/> Text message <input type="checkbox"/> Email <input type="checkbox"/> Phone			
My student has access to the following tech devices at home (check all that apply): <input type="checkbox"/> Computer <input type="checkbox"/> Laptop <input type="checkbox"/> Tablet <input type="checkbox"/> Smartphone <input type="checkbox"/> Internet			
I am interested in attending the following school committees: <input type="checkbox"/> PTA <input type="checkbox"/> ELAC <input type="checkbox"/> CAP/ Other: _____			
I am interested in learning more about: _____ <input type="checkbox"/> Infinite Campus <input type="checkbox"/> Google <input type="checkbox"/> How to help my child <input type="checkbox"/> ELAC <input type="checkbox"/> School and community resources available to my family <input type="checkbox"/> Adult English Language Development for Parents/Guardians Other: _____			

Comments: (Please provide other ideas or suggestions you have to improve our English Learner services)

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Contact information (Optional):  
 \*\*\*Please fill out survey only once!\*\*\*  
 Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_ Mobile \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please complete the Needs Assessment Survey.**

# New Business

## 6. Parent/Guardian Advice to the ELAC for the Community Advisory Partnership (CAP) and School's Services for English Learners

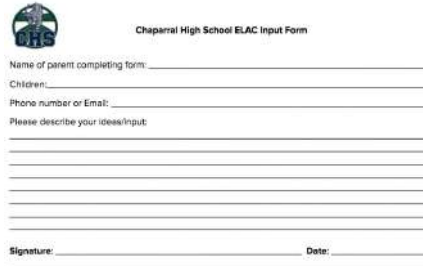
**Next CHS ELAC Meeting**  
**Tuesday January 28, 2020**  
**4-5pm Chaparral High School, CCC Room**  
**27215 Nicolas Road**  
**Temecula, CA 92591**


## Parent/Guardian Advice

Are there any suggestions or needs?

Are there any concerns you would like to address to our administrators or to the CAP (Community Advisement Partnership)? The CAP is the team of individuals that work together to discuss data and make informed decisions about programs and services that directly impact student achievement

You can fill out an input form.



 **Chaparral High School ELAC Input Form**

Name of parent completing form: \_\_\_\_\_

Children: \_\_\_\_\_

Phone number or Email: \_\_\_\_\_

Please describe your ideas/input:

\_\_\_\_\_

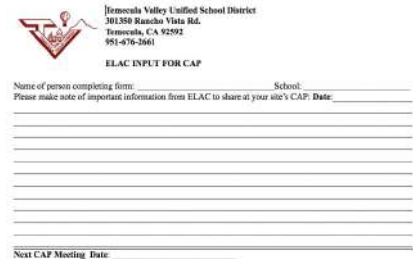
\_\_\_\_\_


\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



 **Temecula Valley Unified School District**  
30150 Rancho Vista Rd.  
Temecula, CA 92592  
951-476-2661

**ELAC INPUT FOR CAP**

Name of person completing form: \_\_\_\_\_ School: \_\_\_\_\_

Please make note of important information from ELAC to share at your site's CAP. Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Next CAP Meeting Date: \_\_\_\_\_

# Adjournment

Next CHS ELAC Meeting  
Tuesday January 28, 2020  
4-5pm Chaparral High School, CCC Room  
27215 Nicolas Road  
Temecula, CA 92591

The meeting was adjourned at \_\_\_\_ .

