



Thursday, June 4, 2020

Virtual Zoom Meeting

If interested in attending the meeting please contact Maria S-Dones to obtain meeting login information at (626) 963-1611 x1218 or email [msanchez-dones@glendora.k12.ca.us](mailto:msanchez-dones@glendora.k12.ca.us)

**District English Learner Advisory Committee (DELAC)**

**Glendora Unified School District**

**500 N. Loraine Ave., Glendora, CA 91741**

Agenda

1. Call to Order
  - a. Sign-in/Roll Call & Welcome
  - b. Meeting called to order at \_\_\_\_\_ by \_\_\_\_\_.
2. Reading of Minutes:
3. Chairperson Report:
4. Special Order – Important business previously designated for consideration at this meeting:
5. Unfinished Business: None
6. New Business:
  - a. Consolidated Application
  - b. Needs Assessment – Parent Survey
  - c. Data Discussion
  - d. Parent Input
7. Announcements
  - a. New Superintendent – Dr. Penelope DeLeon, Ed.D.
  - b. New Assistant Superintendent – Dr. Virginia Kelsen, Ph.D.
  - c. New Glendora High School Principal – Matthew Brummett
  - d. Parent Survey
8. Adjournment



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**District English Learner Advisory Committee  
LEGAL REQUIREMENTS**

Date Completed	LEGAL REQUIREMENTS
	<p><b>[EL 2 - 2.0]</b> Each California public school district with 51 or more English learners (ELs) must form a DELAC unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee. (EC §§ 52176[a], 52063[b], 62002.5)</p>
	<p><b>[EL 2 - 2.1]</b> The DELAC <b>shall advise</b> the school district governing board on all of the following tasks:</p>
	<p>(a) Development of a district master plan including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSA. (5 CCR) § 11308[c][1])</p>
	<p>(b) Conducting of a district-wide needs assessment on a school-by-school basis. (5 CCR) § 11308[c][2])</p>
11/5/2019	<ul style="list-style-type: none"> <li>• Review the state content assessment results (SBAC).</li> </ul>
11/5/2019	<ul style="list-style-type: none"> <li>• Review the English Learner Progress and Proficiency data (ELPAC).</li> </ul>
6/4/2020	<ul style="list-style-type: none"> <li>• Review school parent needs assessment survey results.</li> </ul>
11/5/2019	<ul style="list-style-type: none"> <li>• Review data on graduation and A-G completion for English learners.</li> </ul>
11/5/2019	<ul style="list-style-type: none"> <li>• Review of the annual language census data.</li> </ul>
	<p>(c) Establishment of district program, goals, and objectives for programs and services for ELs. (5 CCR § 11308[c][3])</p>
11/5/2019	<ul style="list-style-type: none"> <li>• Review the district's process to identify, assess, place, and monitor English Learners.</li> </ul>
1/14/2020	<ul style="list-style-type: none"> <li>• Review the components of the Structured English Immersion (SEI) and English Language Mainstream (ELM) programs, and other services.</li> </ul>
1/14/2020	<p>(d) Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. (5 CCR §11308[c][4])</p>
1/14/2020	<p>(e) Review and comment on the local educational agency's (LEA's) reclassification procedures. (5 CCR §11308[c][6])</p>
1/14/2020	<p>(f) Review and comment on the written notifications required to be sent to parents and guardians. (5 CCR §11308[c][7])</p>
1/14/2020	<ul style="list-style-type: none"> <li>• Annual and initial notification to parents of English learners</li> </ul>
1/14/2020	<ul style="list-style-type: none"> <li>• Notification of official ELPAC results</li> </ul>
1/14/2020	<ul style="list-style-type: none"> <li>• Notification of reclassification</li> </ul>
	<p>(g) If the DELAC acts as the EL parent advisory committee under EC §§ 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP). Under the local control funding formula (LCFF), districts with at least 50 ELs and whose total enrollment includes at least 15 percent ELs must establish a DELAC, and that DELAC must carry out specific responsibilities related to the LCAP.</p>
	<p><b>[EL 2 - 2.2]</b> Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. (5 CCR § 11308[d])</p>
6/4/2020	<p><b>[EL 2 - 2.3]</b> The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with review and advice of those committees. (EC § 64001[a])</p>
	<p><b>ADDITIONAL ITEMS</b></p>
	<p>1. Review the Uniform Complaint Procedure (UCP), the Williams Complaint Procedure, and the UCP notification procedure. [UCP 2 - 2.0]</p>
	<p>2. Review the district Parent Involvement policy. [CE 2 - 2.2(c)]</p>
	<p>3. Review and revise DELAC bylaws.</p>
	<p>➤ Elect DELAC Officers</p>