

## **BUILDINGS AND GROUNDS MAINTENANCE**

### **Buildings**

The Board believes that a proper program of preventative maintenance is a requirement for efficient and economic building operation. The superintendent is directed to maintain a proper preventative maintenance program and to include in his budget recommendations for adequate funds to sustain this program.

Whenever building repairs can be anticipated, cost estimates shall be included in the proposed budget.

The Executive Director of Operational Services may authorize contracts up to \$25,000 for the emergency repair of school buildings without prior Board approval. A report shall be made at the next Board meeting.

Emergency repairs in excess of \$25,000 may be authorized by the superintendent with the approval of the president of the Board. A report shall be made at the next Board meeting.

Repairs to school buildings shall be supervised by the Director of Maintenance.

### **Grounds**

School grounds shall be maintained in a safe, functional and reasonably attractive condition. The superintendent shall include in the budget recommendation funds for the upkeep of grounds in the manner described by this policy.

Adopted prior to 1985  
Revised August 17, 1988  
Revised April 19, 1991

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