

Type of Document	Origin	Purpose	Value	Limitation
<b>Diary</b>	Primary, by author for author, rarely published	To keep memories for later, sometimes with eye to publication	Eyewitness to event and usually written immediately or shortly after occurred, rarely lie to oneself	Only one person's view, there will be perspective issues, may be intended for publication therefore can even lie to oneself
<b>Reminiscence</b>	Primary, by author or interviewee for interviewer and often general public	To offer an eyewitnesses' perspective no event	Eyewitness	Length of time between events and recollection can lead to loss of information, or changing of story, always perspective issues to be considered
<b>Monograph (a scholarly article, paper, or book on a single topic)</b>	Generally Secondary, Usually by expert (often academic historian)	To educate colleagues, students and public	Usually many years of primary research in archives and thorough knowledge of secondary works on topic	Always perspective issues, usually not an eyewitness, can err deliberately or accidentally, not very useful for quick overview of topics
<b>General Text</b>	Secondary, usually done by panel of experts on country or topic	To educate students	Offers quick overview for student seeking easy information	Usually NOT an expert on every topic in text so there are often gaps and errors, not very useful for writing monographs since too brief
<b>Cartoon</b>	Primary, done by artist for public at time	To educate entertain, and often sell newspapers or journals	Offers at least on person's perspective on issue of the time	Don't know how widespread that perspective is, often exaggeration used for comic effect
<b>Speech</b>	Primary	Usually for public use	Offers official view of speaker, it is what audience hears	May not be real views of speaker, speeches are designed to sway opinion
<b>Internal Memo</b>	Primary	For internal examination amongst officials of government departments	Usually do not lie, so it is official view like a speech but private thoughts often given too much information	Do not know what outsiders' know, only what officials are saying to each other, may lie occasionally to get way