

# EARLE SCHOOL DISTRICT

## Agenda

Board Meeting

Wednesday, December 27, 2017

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### Earle School District

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Earle School District Parent Center/Boardroom

On November 6, 2017, the Arkansas Department of Education relegated the Earle School District Board of Directors to an advisory capacity and assumed full control of the District. Mr. Johnny Key, Commissioner of the Arkansas Department of Education assumed all authority of the board of directors. Additionally, on 11-6-2017, Commissioner Key appointed Dr. Richard Wilde as superintendent of the Earle School District and he currently serves in that role.

#### Call to Order

- I. Consent Agenda
  1. Minutes
- II. Reports
  1. Principals Report
    - i. Secondary – Attachment
    - ii. Elementary – Attachment
  2. Students' Voice Report (Student Council) – Attachment
  3. Technology Report – *Attachment*
  4. Parent/Community Involvement Report- Attachment
  5. Advisory Committee's Report/ Minutes – *Attachment*
  6. Activities Director's Report – *Attachment*
  7. School Improvement Report – *No Report*
  8. Financial Report- Attachment
  9. Superintendent's Report – *Attachment*
  10. Food Service Report- Attachment
- III. Action Items Summary

## Action Item Summary

Action Item 1: Resignation of Mrs. Cantrell McGee

Superintendent Recommendation: To accept resignation

Action Item 2: Resignation of Ms. Jasmine Waits

Superintendent Recommendation: To accept resignation

Action Item 3: Selection of Nabholz Construction

Superintendent Recommendation: To approve Nabholtz Construction as Construction Management company for the Earle Elementary Project and other millage related improvements.

Action Item 4: Selection of Copy Machines Vendor

Superintendent Recommendation: Based on the lowest bid, to select Capital Business Machines Inc., as the copy machines and service provider for the Earle School District.

Action Item 5: Selection of Chrome Books, and Carts.

Superintendent Recommendation: It is recommended, based on the lowest bid, that 240 chromebooks and 12 carts be purchased from PCMG.

Action Item 6: Adjustment of contract for Mr. Odell Brown to include Assistant Football Coach.

Superintendent Recommendation: It is recommended, based on services rendered, that Assistant Football Coach be added to the contract of Mr. Brown including a stipend in accordance with the salary schedule.

Action Item 7: Adjustment to the Classified Index for staff attaining an Associate of Arts Degree.

Superintendent Recommendation: It is recommended that the classified salary schedule be adjusted to include a 1.25 index for employees attaining an AA degree.

Action Item 8: Replacement of website server and software.

Superintendent Recommendation: It is recommended that an affordable server/software purchase be made for the district to satisfy the critical need for a reliable overall technology system.

Action Item 9: Addition of an Accounts Payable position for the Earle School District.

Superintendent Recommendation: It is recommended that the district add an account payable position with an adjustment to the Classified Salary Schedule for an index of 1.4 based on a review of similar positions in similar size district.

Action Item 10: Purchase of two mobile charging carts and 62 computers.

Superintendent Recommendation: In order to accommodate an expansion of internet based supplemental programs and to provide for daily access of 7<sup>th</sup> and 8<sup>th</sup> grade students to computers it is recommended that two additional labs be purchased utilizing Title1 program funds.



Action Item Number 2: Resignation of Ms. Jasmine Waits

BACKGROUND

The Consumer Science teacher resigned for personal reasons, effective 12/15/2017. She is relocating out of state.

Attachment

Yes  - Resignation is attached

No

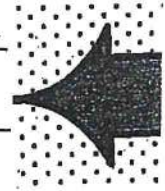
Superintendent's Recommendation: It is recommended that we accept Ms. Wait's resignation.

Commissioner's Action

Approve John Ky Date: 1/8/18

Deny \_\_\_\_\_ Date: \_\_\_\_\_

Return for additional information





Action Item Number 5: Chrome Books and Carts for Elementary School

BACKGROUND

The approved Title1 budget includes the purchase of 240 chrome books and 12 carts with routers. Currently the ratio of technology access to student is one to eight with the access being predominantly lab based. Three quotes were obtained from CDW, SST Education, and PCMG.

Superintendent's Recommendation: It is recommended that the district purchase chrome books, and charging carts, from PCMG based on the lowest quote meeting the defined specifications.

Attachment

Yes  - Three quotes from various companies

No

Commissioner's Action

Approve John Ky Date: 1/8/18

Deny \_\_\_\_\_ Date: \_\_\_\_\_

Return for additional information



**Action Item Number 3:** Approval of Nabholz Construction to be the Construction Management Company for the construction of the New Elementary and the voter approved associated additional projects.

**BACKGROUND**

Board minutes from the 2016-2017 school reflect discussions supporting the belief that the prior school board had selected Nabholz as the CM company for the Elementary School Project. Advisory members confirm that in a "Special" meeting they had approved Nabholz. However, the agenda and minutes of this meeting cannot be located.

**Superintendent's Recommendation:** It is recommended that Nabholz be re-approved as the Construction Management company for the Elementary and associated projects.

**Attachment**

Yes   X  

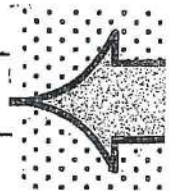
No       

**Commissioner's Action**

       Approve \_\_\_\_\_ Date: \_\_\_\_\_

       Deny \_\_\_\_\_ Date: \_\_\_\_\_

  ✓   Return for additional information





Action Item Number 6: Adjustment of contract for Mr. Odell Brown to include Assistant Football Coach.

**BACKGROUND**

Mr. Odell Brown was hired in the 2015-17 school year as assistant football coach. Mr. Brown continued in this role during the 2017-18 school year. His contract needs to be amended to reflect this duty assignment and the related \$2,500 stipend.

Superintendent's Recommendation: It is recommended based on services rendered, that Assistant Football Coach be added to the contract of Mr. Odell Brown including a stipend in accordance with the salary schedule.

**Attachment**

Yes  - Recommendation from A.Coleman, (Athletic Director)

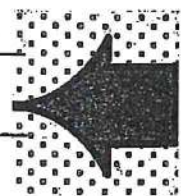
No

**Commissioner's Action**

Approve John Ky Date: 1/8/18

Deny \_\_\_\_\_ Date: \_\_\_\_\_

Return for additional information



Action Item Number 7: Classified Salary Schedule Adjustment to include a 1.25 index for staff attaining an Associates of Art Degree.

BACKGROUND

Current classified salary schedule identified a column for Degreed Personnel. The policy does not clarify if this means 4-year degree and/or 2-year degree. The nurse currently has an LPN degree and is not paid in accordance with the salary schedule "Degreed" column, and the identified Nurse index. This adjustment would address the LPN nurse's salary and provide an incentive for other staff to complete an AA degree.

Superintendent's Recommendation: It is recommended that the classified salary schedule be adjusted to include a 1.25 index for employees attaining an Associate of Arts Degree.

Attachment

Yes  - Current salary schedule for classified staff

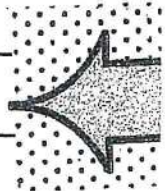
No

Commissioner's Action

Approve Johnny Ky Date: 1/8/18

Deny \_\_\_\_\_ Date: \_\_\_\_\_

Return for additional information



Action Item Number 8: Replacement of Website Server and Software

BACKGROUND

Currently, the web server in use is old and the software is outdated. It is approximately eight years old and the reasonable expectation of functionality is three to five years. The technology supervisor is utilizing the server without covers. An update of one server for now would make Internet connectivity and accessibility faster and more reliable.

Attachment

Yes  X  - Quotes for server and quotes for software

No

Superintendent's Recommendation

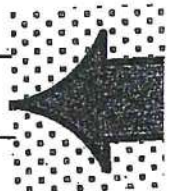
It is recommended that an affordable server/software purchase be made for the district to satisfy the critical need for a reliable overall technology system.

Commissioner's Action

Approve John K Date: 1/8/18

Deny \_\_\_\_\_ Date: \_\_\_\_\_

Return for additional information





Action Item Number 10: Purchase of 2 mobile computer labs for the High School.

**BACKGROUND**

*The Earle School District Title 1 budget is being amended to include the purchase of additional computers for use in a variety of classrooms. Currently the school utilizes chromebooks for access to some educational programs. In order to expand the options of students to utilize and become familiar with a variety of technology tools with software and for specific use with 7<sup>th</sup> and 8<sup>th</sup> grade, the district is expanding the number of available computers. Three quotes were obtained and are attached.*

**Attachment**

Yes  - Quotes are attached

No

**Superintendent's Recommendation:** It is recommended that the Earle School District purchase 2 mobile labs from STS EDUCATION, at a cost of 21,583.00.

**Commissioner's Action**

Approve John Ky Date: 1/8/18

Deny \_\_\_\_\_ Date: \_\_\_\_\_

Return for additional information

