

PUTNAM BOARD OF EDUCATION

SECRETARY'S REPORT

December 18, 2018

The Putnam Board of Education met in regular session on Tuesday, December 18, 2018 in the Joseph V. Pempek Memorial Conference Room at Putnam High School.

Attendance: Carrie Blackmar, Jeannie Dodd, Lauren Konicki, Michael Morrill, Edward Perron, Marianne Viens, Jill Zangerl

Absent: James Purdon

Others: William Hull, Superintendent of Schools; Nancy T. Cole, Business Administrator

Michael Morrill called the meeting to order at 7:00 PM.

Pledge of Allegiance

Student Representative – Kira Fontaine provided a report on high school news and activities.

1. APPROVAL OF MINUTES

Edward Perron made a motion to approve the November 20, 2018 minutes as presented. The motion was seconded by Marianne Viens and passed unanimously.

2. CORRESPONDENCE

- a. A letter from the Putnam High School Wall of Honor Committee dated November 20, 2018, congratulating the Board on its CABA award was included in the packet.
- b. Letter from Putnam High School Wall of Honor Committee
- c. Community Letter – contact Superintendent Hull with any questions.

3. PRESENTATIONS

The following students received the CAPSS Student Award:

PES: Kaydence Morris, Nicholas Devlin

PMS: Lauren Brule, Ella Schoppe

PHS: Cole Davagian, Jillian Williams

The Pride of Putnam Award was given to the following staff members and students of Putnam Elementary School:

PES student: Benjamin Boledovic

PES Staff: Daphne Botteron, Courtney Tanner-Bellows, Kathryn Krol, Jennifer Sansoucy, Amy Ward

The Board recessed from 7:25 PM to 7:40 PM.

c. State Senator, Mae Flexer and State Representative, Rick Hayes

Senator Mae Flexer and Representative Rick Hayes commented on some of the challenges facing the State. Board members expressed concerns on unfunded mandates. Other topics discussed were changing the burden of proof in special education, providing incentives for regional efforts and teacher evaluations.

4. **CITIZENS COMMENTS**

Kim Merchant, 230 Church Street, Putnam, thanked the Board and expressed her concerns on higher level math courses. Denise Shippee, 111 Sabin Street, Putnam, expressed concerns about students struggling with math in the high school.

5. **REPORTS OF OFFICERS AND STANDING COMMITTEES**

a. Committee Reports

1) Policy Committee

a) Minutes of November 20, 2018

No report at this time. The committee will meet again on January 15, 2019.

2) Facilities Committee

a) Building Committee Update

James Purdon reported the courtyard still has to be completed. The committee will meet in January.

b) Meeting, January 9, 2019, Capital Plan

There is a meeting scheduled for January 9, 2019 to review the capital plan.

3) Curriculum Committee

Carrie Blackmar recommended warning for adoption the following high school textbooks: Calculus of a Single Variable Early Transcendental Functions, 7th Edition, 2019, Health II, Myths and Movies, Contemporary Literature, Multicultural Literature and Comedies and Tragedies of Shakespeare. Textbooks and materials are available in the Superintendent's Office.

4) CABE Events Update

Jeannie Dodd mentioned the legislative breakfast will take place on January 23, 2019 in Brooklyn at 7:30 AM.

b. Financial Reports, Nancy T. Cole

Nancy Cole provided an updated Year-End Expenditure Report for FY 2018-19, an Excess Cost Report and a Family Resource Center Report.

6. **BUSINESS**

Jeannie Dodd made a motion to move Item 6a1 and 6a2 up on the agenda. The motion was seconded by Edward Perron and passed unanimously.

a. Wall of Honor

1) Presentation of Wall of Honor

Nelson King provided an explanation on the wishes of the Wall of Honor Committee. They would like one permanent wall and not two. Mr. King distributed a sample layout of the plaques. New England Awards and Plaques has been selected by the committee.

2) Funding Request

Mr. King thanked the Board of Education for the support they have provided for the Wall of Honor. He reported there is a fundraising effort to help cover the costs for the banquet. The committee is requesting financial support from the Board. Michael Morrill made a motion that the Board donate \$2,000 to the Wall of Honor Committee. The motion was seconded by Jeannie Dodd and passed. Edward Perron abstained.

c. Superintendent's Report, William Hull

- 1) The Holiday Giving Campaign has been very successful. More than 300 children from 150 families will be served.
- 2) The CAFE legislative breakfast is on January 23, 2019 and will be held in Brooklyn.
- 3) The CAFE Day on the Hill is scheduled for March 20, 2019, beginning at 8:30 AM.
- 4) The School Based Health Clinic is servicing all schools. Behavioral health is now being offered at the high school.
- 5) Superintendent Hull reported he and Ms. Cole will be meeting with the health insurance agent on Friday to discuss the renewal. Rates are trending around 11 percent.
- 6) Superintendent Hull distributed a copy of the 2019-20 Budget Assumptions.
- 7) The budget workshop is scheduled for January 23, 2019. The Mayor and Board of Finance have been invited to attend.
- 8) There will be a NECASA Legacy Celebration on January 17, 2019 beginning at 5:30 PM. The event will be held at Grill 37.
- 9) The Wall of Honor Committee is leading the charge to create a Putnam Education Foundation. Draft by-laws are in the process of being developed.
- 10) The district received notification from the State of Connecticut, Department of Education, on its Certification Compliance Report for 2018-19.
- 11) The School Monthly Board Reports were included in the packet.

d. Board Chairman Report, Michael Morrill

No report

6. **BUSINESS**

b. Approval of Athletic Field Reconfiguration

James Purdon made a motion to approve the athletic field reconfiguration that was presented in November. The motion was seconded by Edward Perron and passed unanimously.

c. Field Trip Advisement

- 1) Putnam High School Marching Band Performance, Providence Bruins, Dunkin Donuts Center, Providence, RI, February 22, 2019
- 2) Putnam High School Band Students, Providence College Festival Band, February 8-9, 2019
- 3) Putnam Elementary School Kindergarten to Southwick Zoo, Mendon, MA, May 23, 2019

The above field trips were included as information items for the Board.

d. Communication Committee

Superintendent Hull will send a template of a communications plan to the committee. A meeting will be scheduled at the next Board meeting.

- e. Approval of Contract with Pomfret Board of Education Designating Putnam High School as a School of Choice
James Purdon made a motion to authorize the contract between the Putnam Board of Education and the Pomfret Board of Education designating Putnam High School as a school of choice. The motion was seconded by Lauren Konicki and passed unanimously.
- f. Solar RFP, Project Submittals, Recommendation
Superintendent Hull referred to the Solar RFP Analysis Report from Adam Teff of Titan Energy and asked the Board members to submit questions to him prior to the January meeting. Mr. Teff will be available to respond to questions at the January Board meeting.
- g. Citizens Comments
There were no citizens' comments.

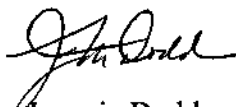
The Board took a brief recess at 8:55 PM.

- h. Personnel Issues
James Purdon made a motion to go into executive session at 8:55 PM for the purpose of discussing personnel issues. The motion was seconded by Edward Perron and passed unanimously. Ms. Cole and Superintendent Hull were invited to attend.

7. ADJOURNMENT

Jeannie Dodd made a motion to adjourn. The motion was seconded by James Purdon and passed unanimously. The meeting adjourned at 9:24 PM.

Respectfully submitted,



Jeannie Dodd
Board Secretary