

BUDGET ADOPTION

Each year, the superintendent shall present a budget for the following fiscal year to the Board of Education.

Within 10 days of submission of the proposed budget to the Board, a notice shall be published in a newspaper having general circulation within the school district that:

1. The proposed budget is available for inspection by the public at the central administration office during business hours, and at the Berthoud and Loveland public libraries and the Loveland Chamber of Commerce.
2. The Board will consider the adoption of the proposed budget at a hearing to be held at the date, time and place specified in the notice.
3. Any interested taxpayer may inspect the proposed budget and file or register any objections thereto at any time prior to final adoption of the budget by the Board.

At the budget hearing specified in the notice, the Board will present and explain the proposed budget, inviting questions and discussion from the audience. If the budget is to be adopted at a future meeting, the date, time and place of such meeting shall be entered in the minutes of the hearing.

The Board shall officially adopt the budget and an accompanying appropriations resolution prior to the end of the fiscal year. They shall be placed on file in the administration building.

After adoption of the budget, the Board may review and change the budget with respect to both revenues and expenditures at any time prior to October 15 of the fiscal year for which it was adopted. After October 15, the Board shall not review or change the budget except as otherwise authorized by state law, including declaration of a fiscal emergency.

If money for a specific purpose other than *ad valorem* taxes becomes available to meet a contingency after October 15, the Board may adopt a supplemental budget for expenditures not to exceed that amount.

If the district is authorized to raise and expend additional local property tax revenues at an election, the Board may adopt a supplemental budget and appropriations resolution to cover the remainder of the fiscal year following the election based on the additional dollar amount authorized.

Current practice codified 1988

Adopted: date of manual adoption; Revised February 3, 1993; November 3, 1999; June 4, 2008 (CASB-July)

Legal ref: C.R.S. 22-7-106, C.R.S. 22-32-109.6(3)(a), C.R.S. 22-44-103, C.R.S. 22-44-107, C.R.S. 22-44-108, C.R.S. 22-44-110, C.R.S. 22-50-111, C.R.S. 22-50-115, C.R.S. 22-44-115.5

Cross ref: DEAA, Mill Levy Elections
DEA/FDA, Bond Campaigns/Bonded Indebtedness

Note: The "Financial Policies and Procedures Handbook" adopted by the State Board of Education must be used in the development of the budget. [C.R.S. § 22-44-203 (3)]