

# **To make online payments (food service) and check your students grades online**

If you have successfully checked your students grades online recently, your parent account is still active and you do not need to follow the direction below.

If not, we encourage you to follow the directions in this letter and set up access in the Parent Portal of the Monte Vista School District website

1. Go to <https://www.monte.k12.co.us/portal>

[English](#)      [Español](#)

2. At the bottom of the login box, find “If you have been assigned a Campus Portal Activation Key, [click here](#)” and click the “click here” link.
3. In the next boxes, enter your GUID\* and hit submit. Your GUID number can be given to you by the office at the school your child attends.
4. Enter a username you’d like to use.
5. Enter a password you’d like to use; you will have to enter it twice.
6. Hit Create Account
7. At the “Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page,” click the “click here” link.
8. Enter the username and password you just created above and hit Sign In.

Whenever you want to check your students grades, attendance, lunch money account, simply log onto the district website, click the “Parents/Students” link and then click on the Infinite Campus link. Log on using your username and password. Then click the grades link. More information on individual classes are found by clicking on each class.