

## TO CREATE A NEW POWERSCHOOL MOBILE APP ACCOUNT

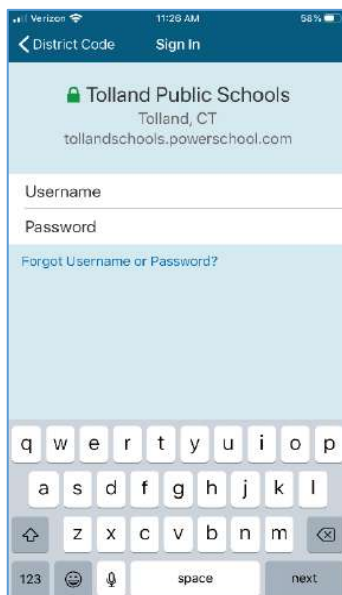
**PLEASE NOTE:** You will need to create your Unified Classroom account prior to creating your Mobile App account. Please see the Instructions on the Tolland Public School's website (<http://www.tolland.k12.ct.us/>) by clicking *PowerSchool, Parents*, and #1 under *New to Unified Classroom or PowerSchool*. (It is highly recommended that you create your Unified Classroom account on a laptop or desktop rather than on your phone.)

Download *PowerSchool Mobile* from the App Store.

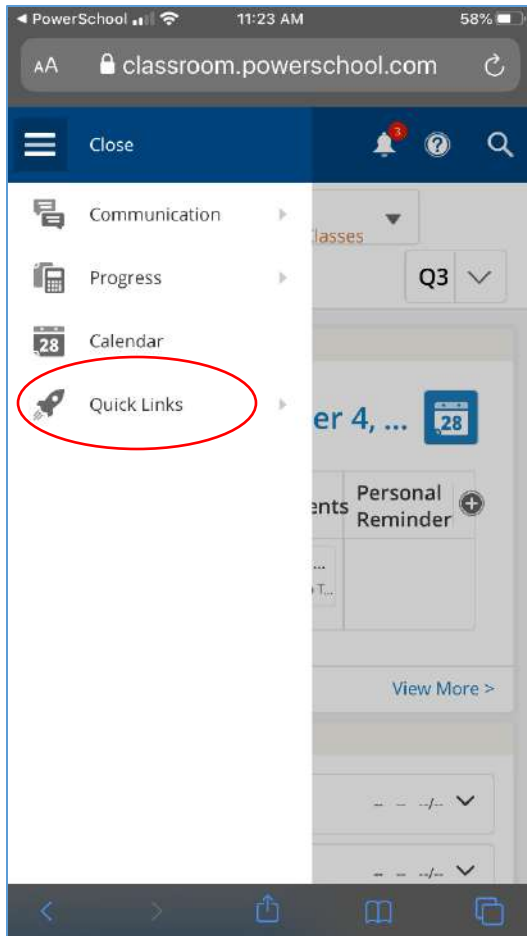
1. Open the app.
2. Enter the District Code (**WDMT**).



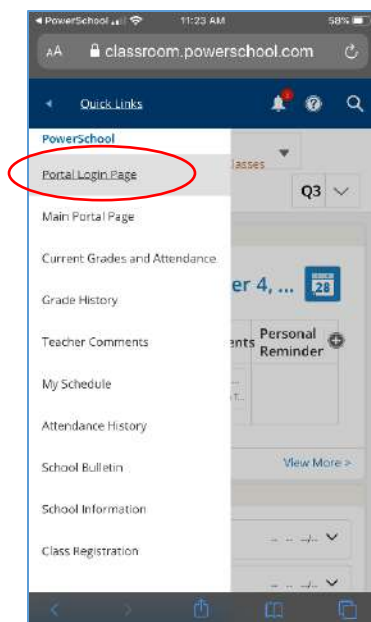
3. Select *Continue*.
4. The screen below will appear.



5. To locate your username, log in to your Unified Classroom account and then select “Quicklinks.”



6. Select “Portal Login Page.”



7. Select "Account Preferences."

The screenshot shows the PowerSchool mobile app interface. At the top, the status bar displays "PowerSchool", signal strength, Wi-Fi, time "11:23 AM", and battery "58%". Below the status bar is the URL "tollandschools.powerschool.com".

The main interface is divided into a left navigation menu and a main content area. The navigation menu, titled "Navigation", contains the following items:

- Grades and Attendance
- Grade History
- Locker Information
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Schedule
- School Information
- Account Preferences** (highlighted with a red circle)

At the bottom of the navigation menu, there is a "District Code" field with the value "WDMT".

The main content area is titled "Attendance:" and shows a "Standards Grades" dropdown menu. Below this is a table titled "Attendance By Cl". The table has columns for "This Week" (M, T, W, H, F) and "Course".

This Week					Course
M	T	W	H	F	
					Intro to Technology Email Carpenter, Michael - Rm: 61
					UConn Chem I Email Fontaine, Susan Audrey - Rm: 225
					Film Studies Email MacArthur, James Vaughn - Rm: 209
					C.P. PreCalc

8. You will locate your username on this screen.

If you want to change the e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username or password. To change your name, please contact the school administrator.

First Name: John

Last Name: Doe

Account Email: jdoe01@comcast.net

Select Language: Select a Language

Username: uce-jsdoe

Current Password: \*\*\*\*\*

New password must:

- Be at least 8 characters long
- Contain at least one uppercase and one lowercase letter
- Contain at least one letter and one number
- Contain at least one special character

Cancel Save

9. Go back to the Mobile App sign in page and enter the username located in Step #8 above.

Sign In

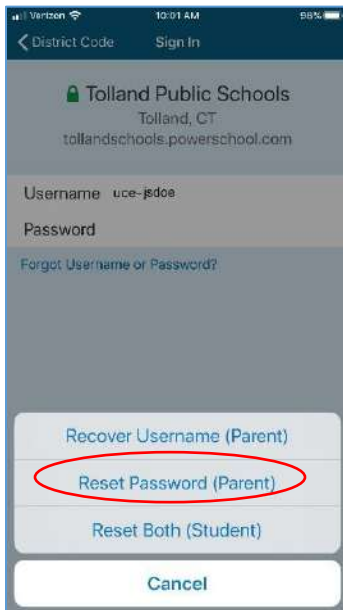
Tolland Public Schools  
Tolland, CT  
tollandschools.powerschool.com

Username: uce-jsdoe

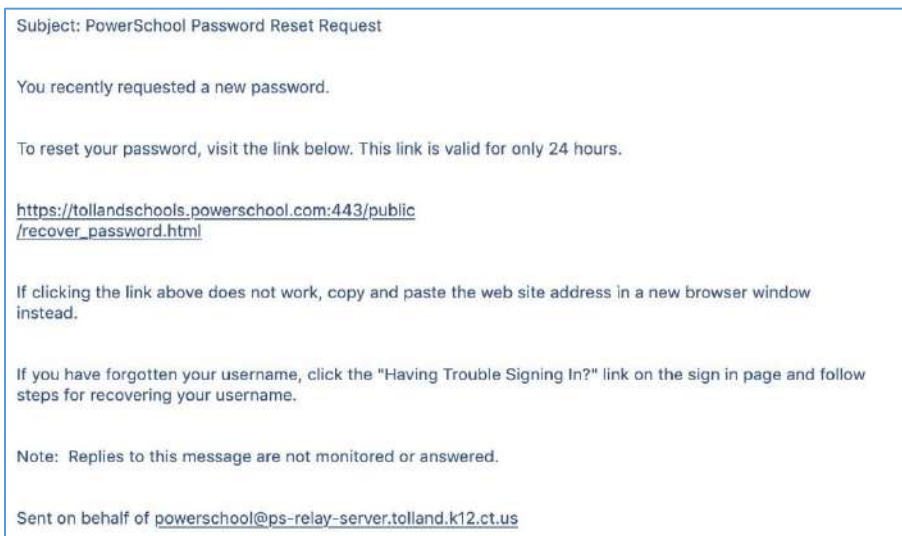
Password

Forgot Username or Password?

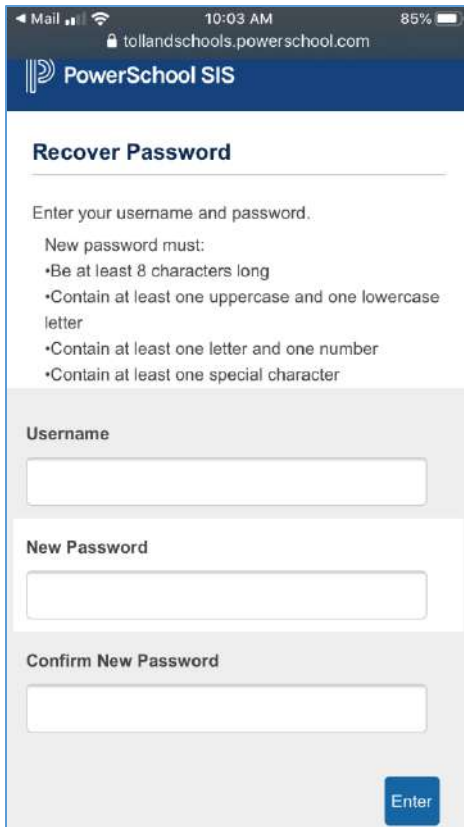
10. Select "Forgot Username or Password?" and then select "Reset Password (Parent)."



11. You will be asked to enter your username and your email address (be sure to use the same email address that you are using for your Unified Classroom username).
12. You will receive a password reset link sent to your email; click this link (example below).



13. You will be prompted to change your password on this screen.



The screenshot shows a mobile application interface for 'PowerSchool SIS'. At the top, the status bar displays 'Mail', signal strength, Wi-Fi, the time '10:03 AM', and battery level '85%'. Below the status bar, the URL 'tollandschools.powerschool.com' is visible. The app's logo and name 'PowerSchool SIS' are in a dark blue header. The main content area is titled 'Recover Password' and contains the following text: 'Enter your username and password.' followed by 'New password must:' and a bulleted list of requirements: '•Be at least 8 characters long', '•Contain at least one uppercase and one lowercase letter', '•Contain at least one letter and one number', and '•Contain at least one special character'. Below the text are three input fields: 'Username', 'New Password', and 'Confirm New Password'. A blue 'Enter' button is located at the bottom right of the form area.

You are now ready to log in to the PowerSchool Mobile App using this **new** password and your username!