

Hydaburg City School District American Rescue Plan (ARP) Act Mitigation and Prevention Plan

June 23, 2021



Contact Information

District Information

Name of District: Hydaburg City School District

District Point of Contact Name: Bart Mwarey

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Assurance Agreement for ARP Act Mitigation Plan

The district assures either:

- a) It will, within 30 days of receiving ARP ESSER funds, develop and make publicly available on the district's website a mitigation plan for the safe return and/or continuation of in-person instruction and continuity of services as required in section 2001(i)(1) of the ARP and in the U.S. Department of Education's Interim Final Requirements, or
- b) It developed and made publicly available on the district's website such a mitigation plan that meets statutory requirements before the enactment of the ARP Act that meets - federal requirements. (The ARP Act was enacted on March 11, 2021)

The district assures that:

- a) It will periodically review and revise its mitigation plan, as appropriate, no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023); and
- b) It will seek public input, and take such input into account, on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the mitigation plan.

Before making the mitigation plan publicly available, the district **must seek public comment on the mitigation plan** and take such comments into account in the development of the plan.

Name of Superintendent: Bart Mwarey

Signature: 

Date: June 23, 2021

Mitigation Plan

Plan Components

Districts must implement, to the greatest extent practicable, prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff. Describe the extent to which the district adopted policies and a description of such policies on each of the strategies listed below:

1. Masks

Personal Protective Equipment (PPE) masks are required by staff and students when working directly with each other and six feet social distancing cannot be maintained.

Masks will be required in Hydaburg City Schools during passing periods and when students are accessing lockers during Safe Green. All students and staff are required to wear masks throughout the day during Yellow-hybrid School Days.

Per CDC Operational Strategy for K-12 Schools Through Phased Prevention Updated March 19, 2021, nonessential visitors and volunteers shall be limited. Visitors and volunteers will be permitted upon approval, on a case-by-case basis, when the use of volunteers is essential for the safety and supervision of students (i.e. outdoor field trips).

All visitors and volunteers will be temperature screened and are required to wear masks when working directly with staff and students and six feet social distancing cannot be maintained.

Field trip/activity locations are allowed if the activity is outside and students with staff can either walk to the location with appropriate social distancing, or if using district vehicles students will be required to wear masks during transport when appropriate social distancing cannot be adhered to.

2. Physical distancing (e.g., including use of cohorts/pods)

Personal Protective Equipment (PPE) masks are required by staff and students when working directly with each other and six feet social distancing cannot be maintained. In order to support social distancing, we have placed maximums on people allowed in rooms based on size of the room, we have moved furniture to ensure six feet distance when working, and we have figured out a variety of ways for students to “work together” but at an appropriate distance.

Masks will be required in the Hydaburg Middle School and High School during passing periods when students are accessing lockers during Safe Green. All students and staff are required to wear masks throughout the day during Yellow-hybrid School Days.

Flexibility and evidence-based decision making will guide HCSD’s decisions to appropriately shift between Yellow/Low Risk and Red /High Risk scenarios.

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HCS D will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, Anchorage and Seattle. If regional trends shift rapidly, HCS D will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members.

If there are active COVID-19 cases in Hydaburg, or another Island community that could directly impact HCS D families, HCS D reserves the right to temporarily transition to a Red/High Risk scenario for deep cleaning of HCS D buildings and while Public Health completes contact tracing and quarantining of those who could directly impact HCS D. Once contact tracing is complete HCS D shall consult with Public Health to determine the district's risk level.

HCS D will provide transportation during Yellow/Low Risk scenarios to Migrant and Homeless children. Drivers and students are required to wear masks while riding on school vehicles transporting students. During Red/High Risk scenarios when the district has moved to a distance instructional model bus service will not be available.

Totem Statewide Homeschool office's (Anchorage and Wasilla) will follow all guidelines and mandates for the municipality the office is located. Furthermore, Totem offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at <https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D "Public Facing Businesses" to include:

- Social distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

3. Handwashing and respiratory etiquette

To help prevent the spread of the COVID-19 virus, HCS D has the opportunity and responsibility to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. HCS D will provide regular hand-washing and respiratory hygiene/cough etiquette education for all K-12 students. Guidelines are provided in student handbooks for all students, parents and families. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if sick
- Wear appropriate Personal Protective Equipment (PPE) indoors or when social distancing cannot be adhered to.

4. Cleaning and maintaining healthy facilities, including improving ventilation

The safety of our students and staff are our priority. HCS D schools will be completely cleaned and disinfected regularly and we will continue to adhere to all necessary safety precautions. In addition to the regular deep cleaning all school facilities, the cleaning steps outlined below are

to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses	At the end of each use
Common Areas	At the end of each use and/or between groups

Deep cleaning is triggered when a current student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, HCSD will consult public health officials to determine if there is a proper way to discard waste and/or if other PPE should be worn by staff. The Hydaburg School District purchased disinfecting foggers to support deep cleaning efforts.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. HCSD employees are required to regularly disinfect personal work stations each day, schedule regular times during the school day for students to disinfect their personal work stations, and disinfect all appliances and electronic equipment after each use.

HCSD will utilize portable HEPA filter air purifier filtration systems in all classrooms and office space to improve indoor air quality.

HCSD has prioritized improving air quality and ventilation in district buildings. HCSD will contract PDC Engineers to develop a condition survey on the Hydaburg School and Hydaburg Pre-School buildings specifically focused on each school's HVAC systems to improve air flow and air quality.

Based on the information contained in the Hydaburg School condition survey, HCSD-hired engineers will outline specific steps to increase the efficiency of the Hydaburg School and Pre-School Buildings' HVAC system to include the following five recommendations:

- Recommend utilizing the two-stage filter system for ventilation AHU's that have it (AHU-1, AHU-2, and AHU-4) and to provide better filters for the ventilation AHU's systems that do not have the two stage filters (AHU-3, AHU-5, and MAU-1) to provide a minimum level of MERV 13 air filtration. Replace filters frequently but assumed quarterly.
- Recommend the current controls systems for modern equipment and software. Recommend doing this task in conjunction with the Ventilation System TAB and Commissioning recommendations below.
- Recommend that the ventilation systems be reviewed for correct ventilation rates then readjust and balance the entire air systems to corrected values.
- Recommend, after the above recommendations have been achieved, to commission the mechanical systems to maximize energy efficiency, environmental health, and occupant safety.
- Recommend cleaning all exhaust fans.

Based on the information obtained in the engineer condition survey, HCSD will:

- Install a new school wide ventilation system, new exhaust air systems, and new automatic direct digital controls. A new ventilation system will increase the heating load due to outside air heating to meet the code required occupant outside air.
- Replace the Kitchen hood exhaust system and install a fuel fired (propane) make-up air unit.
- Replace the building controls with modern DDC type.
- Upsize the biomass boiler heat exchanger with a larger one to handle the increased heating load from OSA.

5. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments

If a student or employee becomes ill at work and is exhibiting one or more of the COVID-19 symptoms outlined above they will be told to leave and go home immediately. If a student or employee becomes ill at home and is exhibiting one or more of the COVID-19 symptoms outlined above they will be told to stay at home. The student or employee should be tested for COVID-19 and, if necessary, be evaluated by their health care provider. Due to the severe nature of a potential positive COVID-19 diagnosis, parents are asked to immediately pick their student up upon notification from the school that their child is exhibiting symptoms related to COVID-19. Any staff member exhibiting COVID-19 symptoms is asked to immediately notify their direct supervisor of their symptoms and leave school premises.

Employees returning to work from an approved medical leave may be asked to submit a healthcare provider's note before returning to work.

The student or staff member may not return to school until they have met one of the following criteria:

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- If they test positive, they must stay home for 10 days since their first symptom or their positive test, whichever is earlier. Once it has been 10 days, they may return to school once they have not had a fever in 24 hours without the use of fever reducing medicine, as long as their other symptoms are improving.
- If they test negative, they may return to school when they have not had a fever in 24 hours without the use of fever reducing medicine and their other symptoms are improving.
- If they do not get a test, they must stay home for 10 days. They may return to school when it has been 10 days and they have not had a fever in 24 hours without the use of fever reducing medicine and their other symptoms are improving.
- If their health care provider determines there is an alternative diagnosis to COVID-19 causing their symptoms, they may be allowed back to school before 10 days and without a negative test as long as the following criteria are met:
 - Their symptoms have resolved and they have not had a fever in 24 hours without the use of fever reducing medicine, and
 - They have a note from their health care provider saying it is safe for them to come back to school.

Each school will have an illness tracking Google.doc. Staff will be educated on how and why to complete the form. Each student and employee who is absent or sent home due to illness is put on this list, symptoms are documented and travel history (in last 14 days) is charted. Questions that will be asked on the illness tracking Google.doc will be the following:

- What are the symptoms?
- Have they travelled in the last 14 days?
- Have they been in contact with anyone with coronavirus?

Students and staff members who have had direct contact with a confirmed, positive COVID-19 case are required to quarantine for 14 days. The student and staff member will be allowed to return to school upon receipt of a release from quarantine letter from Hyدابurg Public Health. In this rapidly changing situation, healthcare providers should have the most up-to-date information from CDC.

For all out of state travel HCSD staff and students shall follow all state travel orders, mandates, and health advisories and alerts.

- All staff and students older than 10 should be tested at the Ketchikan Airport upon return to Alaska or have a negative COVID test within 72 hours of departure into Alaska.
- Staff and students who have travelled cannot return to school for five days after travel outside of Alaska (that is longer than 72 hours) unless negative test results are received post travel. They may return to school after the five days (or post travel test) as long as they remain symptom free.
- It is recommended that staff and students receive a follow-up COVID test 5-14 days after arrival.
- Fully vaccinated staff and students can return to school immediately as long as they are symptom free.

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- If unvaccinated staff or students do not get a test at the Ketchikan Airport or within 72 hours of departure into Alaska, they must stay home for 10 days. They may return to school when it has been 10 days and remain symptom free.

6. Diagnostic and screening testing

HCSD has prioritized ARPA funding to provide testing for all student extra-curricular events for the student participants and coaches/chaperones to ensure students have access to these "outside" school learning activities. HCSD has also prioritized ARPA funding to provide testing for all staff members engaged in district business who are required to travel off island to other Alaskan communities.

All students and staff members traveling off island for district sponsored extra-curricular events or district sponsored business shall receive a COVID-19 test and negative results prior to travel to ensure all HCSD students and staff are symptom free of COVID-19.

Student and staff travel to other Alaskan communities will be determined on a case by case basis and will include the current COVID-19 risk level of the community and school.

HCSD will follow ASAA COVID-19 Practice Guidelines and ASAA COVID-19 Event Guidelines for athletics and extra-curricular activities.

7. Efforts to provide vaccinations to educators, other staff, and students, if eligible

HCSD has partnered with SEARHC, PEACE Health, and Prince of Wales Public Health to provide staff, students, parents and community members information about vaccinations. HCSD has regularly sent out emails to staff, students, and parents regarding the availability of vaccinations and how to access.

HCSD is following up on previous communications (we use an instant messaging application called SwiftReach) about the COVID 19 vaccination for students 12 and older. SwiftReach provides text messaging, automated phone calls, and emails of the same message.

SEARHC is making the COVID vaccines available to our students who are 12 and older. To register parents only need to visit <https://covid19.searhc.org/> and access the link to register.

8. Appropriate accommodations for children with disabilities with respect to the health and safety policies

Based upon specifications of their individualized education plans (IEPs), special education students may be served outside of their regular group time.

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Continuity of Services

HCS D has two full-time school counselors on staff to serve our K-12 students. One counselor (Joshua Mathlaw) will serve our PreK-6 students. Our second counselor (Elana Jimenez) will serve our secondary students. In addition, Assistant Superintendent (Camille Booth, MSW) will serve Totem homeschool students. Counselors will work with their teams and administrators to determine when their services will be provided in-person or remotely. Counselors will work with schools to support staff with best practices around Trauma Informed Practices. A focus will be placed on supporting a positive climate and culture that acknowledges universal trauma care strategies for students.

Additionally, HCS D has a one-to-one electronic device program for all K-12 students. In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning students will be able to access all classroom content through their electronic devices. Hydaburg Middle and High School will utilize the Acellus electronic learning platform to provide distance instructional support and Project Based Projects planned for every student. Hydaburg Elementary School will utilize web-based educational platforms, teacher developed instructional packets, and one-on-one teacher check-ins with each student.

In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning HCS D will provide breakfast and lunch service that is delivered to each student's home.

Periodic Review

HCS D will utilize the bi-weekly parent and community meetings to solicit public input in Hydaburg City School District Mitigation and Prevention Plan.

Additionally, the HCS D Board will developed a HCS D Board Mitigation Advisory Committee to develop recommendations for the Board's consideration for the development of HCS D's ARPA Mitigation and Prevention Strategies. The HCS D Board Mitigation Advisory Committee is comprised of members from the different HCS D stakeholder groups:

- 1 Certified Teacher
- 1 Classified Hourly Staff Member
- 2 Parents
- 1 HCS D Administrator
- 1 HCS D Athletic Director
- 1 Prince of Wales Medical Provider
- 1 Board Member

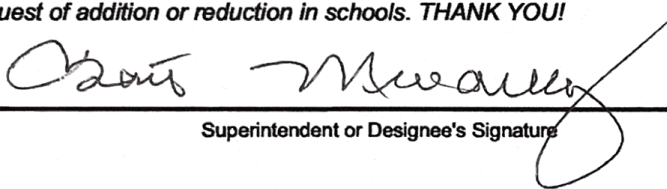
The HCS D Board Mitigation Advisory Committee will meet monthly to review the HCS D's ARPA Mitigation and Prevention Strategies and provide recommendations to the HCS D School Board for their consideration. The HCS D ARPA Mitigation and Prevention Strategies will be a regular "Old Business" agenda item each month for the HCS D Board's consideration.

Hydaburg City School District

The following is a list of your schools the Department of Education & Early Development shows active. Please review and make appropriate corrections.

Public School & Grade Level Served	Charter School	Alternative Program	Correspondence Program?? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Hydaburg School 1st-12			
Hydaburg Pre-School - PreK-K	None	None	Totem Correspondence

PLEASE NOTE: Adding or removing a school must be approved by the Commissioner. Please attach a letter and board minutes that will support this request of addition or reduction in schools. **THANK YOU!**

	8/30/21
Superintendent or Designee's Signature	Date

PLEASE NOTE: This sheet is not valid without the appropriate signature.

Please PDF the signed form and email to Mindy.Lobaugh@alaska.gov

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