

# Welcome to Mountain Brook High School!

We are excitedly awaiting your arrival but we need to select your classes first!

Here are a few helpful hints to guide you through the registration process:

Sophomore Counselor: Rebecca Goodson

Contact Information: goodsonr@mtnbrook.k12.al.us or 414-3800

## High School Schedule Info:

- Tenth grade students are also known as sophomores...just checking to make sure you know.
- **How the day is structured**: School begins 8:00AM and ends at 3:19PM.  
The high school has 8 periods. Make sure when you are selecting courses that you select enough to fill 8 periods. One of those periods can be a free period.
- **Free Period (Independent Study)**: You may have one “free period”. This will actually show up as Independent Study but everyone calls it a “free period”. You may eat lunch, visit in the mall, go to the library, sit in the outside mall, or visit available teachers during this time (by appointment). You do not earn a grade for Independent Study (Free Period).
- **Lunch**: The lunchroom is open from 7:15 to 2:15 daily. You will find anything from a plate lunch and salad bar to grab and go snacks to a wide assortment of drinks. The high school does not have a specific lunch period like the junior high. Crazy but true...many teachers will allow you to eat in their classrooms! If you are taking Advanced Chemistry, you will also have time after Chemistry lab is over. At most, it will meet for a period and a half.
- **“The Mall”**: is an open area as you enter the high school where the lockers are located and students are allowed to sit and study, eat lunch, or just hang out with friends...did we mention study? The only shop located in the mall is the school store, “The Spot”.

## Course Selection: Important Notes:

- **Alternates**: ALL students ***must*** select 4 alternate elective courses. These are courses that serve as back-up selection in the event that elective courses initially requested (and circled on the sheet) are not available or conflict with other classes. If students do not select alternate elective courses, then the administration will select courses for them.
- **Athletic Eligibility**: To remain eligible to participate in athletic teams, students must complete and pass 6 credits per school year. Only one PE course can count for this requirement (this is especially important for the football players who take the 2 period Advanced Chemistry course). PE Weight Training and 8<sup>th</sup> period PE-Football are both PE courses. AHSAA will only let you count one of these towards athletic eligibility so count your credits carefully. You may read more about athletic eligibility on page 11 of the course selection guide.
- **Summer School**: Summer school registration will begin on March 1. Summer school registration information and forms will be available on the web by March 1. Sophomore options include Driver’s Ed and Health but could also include Career Prep courses and other classes if a set number of students register.
- **PowerSchool**: Please do not forget to input all course selections in PowerSchool. Please see the additional handout for instructions.

## Mountain Brook High School Diploma Options

	Advanced with Honors	Advanced	Standard
<b>Math</b>	4 Geo, Alg II with Stats, Precalculus and 1 additional higher math	4 Geo, Alg II with Stats, Precal plus one additional-- Alg 1 or another math	4 Geo, Alg II/Stats plus two additional math courses
<b>Science</b>	4 All Group 1- Bio and Chem or Physics plus two additional	4 3-Group 1 1-Group 1 or 2 Bio and Chem or Physics plus two additional	4 Bio and a Physical Science plus two additional
<b>English</b>	4	4	4
<b>Social Studies</b>	4	4	4
<b>*CTE/WL/ FA (3 credits total)</b>	0	1	3
<b>World Language</b>	3-Same Language	2-Same Language	0**
<b>Fine Art</b>	1	1	0
<b>Career Prep A &amp; B</b>	1	1	1
<b>PE Kinesiology</b>	1	1	1
<b>Health</b>	0.5	0.5	0.5
<b>Electives</b>	2.5	2.5	2.5
<b>Total Credits</b>	25	25	24

\* CTE-Career Tech Education, WL-World Language, FA-Fine Art

\*\*Many colleges require at least one year of a world language.

### Requirements for All Diploma Types:

- **Core Four:** Each year you will select four required academic courses: English, Social Studies, Math, and Science. We call these the "Core Four."
- **Additional Requirements:** Health (one semester), Career Prep A & B. These courses do not have to be completed during freshman or sophomore year but are required before graduation. Health is offered in summer school. Career Prep courses may be offered in summer school if a minimum number of students enroll.
- **CTE (Career Tech), WL (World Language)/FA (Fine Art) Category:** Students must earn a total of 3.0 credits within these 3 categories. For students choosing the Advanced with Honors Diploma or the Advanced Diploma, an additional 1.0 credit of fine art must be earned.

## Course Selection:

### **Course Selection: Four Core Sophomore Year:**

Current ninth grade teachers will be providing counselors with a list of recommendations and your course selections will be verified by a counselor. If you have a question about a recommendation you may want to contact the ninth-grade teacher for specific information.

#### **English**

- ***English 10 (regular or advanced)***: required for all sophomores. Your current English teacher will guide you through the recommendation process.
- The additional courses listed under English are elective courses.

#### **Social Studies**

- ***U. S. History to 1877 (regular or advanced)***: required for all sophomores. Advanced is taught very much like the 11<sup>th</sup> grade AP course, with two-day tests: one multiple choice and the other is essay and short answer questions
- The additional courses listed under Social Studies are elective courses.

#### **Math**

- Your math recommendation is based on placement and outcome in current and previous math classes. Additional placement information has been gathered from testing data. Please refer to the teacher recommendation.

#### **Science** (placement based on math classes, grades, and teacher recommendation)

- ***Physical Science***: if you earned less than an 80 in Geometry or Biology.
- ***Chemistry***: if you earned an 80 or higher in Geometry and Biology; however, this is not an automatic placement. Please refer to your teacher recommendation.
- ***Advanced Chemistry***: 85 or higher in Geometry and Biology; prior or concurrent enrollment (10<sup>th</sup> grade) in ***Alg II/Stats or higher-level math course*** is the basic requirement for being recommended. This is not an automatic placement. Please refer to your teacher recommendation.

## Course Selection: PE-Beginning Kinesiology (formerly PE Life):

- This credit is REQUIRED by the state of Alabama for graduation.

### \*\*\*\*\*All students MUST register for *one* of these PE Kinesiology Options\*\*\*\*\*

- Beginning Kinesiology class (gym class with a health course component)
- Varsity Athletics-fall and PE Athletics-spring (AHSAA Approved Sports Teams)
- Men's Chorus
- Women's Chorus
- Marching Band
- Cheerleading
- Dorians (Dance Team & Color Guard)

- All 10<sup>th</sup> grade students must meet the PE-Beginning Kinesiology requirement.
- Please make sure to fill out the Beginning Kinesiology information at the bottom of the course selection sheet. If by some chance you are not selected for one of the above-mentioned teams, we need to know how you are going to complete this credit.
- All students enrolled in an option other than the Beginning Kinesiology class will be required to complete an additional short Beginning Kinesiology online course via Schoology and fitness testing as supervised by their coach or director. This meets the curriculum requirements specified by the state to receive Beginning Kinesiology credit. Some students did complete this in 9<sup>th</sup> grade.
- Sophomores who drop their Varsity Athletic Course (sports team) after the fall semester will be placed in the Beginning Kinesiology course for the spring semester.
- Coaches have the final approval on who may be placed in their 8<sup>th</sup> period athletic classes.

### Miscellaneous Information regarding Electives:

- World Language We strongly recommend taking at least one year of a world language even if you are planning to earn a Standard Diploma. Many colleges require at least one year.
  - The Advanced with Honors diploma requires 3 consecutive years of a world language (for example, Spanish I, II, and III).
  - The Advanced diploma requires 2 consecutive years of a world language (for example French I and II)
  - Seal of Biliteracy-see course selection guide for more information
- Football If you are on the football team, you will register for **Varsity Football** and **Football Weight Training** for both fall and spring semesters (every year except senior spring).
- Track If you are on the cross country and/or track teams, you will register for **Varsity Track & Field**.
- Driver's Ed is not a required class but many students decide to take it because it is a great way to learn all DMV driving rules and may help with the cost of automobile insurance. The first half of the semester is classroom lessons while the second half is driving appointments. Once requirements are met, students will earn a certificate ("golden ticket") to waive the driving appointment with the DMV. Driver's Ed is also offered in summer school.

FORM DUE TO  
BIOLOGY TEACHER BY  
FEBRUARY 28, 2023

# 2023-2024 COURSE REQUEST FORM

## Mountain Brook High School

### Rising Sophomores

DIPLOMA (check one):  
 Advanced Academic with Honors  
 Advanced  
 Standard

Your child has been recommended to take the following courses listed in the box below. If you want to change a recommendation, please mark through the recommended course and circle the desired course on the form below.

# SAMPLE

(if you lose your original form, please ask the MBJH counseling office for a new, color-coded form)

All students will choose one scheduling option and register for eight (8) periods per semester. Four (4) of the eight (8) periods will be academic classes. Semester courses-designated "(sem)" - are offered either semester unless otherwise indicated.

#### LANGUAGE ARTS

English 10 (Regular) 01002G1000  
 \*English 10 (Adv) 01002E1000  
 Debate 01151G1001  
 Muse (Literary Magazine) 22994X1002  
 Sword & Shield (Newspaper) 11101G1000  
 Bible as Literature 01059G1000

#### SOCIAL STUDIES

US History I 04102G1000  
 \*US History I (Adv) 04102E1000  
 Psychology (Sem) 04254G10SM  
 Psychology AP 04256E1000  
 Humanities (Fall) 04099G0FA  
 Humanities (Spring) 04099G0SP

#### MATHEMATICS

\*Algebra I w/ Probability 02052G1000  
 \*Alg II w/ Stats (MB COS) 02056G1000  
 \*Alg II w/ Stats (Adv) 02056E1000  
 \*Acc Alg II w/ Stats/Prec 22996X1002  
 \*Precalculus (Adv) 02110E05

#### SCIENCE

Physical Science 03159G1000  
 Chemistry 03101G1000  
 \*Chemistry (Adv) 03101E1000

#### WORLD LANGUAGE

American Sign Language I 24852G10  
 French I 24102G1000  
 French II 24103G1000  
 French III 24104G1000  
 Latin I 24342G1000  
 Latin II 24343G1000  
 Latin III 24344G1000  
 Spanish I 24052G1000  
 Spanish II 24053G1000  
 Spanish III 24054G1000  
 \*French II (Adv) 24103G1001  
 \*French III (Adv) 24104G1001  
 \*Latin II (Adv) 24343G1001  
 \*Latin III (Adv) 24344G1001  
 \*Spanish II (Adv) 24053G1001  
 \*Spanish III (Adv) 24054G1001

#### FINE ARTS

Vis Arts Art I (Sem) 05154G1001  
 Art of Cinema (Sem) 05099G1001  
 ‡Trad and Emer Mrch Band 05103G10  
 ‡Women's Chorus 05111G10  
 ‡Men's Chorus 05111G10M1  
 Draw/Paint (Sem) 05157G1000  
 Draw/Paint Adv (Sem) 05157G1002  
 Trad and Emer Jazz Band 05105G10  
 Media Arts I (Sem) 05250G1001  
 Media Arts II (Intro to TV) 05250G1002  
 Vis Arts Photography I (Sem) 05167G10P1

Vis Arts Photography II (Sem) 05167G10P2  
 Thr Tech Theatre I 05056G1001  
 Thr Tech Theatre II 05056G10T2  
 Theatre Arts I (Sem) 05052G10HS  
 Theatre Arts II 05052G1002  
 Vis Arts 3D Design I (Sem) 05195G1031  
 Vis Arts 3D Design II (Adv Sem) 05195G1002  
 Film Production (Sem) 05099G1002

#### APPLICATION REQUIRED (available online)

Spartan News Staff 05299G1001

#### CAREER TECH

Computer Science Prin AP 10019E10  
 Computer Science A AP 10157E10  
 Bus Sftwre App 1 (Sem) 12002G1001  
 Bus Sftwre App 2 (Sem) 12003G1000  
 Digital Marketing 12162G1001  
 Fndtn of Engineering 21005G1000  
 Robotics Applications 21009G1002  
 Fndtn Bus Leadshp (Sem) 12051G1000  
 Intro to Law (Sem) 15057G0500  
 Personal Finance (Sem) 19262G0500

#### CAREER FOCUS ELECTIVES

#### APPLICATION REQUIRED (available online)

CTE Lab Health/Sci Rsrch 14999G1000  
 Education & Train/iLEARN 19151G1000  
 Equine Science 18104G1000

If I get \_\_\_\_\_, drop \_\_\_\_\_

#### ADDITIONAL ELECTIVES & PE

\*Academic Skills 22006X10AS  
 Art History AP 05153E1000  
 Ancient Philosophy (Sem) 24369G10AP  
 Career Prep A (Sem) 22153G0512  
 Career Prep B (Sem) 22153G0522  
 Classical Mythology (Sem) 01099G10CM  
 Driver Education (Fall) 08152G0500  
 Driver Education (Spr) 08152G0501  
 Health (Sem) 08051G0500  
 Indep Study / Free (Fall) 22006X1001  
 Indep Study / Free (Spr) 22006X1002  
 Medical Rotations 08099G1000  
 ‡Beginning Kinesiology 08017G1000  
 ‡Varsity Athletics (Fall) \_\_\_\_\_  
 ‡Varsity Athletics (Spring) \_\_\_\_\_  
 FB Wt Train (Fall) 08047G10FA  
 FB Wt Train (Spr) 08047G1002  
 PE Track Cond (Fall) 08047G1003  
 PE Track Cond (Spr) 08047G1004  
 Strength & Cond Adv (Fall) 08005G10FA  
 Strength & Cond Adv (Spr) 08005G10SP  
 ‡Varsity Cheer (Varsity&JV) 08006G10CH

‡Dorians 05049G1001  
 \*Resource 22151X1001  
 \*Transitions 22151X1002

#### APPLICATION REQUIRED (available online)

Yearbook 11104X1001  
 If I get \_\_\_\_\_, drop \_\_\_\_\_

#### PE BEGINNING KINESIOLOGY REQUIREMENT:

If I do not make \_\_\_\_\_  
 then I would like to take \_\_\_\_\_

for my PE Beginning Kinesiology Requirement

\* = Teacher Recommendation Required

‡ = Counts toward PE Beginning Kinesiology Requirement

**ALTERNATES - IN ORDER OF CHOICE**  
 (If you do not list alternative electives, they will be selected for you.)

#### List Alternates

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Example Four Year Plan:**  
**Football Player with Advanced with Honors**  
**Diploma with 2 period Science Courses**

**MOUNTAIN BROOK HIGH SCHOOL**  
**EDUCATIONAL PLAN**

CAREER CHOICE

1<sup>st</sup> Doctor  
 2<sup>nd</sup> Engineer

EDUCATIONAL PLANS

College  
 Technical  
 Military Service  
 Work Experience

DIPLOMA CHOICE

Advanced with Honors  
 Advanced  
 Standard

**FOUR YEAR PLAN**

**NINTH GRADE - YEAR** \_\_\_\_\_

English	1
World History 1500 to the Present	1
Health Education	0.5
Career Prep B	0.5
Math <u>Geometry</u>	1
Science <u>Adv Biology</u>	1
Elective <u>Spanish I</u>	1
Elective <u>Wt Training/Yearbook</u>	0.5/0.5
Summer School _____	_____
<b>Ninth Grade Credits</b>	<b><u>7</u></b>

**ELEVENTH GRADE - YEAR** \_\_\_\_\_

English	1
U.S. History 1877 to the Present	1
Math <u>Precalculus</u>	1
Science <u>AP Chemistry (2 periods)</u>	1
Elective <u>Spanish III</u>	1
Elective <u>Football</u>	1
Elective <u>Wt. Training</u>	1
Elective _____	_____
Summer School _____	_____
<b>Eleventh Grade Credits</b>	<b><u>7</u></b>

**TENTH GRADE - YEAR** \_\_\_\_\_

English	1
U.S. History to 1877	1
Math <u>Alg II/Trig</u>	1
Science <u>Adv Chem (2 periods)</u>	1
PE Beg. Kinesiology <u>Football</u>	1
Elective <u>Wt Training</u>	1
Elective <u>Spanish II</u>	1
Elective _____	_____
Summer School _____	_____
<b>Tenth Grade Credits</b>	<b><u>7</u></b>

**TWELFTH GRADE - YEAR** \_\_\_\_\_

English	1
Government & Economics	1
Math <u>Reg or AP Calculus</u>	1
Science <u>AP Biology (2 periods)</u>	1
Elective <u>Spanish IV</u>	1
Elective <u>Football/Fine Art</u>	0.5/0.5
Elective <u>Wt. Training/Fine Art</u>	0.5/0.5
Elective _____	_____
Summer School _____	_____
<b>Twelfth Grade Credits</b>	<b><u>7</u></b>

**\*\*TOTAL CREDITS EARNED 28.5**

**EIGHTH GRADE - YEAR** \_\_\_\_\_ (If Applicable)

World Language _____	_____
Career Prep A _____	0.5
Summer School _____	_____
<b>Eighth Grade Credits</b>	<b><u>0.5</u></b>

**Additional Thoughts:**

- Student may have taken Fine Art in 9<sup>th</sup> grade
- Health, Career Prep A/B, Government, and Economics can all be taken in summer school

**\*\*Be sure that course requirements for advanced with honors, advanced, standard, and occupational diplomas listed in registration booklet are fulfilled in order to receive desired diploma for graduation**

# Four Year Plan

(If student earned high school credit for math in 8<sup>th</sup> grade, add it to 9<sup>th</sup> grade column-Alg I, Geometry, etc.)

**Diploma Type:**  Standard  
 Advanced  
 Advance with Honors

Name: \_\_\_\_\_

Subject (Units)	Ninth Grade School Year _____	Tenth Grade School Year _____	Eleventh Grade School Year _____	Twelfth Grade School Year _____
English (4)	<input type="checkbox"/> English 9	<input type="checkbox"/> English 10	<input type="checkbox"/> English 11	<input type="checkbox"/> English 12
Social Studies (4)	<input type="checkbox"/> World History	<input type="checkbox"/> US History I	<input type="checkbox"/> US History II	<input type="checkbox"/> Gov't <input type="checkbox"/> Econ
Math (4)	<input type="checkbox"/> Geometry <input type="checkbox"/> _____	<input type="checkbox"/> Alg I <input type="checkbox"/> Alg II/Stats <input type="checkbox"/> Accel Alg II/Stats & Precal <input type="checkbox"/> _____	<input type="checkbox"/> Alg II/Stats <input type="checkbox"/> Finite Math <input type="checkbox"/> Precal <input type="checkbox"/> Calculus/AP Calc <input type="checkbox"/> _____	<input type="checkbox"/> Finite Math <input type="checkbox"/> Precal <input type="checkbox"/> Calculus/AP Calc <input type="checkbox"/> _____
Science (4)	<input type="checkbox"/> Biology	<input type="checkbox"/> Physical Science <input type="checkbox"/> Chem	<input type="checkbox"/> Grp 1 _____ <input type="checkbox"/> Grp 2 _____	<input type="checkbox"/> Grp 1 _____ <input type="checkbox"/> Grp 2 _____
Electives-required	<input type="checkbox"/> PE Beg. Kinesiology (1.0)	<input type="checkbox"/> Career Prep A (0.5)	<input type="checkbox"/> Career Prep B (0.5)	<input type="checkbox"/> Health (0.5)
Career Tech/ World Language/ Fine Art (3)	<input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____			
Add'l Electives (2.5)	<input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	<input type="checkbox"/> _____ <input type="checkbox"/> _____		
Add'l Fine Art (1.0- Adv/Honor Diplomas)	<input type="checkbox"/> _____ <input type="checkbox"/> _____			

# Sample Sophomore Schedules

These are only a few of the possibilities. The possibilities are endless!

Customize the courses to fit the student.

(Courses are not listed in period order; numbers are just listed to remind we have 8 periods to fill)

## Football Player taking Adv. Chemistry:

- 1-English 10
- 2-US History
- 3-Math
- 4-Adv. Chemistry (two period science)
- 5-Adv. Chemistry (only select once in Chalkable)
- 6-World Language\*
- 7-Football Weight Training
- 8-Varsity Football/Varsity Basketball

## Football Player taking one period science:

- 1-English 10
- 2-US History
- 3-Math
- 4-Physical Science or Chemistry
- 5-World Language\*
- 6-Football Weight Training
- 7-Varsity Football/Varsity Baseball
- 8-Independent Study (Free Period)

## Band Student:

- 1-English 10
- 2-US History
- 3-Math
- 4-Chemistry
- 5-Photo I-Photo II\*
- 6-Driver's Ed/Art I-A\*
- 7-Marching Band (fulfills PE Kinesiology requirement)
- 8-Independent Study (Free Period)

## Student Interested in Art:

- 1-English 10
- 2-US History
- 3-Math
- 4-Physical Science
- 5-Driver's Ed/Health\*
- 6-Draw Paint/Adv Draw Paint\*  
(can jump to these courses if Art Foundations or Art I taken at the JH in 8<sup>th</sup> or 9<sup>th</sup> grade)
- 7-PE Beginning Kinesiology class
- 8-Independent Study (Free Period)

## Track Student:

- 1-English 10
- 2-US History
- 3-Math
- 4-Chemistry
- 5-World Language\*
- 6-PE Track Conditioning \*
- 7-Varsity Track
- 8-Independent Study (Free Period)

## Choir Student with additional activity:

- 1-English 10
- 2-US History
- 3-Math
- 4-Physical Science
- 5-World Language\*
- 6-Men or Women's Chorus (fulfills fine art requirement)
- 7-Dorians (fulfills PE Kines. requirement)
- 8-Independent Study (Free Period)

\* Or other elective-World Language, Fine Art, Business, or other elective course (see course selection guide for course listings, requirements, and descriptions)

**Fun Fact:** The Class of 2026 (your class) has 330 students!



## Instructions for Entering Course Requests through PowerSchool for Current 9th-11th Grade Students

All current 9th-11th graders will be entering their course requests online through PowerSchool. The student registration portal will be open February 14 through February 27. On February 28 all MBJH students will return course request forms to Biology teachers. All MBHS students will return course request forms to English teachers. Please consult with the **MBHS 2023-2024 Course Guide** for detailed information on courses, descriptions, prerequisites, teacher recommendation information, etc.

**Step 1:** Access PowerSchool through the PowerSchool icon in your ClassLink.

**Step 2:** On the left-side **Navigation** tab, click **Class Registration**.



**Step 3:** At the top of the page you will find the following message: *Welcome to the MBHS School Registration System for 2023-2024*. Using your Course Request Form as your guide, you will now enter your course requests. Here are some things to remember:

- All students are required to take one core course in English, social studies, math, and science.
- Sign up for the courses for which teachers have **recommended/approved**. If you intend to follow the parent placement process, please consult with the MBHS course guide for those procedures. Counselors will make any necessary request changes based on completed parent placement forms.
- 10th and 11th graders may take one independent study course each semester. 12th graders may take a maximum of two independent study courses each semester.
- Select enough requests to equal 8 class periods. Remember to properly account for semester courses and classes that are two-period classes (like AP Biology, AP Chemistry, and others).
- Application-based and audition-based requests will be entered/confirmed by counselors after all requests have been entered.

To enter requests, click on the pencil icon  in the top right corner for each category:

### 10th grade English

Click the edit button to request a course

Choose one core English course (English electives may be selected on the Electives/Activities/PE tab)

Number of requests to generate: 1



Click the box of the course you want to request:

10th grade English

Choose one core English course. (English electives may be selected on the Electives/Athletics/PE tab.)

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	<input type="checkbox"/> Prerequisite Note	Alerts
<input checked="" type="checkbox"/>	English, Grade 10 (1 cr)	01002G1 000	NOTE. FULFILLS ENGLISH CREDIT REQUIRED FOR GRADUATION. Reading literature, reading informational text, writing, speaking and listening, and language	1		
<input type="checkbox"/>	English, Grade 10, Adv Level (1 cr) <sup>32</sup>	01002E1 000	NOTE. FULFILLS ENGLISH CREDIT REQUIRED FOR GRADUATION. Advanced work in reading literature, reading informational text, writing, speaking and listening, and language	1		

<< first < prev 1 next > last >>

You may select 1 course. You have selected 1 course(s).

Cancel Okay

Click the Okay button on the bottom right corner. Continue selecting courses in all core classes and other categories. Remember to select enough requests for an 8-period day. A green check in the top right corner means you have successfully completed a request in a category.

10th grade English

Choose one core English course (English electives may be selected on the Electives/Athletics/PE tab)

Number of requests to generate: 1

English, Grade 10 (1 cr)

01002G100 - 1 credits

NOTE FULFILLS

**Step 4:** Once all requests have been selected, click **Submit** to save and request the courses you have selected. A confirmation page will appear.

**Step 5:** Check your course requests as listed on the confirmation page. If you need to make any changes, click on the **Class Registration** tab and continue through the previous steps again. Click **Submit** to save your requests.

**IMPORTANT:** Be sure to list your alternate requests on your **Course Request Form**. If you do not list alternates, they will be selected for you in the event that your primary requests cannot be accommodated in the master schedule.

**Mountain Brook High School**  
**Parent Placement Form**  
Due April 28, 2023

Student's Name: \_\_\_\_\_ Grade in 2023-2024 \_\_\_\_\_

The parents of the above student request the placement of the student in \_\_\_\_\_  
understanding that the personnel of the school recommends placement in \_\_\_\_\_.

In making this request, the student and parent(s) understand that enrolling in a course for which one is not recommended requires:

Student Initials    Parent Initials

- |       |       |   |
|-------|-------|---|
| _____ | _____ | The student will need a higher level of commitment in both time and effort including (1) advocating for additional help depending on the teacher's extra help procedures for the course AND (2) seeking outside and/or virtual resources. |
| _____ | _____ | The student may earn a lower grade which needs to be fully considered before making this request.   |
| _____ | _____ | The student must remain in the course for at least the first semester of the next school year.  |

Placement into this class is contingent upon there being room in the class after all students who meet the prerequisites and requirements have been placed.

The parents and student take full responsibility for placement in this class. The student is responsible for contacting the department head to acquire a signature. Some department heads require a transcript AND a student/parent conference with the department head before signing this form.

Department head comments: \_\_\_\_\_ Recommended \_\_\_\_\_ Recommended with Reservations \_\_\_\_\_ Not Recommended

\_\_\_\_\_  
Parent's Signature                      Date

\_\_\_\_\_  
Student's Signature                      Date

\_\_\_\_\_  
Principal's Signature                      Date

\_\_\_\_\_  
Dept. Chair Signature                      Date

Social Studies - Leah Kilfoyle - kilfoylel@mtnbrook.k12.al.us  
Science - Michael McGovern - mcgovernm@mtnbrook.k12.al.us  
English - Shannon Marks - markss@mtnbrook.k12.al.us  
Foreign Language - Heather Fitch - fitchh@mtnbrook.k12.al.us  
Mathematics - Wanda Burns - burnsw@mtnbrook.k12.al.us