

Mesa County Valley School District 51

DFA/DFAA

REVENUES FROM INVESTMENTS/USE OF SURPLUS FUNDS

Related: DFA/DFAA-R

Adopted: February 20, 1990

Revised: September 3, 2002

Adopted: May 24, 2016

The Board of Education recognizes the importance of prudent and profitable investment of district funds and its responsibility in overseeing the management of part of the district's finances.

This policy shall apply to the investment of all financial assets and all funds of the district over which the Board exercises financial control. In order to effectively make use of the district's cash resources, all funds shall be pooled into one investment account and accounted for separately. The investment income derived from this account shall be distributed to the various district funds as directed by the board of education in accordance with state law.

District funds allocated to a specific use but temporarily not needed shall be invested in accordance with state law, these policies, written administrative procedures, and in a manner designed to accomplish the following objectives: ensure the safety of funds, ensure that adequate funds are available at all times to meet the financial obligations of the district when due, ensure a market rate of return on the funds available for investment throughout the budget cycle, and ensure that all funds are deposited and invested in accordance with state law.

The superintendent shall develop and maintain written administrative regulations for the operation of the investment program, consistent with these policies. The Board shall be kept informed of investments and yields through regular quarterly reports. These reports shall be formatted in a manner that allows the Board to evaluate the success of its investment practices in light of the above stated objective.

Legal References:

C.R.S. 11-10.5-101, *et seq.*

C.R.S. 11-47-101, *et seq.*

C.R.S. 22-45-103 (bond redemption fund trustee or escrow requirement)

C.R.S. 24-75-601, *et seq.*

C.R.S. 24-75-701, *et seq.*



(<https://www.colotrust.com/>)

Contact COLOTRUST (<https://www.colotrust.com/client-services/>)



(<https://myaccess.ldsasp.com/IdenIGDest=https://myaccess.ldsasp.cc>)



What is COLOTRUST?

Established in 1985...

COLOTRUST is a statutory trust organized and existing under the laws of the State of Colorado and is intended solely for the use of Colorado local governments. The Trust was created on January 1, 1985 by an indenture of Trust in accordance with the "Pooling Act" which states that any county, city and county, city, town, school district, special district, or other political subdivision of the state, or any department, agency, or instrumentality thereof, or any political or public corporation of the state (local government) is authorized to pool any moneys in the treasury of such local government which are not required to be disbursed, with the same such moneys in the treasury of any other local government in order to take advantage of short-term investments and maximize net interest earnings.

COLOTRUST serves over 1,500 local governments* and has current combined assets of nearly \$7 billion*. COLOTRUST is designed to provide local governments with a convenient method for investing in short-term investments carefully chosen to provide maximum safety and liquidity while still maximizing interest earnings. For complete details see the Trust Indenture and Information Statement.

COLOTRUST is comprised of two funds: COLOTRUST PRIME and COLOTRUST PLUS+. COLOTRUST PRIME invests only in U.S. Treasury and government agencies. COLOTRUST PLUS+ can invest in U.S. Treasury, government agencies, and in the highest-rated commercial paper. Both programs carry a 'AAA' rating from S&P Global Ratings.

A twelve member Board of Trustees (<https://www.colotrust.com/board/>), elected by the fund Participants, is responsible for overseeing the management of COLOTRUST, including establishing operating standards and policies. Public Trust Advisors (Public Trust) serves as the investment advisor and administrator.

COLOTRUST has four general objectives:

- 1 **Legality**
 - To invest only in investments legally permitted under Colorado State Law.
- 2 **Safety**
 - To minimize risk by managing portfolio investments to preserve principal and maintain a stable Net Asset Value (NAV).
 - To maintain the highest money market rating for the COLOTRUST portfolios from a nationally recognized statistical rating organization.
- 3 **Liquidity**
 - To manage portfolio investments in a way that ensures that cash will be available as required to finance Participants' operations.
- 4

General Questions

Q Who oversees COLOTRUST?

A COLOTRUST is overseen by a Board of Trustees (<https://colotrust.com/board/>), comprised of twelve active members of the pool who have been elected by the Participants to oversee the management of the Trust. The Board is responsible for selecting the Administrator and Investment Advisor. Currently, the Board retains the services of Public Trust Advisors, LLC (Public Trust) located in Denver. Public Trust serves as the Administrator and Investment Advisor.

Q Who is eligible to use COLOTRUST?

A Any county, city, town, school district, special district, or other political subdivision of the State of Colorado, or department, agency, or instrumentality thereof, or any political or public corporation of the State of Colorado may join COLOTRUST as a Participant and take advantage of the COLOTRUST investment options.

Yield

- To maximize current income to the degree consistent with legality, safety, and liquidity.

This philosophy has made COLOTRUST the largest and most trusted local government investment pool in Colorado since its inception.

*Data as of December 31, 2018.

A 'AAAAn' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk.



Take Your First Step Towards Investing in COLOTRUST

Learn more about investing funds on behalf of your local government. We encourage you to check out our Investment Calculator and see how much your investments could have earned if you had already started your investment journey. Let us help you determine the right investment option for your local government!

Investment Calculator (<https://colotrust.com/#calculator>)



(<https://www.colotrust.com>)
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General

- About (<https://www.colotrust.com/about/>)
- Questions & Answers (<https://www.colotrust.com/faqs/>)

Services

- Yields (<https://www.colotrust.com/rate-submission/rates/>)
- Document Center (<https://www.colotrust.com/document-center/>)
- Publications (<https://www.colotrust.com/insights-for-investors/>)

Contact

- COLOTRUST Relationship Team (<https://www.colotrust.com/relationship-team/>)
- Client Services (<https://www.colotrust.com/client-services/>)

Service Providers

- Wells Fargo Bank, N.A. (<https://www.wellsfargo.com>)
- CliftonLarsonAllen, LLP (<http://www.claconnect.com>)
- Butler Snow, LLP (<https://www.butlersnow.co>)

ABOUT CSAFE

About CSAFE

CSAFE, Colorado Surplus Asset Fund Trust, was formed in 1988 and is an original Colorado local government investment pool developed by Colorado local governments for Colorado local governments. CSAFE's sole purpose is to serve government entities in Colorado to meet investment objectives via an asset allocation approach to portfolio management with an emphasis on

BENEFITS

- ✓ Safety
- ✓ Liquidity
- ✓ Transparency
- ✓ Competitive Yields

We encourage you to consider the benefits of a CSAFE account. Here are some of the value-added services we offer:

Website Access

CSAFE has developed a comprehensive website to meet the growing needs of Colorado governments. Participants can securely enter transaction requests, access account balances, statements and transaction history. The CSAFE website is secured with a VeriSign 128 bit SSL certificate.

Multiple Accounts

To help with the funding of government projects and services, we have the ability to setup multiple accounts for a single entity (construction projects, reserve funds, or other special projects). Please let us know how we can make your job easier.

Tax Revenue Distributions

Earn interest immediately on your revenue distributions by setting up a CSAFE account to automatically receive the monthly revenue distributions from the state or your county for HUTF payments, state equalization payments, or property tax receipts.

Check Writing Services

CSAFE also offers check writing capability protected with positive pay. This is especially helpful when dealing with small businesses or new developments.

Free Third Party Services

We also offer free third party wire or ACH services for recurring monthly obligations such as health insurance premiums or employee retirement fund payments.

Specialized Research

As shown in the Colorado Research Center we develop proprietary economic and financial research reports and provide links to topics of interest to CSAFE Participants. Check out the home page for the latest research reports.



Account Statement

February 2019

Mesa County Valley School District #51

2115 Grand Avenue
Grand Junction, CO 81501-8007

COLOTRUST PLUS+ CO-01-0705-7127

Summary

Average Monthly Yield: 2.60%

Table with 7 columns: Beginning Balance, Contributions, Withdrawals, Income Earned, Average Daily Balance, Month End Balance. Row 1: CO-01-0705-7127 GENERAL FUND, 1,997,392.87, 0.00, 0.00, 3,994.47, 1,999,539.82, 2,001,387.34

Transactions

Table with 6 columns: Transaction Date, Transaction Description, Contributions & Income Earned, Withdrawals, Balance, Transaction Number. Rows: 02/01/2019 Beginning Balance 1,997,392.87; 02/28/2019 Income Earned For The Period 3,994.47; 02/28/2019 Ending Balance 2,001,387.34



Statement Period: 02/01/2019 To 02/28/2019
 Account Number: CSAFE XX-XXXXX39-01

1675 Broadway, Suite 500
 Denver, CO 80202

(303) 296-6340
 (800) 541-2953
 FAX: (303) 658-3136
www.csafe.org/

MESA VALLEY SD51 - GENERAL
 VIOLA CRAWFORD
 2115 GRAND AVE.
 GRAND JUNCTION, CO 81501
 U.S.A.

Statement Summary

Beginning Balance	11,874,046.58		
Purchases	460,680.21	7 Day Average	2.49
Redemptions	2,910,936.21	Monthly Average	2.50
Interest Distributed	19,016.52	YTD Interest	50,922.23
Month End Balance	9,442,807.10		

Transaction Summary

Date	Type	Source	Check #	To/From	Amount
02/01/2019	Lateral Transfer In	I		CSAFE XX-XXXXX83-10	4,863.97
02/05/2019	Redemption	W			-2,500,000.00
02/15/2019	Additional Subscription	P			455,816.24
02/25/2019	Redemption	W			-236,697.01
02/25/2019	Redemption	W			-174,239.20
Net Transactions:					-2,450,256.00



Statement Period: 02/01/2019 To 02/28/2019
 Account Number: CORE XX-XXXXX39-10

1675 Broadway, Suite 500
 Denver, CO 80202

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 FAX: (303) 658-3136
www.csafe.org/

MESA VALLEY SD51 - 2018 CAPITAL PROJECTS - CORE
 VIOLA CRAWFORD
 2115 GRAND AVE
 Grand Junction, CO 81501
 U.S.A.

Statement Summary

Beginning Balance	\$121,479,483.22		
Purchases	\$0.00	7 Day Average	2.63 %
Shares Purchased		Monthly Average	2.65 %
Redemptions	\$3,272,296.74	YTD Interest	\$521,246.52
Shares Redeemed	1,636,148.37		
Interest Distributed	\$243,978.98		
Month End Balance	\$118,451,165.46		
Month End Shares Owned	59,225,582.73		

Transaction Summary

Date	Type	Amount	Shares	Market Value
02/15/2019	Redemption	-\$3,272,296.74	1,636,148.37	-\$3,272,296.74
			Net Transactions:	-\$3,272,296.74



Statement Period: 02/01/2019 To 02/28/2019
 Account Number: CSAFE XX-XXXXX83-10

1675 Broadway, Suite 500
 Denver, CO 80202

(303) 296-6340
 (800) 541-2953
 FAX: (303) 658-3136
 www.csafe.org/

MESA COUNTY fbo MESA 51 BOND REDEMPTION
 SHEILA REINER
 PO BOX 20000-5027
 GRAND JUNCTION, CO 81502-5027
 U.S.A.

Statement Summary

Beginning Balance	2,303,796.34		
Purchases	275,804.24	7 Day Average	2.49
Redemptions	4,863.97	Monthly Average	2.50
Interest Distributed	4,809.14	YTD Interest	9,673.11
Month End Balance	2,579,545.75		

Transaction Summary

Date	Type	Source	Check #	To/From	Amount
02/01/2019	Lateral Transfer Out	C		CSAFE XX-XXXXX39-01	-4,863.97
02/08/2019	Additional Subscription	A			275,804.24
				Net Transactions:	270,940.27

Fiscal Oversight Committee Resolution

Board of Education Resolution: 14/15: 20

Adopted: October 28, 2014

WHEREAS the role of the Fiscal Oversight Committee (FOC) is to assist the Board of Education in fulfilling its fiscal oversight responsibilities. The FOC does not assume the ultimate fiscal responsibilities of the Board of Education. The Board and the Superintendent retain the ultimate responsibility for the District's financial condition and for decision-making in all matters of policy and operation.

WHEREAS the scope of the FOC's responsibilities includes information gathering, fact-finding, and making recommendations in the areas of:

- a) Budget
- b) Accounting, Audit, and Financial Reporting
- c) Banking (Commercial and Investment); and
other fiscal matters as assigned by the Board. In example, the activities of the FOC may also include an assessment of federal and state legislation, policies, and regulations in respect of the fiscal operations of the District.

WHEREAS the group meets quarterly throughout the school year to review:

- 1) financial reports and other financial information used internally and provided by the district to any governmental body or the public;
- 2) the district's systems of internal controls regarding finance, accounting, legal compliance and ethics that management and the Board have established;
- 3) assess the business risk of the district; and the district's auditing, accounting and financial reporting processes generally.

WHEREAS the scope of the FOC's responsibilities includes information gathering, fact-finding, and making recommendations in the areas of:

- ✓ Budget
- ✓ Accounting, Audit, and Financial Reporting
- ✓ Banking (Commercial and Investment); and
- ✓ Other fiscal matters as assigned by the Board. In example, the activities of the FOC may also include an assessment of federal and state legislation, policies, and regulations in respect of the fiscal operations of the District.

WHEREAS to be consistent with this function, the Financial Oversight Committee should encourage continuous improvement of, and should foster adherence to the district's policies, procedures and practices at all levels.



Fiscal Oversight Committee Resolution

Board of Education Resolution: 14/15: 20

Adopted: October 28, 2014

WHEREAS the membership consists of:

- 3-5 community members with financial expertise, appointed by the Board of Education, The Director of Financial Services, Accounting Supervisor, Budget Specialist and other staff members as needed.

NOW THEREFORE BE IT RESOLVED that this committee would report directly to the Board of Education and replace the current budget and audit committees.

I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District 51 Board of Education on October 28, 2014.

*Terri N. Wells
Secretary, Board of Education*

Mesa County Valley School District No.51 Audit Charter

The mission of the Mesa County Valley School District 51 Fiscal Oversight Committee is to help the Board of Education and management fulfill their fiscal responsibilities. The primary responsibility of the Committee is to oversee the independent audit of the financial statements and to insure fiscal integrity of the district. This would include recommendations for the selection/appointment of the auditor to the resolution of the audit findings. Other duties may also from time to time be assigned to the committee by the Board of Education. It is further understood that the independent auditor is directly employed by and is ultimately responsible to the Mesa County Valley School District 51 Board of Education. The independent auditor must also meet with the Board of Education to develop a charter that gives specific guidelines and responsibilities to the audit committee as follows:

Committee Membership:

- The Financial Oversight Committee would include 3-5 community members with financial expertise, appointed by the Board of Education, the Director of Financial Services, Accounting Supervisor, Budget Analyst and other staff members as needed.

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Committee Responsibilities:

- To review and reassess this charter annually and recommend any proposed changes to the Board of Education for approval.
- To review the scope of services of the annual audit.
- To review the adequacy of internal controls of the district.
- To identify fraud risk factors that would have a material effect on the financial statements and monitor those factors.
- To review and seek resolution of any significant disagreements between the auditor and management.
- To review and consider status of all current year and prior year auditor recommendations.
- To determine that both the district in "practice" and the audited financial statement are in conformity with general acceptable accounting principles.
- To determine that the district's practices are in compliance with all applicable state, federal and local requirements.
- To determine if the auditor agrees with the overall judgment and appropriateness of accounting principles and associated disclosures made by management.
- To prepare annually a report from the committee to the Board of Education on how the committee's responsibilities were completed.