



**CHINO VALLEY**  
**UNIFIED SCHOOL DISTRICT**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION

## AGENDA

**January 21, 2016**

### **BOARD OF EDUCATION**

Andrew Cruz, President  
Sylvia Orozco, Vice President  
Pamela Feix, Clerk  
James Na, Member  
Irene Hernandez-Blair, Member

Shweta Shah, Student Representative

—◆◆—  
**SUPERINTENDENT**  
Wayne M. Joseph

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5130 Riverside Drive. Chino. California 91710  
[www.chino.k12.ca.us](http://www.chino.k12.ca.us)

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**5130 Riverside Drive, Chino, CA 91710**  
**4:00 p.m. – Closed Session • 7:00 p.m. – Regular Meeting**  
**January 21, 2016**

**AGENDA**

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER – 4:00 P.M.**

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

**Discussion and possible action:**

- a. Conference with Legal Counsel – Anticipated Litigation (Government Code 54954.5 (c) and 54956.9 (d)(2): One possible case (Chidester, Margaret A. & Associates) (30 minutes)
- b. Conference with Legal Counsel–Existing Litigation (Government Code 54954.4(c) and 54956.9(d)(1): USDC Central District Eastern Division Case No. 5:14-CV-2336. (Pacific Justice Institute) (15 minutes)
- c. Conference with Legal Counsel – Existing Litigation (Government Code 54954.4 (c) and 54956.9 (d)(1): Jane Doe 1, et.al. v. Antioch Unified School District, et.al. Case No: N15-1127, Wakefield, Taylor Courthouse, Superior Court of California, Contra Costa, (Atkinson, Andelson, Loya, Ruud & Romo) (15 minutes)
- d. Student Readmission Matters (Education Code 35146, 48916 (c)): Readmission cases: 13/14-05A, 13/14-09, 14/15-03, 14/15-22, 14/15-28, 14/15-43, 14/15-48, and 15/16-01A. (45 minutes)
- e. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Dr. Norm Enfield, Sandra Chen, Dr. Grace Park, Lea Fellows, and Richard Rideout. (60 minutes)
- f. Public Employee Discipline/Dismissal/Release (Government Code 54957): (15 minutes)

**I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.**

1. Report Closed Session Action
2. Pledge of Allegiance

The proceedings of this meeting are being recorded.

**I.C. PRESENTATIONS**

1. Student Showcase: Levi Dickey ES
2. Special Recognition: Chino Hills HS Boys Basketball
3. Rose Parade Participants: Don Lugo HS and Chino HS Students
4. School Portraits by Adams Photography
5. Measure M Financial/Performance Audit Report
6. Curriculum, Instruction, Innovation, and Support: Student Achievement

**I.D. COMMENTS FROM STUDENT REPRESENTATIVE**

**I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

**I.F. COMMENTS FROM COMMUNITY LIAISONS**

**I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

**I.H. CHANGES AND DELETIONS**

<p><b>II. CONSENT</b></p>
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Motion \_\_\_ Second \_\_\_  
 Preferential Vote: \_\_\_  
 Vote: Yes \_\_\_ No \_\_\_

**II.A. ADMINISTRATION**

**II.A.1. Minutes of the Regular Meeting of January 7, 2016, and Special Meeting of January 9, 2016**

Page 1

Recommend the Board of Education approve the minutes of the regular meeting of January 7, 2016, and special meeting of January 9, 2016.

**II.B. BUSINESS SERVICES**

**II.B.1. Warrant Register**

Page 10

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

**II.B.2. Fundraising Activities**

Page 11

Recommend the Board of Education approve/ratify the fundraising activities.

**II.B.3. Donations**

Page 15

Recommend the Board of Education accept the donations.

**II.B.4. Legal Services**

Page 17

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Chidester, Margaret A. & Associates.

**II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**II.C.1. 2015/2016 Single Plan for Student Achievement**

Page 18 Recommend the Board of Education approve the 2015/2016 Single Plan for Student Achievement.

**II.C.2. 2016 Supplemental Summer Instruction Program and Special Education Extended School Year**

Page 19 Recommend the Board of Education approve the 2016 Supplemental Summer Instruction Program and Special Education Extended School Year.

**II.D. EDUCATIONAL SERVICES**

**II.D.1. Student Readmission Cases 13/14-05A, 13/14-09, 14/15-03, 14/15-22, 14/15-28, 14/15-43, 14/15-48, and 15/16-01A**

Page 21 Recommend the Board of Education approve the student readmission cases 13/14-05A, 13/14-09, 14/15-03, 14/15-22, 14/15-28, 14/15-43, 14/15-48, and 15/16-01A.

**II.D.2. School-sponsored Trips**

Page 22 Recommend the Board of Education approve the following school-sponsored trips: Cattle ES; Canyon Hills JHS; Ayala HS; Chino HS, and Chino Hills HS.

**II.D.3. Amendment to the Local Agreement for Child Development Services CCTR-5195 and CSPP-5384 and Adoption of Resolution 2015/2016-45**

Page 24 Recommend the Board of Education approve the amendment to the Local Agreement for Child Development Services CCTR-5195 and CSPP-5384 and adopt Resolution 2015/2016-45.

**II.D.4. School Accountability Report Card 2015/2016**

Page 30 Recommend the Board of Education approve the School Accountability Report Card 2015/2016 for each school in the Chino Valley Unified School District.

**II.E. FACILITIES, PLANNING, AND OPERATIONS**

**II.E.1. Purchase Order Register**

Page 32 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**II.E.2. Agreements for Contractor/Consultant Services**

Page 33 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**II.E.3. Surplus/Obsolete Property**

Page 35 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**II.E.4. Resolution 2015/2016-46 Authorizing the Conveyance by Quitclaim of Easement**

Page 41

Recommend the Board of Education adopt Resolution 2015/2016-46 Authorizing the Conveyance by Quitclaim of Easement.

**II.F. HUMAN RESOURCES**

**II.F.1. Certificated/Classified Personnel Items**

Page 46

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

**II.F.2. Rejection of Claim**

Page 55

Recommend the Board of Education reject the claim and refer it to the District's insurance adjuster.

**II.F.3. Revision of Board Policy 4040 Personnel—Employee Use of Technology**

Page 56

Recommend the Board of Education approve the revision of Board Policy 4040 Personnel—Employee Use of Technology.

<b>III INFORMATION</b>
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**III.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.A.1. Deletion of Board Policy and Administrative Regulation 6162.52 Instruction—High School Exit Examination**

Page 61

Recommend the Board of Education receive for information the deletion of Board Policy and Administrative Regulation 6162.52 Instruction—High School Exit Examination.

**III.B. EDUCATIONAL SERVICES**

**III.B.1. Revision of Board Policy and Administrative Regulation 3515.5 Business and Noninstructional Operations—Sex Offender Information**

Page 70

Recommend the Board of Education receive for information the revision of Board Policy and Administrative Regulation 3515.5 Business and Noninstructional Operations—Sex Offender Information.

**III.B.2. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October Through December 2015**

Page 76

Recommend the Board of Education Receive for Information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2015.

**IV. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

**V. ADJOURNMENT**

Date posted: January 15, 2016  
Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education







**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
January 7, 2016

**MINUTES**

<b>I. OPENING BUSINESS</b>
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**I.A. CALL TO ORDER – 5:45 P.M.**

1. Roll Call

President Cruz called to order the regular meeting of the Board of Education, Thursday, January 7, 2016, at 5:45 p.m. with Blair, Cruz, Feix, Na, and Orozco present.

Administrative Personnel

Wayne M. Joseph, Superintendent

Norm Enfield, Ed.D., Deputy Superintendent

Sandra H. Chen, Assistant Superintendent, Business Services

Jeanette Chien, Ed.D., Assistant Superintendent, Educational Services

Grace Park, Ed.D., Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Cruz adjourned to closed session at 5:45 p.m. regarding conference with legal counsel, existing litigation; conference with legal labor negotiators, A.C.T. and CSEA; and public employee discipline/dismissal/release.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.**

1. Report Closed Session Action

President Cruz reconvened the regular meeting of the Board of Education at 7:00 p.m. The Board met in closed session from 5:45 p.m. to 6:36 p.m. regarding conference with legal counsel, existing litigation; conference with legal labor negotiators, A.C.T. and CSEA; and public employee discipline/dismissal/release. The Board voted to accept the resignation of certificated employee no. 23937 effective February 29, 2016, by a vote of 5-0 with Feix, Hernandez-Blair, Na, Orozco, and Cruz voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Cal Aero Preserve Academy student Olivia Loucks led the Pledge of Allegiance.

Pastor Lynn Thrush, Gateway Community Church, gave an invocation.

**I.C. PRESENTATIONS**

1. Student Showcase: Cal Aero Preserve Academy

Cal Aero Preserve Academy teacher Beverly Brule led band students in a medley of music.

2. Special Recognition: Students Steven Beadle and Destiny Miguel

President Cruz presented certificates to Buena Vista HS students Steven Beadle and Destiny Miguel in recognition of their academic accomplishments and continuing into higher education.

3. Health Center Update

Dr. Laurel Mullally, Director of Health Services, accompanied by Health Services staff Zahira Orioli, Nurse Practitioner; Jeremy Neuner, Nurse Practitioner; and support staff Norma Arechiga and Martha Rodriguez provided an overview of the school based health center.

**I.D. COMMENTS FROM STUDENT REPRESENTATIVE**

Shweta Shah commended the Cal Aero Preserve Academy student performers and said she really enjoyed it; congratulated Steven Beadle and Destiny Miguel on their accomplishments and wished them well in their future endeavors; expressed appreciation to the Buena Vista HS staff for supporting and motivating students; said she appreciated the health center update; and said it is important to figure out how to reach students who are too afraid to speak up and admit to anyone that they are dealing with issues and need help.

**I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Todd Hancock, A.C.T. President, extended new year best wishes; extended condolences from the A.C.T. to the families of Delia Smallwood and Angela Knapp; quoted Bob Beauprez regarding education and high expectations; commended Buena Vista HS students, and suggested finding ways to help with their college expenses; spoke about nurses and the health center; quoted Steve Jobs regarding influencing the future; and quoted Walt Disney regarding it taking people to make dreams a reality.

Denise Arroyo, CSEA, President, said she hoped everyone had a restful time off; said she spoke to management regarding security concerns in case of outside threats and asked to be kept in the loop on what is happening; acknowledged the health center and its services; acknowledged Cal Aero’s moving forward with the year-round schedule in July, but said there is work still to be done; and conveyed condolences to Dr. Enfield on the passing of his mother, and to the family of Delia Smallwood.

**I.F. COMMENTS FROM COMMUNITY LIAISONS**

Karen Haughey, Assemblyman Curt Hagman’s office, extended new year greetings to the Board and thanked Chino Valley residents for their patience and support during the December 2 events; commended Buena Vista HS; and spoke about the Soroptomist sponsored “Dream It Be It” program at Buena Vista HS.

**I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

Ronaldo Lizarraga-Angulo addressed the Board regarding former San Francisco Board of Supervisor Harvey Milk’s speech; and Shane Knapp addressed the Board regarding Mr. Cruz.

**I.H. CHANGES AND DELETIONS**

The following change was recorded: Item III.A.1., under Item I.E., amended minutes to read, “Mrs. Blair declined President Cruz’s request to join him at the podium for the Board Recognition presentation in recognition of her service as president from December 11, 2014, through October 1, 2015.

<b>II. ACTION</b>
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**II.A. HUMAN RESOURCES**

**II.A.1. Addendum to the Employment Contract for Wayne M. Joseph, Superintendent of the Chino Valley Unified School District**

Moved (Na) seconded (Orozco) carried unanimously (5-0) to approve the addendum to the employment contract for Wayne M. Joseph, Superintendent of the Chino Valley Unified School District. Student representative voted yes.

**II.A.2. Addendum to the Employment Contracts for the Deputy Superintendent and Assistant Superintendents of Business Services, Educational Services, Facilities, Planning, and Operations, and Human Resources Division of the Chino Valley Unified School District**

Moved (Na) seconded (Blair) motion carried (4-1, Feix voted 'no') to approve the addendum to the employment contracts for the Deputy Superintendent and Assistant Superintendents of Business Services, Educational Services, Facilities, Planning, and Operations, and Human Resources Division of the Chino Valley Unified School District. Student representative voted yes.

<p><b>III. CONSENT</b></p>
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Moved (Blair) seconded (Na) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

**III.A. ADMINISTRATION**

**III.A.1. Minutes of the Organizational Meeting of December 10, 2015**

Approved the minutes of the organizational meeting of December 10, 2015, as amended.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.3. Donations**

Accepted the donations.

**III.B.4. Signature Authorizations for Chino Valley Unified School District**

Approved the signature authorizations for Chino Valley Unified School District.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. New Course Career Technical Work Experience (Internship)**

Approved the new course Career Technical Work Experience (Internship).

**III.D. EDUCATIONAL SERVICES**

**III.D.1. Revision of Board Policy 5116.1 Students—Intradistrict Open Enrollment**

Approved the revision of Board Policy 5116.1 Students—Intradistrict Open Enrollment.

**III.D.2. Revision of Board Policy 5141.31 Students—Immunizations**  
Approved the revision of Board Policy 5141.31 Students—Immunizations.

**III.E. FACILITIES, PLANNING, AND OPERATIONS**

**III.E.1. Purchase Order Register**  
Approved/ratified the purchase order register.

**III.E.2. Agreements for Contractor/Consultant Services**  
Approved/ratified the Agreements for Contractor/Consultant Services.

**III.E.3. Surplus/Obsolete Property**  
Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.E.4. Resolution 2015/2016-44 for Authorization to Utilize a Piggyback Contract**  
Adopted Resolution 2015/2016-44 for authorization to utilize a piggyback contract.

**III.E.5. Change Order and Notice of Completion for Bid 14-15-08, Installation of Single Ply Roofing at Various Sites**  
Approved the change order and Notice of Completion for Bid 14-15-08, Installation of Single Ply Roofing at Various Sites.

**III.E.6. Notice of Completion for Bid 14-15-09, L.E.D. Lighting Replacement at Various Sites**  
Approved the Notice of Completion for Bid 14-15-09, L.E.D. Lighting Replacement at Various Sites.

**III.E.7. Change Order for Bid 14-15-10, Renovation of Professional Development Center II**  
Approved the change order for Bid 14-15-10, Renovation of Professional Development Center II.

**III.E.8. Change Orders and Notice of Completion for Bid 14-15-16, Portable Classroom and Site Work at Chaparral ES and Rhodes ES**  
Approved the change orders and Notice of Completion for Bid 14-15-16, Portable Classroom and Site Work at Chaparral ES and Rhodes ES.

**III.F. HUMAN RESOURCES**

**III.F.1. Certificated/Classified Personnel Items**  
Approved/ratified the certificated/classified personnel items.

**III.F.2. Rejection of Claims**  
Rejected the claims and referred them to the District's insurance adjuster.

**IV INFORMATION**

**IV.A. BUSINESS SERVICES**

- IV.A.1. 2014/2015 Independent Auditor’s Annual Financial Audit Report**  
Shilo Gorespe of Vavrinek, Trine, and Day provided for information the 2014/2015 Independent Auditor’s Annual Financial Report.

**IV.B. EDUCATIONAL SERVICES**

- IV.B.1. San Bernardino County Superintendent of Schools Williams Settlement 2014/2015 Annual Report**  
Received for information the San Bernardino County Superintendent of Schools Williams Settlement 2014/2015 Annual Report.

**IV.C. HUMAN RESOURCES**

- IV.C.1. Revision of Board Policy and Review of Administrative Regulation 4040 Personnel—Employee Use of Technology**  
Received for information the revision of Board Policy and review of Administrative Regulation 4040 Personnel—Employee Use of Technology.
- IV.C.2. Revision of Administrative Regulation 4112.23 Personnel—Special Education Staff**  
Received for information the revision of Administrative Regulation 4112.23 Personnel—Special Education Staff.
- IV.C.3. Revision of Administrative Regulation 4119.11, 4219.11, and 4319.11 Personnel—Sexual Harassment**  
Received for information the revision of Administrative Regulation 4119.11, 4219.11, and 4319.11 Personnel—Sexual Harassment.

**V. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

Irene Hernandez-Blair commented on the student who has spoken at Board meetings since August to express his feelings; acknowledged Christmas cards and holiday greetings she received; said she shares the heartfelt loss of Don Lugo’s Delia Smallwood and Townsend JHS teacher Angela Knapp; congratulated Brenda Fincher on her retirement after 27 years of service; congratulated Dickson ES Principal Whale, staff, and families for exiting out of Program Improvement [*sic*]; expressed gratitude for the District sending 160 students to a Los Angeles college expo; congratulated students who

performed in the Rose Parade, and Chino HS 77<sup>th</sup> Band and Pageantry students who participated in the Disneyland parade; and congratulated Chino Hills HS basketball team and highlighted the Ball brothers for their athleticism; asked if the District could come up with a plan to help parents at the beginning of each school year to understand science projects; asked if there is anything that precludes sports taking place in the rain; and spoke about Governor Brown's budget release. *(Recording Secretary's note: for clarification, it is an incorrect reference to Dickson ES exiting out of Program Improvement: Dickey ES has exited Program Improvement)*

James Na said Christmas and the new year should be a joyous season; spoke about people who have lost loved ones; said he hopes the next generation can defeat cancer; said his heart goes out to youths who lose parents to disease or accidents; thanked students who participated in the Christmas parade and to Chick-fil-A for providing lunch to CVLA students before the Christmas break; thanked teachers for helping his son to be successful in college in his first year; commended the Chino Hills HS basketball team, and coach who instills decency in the young athletes; spoke about the costs of school workbooks; acknowledged former student Brandon Kaylor for joining the armed forces; spoke about Mr. Vasquez and his son; and extended support to those who have lost loved ones.

Pamela Feix echoed sentiments expressed by the Board to families who have sustained losses this vacation; said her 'no' vote on cabinet contracts does not reflect a vote of lack of confidence, but just a difference of opinion; spoke about Buena Vista HS and the students' accomplishments; and recognized two Ayala HS students: Steven Kahn for state CIF track accomplishments, and Gianna Uy, who is training as an Olympic figure skating hopeful.

Sylvia Orozco welcomed everyone back; acknowledged the retirees on the evening's agenda; said she would still like to see a formal recognition and hopes the unions will agree with her; commended Cal Aero's band; extended congratulations to students Steven Beadle and Destiny Miguel; commended the health center for helping students; said Chino Hills HS boys basketball team is ranked number one in the nation, and said the Ball brothers and one cousin are already committed to UCLA; announced an upcoming free budget perspective workshop from Capitol Advisors on January 20; and extended condolences to those who have lost loved ones.

Superintendent Joseph said open enrollment transfers are extended through January 29, 2016; encouraged interested community members to participate in Community Principal for a Day event scheduled for January 27; announced the Employee Health Fair scheduled for January 20 at the Chino Valley Adult School; acknowledged Rhodes ES staff for handling things well during the incident that transpired there; and thanked the Board for its vote of confidence.

President Cruz welcomed back everyone; said he attended the Chino Youth Christmas Parade and Fair and that he and Mr. Na rode on the Chino Student Commissioner tram; attended the Chino Hills HS chorus fundraiser; attended the Chino Hills HS football banquet and commended the student athletes, coaches, and parents for representing the importance of service to others and being part of a team; attended the Make a Child Smile “Code 3 Delivery” event; attended Chino Neighborhood House’s Christmas party where over 200 bikes were given out, and said Papachino’s restaurant provided hot meals to the families; and said he attended Townsend JHS’s chorus performance of “Hot Chocolate.”

**VI. ADJOURNMENT**

President Cruz adjourned the regular meeting of the Board of Education at 8:42 p.m. with a moment of silence in memory of Delia Smallwood, Angela Knapp, and Dr. Enfield’s mother.

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Andrew Cruz, President

\_\_\_\_\_  
Pamela Feix, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary to the Board of Education



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**Board Study Session, District Office**  
**January 9, 2016**

**MINUTES**

<b>I.      OPENING BUSINESS</b>
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**I.A.      CALL TO ORDER – 9:00 A.M.**

1. Call to Order

President Cruz called to order the special meeting of the Board of Education, Saturday, January 9, 2016, at 9:00 a.m. with Blair, Feix, Na, Orozco, and Cruz present.

2. Pledge of Allegiance

President Cruz led the Pledge of Allegiance

**I.B.      COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA**

None.

**I.C.      BOARD DEVELOPMENT**

1. Self-Evaluation: The Board of Education met with Dr. Jennifer Jeffries, who facilitated a discussion regarding the Board self-evaluation.

<b>II.     ADJOURNMENT</b>
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President Cruz adjourned the special meeting of the Board of Education at 12:07 p.m.

\_\_\_\_\_  
Andrew Cruz, President

\_\_\_\_\_  
Pamela Feix, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services  
**SUBJECT: WARRANT REGISTER**

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**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$2,708,063.53 to all District funding sources.

WMJ:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services  
**SUBJECT: FUNDRAISING ACTIVITIES**

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**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

WMJ:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**January 21, 2016**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Cattle ES</u></b>		
PFA	Flinderstreet Café Family Night Out	3/8/16
PFA	Chick-fil-A Family Night Out	4/12/16
PFA	Islands Restaurant Family Night Out	5/10/16
<b><u>Cortez ES</u></b>		
PFA	Off Campus Popcorn Sale	2/1/16 - 2/16/16
<b><u>Dickson ES</u></b>		
PTA	Buddy Picture Sale	2/1/16 - 2/5/16
PTA	Valentine Gram Sale	2/1/16 - 2/11/16
PTA	Book Fair	2/9/16 - 2/16/16
PTA	Raffle Ticket Sale	3/1/16 - 3/24/16
	(Approved by the Department of Justice)	
<b><u>Newman ES</u></b>		
ASB	Off Campus See's Candy Sale	2/22/16 - 3/4/16
<b><u>Oak Ridge ES</u></b>		
PTA	Mother/Son Dance	1/29/16
PTA	Off Campus	2/16/16 - 3/4/16
PTA	Father/Daughter Dance	2/26/16
PTA	Skate Express Spirit Night	3/8/16
<b><u>Rhodes ES</u></b>		
PEP Club	Yogurtland Coupon Sale	2/1/16 - 3/31/16
<b><u>Briggs K-8</u></b>		
PFA	After School Smoothie Sale	1/22/16 - 6/1/16
PFA	Dickey's BBQ Pit Days	3/7/16 - 3/9/16

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**January 21, 2016**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Cal Aero K-8</u></b>		
Yearbook Club	Community Discount Card Sale	1/22/16 - 4/22/16
<b><u>Canyon Hills JHS</u></b>		
FBLA	Chipotle Family Night Out	2/11/16
<b><u>Ramona JHS</u></b>		
PTO	Valentine Gram Sale	2/1/16 - 2/14/16
PTO	St. Patrick's Day Photo Sale	3/17/16 - 3/18/16
<b><u>Townsend JHS</u></b>		
Music Boosters	Valentine Gram Sale	2/8/16 - 2/12/16
<b><u>Ayala HS</u></b>		
LEO Club	After School Boba Sale	1/22/16
BAC Boosters	Talent Show Ticket Sale	1/22/16 - 2/12/16
FBLA	March of Dimes Pin Sale	1/22/16 - 3/5/16
BAC Boosters	Yard Sale	1/23/16
BAC Boosters	Yogurtland Band Night Out	1/26/16
Economics Club	Juice It Up Coupon Book Sale	2/1/16 - 2/2/16
Economics Club	Papachino's Family Night Out	2/5/16
Sculpting Club	Mini Sculpture Sale	2/9/16 - 2/12/16
BAC Boosters	Student Talent Show	2/12/16
Key Club	Scoops N Scoops Family Night Out	2/12/16
BAC Boosters	Off Campus See's Candy Sale	2/16/16 - 2/18/16
Choral Boosters	Silent Auction	2/26/16
<b><u>Chino HS</u></b>		
Sports Boosters	Spirit Wear Sale	1/22/16 - 6/30/16
Sports Boosters	All Sports Snack Bar	1/22/16 - 6/30/16
Class of 2018	Sadie Hawkins Dance	2/20/16

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**January 21, 2016**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Chino Hills HS</u></b>		
Philanthropy Club	Henna Tattoo Sale	1/20/16
Music Committee	Indoor Percussion Viewing	1/24/16

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor.

Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

WMJ:SHC:LP:wc



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**January 21, 2016**

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<b><u>Move Forward Program</u></b>		
Chick-fil-A	40 Chicken Sandwich Meals	\$525.42
<b><u>Dickey ES</u></b>		
Target	100 Family Meals	\$3,000.00
<b><u>Oak Ridge ES</u></b>		
Wells Fargo	Cash	\$70.00
Cal Poly Pomona Foundation	Cash	\$2,000.00
<b><u>Briggs K-8</u></b>		
Briggs PFA	Cash	\$1,750.66
<b><u>Canyon Hills JHS</u></b>		
St. Worth Container, Inc.	Cash	\$100.00
Barnes & Noble	Cash	\$133.55
Edison International	Cash	\$400.00
<b><u>Ayala HS</u></b>		
Edison International	Cash	\$450.00
<b><u>Buena Vista HS</u></b>		
Chino Police Officers Foundation	Cash	\$200.00
<b><u>Chino HS</u></b>		
Schoola.com	Cash	\$34.53
Edison International	Cash	\$300.00
Bottling Group LLC-FSV	Cash	\$317.35
<b><u>Don Lugo HS</u></b>		
CrossFit Descendents	Cash	\$50.00
Robin Olsen	Horse Supplies	\$400.00

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
 Student Achievement • Safe Schools • Positive School Climate  
 Humility • Civility • Service

**DATE:** January 21, 2016

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
 Liz Pensick, Director, Business Services

**SUBJECT: LEGAL SERVICES**

=====

**BACKGROUND**

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2015/2016 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	November 2015	\$ 10,511.89	\$ 66,886.80
Chidester, Margaret A. & Associates	Oct. & Nov. 2015	\$ 78,527.96	\$ 101,201.44
	-	-	\$ 416.50
	<b>Total</b>	<b>\$ 89,039.85</b>	<b>\$ 168,504.74</b>

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Chidester, Margaret A. & Associates.

**FISCAL IMPACT**

\$89,039.85 to the General Fund.

WMJ:SHC:LP:wc



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Deputy Superintendent  
Mary M. Salcido, Director, Access and Equity  
**SUBJECT: 2015/2016 SINGLE PLAN FOR STUDENT ACHIEVEMENT**

=====

**BACKGROUND**

The California Department of Education requires every public school receiving federal funds to annually develop a Single Plan for Student Achievement (SPSA). The plan describes goals and objectives based on each school site's assessment data and describes how funds will be spent to support the goals identified.

The School Site Council and the Board of Education must approve the SPSA annually. A SPSA for each school is submitted at this time based on the federal funds program budgets for fiscal year 2015/2016. The SPSA for each school site is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the 2015/2016 Single Plan for Student Achievement.

**FISCAL IMPACT**

None.

WMJ:NE:MMS:smr

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Deputy Superintendent, Curriculum, Instruction, Innovation, and Support  
Preston R. Carr, Ed.D., Director, Alternative Education  
Anne Ingulsrud, Director, Special Education

**SUBJECT: 2016 SUPPLEMENTAL SUMMER INSTRUCTION PROGRAM AND SPECIAL EDUCATION EXTENDED SCHOOL YEAR**

=====

**BACKGROUND**

The Board of Education recognizes that summer school provides valuable opportunities for students to improve their skills and make academic progress. The District’s summer school program may be used to provide supplemental instruction for students failing to meet academic requirements in accordance with the law, board policy, and administrative regulation.

**Supplemental Summer Instruction Program**

<b>Elementary</b> <i>Retained Students Only</i>	June 16 – July 15, 2016	Monday – Friday	7:30 a.m. – 11:45 a.m.
<b>Junior High</b> <i>Retained Students Far Below Basic (if space permits)</i>	June 16 – July 15, 2016	Monday – Friday	Period 1 7:30 a.m. – 9:30 a.m. Period 2 9:45 a.m. – 11:45 a.m.
<b>High School</b> <i>Seniors Only</i>	June 16 – July 1, 2016 July 7 – July 22, 2016	Monday – Friday	7:30 a.m. – 11:45 a.m.
<b>Continuation High School</b> <i>9-12 Grade Students</i>	June 16 – July 1, 2016 July 5 – July 20, 2016	Monday – Friday	7:30 a.m. – 11:45 a.m.

**Special Education Extended School Year**

<b>Elementary</b>	June 16 – July 15, 2016	Monday – Friday	7:30 a.m. – 11:45 a.m.
<b>Junior High</b>	June 16 – July 15, 2016	Monday – Friday	Period 1 7:30 a.m. – 9:30 a.m. Period 2 9:45 a.m. – 11:45 a.m.
<b>High School</b>	June 16 – July 22, 2016	Monday – Friday	Period 1 7:30 a.m. – 9:30 a.m. Period 2 9:45 a.m. – 11:45 a.m.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the 2016 Supplemental Summer Instruction Program and Special Education Extended School Year.

**FISCAL IMPACT**

Supplemental Summer Instruction Program and Special Education Extended School Year are funded by the State.

WMJ:NE:PRC:Al:eb



**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Jeanette Chien, Ed.D., Asst. Superintendent, Educational Services  
Stephanie Johnson, Director, Student Support Services  
**SUBJECT: STUDENT READMISSION CASES 13/14-05A, 13/14-09,  
14/15-03, 14/15-22, 14/15-28, 14/15-43, 14/15-48, AND 15/16-01A**

=====

**BACKGROUND**

Administrative Regulation 5144.1 Students, Suspension and Expulsion/Due Process Readmission after Expulsion states:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student’s rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the student readmission cases 13/14-05A, 13/14-09, 14/15-03, 14/15-22, 14/15-28, 14/15-43, 14/15-48, and 15/16-01A.

**FISCAL IMPACT**

None.

WMJJC:SJ:lmc



**Chino Valley Unified School District**

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**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Jeanette Chien, Ed.D., Asst. Superintendent, Educational Services  
**SUBJECT: SCHOOL-SPONSORED TRIPS**

=====

**BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel.

Field trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the following school-sponsored trips:

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Cattle ES Event: Sacramento Day Trip Place: Sacramento, CA Chaperone Ratio: 32 students/23 chaperones	April 14, 2016	Cost: \$369.00 per student Funding Source: Parents
Site: Canyon Hills JHS Event: Calif. Association of Student Leaders Place: Ontario, CA Chaperone Ratio: 23 students/3 chaperones	April 7-9, 2016	Cost: \$345.00 per student Funding Source: Parents

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Ayala HS Event: AVID College Tour Place: Camarillo, CA Chaperone Ratio: 32 students/4 chaperones	February 25-26, 2016	Cost: \$155.00 per student Funding Source: Parents
Site: Ayala HS Event: Choir Tour Place: Seattle, WA Chaperone Ratio: 68 students/8 chaperones	March 31-April 3, 2016	Cost: \$1,000.00 per student Funding Source: Parents and Fundraising
Site: Chino HS Event: Calif. Association of Student Leaders Place: Ontario, CA Chaperone Ratio: 16 students/2 chaperones	April 9-11, 2016	Cost: \$300.00 per student Funding Source: Parents and Fundraising
Site: Chino Hills HS Event: USA Dance Nationals Place: Anaheim, CA Chaperone Ratio: 20 students/4 chaperones	March 16-18, 2016	Cost: \$200.00 per student Funding Source: Boosters
Site: Chino Hills HS Event: Choir Tour to New York Place: New York, NY Chaperone Ratio: 61 students/8 chaperones	March 30-April 3, 2016	Cost: \$1,776.00 per student Funding Source: Parents and Fundraising

## **FISCAL IMPACT**

None.

WMJ:JC:Imc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Jeanette Chien, Ed.D., Asst. Superintendent, Educational Services  
Laurel Mullally, Director, Health Services and Child Development  
**SUBJECT: AMENDMENT TO THE LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES CCTR-5195 AND CSPP-5384 AND ADOPTION OF RESOLUTION 2015/2016-45**

=====

**BACKGROUND**

On July 15, 2015, the Board of Education approved the Local Agreement for Child Development Services' award CCTR-5195 and CSPP-5384 providing state-subsidized general child care to low income families in the Chino Valley Unified School District.

The Funding Terms and Conditions shall be amended in accordance with the attached 2015/2016 amended language. CCTR-5195 amends the maximum reimbursable amount payable pursuant to the provisions from \$425,521.00 to \$453,024.00 and increasing the maximum rate per child day of enrollment from \$36.10 to \$38.29, increasing this award by \$27,503.00. CSPP-5384 amends the maximum reimbursable amount payable pursuant to the provisions from \$270,773.00 to \$289,571.00 and increasing the maximum rate per child day of enrollment from \$36.10 to \$38.53, increasing this award by \$18,798.00.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the amendment to the Local Agreement for Child Development Services CCTR-5195 and CSPP-5384 and adopt Resolution 2015/2016-45.

**FISCAL IMPACT**

\$27,503.00 increased grant award for local agreement CCTR-5195.  
\$18,798.00 increased grant award for local agreement CSPP-5384.

WMJ:JC:LM:imc

Chino Valley Unified School District  
**RESOLUTION 2015/2016-45**

This resolution must be adopted in order to certify the approval of the Board of Education of the Chino Valley Unified School District to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the personnel designated herein to sign contract documents for fiscal year 2015/2016.

---

**RESOLUTION**

BE IT RESOLVED that the Board of Education of Chino Valley Unified School District authorizes approval of the amendments for the local agreement number CCTR-5195 and CSPP-5384 for fiscal year 2015/2016 and that the person(s) who are listed below are authorized to sign the transaction for the Board of Education.

<b>NAME</b>	<b>TITLE</b>	<b>SIGNATURE</b>
Wayne M. Joseph	Superintendent	
Jeanette Chien, Ed.D.	Assistant Superintendent	

PASSED AND ADOPTED this 21<sup>st</sup> day of January 2016 by the Board of Education of Chino Valley Unified School District of San Bernardino County, California.

I, Pamela Feix, Clerk of the Board of Education of Chino Valley Unified School District, of San Bernardino County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

---

Pamela Feix, Clerk



**CALIFORNIA DEPARTMENT OF EDUCATION**  
 1430 N Street  
 Sacramento, CA 95814-5901

**F. Y. 15 - 16**

**Amendment 01**

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**  
 Budget Act/Rate Increase

DATE: July 01, 2015  
 CONTRACT NUMBER: CCTR-5195  
 PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS  
 PROJECT NUMBER: 36-6767-00-5

**CONTRACTOR'S NAME: CHINO VALLEY UNIFIED SCHOOL DISTRICT**

This agreement with the State of California dated July 01, 2015 designated as number CCTR-5195 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$425,521.00 and inserting \$453,024.00 in place thereof.

The Maximim Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by deleting reference to \$36.10 and inserting \$36.29 in place thereof.

**SERVICE REQUIREMENTS**

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 11,787.0 and inserting 11,831.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 250. (No change)

**EXCEPT AS AMENDED HEREIN** all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

<b>STATE OF CALIFORNIA</b>		<b>CONTRACTOR</b>			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contracts, Purchasing and Conference Services		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 27,503	PROGRAM CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 425,521	(OPTIONAL USE) See Attached				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 453,024	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR	
OBJECT OF EXPENDITURE (CODE AND TITLE) 702					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE			

CONTRACTOR'S NAME: CHINO VALLEY UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CCTR-5195

*Amendment 01*

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 125,635	(OPTIONAL USE)0656 13609-6767	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 125,635	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 69,121	(OPTIONAL USE)0656 15136-6767	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 69,121	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 27,503	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 230,765	(OPTIONAL USE)0656 23254-6767			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 258,268	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.  SIGNATURE OF ACCOUNTING OFFICER	T.B.A. NO	B.R. NO
	DATE	



**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

**F.Y. 15 - 16**

**Amendment 01**

DATE: July 01, 2015

CONTRACT NUMBER: CSPP-5384

PROGRAM TYPE: CALIFORNIA STATE  
PRESCHOOL PROGRAM

PROJECT NUMBER: 36-6767-00-5

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**  
Budget Act/Rate Increase

**CONTRACTOR'S NAME: CHINO VALLEY UNIFIED SCHOOL DISTRICT**

This agreement with the State of California dated July 01, 2015 designated as number CSPP-5384 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$270,773.00 and inserting \$289,571.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by deleting reference to \$36.10 and inserting \$38.53 in place thereof.

**SERVICE REQUIREMENTS**

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 7,501.0 and inserting 7,515.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 250. (No change)

**EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.**

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING Sureshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING				
TITLE Contracts, Purchasing and Conference Services		ADDRESS				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 18,798	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 270,773	(OPTIONAL USE) See Attached					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 289,571	ITEM See Attached	CHAPTER	STATUTE			FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.S.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE				

CONTRACTOR'S NAME: CHINO VALLEY UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CSPP-5384

*Amendment 01*

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -38,188	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 38,188	(OPTIONAL USE)0656 13809-6767	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 0	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -21,010	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 21,010	(OPTIONAL USE)0656 15136-6767	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 0	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 167,777	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 121,794	(OPTIONAL USE)0656 23038-6767			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 289,571	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -89,781	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 89,781	(OPTIONAL USE)0856 23254-6767			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 0	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. SIGNATURE OF ACCOUNTING OFFICER	T.B.A. NO.	B.R. NO.
	DATE	



**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Jeanette Chien, Ed.D., Asst. Superintendent, Educational Services  
**SUBJECT:** **SCHOOL ACCOUNTABILITY REPORT CARD 2015/2016**

=====

**BACKGROUND**

Every school in California is required by state law to publish a School Accountability Report Card (SARC), by February 1 of each year. The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

The SARC generally begin with a profile that provides background information about the school and its students. The profile usually summarizes the school's mission, goals, and accomplishments. State law requires that the SARC contain all of the following:

- Demographics
- School safety and climate for learning information
- Academic data
- Class size
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure data
- Title 1 Program Improvement
- Highly Qualified teacher information

State law encourages schools to make a concerted effort to notify parents of the purpose of the SARC. Specifically, schools are required to notify all parents about the availability of the SARC and instructions about how the SARC can be obtained both through the internet and on paper. It is also required that if a sufficient number of the school's enrolled students speak a single primary language other than English, state law requires that the SARC be made available to parents in the appropriate language.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the School Accountability Report Card 2015/2016 for each school in the Chino Valley Unified School District.

**FISCAL IMPACT**

None.

WMJ:JC:Imc



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
**SUBJECT: PURCHASE ORDER REGISTER**

=====

**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$3,915,105.38 to all District funding sources.

WMJ:GJS:pw

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Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====

**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

WMJ:GJS:pw

<b>SUPERINTENDENT</b>	<b>FISCAL IMPACT</b>
<b>S-1516-005 AEG Ontario Arena.</b> To provide high school graduation ceremony venue. Submitted by: Superintendent Duration of Agreement: July 1, 2015 – June 30, 2016	Contract Amount: \$60,000.00 Funding Source: General Fund

<b>MASTER CONTRACT</b>	<b>FISCAL IMPACT</b>
<b>MC-1516-104 Sky High Sports.</b> To provide dance venue. Submitted by: Chino HS/Purchasing Department Duration of Agreement: January 22, 2016 – June 30, 2018	Contract Amount: Per rate sheet Funding Source: ASB/PFA/PTA/ Boosters

<b>APPROVED CONTRACT TO BE AMENDED</b>	<b>AMENDMENT</b>
<b>ES-1314-004 M2 All City Management Services.</b> To provide crossing guard services outside the city limits of Chino and Chino Hills. Submitted by: Educational Services Duration of Agreement: July 1, 2016 – June 30, 2016 Original Agreement Board Approved: June 13, 2013	Extend term to June 30, 2016; Increase contract amount by \$3,527.60 (from \$60,178.00 to \$63,705.60)

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
**SUBJECT: SURPLUS/OBSOLETE PROPERTY**

=====

**BACKGROUND**

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**FISCAL IMPACT**

Increase to the General Fund from proceeds of sale.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT  
SURPLUS/OBSOLETE PROPERTY**

January 21, 2016

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	24488	Student Support
Computer	Dell	22182	Student Support
Computer	Dell	22492	Student Support
Computer	Dell	25169	Student Support
Computer	Dell	22493	Student Support
Computer	Dell	31090	Student Support
Monitors (3)			Student Support
Keyboards (7)			Student Support
Mice (3)			Student Support
Printer	Xerox	21999	Student Support
Tape Recorder			Student Support
Laptop	D630	DNDNSF1	Technology
Desktop	760	31522/5PY20L1	Technology
Laptop	E5400	29460/2JCR7J1	Technology
Laptop	E5420	39749/HVQB4S1	Technology
Laptop	E5430	41178/6W1DZW1	Technology
Desktop	Dell 470	23238/FH0FHB1	Technology
Projector	Epson	22240/GM9G5Y4011F	Technology
Laptop	Dell 5400	1363VK1/31147	Technology
Laptop	Dell D610	FTS3691/22347	Technology
Laptop	Dell E5400	DS1KXG1/29872	Technology
Laptop	Dell E5400	7XFYGM1/33080	Technology
Laptop	Dell E5400	2XFYGM1/33078	Technology
Laptop	Dell E5400	D263VK1/31151	Technology
Laptop	Dell E5400	9XFYGM1/33087	Technology
Laptop	Dell E5420	DP0D6S1/39875	Technology
Laptop	Dell 5400	H263VK1/31150	Technology
Printer	HP	00469/USQB030782	Technology
Projector	Epson	27233/KM3F822359L	Technology
Power Vault	Dell	1R8H231	Technology
Power Vault	Dell	17919HZ71M21	Technology
Server	Dell	21086I8M1SG61	Technology
Monitor	Dell	07G07664180411035B	Technology
Printer	HP	09759/USQB031550	Technology
Laptop	Dell	33085/6XFYGM1	Technology
Raid Drive	Lacie	154804847	Technology
Server	Dell	27507/FXP54G1	Technology
Server	Dell	26770/GXSF7F1	Technology



<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Server	Dell	28787/GXSF7F1	Technology
Server	Dell	27508/BXP54G1	Technology
Server	Dell	C36SNH1	Technology
Desktop	Dell	22604/JL5HP91	Technology
Desktop	Dell	HG6D0G1	Technology
Desktop	Dell	22902/3D0YT91	Technology
Desktop	Dell	8TZFZB1	Technology
Server	Dell	B9LHZF1	Technology
Desktop	Dell	2H6D0G1	Technology
Laptop	Dell	41148/54VQW1	Technology
Projector	EIKI	GA58A1850	Technology
Laptop	Dell	25301\GL7LHD1	Technology
Laptop	Dell E5400	8XFYGM1/33081	Technology
Laptop	Dell	32114/4095XL1	Technology
Laptop	Apple	24826/W8722B0DYA3	Technology
Laptop	Apple	24818/W8722B5UYA3	Technology
Laptop	Apple	24813/W8722B6LYA3	Technology
Laptop	Apple	24825/W8722B7EYA3	Technology
Laptop	Apple	24795/W8722B2GYA3	Technology
Laptop	Apple	24823/W8722B1QYA3	Technology
Laptop	Apple	24830/W8722B75YA3	Technology
Laptop	Apple	25753/W873906KZ5Z	Technology
Laptop	Apple	25736/W873904PZ5Z	Technology
Laptop	Apple	21696/W8526F6MT0QA	Technology
Beam-Rite CRT Tester	Sencore	07113/6880982M	Technology
Laptop	Dell	22190/BPHLL81	Technology
Laptop	Dell E5400	HZ07WN1	Technology
Superstack 3 switch 26	3Com	25307	Technology
Superstack 3 switch 50	3Com	23843	Technology
Poweredge 1950	Dell	23968	Technology
Superstack 3 switch 24	3Com	29842	Technology
Superstack 3 switch 48	3Com	30132	Technology
Apple Drive Module 500	Apple	27067	Technology
Apple Drive Module 750	Apple	27578	Technology
Mac OSX Server v 10.4	Apple	27578	Technology
Server model A1068	Apple	22168	Technology
Server	Dell	23967	Technology
Sever	Dell	26505	Technology
Laptop	Dell	34719/863BQP1	Technology
Switch 26 port	3Com	25316	Technology
Switch 26 port	3Com	25318	Technology
Switch 26 port	3Com	25320	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Switch 26 port	3Com	25317	Technology
Switch 24 port	3Com	25319	Technology
Switch 48 port	3Com	31691	Technology
Switch 48 port	HP	40172	Technology
Switch 26 port	3Com	25315	Technology
Switch 8 port	3Com	24163	Technology
Switch 8 port	3Com	24156	Technology
Switch 8 port	3Com	24162	Technology
Switch 24 port	3Com	29015	Technology
Switch 12 port	3Com	29011	Technology
Switch 12 port	3Com	31529	Technology
Switch 50 port	3Com	21972	Technology
Switch 24 port	3Com	32570	Technology
Switch 24 port	3Com	20865	Technology
Switch 24 port	3Com	18001	Technology
Switch 24 port	3Com	27145	Technology
Switch 24 port	3Com	23861	Technology
Switch 24 port	3Com	25174	Technology
Switch 24 port	3Com	25214	Technology
Laptop	Dell	24513	Dickey ES
Laptop	Dell	24527	Dickey ES
Laptop	Dell	24504	Dickey ES
Laptop	Dell	31433/C0549	Dickey ES
Laptop	Dell	C0541	Dickey ES
Laptop	Dell	34161/C0556	Dickey ES
Laptop	Dell	34159/C0557	Dickey ES
Laptop	Dell	34124/C0532	Dickey ES
Laptop	Dell	34156	Dickey ES
Laptop	Dell	24526	Dickey ES
Laptop	Dell	24523	Dickey ES
Monitor	Dell	CN0TP2227373179F936C	Dickey ES
Monitor	Dell	CN0TP2196418078L7R3L	Dickey ES
Monitor	Dell	CN0NJ1747373168T3617	Dickey ES
Monitor	Dell	CN0TP2196418078M2L4L	Dickey ES
Monitor	Dell	CN0TP2227373179F92UC	Dickey ES
Monitor	Dell	CN0TP2196418078L7RXL	Dickey ES
Monitor	Dell	CN0TP2227373179F935C	Dickey ES
Monitor	Dell	CN0TP2196418078M2NBL	Dickey ES
Monitor	Dell	CN0C730C716230613965	Dickey ES
Monitor	Dell	PT3053902439	Dickey ES
Monitor	Dell	MX05R1084760527MC7W7	Dickey ES
Keyboard	Logitech	YU576A	Dickey ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Keyboard	Dell	CN0RH6597357178E09KZ	Dickey ES
Keyboard	Dell	CN0RH6597357178D06MP	Dickey ES
Keyboard	Dell	CN0RH6597357178B0ADJ	Dickey ES
Keyboard	Dell	CN0RH6597357178D03L8	Dickey ES
Keyboard	Dell	CN0RH65973571782083W	Dickey ES
Keyboard	Dell	CN0YP2196418078L7RHL	Dickey ES
Keyboard	Dell	CN0C730C7162395J5555	Dickey ES
Keyboard	Dell	CN0TP2227373179F92EC	Dickey ES
Keyboard	Dell	CN0TP2196418078L7RWL	Dickey ES
Keyboard	Dell	CN0TP2196418078L7R6L	Dickey ES
Keyboard	Dell	CN04473D44751925018AA00	Dickey ES
Keyboard	Dell	CN04473D447519370171A00	Dickey ES
Television	Quasar	31754	Dickey ES
Speakers	Labtech		Dickey ES
Printer	HP	14620	Dickey ES
Keyboard	Fujitsu	P8279128	Dickey ES
Keyboard	Dell	CN0RH659735716860350	Dickey ES
Keyboard	Dell	CN0RH6597357178D03VP	Dickey ES
Keyboard	Dell	CN0RH6597357178B0DPR	Dickey ES
Keyboard	Dell	CN0DJ3317161678K09SI	Dickey ES
Shelf/Drawers (3)			Dickey ES
Shelf/Desks (4)			Dickey ES
Table		C01765	Dickey ES
Student Desks (40)			Dickey ES
Shelf		A07192	Dickey ES
Desktop Computer	Optiplex 760	29939	Dickey ES
Desktop Computer	Optiplex 745	26020	Dickey ES
Desktop Computer	Optiplex 745	310-132-01	Dickey ES
Desktop Computer	Optiplex 760	31656	Dickey ES
Desktop Computer	Optiplex 745	24072	Dickey ES
Desktop Computer	Optiplex 760	30426	Dickey ES
Desktop Computer	Optiplex 760	30412	Dickey ES
Desktop Computer	Optiplex 760	30416	Dickey ES
Desktop Computer	Optiplex 760	30427	Dickey ES
Desktop Computer	Optiplex 760	30414	Dickey ES
Desktop Computer	Optiplex 760	30424	Dickey ES
Desktop Computer	Optiplex 760	30425	Dickey ES
Desktop Computer	Optiplex 760	30415	Dickey ES
Desktop Computer	Optiplex 760	30421	Dickey ES
Desktop Computer	Optiplex 760	30413	Dickey ES
Desktop Computer	Optiplex 760	29941	Dickey ES
Computer	Mac	17276	Rhodes ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Mac	17434	Rhodes ES
Computer	Mac	17419	Rhodes ES
Computer	Mac	17426	Rhodes ES
Computer	Mac	17367	Rhodes ES
Computer	Mac	17283	Rhodes ES

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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**DATE:** January 21, 2016

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Superintendent, Facilities, Planning & Operations

**SUBJECT: RESOLUTION 2015/2016-46 AUTHORIZING THE CONVEYANCE BY QUITCLAIM OF EASEMENT**

=====  
**BACKGROUND**

When the Los Serranos Elementary School was opened in the late 1950's, an easement for sidewalk purposes was granted to the Chino Valley Unified School District for student access from the surrounding neighborhood to the school property. Due to ongoing vandalism and graffiti issues, the use of the student access easement ceased in the late 1990's.

The adjacent property owners of the underlying easement have requested that the easement be quitclaimed back to them due to continuous vandalism, trash and graffiti issues. Per District legal counsel, this requires approval of the following resolution and the processing of the quitclaim deed with the San Bernardino County and it will also release the District from all future liability of maintaining the easement.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education adopt Resolution 2015/2015-46 Authorizing the Conveyance by Quitclaim of Easement.

**FISCAL IMPACT**

None

WMJ:GJS:pw

**Chino Valley Unified School District  
Resolution 2015/2016-46  
Authorizing the Conveyance by Quitclaim of Easement**

**WHEREAS**, an easement for sidewalk purposes was granted to the Chino Valley Unified School District (“District”) for access to the District’s property located at 15650 Pipeline Avenue, Chino Hills, CA 91709, and commonly known as the former Los Serranos Elementary School. A legal description and map depicting the location of said easement is recorded in Book No. 119 of Maps, Page 61-69, in the Official Records of San Bernardino County (the “Easement”), which is attached hereto as Exhibit “A” and incorporated herein; and

**WHEREAS**, the Easement is located entirely within Lot 77 of Tract 7364, as shown on Page 64 of the attached map, in Chino Hills, California, which is owned by Michael and Teresa Drugan, as husband and wife as community property with right of survivorship (the “Homeowners”); and

**WHEREAS**, the District does not have a need for the Easement and desires to quitclaim any interest that it may have in the Easement; and

**WHEREAS**, Education Code Section 17386 provides that “the governing board of any school district shall have the power to execute and deliver quitclaim deeds, either with or without consideration to the owners of real property adjacent to any real property owned by the school district, for the purpose of removing defects in and otherwise clearing up the title to such adjacent real property;” and

**WHEREAS**, the District wishes to release and extinguish the Easement by executing and recording a quitclaim deed (“Quitclaim Deed”) conveying any interest the District may have in the Easement located on the Homeowners’ property to the Homeowners;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Education of the Chino Valley Unified School District hereby finds, determines, declares, orders and resolves as follows:

**Section 1.** That all of the recitals set forth above are true and correct.

**Section 2.** That the District shall, pursuant to Education Code Section 17386, release and extinguish the Easement by executing and recording a Quitclaim Deed to the Homeowners.

**Section 3.** The District’s Governing Board hereby approves a delegation of authority and appoints the District Superintendent, or the designee of the District Superintendent, who is/are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which, in consultation with legal counsel and District staff, they may deem necessary or advisable in order to effectuate the purpose and intent of this Resolution, including but not limited to executing a quitclaim deed to release and extinguish the Easement and conveying the District’s interest in the Easement, if any, to the Homeowners.

**Section 4.** This Resolution shall take effect immediately upon adoption.

**APPROVED, PASSED AND ADOPTED** by the Board of Education of the Chino Valley Unified School District on this 21st day of January 2016, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

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Wayne M. Joseph, Superintendent  
Secretary, Board of Education

**EXHIBIT "A"**

**LEGAL DESCRIPTION AND MAP OF EASEMENT**

**Tract No. 7364, Lot No. 77 in Book No. 119 of Maps, Page 64, Recorded  
in the Official Records of the San Bernardino County**



THIS MAP IS FOR THE PURPOSE  
OF AD VALOREM TAXATION ONLY.

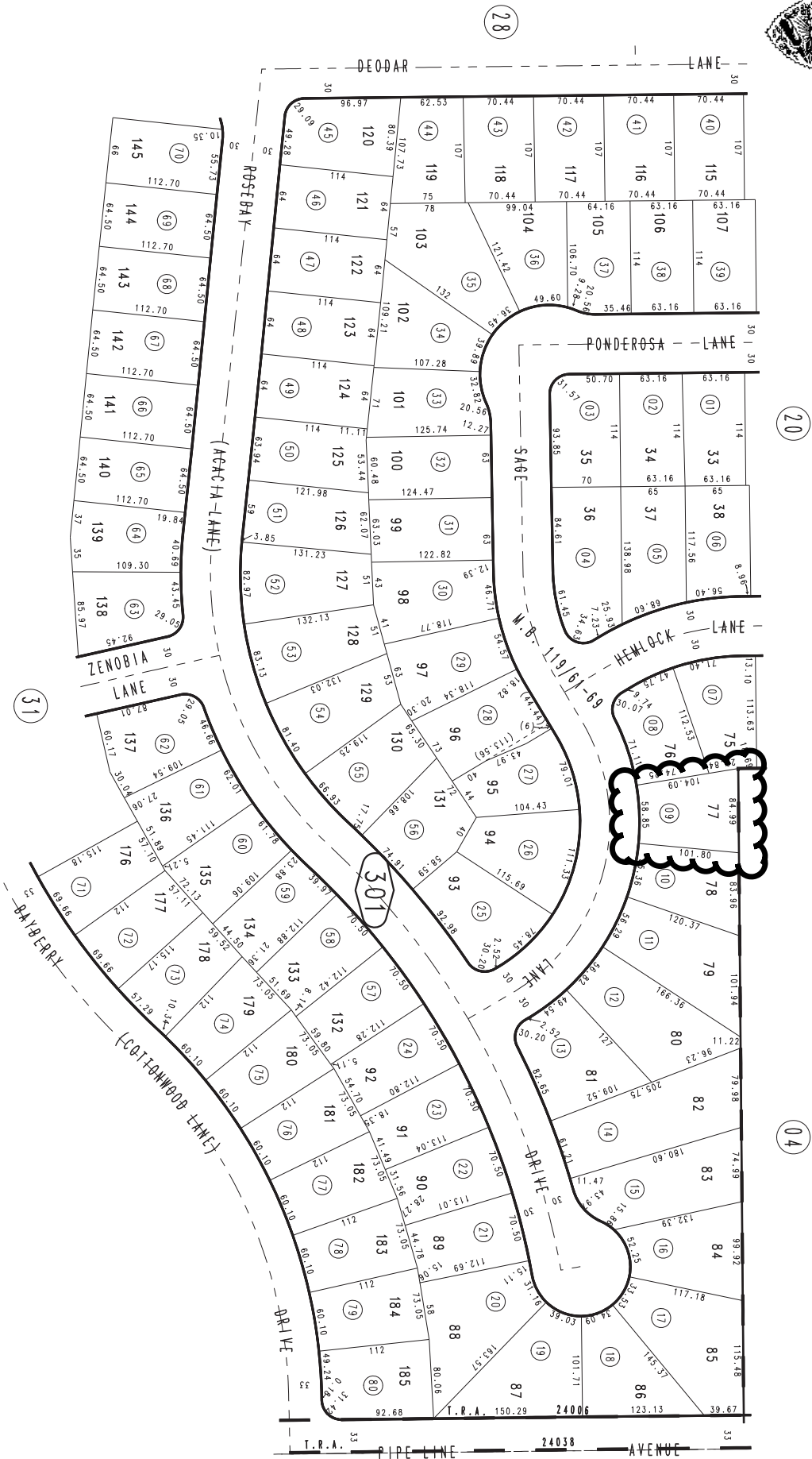


Ptn. Tract No. 7364, M.B. 119/61-69

City of Chino Hills  
Tax Rate Area  
24006, 24038

1030 - 30

# EXHIBIT "A" - MAP OF EASEMENT



APRIL 2007 RM

Ptn. S.E.1/4, Sec. 28  
T.2S., R.8W.

Assessor's Map  
Book 1030 Page 30  
San Bernardino County

REVISED  
9/23/10 LH-MC



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Grace Park, Ed.D., Assistant Superintendent, Human Resources  
Lea Fellows, Director, Human Resources  
Richard Rideout, Director, Human Resources  
**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====

**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

WMJ:GP:LF:RR:jaf

**CERTIFICATED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**RESIGNATION**

JONES, Jerry (20 years of service)	Psychologist	Special Ed.	06/22/2016
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**HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2015/2016 SCHOOL YEAR**

DEL ROSARIO, Michael	Special Ed. Teacher	Cortez ES/Chaparral ES	01/22/2016
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**CLOSING OF OFFICIAL RECORDS**

KNAPP, Angela	Computer Teacher	Townsend JHS	12/31/2015
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**RESIGNATION**

BECHTEL, Matthew	Biology Teacher	Chino Hills HS	01/22/2016
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**APPOINTMENT – EXTRA DUTY**

KNUTSON, Dimitrius (NBM)	Boys Tennis (GF)	Ayala HS	01/22/2016
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**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE AUGUST 17, 2015, THROUGH JUNE 30, 2016**

GLEESON, Megan	HAYNES, Preciosa	KIM, Eugene
LABA, Michael	MCPHEETERS, Zelma (Denise)	MCRAVEN, Doreen
OAKLAND, Donna	PROULX, Douglas	RHODE, Amanda
SIMMONS, Kyle	SWIFT, Micah	

**CLASSIFIED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**

**APPOINTMENT**

FLAUGHER, Monica	IA/SPED/SH (SELPA/GF)	Rolling Ridge ES	01/22/2016
BADIOS, Thelma	IA/SPED/SH (SELPA/GF)	Walnut ES	01/22/2016
GARCIA DE LEON, Dalila	Counseling Assistant (GF)	Buena Vista HS	01/22/2016
GARCIA, Janelle	Behavior Intervention Aide (SELPA/GF)	Special Ed.	01/22/2016
MARQUEZ, Ascencion	Bus Driver (GF)	Transportation	01/22/2016

**PROMOTION**

CARRILLO, Jaime	FROM: Groundsworker III (GF) 8 hrs./261 contract days TO: Maintenance Sprinkler Technician III (GF) 8 hrs./261 contract days	Maintenance Maintenance	01/22/2016
GEORGE, Teresa	FROM: IA/Computer Assisted Instruction (GF) 6 hrs./181 work days TO: Typist Clerk II (GF) 8 hrs./261 contract days	Special Ed. Special Ed.	01/22/2016
VALDEZ, Denise	FROM: IA/SPED/SH (SELPA/GF) 3 hrs./181 work days TO: Behavior Intervention Aide (SELPA/GF) 6 hrs./190 work days	Special Ed. Special Ed.	01/22/2016
WILLIAMS, Carrie	FROM: Maintenance III/ Electrician (GF) 8 hrs./261 contract days TO: Electronics Tech. (GF) 8 hrs./261 contract days	Maintenance Technology	01/22/2016

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>CHANGE IN ASSIGNMENT</u></b>			
KALINOWSKI, Linda	FROM: Sec. Library/Media Center Asst. (GF) 4 hrs./213 work days TO: High School Receptionist (GF) 8 hrs./200 work days	Chino HS  Chino HS	01/22/2016
REZA-SETO, Christine	FROM: IA/SPED/SH (SELPA/GF) 5 hrs./181 work days TO: IA/SPED/RSP (SELPA/GF) 5 hrs./181 work days	Don Lugo HS  Wickman ES	01/22/2016
MATA, Anna	FROM: IA/SPED/SH (SELPA/GF) 3 hrs./181 work days TO: IA/Elementary P.E. (SELPA/GF) 6 hrs./180 work days	Special Ed.  Special Ed.	01/22/2016
<b><u>INCREASE HRS./DAYS</u></b>			
AGUINAGA, Veronica	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation  Transportation	01/22/2016
AVILA, Jeffrey	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation  Transportation	01/22/2016
BENEMIE, Patrice	FROM: Bus Driver (GF) 5 hrs./208 work days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation  Transportation	01/22/2016

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
	<b><u>INCREASE HRS./DAYS</u></b> (cont.)		
BURRELL, Jason	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
BUSCH, Linda	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 6 hrs./183 work days	Transportation Transportation	01/22/2016
CARDENAS, Barbara	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
CASTREJON, Linda	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
CASTRO, Jose	FROM: Bus Driver (GF) 5 hrs./208 work days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation Transportation	01/22/2016
CONLEY, Richard Jr.	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
DEBACA, Anacani	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
FUENTES, Regina	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
	<b><u>INCREASE HRS./DAYS</u></b> (cont.)		
GARCIA, Nora	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
GOMEZ, Aide	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
JOHNSON, Danielle	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
MARINES, Esperanza	FROM: Bus Driver (GF) 5 hrs./208 work days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation Transportation	01/22/2016
MARRERO, Tomas	FROM: Bus Driver (GF) 5 hrs./183 work days TO: Bus Driver (GF) 6 hrs./183 work days	Transportation Transportation	01/22/2016
MARTINEZ, Denise	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
MARTINEZ, Terri	FROM: Bus Driver (GF) 5 hrs./208 work days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation Transportation	01/22/2016
MOREIRA, Norma	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016



**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
	<b><u>INCREASE HRS./DAYS</u></b> (cont.)		
MORENO, Julie	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
MOUW, Jacqueline	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
OCHOA, Hugo	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
PRICE, Laura	FROM: Bus Driver (GF) 5 hrs./208 work days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation Transportation	01/22/2016
RAMIREZ, Regina	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
ROBLEDO, Leticia	FROM: Bus Driver (GF) 5 hrs./208 work days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation Transportation	01/22/2016
SANCHEZ, Belen	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation Transportation	01/22/2016
SANCHEZ, Martha	FROM: Bus Driver (GF) 4.5 hrs./183 work days TO: Bus Driver (GF) 6 hrs./183 work days	Transportation Transportation	01/22/2016

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
SANDOVAL, Carina	FROM: Bus Driver (GF) 4.5 hrs./183 work days	Transportation	01/22/2016
	TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	
TAY, Michael	FROM: Bus Driver (GF) 4.5 hrs./183 work days	Transportation	01/22/2016
	TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	
VINCENT, Gina	FROM: Bus Driver (GF) 4.5 hrs./183 work days	Transportation	01/22/2016
	TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	
WEDDELL, Dennice	FROM: Bus Driver (GF) 4.5 hrs./183 work days	Transportation	01/22/2016
	TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	
WHITE, Jessa Rae	FROM: Bus Driver (GF) 4.5 hrs./183 work days	Transportation	01/22/2016
	TO: Bus Driver (GF) 5.5 hrs./183 work days	Transportation	

**CLOSING OF OFFICIAL RECORDS**

SMALLWOOD, Delia	School Secretary II (GF)	Don Lugo HS	01/02/2016
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**RESIGNATION**

VARGAS, Norma	IA/Bilingual-Biliterate (GF)	Borba ES	01/05/2016
ROMAN, Miriam	IA/Childhood Ed (CDF)	Dickey ES-SOAR	01/08/2016

**RETIREMENT**

TOLEDO, Tina (10 years of service)	Security Person (GF)	Don Lugo HS	02/06/2016
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(504) = Federal Law for Individuals with Handicaps  
 (ACE) = Ace Driving School  
 (ASB) = Associated Student Body  
 (ASF) = Adult School Funded  
 (ATE) = Alternative to Expulsion  
 (B) = Booster Club  
 (BTSA) = Beginning Teacher Support & Assessment  
 (C) = Categorically Funded  
 (CAHSEE)= California High School Exit Exam  
 (CC) = Children's Center (Marshall)  
 (CDF) = Child Development Fund  
 (CSR) = Class Size Reduction  
 (CVLA) = Chino Valley Learning Academy  
 (CWY) = Cal Works Youth  
 (E-rate) = Discount Reimbursements for Telecom.  
 (G) = Grant Funded  
 (GF) = General Fund  
 (HBE) = Home Base Education  
 (MM) = Measure M – Fund 21  
 (MAA) = Medi-Cal Administrative Activities  
 (MH) = Mental Health – Special Ed.  
 (NBM) = Non-Bargaining Member  
 (ND) = Neglected and Delinquent  
 (NS) = Nutrition Services Budget  
 (OPPR) = Opportunity Program  
 (PFA) = Parent Faculty Association  
 (R) = Restricted  
 (ROP) = Regional Occupation Program  
 (SAT) = Saturday School  
 (SB813) = Medi-Cal Admin. Activities Entity Fund  
 (SELPA) = Special Education Local Plan Area  
 (SOAR) = Students on a Rise  
 (SPEC) = Spectrum Schools  
 (SS) = Summer School  
 (SWAS) = School within a School  
 (VA) = Virtual Academy  
 (WIA) = Workforce Investment Act

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Grace Park, Ed.D., Assistant Superintendent, Human Resources  
Daniel P. Mellon, ARM-P, Director, Risk Management and Human Resources  
**SUBJECT: REJECTION OF CLAIM**

=====

**BACKGROUND**

Claim 15-12-21 was submitted on December 15, 2015, by Elizabeth Shay on behalf of her daughter a student at Briggs K-8. Claimant alleges injury after being pushed by another student on the playground during school hours. Claimant seeks reimbursement for medical expenses in the amount of \$2,217.00.

The Board is requested to reject the claim against the District to allow the insurance carriers to investigate the merits of the claim and make a recommendation regarding disposition.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education reject the claim and refer it to the District's insurance adjuster.

**FISCAL IMPACT**

Unknown at present.

WMJ:GP:DPM:lag

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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Humility • Civility • Service

**DATE:** January 21, 2016

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Grace Park, Ed.D., Assistant Superintendent, Human Resources  
Beverly Beemer, Director, Technology  
Lea Fellows, Director, Human Resources  
Richard Rideout, Director, Human Resources

**SUBJECT: REVISION OF BOARD POLICY 4040 PERSONNEL – EMPLOYEE USE OF TECHNOLOGY**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 4040 Personnel – Employee Use of Technology is being revised to delete outdated section on use of cell phone or mobile communications device. This agenda item was presented to the Board of Education on January 7, 2016, for information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Board Policy 4040 Personnel – Employee Use of Technology.

**FISCAL IMPACT**

None.

WMJ:GP:BB:LF:RR:jaf

## EMPLOYEE USE OF TECHNOLOGY

The Board of Education recognizes that technological resources can enhance employee performance by offering EFFECTIVE tools to assist in providing a quality instructional program; facilitating communications with parents/guardians, students, and the community; supporting District and school operations; and improving access to and exchange of information. The Board expects all employees to learn to use the available technological resources that will assist them in the performance of their job responsibilities. As needed, employees shall receive professional development in the appropriate use of these resources.

(cf. 0440 - District Technology Plan)  
 (cf. 1100 - Communication with the public)  
 (cf. 1113 - District and School Web Sites)  
 (cf. 1114 - District-sponsored social media)  
 (cf. 4032 - Reasonable Accommodation)  
 (cf. 4131 - Staff Development)  
 (cf. 4231 - Staff Development)  
 (cf. 4331 - Staff Development)

Employees shall be responsible for the appropriate use of technology and shall use District technology resources primarily for purposes related to their employment.

(cf. 0410 - Nondiscrimination in District programs and activities)  
 (cf. 4119.11 - Sexual Harassment)  
 (cf. 4119.21/4219.21/4319.21 - Professional standards)  
 (cf. 4119.23 - Unauthorized Release of confidential/privileged information)  
 (cf. 4119.25 - Political Activities of Employees)  
 (cf. 5125 - Student records)  
 (cf. 5125.1 - Release of directory information)  
 (cf. 6162.6 - Use of copyrighted materials)  
 (cf. 6163.4 - Student use of technology)

DISTRICT TECHNOLOGY INCLUDES, BUT IS NOT LIMITED TO, COMPUTERS, THE DISTRICT'S COMPUTER NETWORK INCLUDING SERVERS AND WIRELESS COMPUTER NETWORKING TECHNOLOGY (WI-FI), THE INTERNET, EMAIL, USB DRIVES, WIRELESS ACCESS POINTS (ROUTERS), TABLET COMPUTERS SMARTPHONES AND SMART DEVICES, TELEPHONES, CELLULAR TELEPHONES, PERSONAL DIGITAL ASSISTANT, PAGERS, MP3 PLAYERS, WEARABLE TECHNOLOGY, ANY WIRELESS COMMUNICATION DEVICE INCLUDING EMERGENCY RADIOS, AND/OR FUTURE TECHNOLOGICAL INNOVATIONS, WHETHER ACCESSED ON OR OFF SITE OR THROUGH DISTRICT-OWNED EQUIPMENT OR DEVICES.

EMPLOYEES SHALL NOT USE DISTRICT TECHNOLOGY TO ACCESS, POST, SUBMIT, PUBLISH, OR DISPLAY HARMFUL OR INAPPROPRIATE MATTER THAT IS THREATENING, OBSCENE, DISRUPTIVE, SEXUALLY EXPLICIT, OR UNETHICAL OR

**EMPLOYEE USE OF TECHNOLOGY (cont.)**

THAT PROMOTES ANY ACTIVITY PROHIBITED BY LAW, BOARD POLICY, OR ADMINISTRATIVE REGULATIONS.

HARMFUL MATTER INCLUDES MATTER, TAKEN AS A WHOLE, WHICH TO THE AVERAGE PERSON, APPLYING CONTEMPORARY STATEWIDE STANDARDS, APPEALS TO THE PRURIENT INTEREST AND IS MATTER WHICH DEPICTS OR DESCRIBES, IN A PATENTLY OFFENSIVE WAY, SEXUAL CONDUCT AND WHICH LACKS SERIOUS LITERARY, ARTISTIC, POLITICAL, OR SCIENTIFIC VALUE FOR MINORS. (PENAL CODE 313)

Employees shall be notified that computer files and electronic communications, including e-mail and voice mail, are not private. Technological resources shall not be used to transmit confidential information about students, employees, or district operations without authority.

**~~Online Internet Services~~**

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that PROTECTS AGAINST ~~prevents~~ access to visual depictions that are obscene, ~~or~~ child pornography, OR HARMFUL TO MINORS and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 6777; 47 USC 254)

To ensure proper use the Superintendent or designee may monitor DISTRICT TECHNOLOGY ~~usage of technological resources~~, including the accessing of e-mail, stored files and the Internet.

Monitoring may occur at any time without advance notice or consent AND FOR ANY REASON ALLOWED BY LAW. When passwords are used, they must be known to the Superintendent or designee so that he/she may have system access.

The Superintendent or designee shall establish administrative regulations and an acceptable use agreement which outline employee obligations and responsibilities related to the use of District technology. The Superintendent or designee also may establish guidelines and limits on the use of technology resources. Inappropriate use shall result in a cancellation of the employee's user privileges, disciplinary action and/or legal action in accordance with law, Board policy and administrative regulation.

(cf. 4118 - Suspension/Disciplinary Action)  
(cf. 4218 - Suspension/Demotion/or Dismissal)

**EMPLOYEE USE OF TECHNOLOGY (cont.)**

The Superintendent or designee shall provide copies of related policies, regulations and guidelines to all employees who use the District's technological resources. Employees shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.

**Use of Cellular Phone or WIRELESS COMMUNICATION DEVICE ~~Mobile Communications Device~~**

An employee shall not use a cellular phone or other WIRELESS COMMUNICATION ~~mobile communications~~ device for personal business while on duty, except in emergency situations and/or during scheduled work breaks.

Any employee that uses a CELLULAR phone or WIRELESS COMMUNICATION ~~mobile communications~~ device in violation of law, Board policy, or administrative regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate.

**Legal Reference:**EDUCATION CODE

52295.10-52295.55 Implementation of Enhancing Education Through technology grant program

GOVERNMENT CODE

3543.1 Rights of employee organizations

PENAL CODE

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

VEHICLE CODE

23123 Wireless telephones in vehicles

23123.5 Mobile communication devices; text messaging while driving

23125 Wireless telephones in school buses

UNITED STATES CODE, TITLE 20

6751-6777 ENHANCING Education Through Technology Act, Title II, Part D, especially:

6777 Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:

6777 Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

COURT DECISIONS

City of Ontario v. Quon et al. (2010) 000 U.S. 08-1332



**EMPLOYEE USE OF TECHNOLOGY (cont.)**

Management Resources

Websites

California School Board Association: [www.csba.org](http://www.csba.org)

American Library Association: [www.ala.org](http://www.ala.org)

California Department of Education: [www.cde.ca.gov](http://www.cde.ca.gov)

Federal Communications commission: [www.fcc.gov](http://www.fcc.gov)

U.S. Department of Education: [www.ed.gov](http://www.ed.gov)

**Chino Valley Unified School District**

Policy adopted: September 4, 1997

Revised: July 18, 2002

Revised: September 18, 2003

Revised: July 14, 2011

REVISED:





**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Norm Enfield, Ed.D., Deputy Superintendent, Curriculum, Instruction, Innovation, and Support  
Julian Rodriguez, Director, Assessment and Instructional Technology  
**SUBJECT: DELETION OF BOARD POLICY AND ADMINISTRATIVE REGULATION 6162.52 INSTRUCTION – HIGH SCHOOL EXIT EXAMINATION**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy and Administrative Regulation 6162.52 Instruction – High School Exit Examination are being deleted to reflect new legislation and current District practice. Senate Bill 725 was signed by the Governor and chaptered into law on August 26, 2015. This law suspends passage of the California High School Exit Examination (CAHSEE) as a condition for receiving a diploma of graduation or a condition of graduation from high school for a student who has met all other high school graduation requirements in school year 2014/2015. Additionally, Senate Bill 172, enacted on October 7, 2015, suspends the administration of the CAHSEE, and the requirement that students completing grade twelve successfully pass the high school exit examination as a condition of receiving a diploma of graduation from high school for the 2015/2016, 2016/2017, and 2017/2018 school years.

Language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the deletion of Board Policy and Administrative Regulation 6162.52 Instruction – High School Exit Examination.

**FISCAL IMPACT**

None.

WMJ:NE:JR:smr

**HIGH SCHOOL EXIT EXAMINATION**

~~The Board of Education desires to ensure that District students who graduate from high school can demonstrate grade-level competency in reading, writing and mathematics and are given the opportunity to learn the subjects covered in the high school exit examination required for high school graduation.~~

~~(cf. 6146.1 High School Graduation Requirements)~~

~~(cf. 6162.5 Student Assessment)~~

~~(cf. 6162.54 Test Integrity/Test Preparation)~~

~~(cf. 6164.2 Guidance/Counseling Services)~~

~~(cf. 6177 Summer School)~~

~~(cf. 6179 Supplemental Instruction)~~

~~The Superintendent or designee shall ensure that District programs and services, including, but not limited to, instructional materials, staff development and remediation programs, are aligned with the exit exam.~~

~~The Superintendent or designee shall administer the exit exam in accordance with law. (Education Code 60850)~~

~~Students may be allowed to take the exit exam with variations, accommodations, or modifications in accordance with law and administrative regulation.~~

**Legal Reference:****EDUCATION CODE**

~~35146 Closed sessions~~

~~35186 Williams Uniform Complaint Procedures~~

~~37252-37254.1 Supplemental instruction~~

~~51041 Evaluation of educational program~~

~~52378 Supplemental school counseling program~~

~~56026 Individuals with exceptional needs~~

~~56101 Waiver of code or regulation~~

~~60810 Assessment of language development~~

~~60850-60859 Exit examination~~

**CODE OF REGULATIONS, TITLE 5**

~~1200-1225 High school exit examination~~

**UNITED STATES CODE, TITLE 20**

~~1400-1482 Individuals with Disabilities Education Act~~

**UNITED STATES CODE, TITLE 29**

~~794 Rehabilitation Act of 1973, Section 504~~

**CODE OF FEDERAL REGULATIONS, TITLE 34**

~~300.503 Prior notice~~

**COURT DECISIONS**

~~O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452~~

~~Smiley v. California Department of Education, (2002) 45 Fed.Appx. 780~~

~~Chapman v. California Department of Education, (2002) 229 F.Supp.2d 981~~

**HIGH SCHOOL EXIT EXAMINATION (cont.)**

**Management Resources:**

~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~Independent Evaluation of the California High School Exit Examination (CAHSEE), Annual Reports, Human Resources Research Organization~~

~~U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS~~

~~The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2004~~

~~WEBSITES~~

~~California School Boards Association: [www.csba.org](http://www.csba.org)~~

~~California Department of Education, California High School Exit Examination:~~

~~[www.cde.ca.gov/ta/tg/hs/index.asp](http://www.cde.ca.gov/ta/tg/hs/index.asp)~~

~~Educational Testing Service: [www.ets.org/cahsee](http://www.ets.org/cahsee)~~

~~U.S. Department of Education, Office for Civil Rights: [www.ed.gov/offices/OCR](http://www.ed.gov/offices/OCR)~~

**Chino Valley Unified School District**

~~Policy adopted: May 23, 2002~~

~~Revised: October 2, 2003~~

~~Revised: August 6, 2009~~

~~Revised: May 20, 2010~~

~~DELETED:~~

## **HIGH SCHOOL EXIT EXAMINATION**

### **Definitions**

~~Variation means a change in the manner in which the test is presented or administered or in how a student is allowed to respond, and includes, but is not limited to, accommodations and modifications as defined in Education Code 60850. (5 CCR 1200)~~

~~Accommodation means any variation in the assessment environment or process that does not fundamentally alter what the test measures or affect the comparability of scores. (Education Code 60850)~~

~~Modification means any variation in the assessment environment or process that fundamentally alters what the test measures or affects the comparability of scores. (Education Code 60850)~~

### **District and Test Site Coordinators**

~~On or before July 1 of each school year, the Superintendent shall designate a high school exit examination coordinator from among District employees and shall notify the test contractor of the identity and contact information of the coordinator. The District coordinator or Superintendent or designee shall be available throughout the year, shall serve as the liaison between the District and the test contractor and between the District and the California Department of Education (CDE) for all matters related to the exit exam, and shall perform additional duties specified in 5 CCR 1209 1211.5. (5 CCR1209)~~

~~Annually, the District coordinator or Superintendent or designee shall designate a test site coordinator for each test site to fulfill the responsibilities specified in 5 CCR 1210 1211.5. (5 CCR 1210)~~

~~All District and test site coordinators shall sign a test security affidavit/agreement pursuant to 5 CCR 1211.5.~~

~~Access to exam materials shall be limited to students taking the exit exam and individuals who have signed the test security affidavit, including employees directly responsible for test administration. All District and test site coordinators shall be responsible for inventory control. (5 CCR 1211)~~

### **Administration**

~~The Superintendent or designee shall administer the exit exam in each District high school on the dates designated by the Superintendent to Public Instruction as exam days or make-up days. (Education Code 60851)~~

**HIGH SCHOOL EXIT EXAMINATION (cont.)**

The exit exam shall be administered as follows: (Education Code 60851, 60852.3; 5 CCR 1204, 1204.5)

1. ~~Students in grade 10, including students with disabilities who are otherwise exempt from the requirements of the exam, shall take each section of the exit exam once during the school year, either during the grade 10 census administration or the District-designated grade 10 make-up administration.~~
2. ~~Students in grade 11 who have not yet passed one or both sections of the exit exam shall have up to two opportunities during the school year to take the section(s) of the exam not yet passed and may elect to take the exam during these opportunities. These students may be tested in successive administrations within a school year. Students should be offered appropriate remediation or supplemental instruction before being retested.~~
3. ~~Students in grade 12 shall have at least three opportunities to take the section(s) of the exit exam not yet passed. Students in grade 12 may elect to take the exam up to five times during the school year and may take the exam in successive administrations. Students should be offered appropriate remediation or supplemental instruction before being retested.~~

~~(cf. 6179 Supplemental Instruction)~~

4. ~~Adult education students shall have up to three opportunities per year to take the section(s) of the exit exam not yet passed and may elect to take the exam during these opportunities. Students should be offered appropriate remediation or supplemental instruction before being retested.~~

~~(cf. 6200 Adult Education)~~

~~If a student does not possess sufficient English language skills to be assessed on the exit exam, the Superintendent or designee may defer the exam requirement for a period of up to 24 calendar months of enrollment in the California public school system until the student has completed six months of instruction in reading, writing, and comprehension in the English language. (Education Code 60852)~~

~~(cf. 6174 Education for English Learners)~~

~~Test administrators at the test sites shall be responsible for the accurate identification of eligible students to whom the exit exam is to be administered. This identification shall be made through the use of photo identification or positive recognition by an employee of the District. (5 CCR 1203)~~



**HIGH SCHOOL EXIT EXAMINATION (cont.)**

~~Any student found to have cheated, assisted others in cheating, or compromised the security of the exit exam shall not receive a score from that test administration. (5 CCR 1220)~~

~~(cf. 5131.9 Academic Honesty)  
(cf. 6162.54 Test Integrity/Test Preparation)~~

**Testing Variations for Students**

~~The Superintendent or designee may provide students taking the exit exam with the test variations as defined by the California Department of Education (CDE). A student with disabilities shall be permitted to take the exit exam with accommodations or modifications when the student's Individualized Education Program (IEP) or Section 504 plan specifies that the requested variation is appropriate and necessary to access the exam due to the student's identified disability and the specific variation is currently listed in his/her IEP or Section 504 plan. (Education Code 60850; 5 CCR 1215, 1215.5, 1216, 1218)~~

~~(cf. 1646.4 Differential Graduation and Competency Standards for Students with Disabilities)  
(cf. 6159 Individualized Education Program)  
(cf. 6164.6 Identification and Education under Section 504)~~

**Testing Variations for English Language Learners**

~~Identified English language learners may be allowed testing variations as defined by California Department of Education if regularly used in the classroom or for assessments. (5 CCR 1217)~~

**Accommodations/Modifications for Students with Disabilities**

~~A student with disabilities shall be permitted to take the Exit Exam with accommodations or modifications when the student's IEP or his/her Section 504 plan specifies their use on the Exit Exam, for standardized testing, or during classroom instruction and assessments. (Education Code 60850; 5 CCR 1215.5, 1216)~~

~~(cf. 6146.4 Differential graduation and competency standards for students with disabilities)  
(cf. 6159 Individualized Education Program)  
(cf. 6164.6 Identification and education under Section 504)~~

**Waiver for Students with Disabilities**

~~For the purposes of receiving a high school diploma, the use of modifications shall invalidate a student's test score for the section of the exam for which the modification(s) were used. If the score is equivalent to a passing score, the student may be eligible for a waiver, as detailed by California Department of Education. (5 CCR 1216)~~

**HIGH SCHOOL EXIT EXAMINATION (cont.)**

~~When a student with disabilities has taken any section of the exit exam with one or more modifications and has received the equivalent of a passing score, his/her parent/guardian may request that the student receive a waiver of the requirement to successfully pass the exam. Upon receipt of such request, the principal shall submit a request for a waiver to the Board. The Board may waive the requirement to successfully pass the exit exam if the principal certifies that the student has all of the following: (Education Code 60851)~~

- ~~1. An IEP or Section 504 plan in place that requires the modifications to be provided to the student when taking the exit exam.~~
- ~~2. Sufficient high school level coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the exit exam.~~
- ~~3. An individual score report showing that the student has received the equivalent of a passing score on the exit exam while using a modification that fundamentally alters what the exam measures as determined by the State Board of Education.~~

~~In order to protect the student's privacy rights, the waiver request shall be considered in closed session. Final Board action on the waiver request shall be taken in open session and shall be a matter of public record. The student's name shall not be disclosed in open session.~~

~~(cf. 9321—Closed Session Purposes and Agendas)  
(cf. 9321.1—Closed Session Actions and Reports)~~

~~The principal or designee shall notify parents/guardians of students with disabilities about the criteria and process for applying for a waiver of the requirement to successfully pass the exit exam.~~

~~Each year, the Superintendent or designee shall provide the CDE with data regarding students with disabilities and the District's waiver process as specified in 5 CCR 1207.1.~~

**Exemption for Students with Disabilities Beginning in 2009/10**

~~The District shall grant a diploma to a student with a disability who has not passed the exit exam if all of the following criteria are satisfied: (Education Code 60852.3)~~

- ~~1. The student has an IEP or Section 504 plan.~~
- ~~2. The IEP or 504 plan states that the student is scheduled to receive a high school diploma.~~

**HIGH SCHOOL EXIT EXAMINATION (cont.)**

3. ~~The student has satisfied or will satisfy all other state and District requirements for the receipt of a high school diploma on or after July 1, 2009.~~

~~No Individual Education Plan or 504 plan should be adopted for the sole purpose of exempting the pupil from the requirement to pass California High School Exit Exam. (Education Code 60852.3)~~

**Records**

~~The Superintendent or designee shall maintain a summary data file of all students who participate in each test administration. This summary data file shall include the following information for the English language arts section and the mathematics section for each administration: (5 CCR 1205)~~

1. ~~The date on which each section of the exam was taken.~~
2. ~~The full name of each student who took each section of the exam.~~
3. ~~The grade level of each student at the time each section of the exam was taken.~~
4. ~~Whether each student has satisfied the requirement to successfully pass each section of the exam.~~

~~In addition, the Superintendent or designee shall provide the test contractor with the student demographic information specified in 5 CCR 1207.~~

~~Within 60 days of receiving electronic data files from the test contractor, the Superintendent or designee shall enter the following information in each student's permanent record: (5 CCR 1206)~~

1. ~~The date on which the student took each section of the exam.~~
2. ~~Whether the student has satisfied the requirement to successfully pass each section of the exam.~~

~~(cf. 5125 Student Records)~~

**Notifications**

~~At the beginning of each school year, the Superintendent or designee shall provide written notification of the exit exam requirement to all students in grades 9-12 and to their parents/guardians. Such notification shall also be provided to any student who transfers into the District after the beginning of the school year at the time of the~~

**HIGH SCHOOL EXIT EXAMINATION** (cont.)

~~student's transfer. The notification shall include, at a minimum, the date of the exam, the requirements for passing the exam, and the consequences of not passing the exam, and shall inform the parent/guardian that passing the exam is a condition of graduation. The Superintendent or designee shall maintain documentation that the parent/guardian of each student has been sent this written notification. (Education Code 48980, 60850; 5 CCR 1208)~~

~~(cf. 5145.6 Parental Notifications)~~

~~(cf. 6146.1 High School Graduation Requirements)~~

~~Prior to each administration of the exit exam, the Superintendent or designee shall notify students of the provisions of 5 CCR 1220 related to the consequences of cheating. (5 CCR 1220)~~

Regulation approved: May 6, 2010

DELETED:



**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Jeanette Chien, Ed.D., Asst. Superintendent, Educational Services  
Stephanie Johnson, Director, Student Support Services  
**SUBJECT: REVISION OF BOARD POLICY AND ADMINISTRATIVE  
REGULATION 3515.5 BUSINESS AND NONINSTRUCTIONAL  
OPERATIONS – SEX OFFENDER INFORMATION**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. The revision of Board Policy and Administrative Regulation 3515.5 Business and Noninstructional Operations – Sex Offender Information has been revised pursuant to Penal Code 290.45 which reflects that law enforcement determines the appropriate scope of the disclosure of sex offender information when necessary to protect public safety.

New language is provided in UPPER CASE while old language to be deleted is lined through.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the revision of Board Policy and Administrative Regulation 3515.5 Business and Noninstructional Operations – Sex Offender Information.

**FISCAL IMPACT**

None.

WMJ:JC:SJ:imc

**SEX OFFENDER NOTIFICATION INFORMATION**

In order to protect students while they are traveling to and from school, attending school or at a school-related activity, the Board of Education believes it is important that the District respond appropriately when a law enforcement agency NOTIFIES ~~contacts~~ the District about registered sex offenders who may reside or work within district boundaries.

The Superintendent or designee shall establish an ongoing relationship with law enforcement officials to coordinate the receipt and dissemination of such information. To the extent authorized by law, the Superintendent or designee shall also establish procedures for notifying appropriate staff when necessary.

To protect the District and its employees from liability, employees shall disseminate sex offender information in good faith, and only in the manner and extent authorized by the law enforcement agency.

THE SUPERINTENDENT OR DESIGNEE MAY ANNUALLY NOTIFY PARENTS/GUARDIANS OF THE AVAILABILITY OF INFORMATION ABOUT REGISTERED SEX OFFENDERS ON THE DEPARTMENT OF JUSTICE'S INTERNET WEBSITE.

(cf. 0450 - Comprehensive Safety Plan)  
 (cf. 1240 - Volunteer Assistance)  
 (cf. 1250 - Visitors/Outsiders)  
 (cf. 1400 - Relations between Other Governmental Agencies and the Schools)  
 (cf. 3515 - Campus Security)  
 (cf. 5142 - Safety)

**Role of District Police/Security Department**

In accordance with law, BOARD POLICY AND ADMINISTRATIVE REGULATION, the district police/security department may disseminate information about registered sex offenders to the school community. ~~In order to ensure the accuracy of any information,~~ The district police/security department shall consult with local law enforcement AND THE SUPERINTENDENT OR DESIGNEE prior to any such dissemination.

The district police/security department shall maintain records of the means and dates of dissemination for five years. (Penal code 290.45)

**Legal reference:****EDUCATION CODE**

32211 Threatened disruption or interference with classes; offense  
 35160 Authority of boards  
 35160.1 Board authority of school districts

**SEX OFFENDER NOTIFICATION INFORMATION (cont).**

PENAL CODE

290 Registration of sex offenders

290.4 Sex offender registration; compilation of information

290.45 Release of sex offender information

290.46 Making information about certain sex offenders available via the Internet

290.9 Addresses of persons who violate duty to register

290.95 Disclosure by person required to register as sex offender

626.8 Disruptive entry or entry of sex offender upon school grounds

830.32 School district and community college police

3003 Parole, geographic placement

UNITED STATES CODE, TITLE 42

14071 Jacob Wetterling Crimes against Children and Sexually Violent Offender

Registration Program Act

ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 20 (1999)

**Management Resources:**

WEBSITES

California Department of Justice, Megan's Law mapping: [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov)

Chino Valley Unified School District

Policy Approved: June 18, 1998

Revised: April 1, 1999

Revised: April 15, 2004

REVISED:



**SEX OFFENDER NOTIFICATION INFORMATION**

The Superintendent or designee shall develop a plan for receiving and communicating information about registered sex offenders residing within district boundaries. He/she shall ensure, at a minimum that the following components are part of the plan:

1. The Superintendent or designee shall appoint a staff member to serve as liaison with law enforcement regarding these matters.
2. The Superintendent or DISTRICT LIAISON ~~designee~~ shall, at the beginning of each school year, contact local law enforcement to coordinate the receipt of information. Law enforcement shall be informed that all notifications and correspondence should be directed to the district liaison as well as the individual school sites. A letter shall be sent annually TO LOCAL LAW ENFORCEMENT, IDENTIFYING ~~giving~~ the name, phone number, and address of the district liaison.
3. THE SUPERINTENDENT OR DISTRICT LIAISON SHALL COLLABORATE WITH LAW ENFORCEMENT IN ORDER TO ALERT CHILDREN TO THE DANGERS OF SEX OFFENDERS, DEVELOP A SYSTEM FOR DISTRIBUTING INFORMATION ABOUT SEX OFFENDERS, AND TRAIN SCHOOL STAFF AND PARENTS/GUARDIANS ABOUT THE ROLES AND RESPONSIBILITIES OF BOTH THE DISTRICT AND LAW ENFORCEMENT.
4. The Superintendent or DISTRICT LIAISON ~~designee~~ shall, at the beginning of each school year, notify parents/guardians of the District's willingness and intention to work with law enforcement on this matter and shall explain the appropriate roles and responsibilities of BOTH THE DISTRICT AND LAW ENFORCEMENT ~~the two agencies~~.

This communication also shall explain:

- a. The reporting requirements PURSUANT TO PENAL CODE 290 AND 290.45 ~~of law enforcement according to state law~~, including the fact that it is law enforcement IS THE AGENCY BEST ABLE ~~responsibility~~ to assess the relative danger of an offender ~~and to notify the public upon determination of a risk~~
- b. The ability of the parent/guardians to contact law enforcement for additional information AND TO VIEW THE INFORMATION ON THE MEGAN'S LAW INTERNET WEBSITE
- c. ~~The District's policy and how the District plans to handle the information received from the law enforcement agency~~

**SEX OFFENDER NOTIFICATION INFORMATION** (cont.)

5. ~~If and~~ When law enforcement notifies the District of the residency or employment of a sex offender within the district boundaries, the Superintendent or DISTRICT LIAISON ~~designee~~ shall CONSULT WITH LAW ENFORCEMENT ABOUT THE APPROPRIATE SCOPE OF THE DISCLOSURE ~~determine which central office and school staff need to be notified.~~ WHEN AUTHORIZED BY LAW ENFORCEMENT, THE SUPERINTENDENT OR LIAISON MAY DISCLOSE INFORMATION ABOUT A SEX OFFENDER ~~This determination shall be done on a case-by-case basis. Notification may be made to the following staff:~~
- a. The principal of the school which is in the attendance area of the sex offender's residence or place of employment
  - b. Teachers and classified personnel at that school including staff responsible for visitor registration
- (cf. 1250 - Visitors/Outsiders)
- c. Principals and staff at adjacent schools, as appropriate
  - d. Security staff
  - e. Bus drivers
  - f. Yard supervisors
6. ANY staff member who receives any information directly from law enforcement regarding registered sex offenders shall immediately contact the Superintendent or LIAISON ~~designee~~ IN ORDER TO HELP ENSURE THAT THE DISTRICT IS ABLE TO RESPOND APPROPRIATELY.
7. If an identified sex offender is seen on or nearby school grounds or around any student, staff shall immediately contact the district liaison. ~~At his/her discretion, A staff member may also immediately inform local law enforcement about the presence of the sex offender.~~

**Notification to Parents/Guardians**

Although it is law enforcement's responsibility to notify parents/guardians and other community members about the presence of a "high risk" offender, under limited circumstances, the district liaison may determine that the district, in addition to notifying staff, should also provide notification to parent/guardians. However, legal counsel will be consulted prior to any such notification.

**SEX OFFENDER NOTIFICATION INFORMATION** (cont.)

If the District liaison believes that parents/guardians should be notified of the presence of either a “high risk” or “serious” sex offender in the community, the liaison shall contact local law enforcement and ask the agency to conduct a broader notification. Only if local law enforcement refuses to conduct such a notification, the district liaison, upon consultation with the Superintendent and district legal counsel, may initiate notification to parents/guardians about the presence of the sex offender.

The District’s planned actions regarding notifying the parents/guardians of a “high risk” or “serious” sex offender in the community will be provided in the parent information packet annually.

**Chino Valley Unified School District**

Regulation approved: June 18, 1998

REVISED:

**Chino Valley Unified School District**

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**DATE:** January 21, 2016  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Jeanette Chien, Ed.D., Assist. Superintendent, Educational Services  
**SUBJECT:** **WILLIAMS SETTLEMENT LEGISLATION QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY FOR OCTOBER THROUGH DECEMBER 2015**

=====

**BACKGROUND**

In accordance with the Williams settlement legislation, Education Code 35186 states that the Superintendent or designee shall report summarized data on the nature and resolution of all Williams related complaints to the Board of Education and the San Bernardino County Superintendent of Schools on a quarterly basis. Williams related complaints are complaints specific to 1) insufficiency of instructional materials, 2) unsafe facilities, or 3) teacher vacancy or misassignment. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2015.

**FISCAL IMPACT**

None.

WMJ:JC:Imc

Williams Settlement Legislation  
**Quarterly Uniform Complaint Report Summary**  
*For submission to school district governing board and county office of education.*

**District Name:** Chino Valley Unified School District

**Quarter covered by this report:** October 2015 – December 2015

Please fill in the following table. Enter 0 in any cell that does not apply.

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy or Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
Totals	0	0	0

UCP Contact: Jeanette Chien, Ed.D.  
 Title: Assistant Superintendent, Educational Services

Board Submission: January 21, 2016