

ALTERNATIVE EDUCATION CENTER

3701 Michelson Street Lakewood, CA 90712 ~ Phone # (562) 602-8160 Fax # (562) 602-8161
www.paramount.k12.ca.us

Student/Parent Handbook
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LETTER FROM THE PRINCIPAL

August 25, 2010

Dear Parents and Students,

I am pleased to welcome you to the 2010-11 school year at the Alternative Education Center.

We continue to hold high expectations for all students. In order for students to achieve academic success, attendance and attitude are of vital importance. We closely monitor student attendance and encourage parents/guardians to do their part to ensure that their students attend all of their appointments. We firmly believe that all of our students are capable of achieving greatness, but this can only be accomplished with a positive outlook.

Please read this handbook and refer to it when questions arise. Do not hesitate to contact the staff of the Alternative Education Center should you have concerns during the year.

Sincerely,

Jean Law
Principal

ALTERNATIVE EDUCATION CENTER 2010 – 2011 PHONE DIRECTORY

	(562) 602 - 8160
Jean Law, Principal	Office
Gwen Yates, Assistant Principal	Office
Tracy Chavarria, Counselor	Office

	(562) 602 - 8160
Esmeralda Lopez, School Administrative Assistant	Office

	(562) 602 - 6043
Warren Winter, Independent Study Teacher -	Room # 1 xt. 4501
Marschal Cambridge, Independent Study Teacher -	Room # 2 xt. 4502
Kahryn Darjany, Independent Study Teacher -	Room # 2 xt. 4503
Amy Stanoszek, Independent Study Teacher -	Room # 3 xt. 4505

Sonia Hernandez, Cafeteria Manager	xt. 2058
Maria Zamarripa, Cafeteria Staff	
Ariadna Zarate, Cafeteria Staff	
Alternative Education Center Library	xt. 2028

HOURS OF OPERATION

AM Session – Office opens at 7:30 a.m. daily.

BREAKFAST (All Students are welcome) - 8:35 – 8:50 a.m.

LUNCH (All students are welcome) - 11:52 – 12:26 p.m.

PM Session – Office closes at 4:00 p.m. daily.

2010 – 2011 INSTRUCTIONAL CALENDAR

July				
Mon	Tue	Wed	Thur	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October				
Mon	Tue	Wed	Thur	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January				
Mon	Tue	Wed	Thur	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April				
Mon	Tue	Wed	Thur	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August				
Mon	Tue	Wed	Thur	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November				
Mon	Tue	Wed	Thur	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

February				
Mon	Tue	Wed	Thur	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

May				
Mon	Tue	Wed	Thur	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			


September				
Mon	Tue	Wed	Thur	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	


December				
Mon	Tue	Wed	Thur	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31


March				
Mon	Tue	Wed	Thur	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	


June				
Mon	Tue	Wed	Thur	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17

 First Day of School

 End of First Semester

 Instructional Days

 Open House Week

 Back to School Week

 End of Second Semester/Last Day of School

 No School

GRADUATION REQUIREMENTS

SATISFACTORY COMPLETION OF THE CALIFORNIA HIGH SCHOOL EXIT EXAMS (CAHSEE) IN MATHEMATICS AND ENGLISH LANGUAGE DEVELOPMENT

LANGUAGE ARTS

4 Years 40 Credits

PHYSICAL EDUCATION

2 Years 20 Credits

MATHEMATICS (Including Algebra 1)

3 Years 30 Credits

FINE ARTS/FOREIGN LANGUAGE

1 Year 10 Credits

SCIENCE

2 Years 20 Credits

Health

0.5 Years 5 Credits

SOCIAL SCIENCE

3 Years 30 Credits

Total Requirements - 155 Credits ~ Total Electives – 65 Credits ~ Total Credits - 220

1. The Fine Arts or Foreign Language requirements may be met by taking ten (10) credits of Foreign Language or ten (10) credits in any of the following courses: Any Visual and Performing Arts course.
2. The Mathematics requirements must be met by completing thirty (30) credits in the Mathematics Department including completion of Algebra 1/ Two Year Algebra 1B, Geometry / Two Year Geometry A and a second year of math that must meet or exceed the rigor of the content standards for Algebra 1.
3. The Science requirement must be met by completing 10 credits in Biology and 10 credits in Physics.
4. Students who need to make up courses or who have not passed the CAHSEE have the opportunity to enroll in Summer School.

6 – 12TH GRADE GRADING POLICY

Students will be graded based upon the PUSD criteria for academic performance as follows:

Rubric Score	
A	Excelling substantially at District/course standards & expectations
B	Significantly proficient at District/course standards & expectations
C	Proficient at District/course standards & expectations
D	Minimally proficient at District/course standards & expectations
F	Not proficient at District/course standards & expectations – No credit

NOTE: Students receive five (5) credits per class by receiving a grade of A, B, C, or D in their courses.

COLLEGE AND UNIVERSITY ADMISSION REQUIREMENTS

University of California / California State University
 2010-2011 UC / CSU Approved Course List
“A-G” Minimum Course Requirements for Admission

Students must earn a C or better in all courses listed below:

Subject	Required Years
History/Social Science	2 total
English	4 total
Mathematics	3 total
Laboratory Sciences	2 total (1 year Life Science & 1 year Physical Science)
Foreign Language	2 total
Visual & Performing Arts	1 total
College Prep Electives	1 total

- ◆ CSU student applicants must take the SAT-Reasoning or ACT exam to be considered for CSU admission.
- ◆ UC student applicants must take the SAT-Reasoning, ACT with Writing, and at least two SAT-Subject Tests to be considered for UC admission.
- ◆ The deadline for CSU and UC admission application is November 30th of the student’s twelfth grade year.

GENERAL INFORMATION

BIKES AND SKATEBOARDS

Bikes and skateboards are to be locked in the bike pen before school. The school will not assume liability for losses. Bikes and skateboards are not to be ridden on campus. If anyone rides a bike or skateboard on campus, the bike or skateboard may be confiscated.

BUS REGULATIONS

Bus transportation to and from school is very limited. When students receive their I.D., those eligible to ride the bus will have the bus insignia printed on their cards. Students are to ride only the buses to which they are assigned and are not to invite non-students to ride school buses. Improper conduct while riding the bus will lead to disciplinary action and the possibility that the privilege will be revoked. A bus pass must be shown upon entering the bus.

CLOSED CAMPUS POLICY

Alternative Education Center is a “**CLOSED CAMPUS**”. Non-students cannot be on school grounds. Be sure to check in and out with the Office each time you come for an appointment. Failure to follow the proper procedures will be considered an unexcused absence.

LOST AND FOUND

Lost items are to be turned in to the Office. Students can check in the Office for any lost items. Any clothing left after an extended period of time will be given to the needy.

LOST TEXTBOOK/DEBT POLICY

Students who have lost, stolen, or damaged textbooks/library books or school materials will incur a debt with the Alternative Education Center. According to Education Code 48904.3, report cards, grades, diplomas, and transcripts will be withheld from all students who owe debts for damaged, destroyed, stolen, or borrowed district property until parents/guardians have paid for the damages or the items have been returned in the same condition as which they were borrowed. The Alternative Education Center does not accept checks.

STUDENT LUNCH PROGRAM

The Paramount Unified School District takes part in the National School Lunch and/or Breakfast programs. Meals are served every school day. Students may buy lunch for \$1.50 and/or breakfast for \$1.00. Eligible students may receive meals free or at a reduced price of \$.40 for lunch and/or \$.30 for breakfast. Students may buy milk for \$.25. Students may apply for free or reduced price meals by completing an application available in the Office.

MONEY AND VALUABLES

Students should only bring money to school for lunch or for a school approved purpose. Money should be kept in a wallet or purse. Students are not to bring valuable articles to school. The school cannot compensate them for their loss.

MEDICAL SERVICES INFORMATION

On June 27, 1986, the Governor signed into law Assembly Bill 1541, Chapter 196, which adds Section 46010.1 to the Education Code. This law requires that the governing board of each school district shall, each academic year, notify pupils in grades 7 - 12 inclusive and the parents or guardians of all pupils enrolled in the district, that school authorities may excuse any pupil from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian.

PASSES

Any student who is out of class during class time must have in his/her possession a written pass with date and time excusing the student from class. Students are responsible for asking the teacher for the written pass and showing the pass upon request.

GENERAL INFORMATION (continued)

STUDENT ACTIVITIES

Dances

All students are encouraged to participate in school planned activities. However, please be reminded, participation in activities is considered a student privilege. These come with responsibility on the part of the student in order to be allowed to attend school functions and activities. These activities and functions include but are not limited to: school dances, such as Winter Formal & Prom, athletic events, field trips and the Graduation Ceremonial activities.

Students attending any dance must complete a student contract for themselves and one for an outside guest they may be planning to invite.

In order to attend dances, students must be in good standing, passing 75% of their classes, have 80% attendance, and satisfactory classroom and campus behavior. Students who are truant as defined by Ed. Code 48620 and students on suspension on the day of the dance are not allowed to attend the dance.

Students attending as guest must be approved by their current school. Former PHS students must have been in good standing prior to checking out. Alternative Education Center students will be approved on an individual basis. PHS Administration reserves the right to refuse admittance to any student.

STUDENT I.D. CARDS

Students will be provided a photo I.D. card at no charge. These cards must be shown daily upon entering campus and carried during school hours and at all after-school events for identification purposes. The I.D. card is necessary to borrow library books and attend after school activities. **There is a \$5.00 charge to replace the I.D. card.** Failure to have an I.D. card or the altering of an I.D. may result in disciplinary action.

STUDENT PARKING

There is absolutely no parking permitted on surface streets. Students are not to be in their vehicles or the parking lots except at the time of arrival and departure. The use of parking facilities is a PRIVILEGE which may be revoked should the privilege be abused. **The school assumes NO RESPONSIBILITY for loss or damage to vehicles or their contents.**

TECHNOLOGY

The Alternative Education Center has every classroom wired for Internet access. Mobile units of laptops are available for classroom use. In addition computers are available in the lab and classrooms for students to use for word processing or research.

UNIFORM COMPLAINT PROCEDURES

All complaints are to be filed in the Office.

VISITORS

The school policy is to accept only those visitors on the campus who have legitimate business to attend to at school. Visitors will be directed to the Office immediately upon entering the school campus. Trespassers are subject to arrest. The Alternative Education Center is a closed campus, and alumni are not permitted to visit during school hours.

WORK PERMITS

All students working must have a work permit on file at their place of employment and on file at school. Work permit applications can be picked up during lunch and after school in the Office. The work permit will be available to the student two days after turning in the application.

COUNSELING INFORMATION

The student services team at Alternative Education Center is committed to implementing a comprehensive guidance program. Each student and parent can expect services provided in the following areas as needed:

- ◆ Academic - Educational planning and information needed to make realistic decisions about future plans is provided.
- ◆ Personal - Responsive services provide assistance with personal situations requiring individual or group help, including community referrals.

A. High School Course of Study

It is important that each student plan his/her program with long-term goals in mind—getting a job, attending a trade school, joining the military, registering at community college, or entering a four-year college/university. A student’s individual program should be based on one or more of these goals. In addition to a student’s individual goals, there are the state content standards, the district graduation requirements, and the California High School Exit Exam (CAHSEE) tests that all students are required to pass in order to receive a high school diploma.

B. Course Selection

1. **Units of Credit** - Five units of credit will be earned for each campus semester course completed with a passing grade. Students must be enrolled in a minimum of 4 courses per semester, and may take up to 8 courses depending upon past performance.
2. **Repeated Courses** - Students may repeat a course to improve a grade; however, duplicate units of credits will not be awarded in the repeated course.
3. **Off-Campus Courses** - Students who wish to take off-campus courses, with the exception of ROP, for high school credit must have **PRIOR WRITTEN APPROVAL FROM THEIR HIGH SCHOOL COUNSELOR.** This regulation covers courses taken during the summer and/or during the regular school year at the community college or adult education center.

C. California High School Proficiency Examination (CHSPE)

Legislation now provides that those persons 16 years old and over may be exempted from compulsory school attendance if they have demonstrated satisfactory proficiency in an examination prescribed by the State Department of Education. A student who passes the examination will receive a “Certificate of Proficiency” and be allowed to terminate secondary schooling with parental consent. These students will not be permitted to go through graduation ceremonies.

D. District Non-Discrimination Policy

The district maintains a policy of non-discrimination on the basis of sex, race, color, national origin, or handicap in its educational programs and activities.

AREAS OF SERVICE

ACADEMIC AND CAREER COUNSELING

Goal Exploration
 Course Selection/Placement
 Registration
 “At Risk” Counseling
 New Students – Orientation Materials

ACADEMIC PROGRESS

CAHSEE
 Grade Point Average Information
 Graduation Status
 Progress Reports
 Student Success Team
 Test Interpretation

ALTERNATIVE PROGRAMS

Adult School
 CAL SAFE/Pregnant Minor Program
 Community College
 Home Teaching
 Regional Occupational Program
 Community Day School

ATTENDANCE SUPPORT

Computer Dialer Calls
 Student, Parent, Staff Conferences
 Students Attendance Review Board
 - (SARB), District Attorney
 Telephone Calls
 Early Identification and Intervention of Students at risk

COMMUNITY COLLEGE (4 YEAR)

VOCATIONAL/TRADE SCHOOLS
 Admission Requirements
 Applications
 Scholarship Forms
 Financial Aid
 Testing Information (PSAT, SAT, ACT, AP, etc.)
 Bulletin/Speakers
 Veysey Letter (Community College)
 College Fair/Partnership Program/Upward Bound

PERSONAL COUNSELING

Crisis Intervention
 Conflict Resolution
 Discipline/Guidance
 Group Counseling

REGISTRATION

Articulation
 Credit Recovery Programs
 Pre-Registration (Grades 10 -12)
 Personal Learning Plan

SPECIAL NEEDS

504 Plans
 Behavioral Plans
 Designated Instructional Services/Counseling
 English Learner Program
 School Psychologist
 Special Education/Individual Education Plan
 Speech Therapy
 Tutoring Programs
 Foster Youth
 Migrant Education

VOCATIONAL/CAREER OPPORTUNITIES

Military
 Regional Occupational Program

ATTENDANCE POLICY

Students are expected to attend all school meetings and appointments with teachers. Failure to consistently attend appointments and submit work may be subject to removal from Alternative Education Center's programs.

CITATION FOR TRUANCY (DAYTIME CURFEW ORDINANCE PMO 30-6.1)

On June 5, 1998, the city of Paramount's daytime curfew ordinance went into effect. PMO 30-6.1 authorizes the sheriff's department to cite all persons between the ages of 6 through 18, when they are absent from school without a valid excuse. The minors who are present upon public streets, highways, roads, alleys, park playgrounds or public grounds between the hours of 8:30 A.M. and 2:30 P.M. on days when the student's school is in session are in violation. This also applies to students who are in the process of suspension, expulsion or have transfers in progress.

STATEMENT OF STUDENTS RIGHTS AND RESPONSIBILITIES

IN ACCORDANCE WITH ADOPTED POLICIES AND WITH THE RULES AND REGULATIONS OF THE DISTRICT GOVERNING BOARD AND THE ADMINISTRATION

EXPECTED STUDENT BEHAVIOR

Rules and regulations are established for the purpose of maintaining an atmosphere conducive to learning. Students who do not comply with such rules and regulations may be counseled, reprimanded, suspended, or in extreme cases expelled and/or arrested as circumstances warrant in the application of the law.

The governing board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education, for the government and discipline of the schools under its jurisdiction (E.C. 35291). All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teacher of the school. (E.C. 48908)

Extracurricular activities are considered a part of the educational program and participants and spectators carry responsibilities as representatives of their schools and communities. All student conduct rules apply to and are enforced at extracurricular events. This publication has been prepared and distributed for the purpose of informing all concerned persons of district policy and the availability of rules pertaining to student discipline. Said rules are available either at the district office or at each school site. (E.C. 35291)

RIGHTS AND RESPONSIBILITIES

You are responsible for reading the information and for understanding what is expected of you. Each student will be held accountable for any violation of the established rules:

- I. Students have the right to:
 - A. Be respected as an individual human being.
 - B. Be taught in a knowledgeable and professional manner.
 - C. Express their opinions and have them heard and respected as long as the opinion is expressed in an appropriate time and manner.
 - D. Have a positive learning environment including:
 1. Meaningful curriculum and materials.
 2. Explanations and reasons for grading, assignments, behavior requirements consequences, and other actions affecting students' learning and growth.
 - E. Be instructed according to their ability and achievement level and be evaluated according to their ability and achievement.
 - F. Receive fair and consistent treatment in class including a clear understanding and explanation of rules and regulations and their consequences.
 - G. Attend school without having their person or property threatened.

- II. Students have a responsibility to:
 - A. Respect others as individual human beings; this includes refraining from public display of affection.
 - B. Allow others to work at school without threat to themselves or their personal property.
 - C. Allow the staff to do their job to the best of their ability without student disruption by compliance with classroom management plans of all teachers.
 - D. Attend each class in a prompt and consistent manner.
 - E. Meet graduation requirements as established by the Board of Education and the State of California.
 - F. Seek assistance from school personnel on matters that concern their education, personal safety, and the safety of others.

STATEMENT OF STUDENTS RIGHTS AND RESPONSIBILITIES (Continued)

DRESS CODE

The Alternative Education Center believes that students should be provided with a quality education in a safe, wholesome environment. In this regard, it is felt that certain types of clothing and attire can cause disruption of school activities. There are times when students may want to wear articles of clothing because they consider them fashionable or “in style”. Unfortunately, some styles of dress have become associated with gangs, tagging crews or may result in students becoming targets of sexual harassment.

In order to assist parents and students in identifying articles of clothing that are inappropriate for school use and to prevent parents from unwittingly purchasing clothing which may communicate an unwanted or dangerous message, the following is a list of banned items for all students:

- Pants which are extremely larger than one’s waist size or excessively baggy.
- Cut-off pants or baggy shorts which usually end below the knee.
- Alterations such as gathering of waist lines on oversized pants or baggy shorts and pants that have been cut and slit exposing an opening.
- Military-type slip buckles with initials (often correspond with gang affiliation.)
- Pants worn below the waist (below the hipbones). This is called “sagging”.
- Clothing with an inappropriate message that glamorizes illegal activities such as vandalism and graffiti, promote violence, use of illegal drugs, and disrespect towards law enforcement and authority.
- Colors in attire representing gang identification.
- Shoelaces wider than standard size and in a color other than white or black.
- Hairnets or bandanas worn on the head or hanging from pockets.
- Gang graffiti, old English script, symbols, messages, or gang names written or embroidered on attire.
- **No headgear is permitted on the campus. Sweater hoods must remain down while in classrooms.**
- Gang/Moniker identification and graffiti on notebooks, bookcovers, backpacks, and other personal belongings.
- Clothing which depicts or suggests sexually related or obscene gestures, pictures, or wording.
- Revealing attire that exposes midriff and/or excessively low-cut shirts, short-shorts and spandex material attire, and ‘lingerie look’ fashions. Specific examples are bikini or tube tops and lace mesh-through shirts, spaghetti strap and tank top-type undershirts exposed in any manner.
- Accessories such as heavy gang chains (often attached to wallets) leather wristbands with spikes, and articles of jewelry that can potentially be utilized as weapons.
- Dark glasses may not be worn in any classroom without a written permit from a doctor.

Students who do not adhere to these guidelines may be sent home. Students who persist in violating the established standards may be suspended in accordance with the law. The Alternative Education Center is committed to providing a safe campus and an environment conducive to learning and seeks the cooperation of its parents and school community.

**CAUSES AND PROCEDURES FOR DISCIPLINARY ACTION
STATEMENT OF RULES AND CONSEQUENCES**

The students of the Alternative Education Center are expected to demonstrate good citizenship. Students who exhibit appropriate behavior will:

1. Have a more positive self-image.
2. Be treated with dignity and respect.
3. Create more favorable contact with others.
4. Receive recognition and praise.
5. Become better educated and more capable of success.

In order to guarantee all students in our school the excellent learning climate that each student deserves, we have developed a statement of student rules and consequences if a student chooses to break a rule. Responsibility for the consequences lies with the student. All individuals are in charge of their own actions and must be willing to accept the consequences based on their choice of behavior. This statement is only a guideline, and more or less severe disciplinary steps may be taken if deemed appropriate.

RULE	OFFENSE
#1 <i>Weapons are not permitted on campus or at any school function at any time.</i>	1st The student may be arrested, suspended, and may be transferred or recommended for expulsion.
#2 <i>Dangerous object (including hand tools) are not permitted on campus or at any school function at any time.</i>	1st Students may be suspended and may be transferred or recommended for expulsion.
#3 <i>Assault and/or battery, robbery and/or extortion are not permitted on campus or at any school function at any time.</i>	1st The student may be arrested, suspended, and may be transferred or recommended for expulsion.
#4 <i>The use, possession, buying, selling, or being under the influence of controlled substances, alcoholic beverages, "LOOK A LIKES", or drug paraphernalia, are not permitted on campus or at any school function at any time.</i>	1st The student may be arrested and/or suspended. A parent conference and outside counseling will be required. Students may be recommended for expulsion.
	2nd The student may be arrested, suspended, and may be transferred or recommended for expulsion.
#5 <i>Students are not permitted to have in their possession and/or ignite any type of fireworks or explosives on campus or at any school function at any time.</i>	1st The student may be arrested and suspended. Student may be transferred and/or recommended for expulsion.
	2nd The student may be arrested and will be recommended for expulsion.
#6 <i>Students are not permitted to deface, damage, destroy, steal school or personal property or be in possession of markers, paint, grease pencils or other marking devices (PC 594.2).</i>	1st This is in violation of Penal Code 594.2 and the student involved will be cited by local law enforcement and may be assigned work detail and/or community service hours as well as required to <u>replace</u> or repair the property damaged. The student may be suspended and arrested.
	2nd The student will be cited by local law enforcement and may be arrested and suspended. Students may be transferred and/or recommended for expulsion.
#7 <i>Fighting is not permitted on campus or at any school related function at any time (PC 415).</i>	1st Fighting is a violation of Penal Code 415 and students involved will be cited (arrested) by local law enforcement. Students involved will be suspended, cited, and transferred. A parent conference will be required.
#8 <i>Profanity, vulgarity, falsifying school documents, defiance & disruption of school activities are not permitted on campus or at any school function at any time.</i>	1st The student may be suspended, and the parent will be notified.
	2nd The student may be suspended, and the parent will be notified.
	3rd The student may be suspended, and/or have his/her program altered, and a parent conference may be required.

RULE (continued)	OFFENSE (continued)	
<p>#9 <i>Use of or displaying of headphones, radios, CD players, iPods, cellphones, and other electronic devices are not allowed on campus. The school will not assume any liability for damage, loss or theft of any personal items brought on campus.</i></p>	<p>1st</p> <p>2nd</p> <p>3rd</p>	<p>The item will be confiscated and student may pick it up after school.</p> <p>The item will be released only to PARENT.</p> <p>The student may be suspended, and the confiscated item may only be release to parent at the end of the school year.</p>
<p>#10 <i>Laser pointers on school campus are strictly prohibited by state law (PC417).</i></p>	<p>1st</p>	<p>Possession of a Laser Pointer on a school campus is in violation of Penal Code 417 and the student involved will be suspended, cited and may be arrested by local law enforcement.</p>
<p>#11 <i>Skates, bicycles, skateboards, or motorized vehicles may not be ridden or parked on the school grounds at any time. Items must be stored in designated areas. The school will not assume any liability for damage, loss or theft of any personal items brought on campus.</i></p>	<p>1st</p> <p>2nd</p> <p>3rd</p>	<p>The item will be confiscated. The student may be assigned detention.</p> <p>The item will be released only to PARENT.</p> <p>The student will be suspended, and the confiscated item may only be released to parent at the end of the school year.</p>
<p>#12 <i>The use of possession of tobacco is not permitted on campus or at any school related function at any time.</i></p>	<p>1st</p>	<p>The student will be suspended and cited by school resource officer.</p>
<p>#13 <i>Students must adhere to district dress code on campus and at any school related function at all times.</i></p>	<p>1st</p>	<p>The student may be counseled and/or sent home to change.</p>
<p>#14 <i>Sexual Harrassment: Students are prohibited from subjecting others to unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct or communication constituting sexual harassment as defined and otherwise prohibited by state and federal statutes.</i></p>	<p>1st</p>	<p>Suspension and possible transfer depending on circumstances. Referral to law enforcement officer depending on the nature of the incident.</p>
<p>#15 <i>Students must enter school grounds through the main gate only. This is a safety measure for the purpose of a security check by school personnel.</i></p>	<p>1st</p> <p>2nd</p>	<p>Student will be counseled on this rule.</p> <p>The student may be suspended</p>
<p>#16 <i>As a measure against non-students entering the Alternative Education Center campus, all students are required to have their I.D. cards on their person at all times.</i></p>	<p>1st</p> <p>2nd</p>	<p>Student will be counseled on this rule.</p> <p>The student may be sent home to retrieve I.D., have an adult bring the I.D. or have student purchase a new I.D.</p>
<p>#17 <i>Students must clear all full and partial day absences within three days of the absence with a legal excuse verified by their parent/guardian with a note or phone call to the attendance office, or the absence will become a truancy.</i></p>	<p>1st</p>	<p>Students who are repeat offenders may be evaluated by their teacher and considered for more appropriate placement.</p>
<p>#18 <i>Student must arrive at school and to class on time.</i></p>	<p>1st</p>	<p>Students who are repeat offenders may be evaluated by their teacher and considered for more appropriate placement.</p>
<p>#19 <i>Gambling/Gaming (Banking or percentage game with cards, dice, or a device for money) on school campus is strictly prohibited by state law. This is a violation of penal code 330.</i></p>	<p>1st</p> <p>2nd</p>	<p>Student will be suspended and cited by school resource officer. A parent conference may be required.</p> <p>Student will be suspended, cited by school resource officer and possible alternative placement. Parent conference may be required.</p>

Paramount Unified School District

Alternative Education Center

Title I Compact: Student – Parent – Teacher – Principal Agreement

We understand that in order to promote student learning and success, we must work as a team. This agreement is a promise to work together to foster each student's intellectual, emotional and physical growth. When students, parents, teachers, and administrators work in concert, they truly become PARTNERS IN LEARNING.

As the STUDENT, I realize my education is important. I know I am the one responsible for my own successes. I agree to carry out the following responsibilities to the best of my ability:

- ✓ Attend school and be on time.
- ✓ Respect others and demonstrate positive behavior.
- ✓ Follow school rules, dress appropriately, and keep the school clean.
- ✓ Participate with parents and teachers to make school an enriching experience.
- ✓ Have a positive attitude about myself and my education.
- ✓ Complete all school work and homework on time.
- ✓ Read daily at home.
- ✓ Seek assistance from school staff anytime I have a question or concern.

Student Signature: _____ Date: _____

As the PARENT, I understand that by participating in my child's education. I will help my child succeed. I will be responsible for supporting my child's learning in the following ways:

- ✓ Get involved in my child's education through attendance at parent workshops, school events, and if time permits, volunteer my time at school or through parent organizations.
- ✓ Regularly support, encourage, and share homework, discipline and attendance policies with my child.
- ✓ Ensure that my child receives adequate sleep and a well-balanced diet.
- ✓ Provide a quiet, well-lit place for studying, reading and completing homework.
- ✓ Praise my child's good effort.
- ✓ Promote respect for others and encourage good study habits by:
 - Monitoring my child's use of media (television, radio, computer).
 - Ensuring my child arrives at school on time.
 - Ensuring that my child completes and submits all school work and homework regularly and on time.
- ✓ Encourage my child to participate in healthy and positive extracurricular activities.

Parent Signature: _____ Date: _____

As the TEACHER, I understand the importance of a high quality education for each student and my responsibility to be a positive role model. I will support students in the following ways:

- ✓ Promote self worth by providing a welcoming, supportive, nurturing, and safe learning environment where all perspectives are valued.
- ✓ Become knowledgeable of school/community resources to better meet the needs of students and families.
- ✓ Provide engaging and challenging high quality curriculum and instruction that is based on State content standards and that addresses the needs of all students.
- ✓ Establish and maintain open and on-going communication with students and parents.
- ✓ Respect and validate cultural and linguistic diversity.
- ✓ Employ a variety of teaching strategies to help students become active participants in the learning process.

Teacher Signature: _____ Date: _____

As the PRINCIPAL, I understand and support the importance of a high quality education for each student and my responsibility to be an effective leader and will:

- ✓ Create a welcoming environment for students and parents.
- ✓ Support the school's mission, goals, discipline guidelines and rules.
- ✓ Ensure a safe and orderly learning environment.
- ✓ Act as an instructional leader by supporting teachers in the classrooms.
- ✓ Provide parents the opportunity to volunteer, participate in and observe classroom activities.
- ✓ Facilitate frequent and on-going communication between parents and teachers through activities including conferences, progress reports and reasonable access to staff.
- ✓ Be available to meet with concerned parties regarding issues related to school programs.

Principal Signature: _____ Date: _____

STUDENT MEETINGS/APPOINTMENTS

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